

**DEPARTMENT OF STATE HEALTH SERVICES GRANT AGREEMENT,
CONTRACT NO. HHS001409300022
AMENDMENT NO. 1**

THE DEPARTMENT OF STATE HEALTH SERVICES (“System Agency” or “Receiving Agency”), and FORT BEND COUNTY (“Performing Agency” or “Contractor”), who are collectively referred to herein as the "Parties," to that certain Medical Reserve Corps Grant Contract effective April 23, 2024 and denominated DSHS Contract No. HHS001409300022 (the “Contract”), now desire to amend the Contract.

WHEREAS, the Parties desire to revise the Performing Agency’s name.

WHEREAS, the Parties desire to revise **Attachment A, Statement of Work:**

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. The introductory paragraph of the Contract Signature Document is hereby amended to replace Fort Bend County Health and Human Services with Fort Bend County. All references to Fort Bend County Health and Human Services are hereby now understood to refer to Fort Bend County.

2. **ATTACHMENT A – STATEMENT OF WORK, ARTICLE V, INVOICE AND PAYMENT,** of this Contract is revised to add the following subsection at the end of the Article:

“E. Grantee must submit a final close-out invoice at the end of each Contract fiscal term. Invoices received more than thirty (30) days after each fiscal year are subject to denial of payment.”

The remainder of the Article remains unchanged.

3. **ATTACHMENT A – STATEMENT OF WORK, ARTICLE II, REPORTING REQUIREMENTS, SUBSECTION B,** is revised to add new language as follows:

Report	Frequency	Due Date	DSHS Email Addresses to Submit Report
Financial Status Report (FSR) – Biannual	The last business day of the month following the end of each second fiscal quarter AND	7/31/24	Invoices@dshs.texas.gov ; FSRGrants@dshs.texas.gov ; copy to the System Agency representative identified in Section VII, Contract Representatives , of this Grant Agreement
		1/31/25	
		6/30/25	

	thirty (30) calendar days following the end of each fourth fiscal quarter. *The final FSR is due thirty (30) calendar days following fiscal contract term.		
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4. This Amendment No. 1 shall be effective as of the date last signed below.
5. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
6. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS



Certificate Of Completion

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Status: Sent

Subject: Please Sign: HHS001409300022 Fort Bend County MRC ASPR STTRONG A-1.docx

Source Envelope:

Document Pages: 3

Signatures: 0

Envelope Originator:

Certificate Pages: 2

Initials: 0

CMS Internal Routing Mailbox

AutoNav: Enabled

11493 Sunset Hills Road

Envelopeld Stamping: Enabled

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Time Zone: (UTC-06:00) Central Time (US & Canada)

Reston, VA 20190

CMS.InternalRouting@dshs.texas.gov

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Record Tracking

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12/9/2024 11:54:48 AM

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Signer Events

Signature

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The Honorable KP George

Sent: 12/9/2024 12:04:52 PM

County.Judge@fortbendcountytexas.gov

Fort Bend County

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jonah Wilczynski

jonah.wilczynski@dshs.texas.gov

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Patty Melchior

Patty.Melchior@dshs.texas.gov

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Dave Gruber

David.Gruber@dshs.texas.gov

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

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Editor Delivery Events

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
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Charles Brockett
Charles.Brockett@fortbendcountytx.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
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Ketan Inamdar
ketan.inamdar@fortbendcountytx.gov
Security Level: Email, Account Authentication (None)
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CMS Inbox
cmucontracts@dshs.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
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Sam. Brandon
sam.brandon@dshs.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Payment Events	Status	Timestamps
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 Certificate Pages: 2
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 11493 Sunset Hills Road
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 Reston, VA 20190
 CMS.InternalRouting@dshs.texas.gov
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Record Tracking

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Signer Events

Jonah Wilczynski
 jonah.wilczynski@dshs.texas.gov
 Unit Director - DSHS CMS
 Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signature

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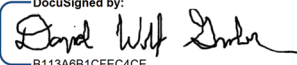
PATTY MELCHIOR
 Patty.Melchior@dshs.texas.gov
 Patricia Melchior, Director, DSHS CMS
 Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

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David Gruber
 David.Gruber@dshs.texas.gov
 Associate Commissioner for RLHO
 Texas Health and Human Services Commission
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Electronic Record and Signature Disclosure:
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In Person Signer Events

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Intermediary Delivery Events

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Certified Delivery Events

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Carbon Copy Events

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Carbon Copy Events	Status	Timestamp
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Notary Events	Signature	Timestamp
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