

STATE OF TEXAS

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KNOW ALL PRESENTS:

COUNTY OF FORT BEND

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AMENDMENT TO AGREEMENT FOR TRANSPORTATION SERVICES WITH FORT BEND SENIORS

THIS AMENDMENT is made and entered into by and between Fort Bend County, (hereinafter "County"), a body corporate and politic under the laws of the State of Texas, and Fort Bend Seniors Meals on Wheels.

WHEREAS, the parties have executed and accepted that certain Agreement for Transportation Services with Fort Bend Seniors, on or about February 11, 2025, incorporated herein by reference (the "Agreement"); and

WHEREAS, the following changes are incorporated as if a part of the original Agreement, and incorporated by reference in the same as if fully set forth verbatim herein;

NOW, THEREFORE, the parties do mutually agree as follows:

1. **Scope of Services.** County shall render Services to FBS as defined in the Statement of Work attached hereto as Exhibit A-1.
2. **Compensation.** County's fees shall be calculated at the rates set forth in the Rate Schedule attached hereto as Exhibit B-1.

[EXECUTION PAGE FOLLOWS]

IN TESTIMONY OF WHICH, THIS AGREEMENT shall be effective upon execution of all parties.

FORT BEND COUNTY

KP George
KP George, County Judge

7/22/2025
Date

ATTEST:

Laura Richard
Laura Richard, County Clerk



FORT BEND SENIORS MEAL ON WHEELS

Doug Simpson
Authorized Agent- Signature

Doug Simpson
Authorized Agent- Printed Name

Executive Director
Title

7-7-2025
Date

Reviewed by:

Perri D'Armond

Perri D'Armond
Fort Bend County Public Transportation, Director

EXHIBIT A-1
SCOPE OF WORK

SCOPE OF WORK

FBS agrees to:

1. Determine eligibility of all clients in accordance with Houston Galveston Area Agency on Aging requirements.
2. Determine eligibility of all FBS clients for transportation services funded by sources other than the Houston Galveston Area Agency on Aging.
3. Refer only eligible approved FBS clients to the County for transportation.
4. Submit requests for new clients at least two weeks in advance of adding the client for services. FBS will coordinate with County the senior center location that the new client will attend.
5. When scheduled rides are no longer required, FBS will provide the County with a list of cancellations including client names at least one week in advance of scheduled pick-up dates.
6. Provide a list of terminated clients at least one week in advance of the terminated start date.
7. FBS will provide notification for special event transportation needs at least (3) weeks in advance of the need for a special event. A special event is defined as providing ride service for clients from each of the five FBS Centers to one (1) location. Any last-minute additions or cancellations must be sent to the County at least one (1) week in advance. Any requests made for special events that are outside the normal FBS Meals on Wheels hours (9:45 center drop-off/12:30 center pick-up for all centers) must be made at least three (3) weeks in advance. For example -- A pick up request at 12:45pm at the Rosenberg FBS Center and a return trip request at 4:00 pm. FBS is allowed up to 8 special events per year.
8. Provide notification for field trips, which are defined as ride service for clients from one FBS Center to one pre-determined and approved destination) at least two (2) weeks in advance of the need for the field trip. Any last minute adds, or cancels, must be sent at least one (1) week in advance. Any requests made for field trips that are outside the normal FBS Meals on Wheels hours (9:45 center drop-off /12:30 center pick-up for all centers) must be made at least three (3) weeks in advance. Example: A pick up request at 12:45pm at the Rosenberg FBS Center and a return trip at 4:00 pm. FBS is allowed up to 25 field trips per year.
9. Review and approve proposed schedules and schedule changes and respond to requests for schedule approvals within two (2) business days of receipt of schedules.
10. Identify FBS Administration who are authorized to provide daily and weekly lists and to approve schedules.
11. Notify eligible approved clients of approved schedules, schedule changes and any transportation
12. service suspension mandated by the County or by FBS.
13. Provide timely technical assistance to the County as needed.

COUNTY agrees to:

1. Provide transportation services to eligible approved clients referred by FBS.
2. Provide services in accordance with all applicable federal and state laws, rules, and regulations.
3. Prepare and submit schedules for approval by FBS staff within three (3) business days of a request for schedule creation or change.
4. Notify FBS regarding any changes in client scheduled pick-up times.

5. Notify FBS if the County is unable to provide the agreed upon services within three (3) business days except in the case of inclement weather and/or other emergencies. Notification for inclement weather, emergency or other service interruptions will be provided as soon as possible after service closure decisions are made.
 6. Upon request by FBS, provide periodic reports detailing passenger trip history including no-show and late cancel trips, within five (5) business days of request.
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EXHIBIT B-1 RATE SCHEDULE

EXHIBIT B-1

FORT BEND SENIORS MEALS ON WHEELS RATE SCHEDULE		
Year	Effective Dates	Rate *
2025	09/30/2024 - 12/31/2025	\$80.02
2026	01/01/2026 - 12/31/2026	\$83.50
2027	01/01/2027 - 12/31/2027	\$87.22
2028	01/01/2028 - 12/31/2028	\$90.88
<p>* Rate per hour for services provided in vehicles owned by the County or County's Contractor. Fort Bend County will notify FBS Meals on Wheels of any rate increases within five (5) business days of any changes.</p>		

FORT BEND SENIORS MEALS ON WHEELS ADDITIONAL HOURS RATE SCHEDULE				
Year	Effective Dates	Rate	Additional Service Hours **	Additional Cost to FBS
2026	01/01/2026 - 12/31/2026	\$83.50	1,000	\$83,500.00
2027	01/01/2027 - 12/31/2027	\$87.22	1,000	\$87,220.00
2028	01/01/2028 - 12/31/2028	\$90.88	1,000	\$90,880.00
<p>** Additional service hours equate to 5 additional hours of service during peak times, 8:00 am - 10:30 am and 12:00 pm - 2:30 pm per day, Monday, Wednesday, Thursday, and Friday for 50 weeks per year. Service hours will be billed regardless of passenger usage. Routes will be made available to the general public.</p>				

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Fort Bend Seniors Meals on Wheels
Rosenberg, TX United States

Certificate Number:
2025-1336165

Date Filed:
07/14/2025

Date Acknowledged:
07/23/2025

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County TX

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

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Transportation Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)