

General Information

Application Instructions

Application Instructions

Agency Name

Fort Bend County

Person to be contacted regarding this application

First Name *

Pamela

Last Name *

LeBrane

Phone Number *

(281) 633-7433

Email Address *

pamela.lebrane@fortbendcountytx.gov

By checking this box, you are indicating that the service profile for this organization is accurate. *

☒

Project Service Area *

Urban

☒ Rural

General Information

1. Describe the proposed project(s) for which the funds will be used. *

Fort Bend County provides general public demand response and commuter services. All services operate Monday through Friday (excluding County Holidays). Demand Response services operate to accommodate the first drop-off by 8:00 am and last pick-up by 5:00 pm. Demand Response trips are provided within the County limits and/or to destinations in adjoining counties within one (1) mile of the Fort Bend County line. Advanced reservations are required and can be requested up to thirty (30) calendar days in advance. Requests are taken on a first-come, first-serve basis.

Commuter services are provided to Greenway Plaza, Galleria, and Texas Medical Center areas of Houston from park and ride locations in Sugar Land and Rosenberg. The County is constructing a park and ride facility along the Westpark Toll Road in northwest Fort Bend County. The Westpark Corridor Park and Ride will provide transportation for commuters residing in the northern portion of Fort Bend County. The transportation route will promote access to job sites, education, job training and other destinations into the Houston area.

FBC continues to plan with human service agency transportation providers within the County and continues to stay involved in the region's public transportation efforts.

Fort Bend County requests TDC's as a match for the purchase of vehicles and miscellaneous equipment (bus wraps, bus sanitizing equipment, mobile radio units). These vehicles will replace vehicles that have reached useful life.

Below is the ALI budget breakdown:

Acquisition Replacement ALI 11.42.04 Award Amount \$769,632
Acquisition Replacement Vehicle ALI 11.42.07 Award Amount \$532,846
Acquisition Miscellaneous Equipment ALI 11.42.20, Award Amount \$404,124

2. Describe how the need/demand for the proposed project(s) was determined. *

The proposed project will support the continuation of public transportation services by maintaining a fleet of safe and reliable vehicles to meet the needs of individuals and families in the Fort Bend County service area. The County remains flexible in the use of the vehicles to meet daily service requirements rather than permanently assigning vehicles to services.

3. Describe the anticipated benefits of the project. *

Fort Bend County services bring a better quality of life to individuals, families, and communities from every walk of life by providing options to get to work, school, health care, or recreation as well as a reduction in Vehicle Miles Traveled. This project will help reduce emissions by alleviating congestion on the road.

4. Identify and describe methods to procure goods and/or services related to this project.

A formal bid process was completed by FBC for Type 11 Rolling Stock and Bus Wraps. FBC will use the Oklahoma buy board for Type 3 rolling stock.

5. If vendors have been previously selected, complete the following.

Vendor Name

Description of goods/services

Model 1 (formerly Creative Bus Sales)

Rolling Stock

Sign-Ups and Banners

Bus Wraps

6. Is the proposed project consistent with continuing, cooperating, and comprehensive regional transportation planning implemented in accordance with 49 U.S.C. §5301? *

☒ Yes

No

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description

Upload

Vehicle and Other Capital Projects

Vehicle Projects

Vehicle projects include the purchase, rebuild and overhaul of vehicles.

1. Are Vehicle Capital expenses parts of the proposed project? *
☒ Yes No
2. Describe the need for the project. Specifically, identify how the project was selected and summarize the anticipated service improvements and/or project benefits to your area. *
The project will support the continuation of safe and reliable public transportation services. The vehicles selected for replacement have reached useful life.
3. Identify the specific vehicle(s) to be replaced or rebuilt.*
 If not applicable, select N/A NA
 Enter License, VIN, and mileage of vehicle(s) to be replaced/rebuilt

License #	VIN	Replace/Rebuild	Mileage	Reason to select this vehicle
139-4096	1FDFE4FS1JDC36237	Replace	239875	Reached useful life
139-4095	1FDFE4FS2JDC29779	Replace	227490	Reached useful life
139-4090	1FDFE4FS3JDC29774	Replace	244855	Reached useful life
139-4098	1FDFE4FS5JDC36242	Replace	218383	Reached useful life
139-4099	1FDFE4FS7JDC36243	Replace	228992	Reached useful life
139-4093	1FDFE4FS9JDC29777	Replace	228942	Reached useful life
126-8311	1FVACXDT0GHGU3184	Replace	216961	Reached useful life
126-8314	1FVACXDT6GHGU3187	Replace	233439	Reached useful life

Note: vehicles must meet useful life standards to be considered for replacement
4. Identify the vehicle type(s) to be purchased. *

Vehicle type to be purchased	Replacement or Expansion?	ADA Accessible	Reason to select this vehicle
Type 3 - 16 Passenger	Replacement	☒ Yes No	Similar capacity
Type 11 - 40 Passenger	Replacement	☒ Yes No	Similar capacity

Note: All fixed route service vehicles are required by FTA to be accessible and will not be granted waivers.

A non-accessible vehicle requires a "waiver with the Public Transportation Coordinator's endorsement prior to entering into a grant agreement.

Other Capital

Other Capital includes, but is not limited to: shop equipment, communication and computer equipment, hardware and/or software, preventive maintenance, purchase of service, and other miscellaneous equipment. (Program limitations may apply.)

5. Are Other Capital expenses part of the proposed project description? *
☒ Yes No
6. Describe the scope of the Other Capital project in detail. *
Other capital expenses include bus wraps, bus sanitizing equipment, and mobile radio units. Sign-Ups and Banners has a turn-key contract with Fort Bend County, including the design and installation of vinyl bus wraps. Sign-Ups and Banners has worked with the County to create a multicolor bus wrap design for all fleet.
7. Describe the need for the Other Capital project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed. *
Bus wraps are an integral part of the overall program for brand identity, outreach, and safety. Instant recognition by the client, cost-effective way to increase brand awareness to existing and potential passengers. The vinyl wraps also help to keep the vehicles in better condition by protecting the vehicle's body from scratches and small dents from road debris. Mobile radio units help ensure effective and reliable communication with transit personnel during emergency events.

Attachments

Upload any additional documents relevant to this application per the application's instructions.

Description
FBC Brochure

Upload
FBT Services Brochure Updated.pdf

Obligation Certification

As an authorized official of the *Fort Bend County*

I certify to the following:

- 1. The information presented in the application is true and accurate to the best of my knowledge.
- 2. I have not intentionally made any misstatements or misrepresented the facts.
- 3. The organization has the resources and technical capacity to support the project.
- 4. The organization has the resources and technical capacity to provide the required match.
- 5. The organization uses generally accepted accounting standards for its financial recordkeeping functions.
- 6. The organization will participate in a continuous, comprehensive dialogue throughout the life of the project.

This includes but is not limited to:

- On-Site monitoring by TxDOT personnel
- Timely submission of required reports
- Timely written notification of events that will affect the outcome of the project

- 7. The organization will comply with all applicable federal, state, and local laws and regulations.

This includes but is not limited to:

- Annual Certifications and Assurances
- Master grant agreements
- Project grant agreements
- Applicable federal program circulars and similar federal and state guidance

- 8. Applicant Affirmation: Compensation has not been received for participation in the preparation of the specifications for this call for projects.

☒ By checking and completing this document I certify that the above statements are true and that I have the authority to sign this document.

Name	Title	Date
KP George	County Judge	Sep 26 2024 5:21PM

Facilities Specific Evaluation

Will this project involve construction, alteration, repair, or purchase of buildings, structures, or other real property? *

Yes

☒ No

\$ \$ \$ \$ \$ \$ \$

Budget and Milestones

Agency Name

Fort Bend County

Program Type

Section 5339 Discretionary - Rural Bus and Bus Facilities Program - 2025 Cycle

Does this budget include indirect costs? *

Yes

☒ No

If yes, please enter the Indirect Rate %

Attachments
You may upload additional documentation here.
(If this budget includes In-Kind funds you are required to upload supporting documentation.)

Description	Upload

When entering budget line items, fill out a row and then press the save button for additional rows.

Description	Scope	Suffix #	TPN	Fuel Type	# of Units	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	TDC Requested?	TDC Match Ratio	TDC Amount	Estimated RFP/IFB Issued	Estimated Contract Award	Estimated First Vehicle Delivered	Estimated Last Vehicle Delivered	Estimated Contract Complete	
				Replace - Bus <30' - 11.12.04					Gasoline	6	\$769,632	\$	\$	\$769,632	[X]		10/8/2024		12/31/2026
				Replace - Bus Commuter/Suburban - 11.12.07					Diesel Fuel	2	\$532,846	\$	\$	\$532,846	[X]		10/25/2022		12/31/2026
				Acquisition - Miscellaneous Equipment - 11.42.20							\$404,124	\$	\$	\$404,124	[X]				12/31/2026
Subtotal:										\$1,706,602		\$0		\$0		\$0	\$1,706,602		