

STATE OF TEXAS

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COUNTY OF FORT BEND

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**AFFILIATION AND PROGRAM AGREEMENT
FOR COURSE EXPERIENCE BETWEEN FORT BEND COUNTY AND
HOUSTON COMMUNITY COLLEGE SYSTEM**

This Affiliation and Program Agreement for Course Experience (hereinafter "Agreement") is entered into by Fort Bend County, a body corporate and politic under the laws of the State of Texas, (hereinafter "County"), and Houston Community College, a public community college district organized under Chapter 130 of the Texas Education Code, whose main office address is at 3100 Main Street, Houston, Texas 77002 and an institution of higher learning in the State of Texas (hereinafter "School"). Hereinafter, singularly, the "Party" and, collectively, the "Parties."

RECITALS

WHEREAS, School administers an educational program that provides Emergency Medical Technician Training Classes and desires to have its enrolled students perform components of their clinical course experience (hereinafter "Program") at County; and

WHEREAS, County operates health care facilities throughout Fort Bend County (hereinafter "Facility" or "Facilities") and therein provides healthcare services, and is willing to make Facilities available to qualified students (hereinafter "Student(s)") who will be supervised by Fort Bend County staff; and

WHEREAS, both parties hereto recognize that, in the performance of this Agreement, the greatest benefits will be derived by promoting the interests of both parties, and each party does, therefore enter into this Agreement with the intention of loyally cooperating with each other in carrying out the terms of this Agreement; and

WHEREAS, this Agreement serves the general health and well-being of the community and therefore serves a public purpose; and

WHEREAS, the governing bodies of County and School have duly authorized this Agreement.

NOW, THEREFORE, for and in consideration of the mutual promises, obligations, and benefits hereinafter set forth, the County and School hereby agree as follows:

I. OBLIGATIONS OF PARTIES

1. Both parties will share in the education process.
2. Both parties agree that this Agreement confers no financial obligation on either party.

3. Both parties agree that nothing in this Agreement is construed as transferring responsibility from one party to another.
4. Both parties agree that participation in the Program is gratuitous and voluntary.
5. Both parties agree that at no time will Students, School's faculty, or School be considered employees, agents, or servants of County and therefore will not be eligible to receive payment for services rendered, replace a County employee or possess authority to enter any form of agreement, binding or otherwise, on behalf of County. At no time will School, School's faculty, or Students be eligible for the fringe benefits, such as retirement, insurance and worker's compensation, which County provides its employees.
6. Both parties agree that they will not discriminate against any person because of race, religion, color, gender, sexual orientation, national origin, age, disability, special disabled veteran's status, Vietnam-era veteran's status, or any other protected status.
7. Without limitation of any provision set forth in this Agreement, parties expressly agree to abide by all applicable federal and/or state equal employment opportunity statutes, rules, and regulations.
8. Both parties mutually agree that the number of Students participating in the Program will be arranged jointly, with due consideration given to the clinical material available.
9. Both parties agree that County shall have the right to refuse to allow Students who are not judged to have requisite skills, attitudes, or previous training for proper provision of assigned tasks to participate in activities at Facility.

II. OBLIGATIONS OF COUNTY

1. County will provide "hands on" learning experience, under proper supervision, in accordance with agreed upon learning objectives, skill development areas, and intended learning outcomes, at levels County determines to be appropriate based on the knowledge and training of the Student.
2. County retains responsibility and decision-making authority for all aspects of County services and functions, including patient care.
3. County will determine the number of students participating in the Program, with due consideration given to staffing, Field Training Officer (FTO) availability, and other County obligations.
4. All methods, techniques, and procedures initiated and/or performed by students must be done with prior approval by appropriate County licensed EMS personnel. Students will not have independent authority.
5. County shall assign a qualified supervisor to work with all Students and act as a liaison with the School faculty.
6. County shall provide Students with information regarding policies and procedures of County, and with orientation experience to ensure that Students will be able to meet the requirements of the Program.
7. County shall provide an atmosphere for learning that is supportive and free of discrimination based on race, ethnicity, religion, gender, disability, or sexual preference.
8. County shall provide Students with essential conditions and material for their work, including space, privacy, and technological supports.

9. County reserves the right to refuse student observation and/or participation of any Student designated by the School and to terminate participation by any Student when, in the sole opinion of the County: (i) the Student is deemed to be a risk to the County's employees, or to himself or herself; (ii) the Student fails to meet or abide by the rules, regulations, policies and procedures of the County; (iii) the Student's conduct is detrimental to the business or reputation of the County; (iv) the Student fails to accept or comply with the direction of County staff; or (v) further participation by the Student would be inappropriate. School shall comply with County's request to remove a Student(s) in the event that County determines that there is cause to do so.
10. The County representative for the Program is:

Dudley D. Wait, LP
Chief, Fort Bend County EMS
Fort Bend County EMS
281-342-7233
Dudley.Wait@fortbendcountytexas.gov

III. OBLIGATIONS OF SCHOOL

1. School will establish Course and Practicum Description, including guidelines for Student eligibility, the provision of classroom theory and practical instruction, and ensure that all Students meet eligibility requirements prior to Program participation.
2. School shall assign only the number of Students mutually agreed upon by County and School.
3. School shall acquaint the designated County representative and staff with the goals, objectives, methods, and specific expectations of the School.
4. School will designate a representative or faculty advisor who is available to assist County personnel and Students of the Program and who will be responsible to maintain on-going contact with Facility's designated representative.

The School designated representative or faculty advisor for the Program is:

Dr. Michael Edwards
Houston Community College System
President, NE College
713-718-8065

School shall inform County in a timely manner of any changes in the information listed above.

5. School shall inform any designated representative or faculty and Students about their obligation to adhere strictly to all applicable administrative policies, rules, standards, schedules, and practices of County.
6. School shall notify County as soon as possible of the names and arrival dates of Students.
7. When requested by County, School shall require Students to attend clinical orientation.

8. School will require inform Students and faculty members who are supervising Students about their obligation to maintain confidentiality of all County matters, proceedings, and information to the extent required by law, including but not limited to client records and information. This confidentiality shall extend beyond the termination of this Agreement.
9. School will require that Students provide to County a completed:
 - a. Exhibit A - Student Confidentiality Agreement,
 - b. Exhibit B - Student Assumption of Risk, Release, and Waiver of Liability, and
 - c. Exhibit C - Student Participation Form.**All of which are attached to this Agreement.**
10. School shall, upon receipt of notice, inform County of any adverse circumstances to which County may be exposed as a result of the behaviors deemed to be dangerous of a Student.
11. School shall, upon receipt of notice, notify County of any complaint, claim, investigation, or lawsuit involving a Student if that action is related to the educational experiences provided under this Agreement, or if that action could reasonably impact the Program.
12. School will adhere to County communicable disease reporting requirements.
13. School will assure County of Student's reasonable proficiency of infectious disease control issues.
14. School shall notify Students about their obligation to comply with County policies and procedures, state law, and OSHA borne and tuberculosis pathogen regulations in the training, vaccination testing, prevention, and post-exposure treatment of Students, where applicable in the performance of duties required by County.
15. School shall require Students to provide to the County such results for drug testing, health care, and criminal background checks prior to Student participation in the Program including proof of a:
 - a. PPD test (commonly referred to as a TB test);
 - b. HBV vaccine or signed refusal; and
 - c. Any other immunizations as required by laws.
16. In cooperation with School, County shall prepare Program schedules for Students.
17. School understands and agrees that Student will be responsible for their own transportation, meals, and health care needs in the performance of this Agreement.
18. School will be responsible for equipment that is broken or damaged by Student or because of Student's intentional act or negligence.
19. School will be responsible for the final grading of Student.
20. School shall inform County in a timely manner of any change in Student(s) status, or curriculum, or faculty advisor during participation in Program.
21. Visits by School and School's faculty are welcome for purposes of observation of Student with prior notification to County.

IV. INDEMNITY

TO THE EXTENT ALLOWED BY LAW, EACH PARTY AGREES TO AND SHALL HOLD HARMLESS THE OTHER PARTY, ITS ELECTED OFFICIALS, OFFICERS, AGENTS, AND EMPLOYEES FROM AND AGAINST ANY AND ALL LIABILITIES, CLAIMS OR DAMAGES (INCLUDING REASONABLE ATTORNEYS' FEES AND COURT COSTS) ARISING OUT OF ANY ACT OR OMISSION CONSTITUTING NEGLIGENCE OR WILLFUL MISCONDUCT ON THE PART OF INDEMNIFYING PARTY, ITS EMPLOYEES, REPRESENTATIVES OR AGENTS ARISING OUT OF THEIR RESPECTIVE PERFORMANCE UNDER THIS AGREEMENT NOTWITHSTANDING THE ABOVE, THIS INDEMNIFICATION PROVISION DOES NOT APPLY IF A TRIER OF FACT FINDS THE INDEMNIFYING PARTY TO BE SOLELY OR JOINTLY NEGLIGENT OR OTHERWISE AT FAULT.

V. INSURANCE

Prior to commencement of the Services, School shall furnish County with properly executed certificates of insurance which shall evidence all insurance required. School shall provide 30 days' notice to County of cancellation. School shall provide certified copies of insurance endorsements, if requested by County. School shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates for any such insurance expiring prior to completion of Services. School shall obtain such insurance written on an occurrence form from such companies having Best's rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

During the term of this Agreement, School shall keep in full force professional liability insurance in the amount of \$1,000,000 per claim and \$3,000,000 in the aggregate, which shall extend to the activities contemplated under this Agreement and undertaken on County premises, covering faculty and students, and School shall provide County proof of said coverage upon return of this Agreement. School, as a Texas state agency, does not maintain general liability insurance. However, School has sufficient resources for all claims for which it may be responsible for under the Texas Tort Claims Act for property damage, personal injury, or death caused by the negligent acts or omissions of an employee acting within the course and scope of their employment. Employees of the School are provided workers' compensation under a self-insured plan authorized by Texas Labor Code, Chapter 503. The parties acknowledge that Students are not employees of the School.

VI. TERM AND TERMINATION

1. This Agreement shall become effective April 1, 2024, through March 31, 2027, unless terminated sooner in accordance with the terms herein.
2. Thereafter, this Agreement shall automatically renew for one year terms, not to exceed a period of three (3) years, unless otherwise terminated sooner as hereinafter provided.
3. Termination may occur on behalf of either party without cause upon the giving of thirty (30) days written notice to the other party in the manner and form provided for herein.

4. In the event that this Agreement is terminated, County may permit Students to complete program and Students may be permitted to complete classes through the remainder of the semester.

VII. MISCELLANEOUS TERMS

1. Student will be responsible for their own transportation, meals, and health care needs in the performance of this Agreement.
2. School will require Students to be properly attired when reporting for clinical experience.
3. School is responsible for the administrative functions related to the Student's experience including rotation, attendance, knowledge of infectious control issues and proficiency.
4. School will provide relevant background information on Students as requested by the County to the extent permitted by law.
5. School will instruct their Students and faculty to respect the confidential nature of all information which they may obtain from clients and records of the County.
6. **PUBLIC INFORMATION ACT.** Each party expressly acknowledges that the other party is subject to the Texas Public Information Act, TEX.GOV'T CODE ANN. § 552.001 *et seq.*, as amended, and notwithstanding any provision in this Agreement to the contrary, each party will make any information related to this Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided by one party to the other party shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Texas Attorney General of the reasons why such information should not be disclosed. The terms and conditions of this Agreement are not proprietary or confidential information.
7. School agrees to obtain prior written consent of County for publication of any articles relating to the clinical experiences occurring at County under this Agreement.
8. **HIPAA.** The parties agree that School shall direct faculty and Students to comply with the policies and procedures of County, including those governing the use and disclosure of individually identifiable health information under federal law, specifically the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. Section 1320d ("HIPAA") and any current and future regulations promulgated hereunder, including without limitation, the federal privacy regulations contained in 45 CFR parts 160-164 ("Federal Privacy Regulations," "Federal Security Regulations," and "Federal Electronic Transaction Regulations"), as applicable and all as may be amended from time to time, and all collectively referred to herein as "HIPAA Requirements"). Solely for the purpose of defining their role in relation to the use and disclosure of protected health information, such Students are defined as members of County's workforce, as that term is defined by 45 CFR 160.105, when engaged in activities pursuant to this Agreement. However, neither Students nor faculty are or shall be considered to be

- employees of County for any other purpose.
9. The parties may not amend or waive this Agreement, except by a written agreement executed by both parties.
 10. **RIGHTS AND REMEDIES.** The rights and remedies of the parties set forth in this Agreement are not exclusive of, but are cumulative to, any rights or remedies now or subsequently existing at law, in equity, or by statute.
 11. No failure or delay in exercising any right or remedy or requiring the satisfaction of any condition under this Agreement, and no course of dealing between the parties, operates as a waiver or estoppel of any right, remedy, or condition.
 12. All documents, data, reports, research, graphic presentation materials, etc., developed by School as a part of its work under this Agreement, shall become the property of County upon completion of this Agreement, or in the event of termination or cancellation thereof. School shall promptly furnish all such data and material to County on request.
 13. **FERPA.** For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 ("FERPA"), the School hereby designates the County as a School official with a legitimate educational interest in the educational records of the Student participating in the Program to the extent that access to the records are required by the County to carry out the Program. County agrees to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.
 14. **RIGHT TO INSPECT.** School will permit County, or any duly authorized agent of County, to inspect and examine the books and records of School for the purpose of verifying the amount of work performed under this Agreement. County's right to inspect survives the termination of this Agreement for a period of four (4) years.
 15. **COMPLIANCE WITH APPLICABLE LAWS.** School shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required, School shall furnish County with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

VIII. NOTICE

Any and all notices or communications required or permitted under this Agreement shall be delivered in person or mailed, certified mail, return receipt requested as follows:

If to County:	Fort Bend County Attn: County Judge 401 Jackson Street, 1 st Floor Richmond, Texas 77469
With copy to:	Dudley D. Wait, LP Chief, Fort Bend County EMS Fort Bend County EMS 4332 Highway 36 S.

Rosenberg, Texas 77471
281-342-7233

If to School: Houston Community College System
Attn: Dr. Michael Edwards
President, NE College
555 Community College Drive
Houston, Texas 77013
713-718-8065

With copy to: Vicki May, M.Ed., LP, NREMT
Program Director, EMS
555 Community College Drive
Houston, Texas 77013

Office of the General Counsel
Houston Community College
3100 Main Street
Houston, Texas 77002

Either party may change the address for notification by submitting written notice of same to the other.

IX. CONFIDENTIAL AND PROPRIETARY INFORMATION

1. The Parties acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire information that is confidential to County. Any and all information of any form obtained by a Party or its employees or agents from another party in the performance of this Agreement shall be deemed to be confidential information ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by shall be treated with respect to confidentiality in the same manner as the Confidential Information. Confidential Information shall be deemed not to include information that (a) is or becomes (other than by disclosure by the Party that owns such Confidential Information) publicly known or is contained in a publicly available document; (b) is rightfully in the other Party's possession without the obligation of nondisclosure prior to the time of its disclosure under this Agreement; or (c) is independently developed by employees or agents of the other Party who can be shown to have had no access to the Confidential Information.
2. Each Party, subject to all applicable laws and regulations, agrees to hold Confidential Information in strict confidence, using at least the same degree of care that each Party uses in maintaining the confidentiality of its own confidential information, and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any

purposes whatsoever other than the provision of Services to County hereunder, and to advise each of its employees and agents of their obligations to keep Confidential Information confidential.

Each Party shall use its best efforts to assist the other Party in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limitation of the foregoing, Each Party shall advise the other Party immediately in the event it learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement.

X. APPLICABLE LAW

The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in Fort Bend County, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in this Agreement shall be construed to waive the either Party's sovereign immunity.

XI. ASSIGNMENT AND DELEGATION

1. Neither Party may assign any of its rights under this Agreement, except with the prior written consent of the other Party. That Party shall not unreasonably withhold its consent. All assignments of rights are prohibited under this subsection, whether they are voluntarily or involuntarily, by merger, consolidation, dissolution, operation of law, or any other manner.
2. Neither Party may delegate any performance under this Agreement. Any purported delegation of performance in violation of this Section is void.

XII. SEVERABILITY

If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each Party remain valid, binding, and enforceable.

XIII. PUBLICITY

Contact with citizens of Fort Bend County, media outlets, or governmental agencies shall be the sole responsibility of County. Under no circumstances whatsoever, shall School release any material or information developed or received in the performance of the Services hereunder without the express written permission of County, except where required to do so by law.

XIV. CAPTIONS

The section captions used in this Agreement are for convenience of reference only and do not affect the interpretation or construction of this Agreement.

XV. CONFLICT

In the event there is a conflict between this Agreement and the attached exhibit(s), this Agreement controls.

It is understood and agreed to by the parties that the entire agreement of the parties is contained herein and in any exhibit or attachment identified in this Agreement. It is further understood and agreed that this Agreement supersedes all prior communications and negotiations between the parties, oral or written, relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

{Remainder of page intentionally left blank}

{Execution to follow}

IN WITNESS WHEREOF, the parties have executed this Agreement as indicated below.

FORT BEND COUNTY

By: KP George
KP George, County Judge

Date: 4.23.2024

ATTEST:

Laura Richard
Laura Richard, County Clerk



HOUSTON COMMUNITY COLLEGE SYSTEM

By: Margaret Ford Fisher

Margaret Ford Fisher, Ed.D.
Printed Name

Chancellor
Title

04/03/2024
Date

Reviewed By:

Dudley D. Wait
Dudley D. Wait, Chief
Fort Bend County EMS

ATTACHMENTS: Exhibit A: Student Confidentiality Agreement
Exhibit B: Release of Liability
Exhibit C: Participant Contact Information

i:\agreements\2024 agreements\ems\houston community college (24-ems-100166)\hcc affiliation and program agreement for course experience (kcj - 11.02.2023).

EXHIBIT A

FORT BEND COUNTY STUDENT CONFIDENTIALITY AGREEMENT

STUDENT CONFIDENTIALITY AGREEMENT

I, _____ ("STUDENT"), will be participating as a Student in an internship experience at Fort Bend County pursuant to an agreement between the COUNTY and the.

I, _____ ("STUDENT"), acknowledge and agree to the following:

STUDENT agrees that in the performance of his or her duties as a Student at the County that he or she may come in contact with, or be provided with, confidential or proprietary information.

STUDENT agrees to maintain confidentiality of any information deemed confidential by the COUNTY including any and all patient or client information and all confidential hospital information. The undersigned, agrees not to reveal to any person or persons, except authorized individuals, any specific confidential information including any specific patient or client information, except as required by law or as authorized by COUNTY.

STUDENT further agrees that if computer network account is made available for Student purposes, that such information contained within the computer network is confidential information. STUDENT will not remove any confidential computer records from COUNTY including paper records. STUDENT agrees not to change, delete, modify, or remove any computer file that belongs to another person.

STUDENT acknowledges that any violation of this confidentiality Agreement is cause for disciplinary action, including administrative removal from the PROGRAM, and may also result in legal action by COUNTY, patients, government, or other individuals.

Dated this _____ day of _____, 20____

STUDENT Signature: _____

Signature of Parent (if STUDENT is a minor):

Parent Printed Name (if STUDENT is a minor):

Witness Signature: _____

Witness Name Printed : _____

EXHIBIT B
RELEASE OF LIABILITY

THIS WAIVER MUST BE FILLED OUT BY EACH USER. WHERE THE USER IS UNDER THE AGE OF 18, A WAIVER MUST BE FILLED OUT BY THE MINOR'S PARENT OR LEGAL GUARDIAN.

**FORT BEND COUNTY PARK FACILITIES
ACKNOWLEDGEMENT OF RISK, RELEASE AND WAIVER OF LIABILITY AGREEMENT**

Notice: This is a legally binding agreement. Please read it thoroughly and understand its contents.

THIS **ACKNOWLEDGEMENT OF RISK, RELEASE AND WAIVER OF LIABILITY AGREEMENT** sets forth the terms and conditions applicable for participation in physical, recreational activities at one or more of Fort Bend County Park Facilities (herein referred to as "Activity") with Fort Bend County.

Participating in this Physical, Recreational Activity presents inherent dangers and risks, both anticipated and unanticipated, including all manner of injury (both physical and emotional), paralysis, death, damage to property or to other participants, or other losses. **NONETHELESS, I AGREE THAT I ASSUME ALL RISKS, WHETHER KNOWN OR UNKNOWN TO ME.**

Following consideration and recognition of the inherent risks of participation in Activity, I, **RELEASE FROM LIABILITY** and **WAIVE THE RIGHT TO SUE** Fort Bend County, Texas, its employees, officers, volunteers, and agents (collectively "the County") from any and all claims, including those resulting from any physical injury, illness, death, pain or suffering, or economic loss, that I may suffer due to participation in this Activity, whether participation is supervised or unsupervised expressly **including but not limited to loss, injury or death caused or contributed to by the negligence or gross negligence of Fort Bend County and/or its employees, officers, volunteers and agents.**

If I require medical treatment, the County is authorized to obtain medical treatment for me. **I AGREE NOT TO HOLD THE COUNTY RESPONSIBLE FOR ANY CLAIMS RESULTING FROM ANY MEDICAL TREATMENT.**

I agree as Parent/Guardian of the below named minor child to indemnify and hold harmless Fort Bend County, its employees, officers, volunteers and agents (collectively "the County") from and against any and all claims made by the minor child arising out of or caused by, directly or indirectly, from any physical injury, illness, death, pain or suffering, economic loss, that the minor child may suffer due to participation in this activity **including but not limited to loss, injury or death caused or contributed to by the negligence or gross negligence of Fort Bend County and/or its employees, officers, volunteers and agents.**

I understand that this document is written to be as broad and inclusive as legally permitted by the State of Texas. I understand the legal consequences of signing this document including **(A) RELEASING COUNTY FROM ALL LIABILITY, (B) WAIVER OF MY RIGHT TO SUE COUNTY, AND (C) ASSUMPTION OF ALL RISKS OF PARTICIPATING IN THIS ACTIVITY.**

I agree that if any portion of this Release is held invalid or unenforceable, I will continue to be bound by the remaining terms. By my signature, I warrant that I am at least 18 years old; that I have the legal authority to sign this **RISK, RELEASE AND WAIVER OF LIABILITY AGREEMENT**, and that I sign it of my own free will.

Signature of Individual/Guardian: _____ Date: _____

Printed Name _____ Name of Minor Child (if any) _____

EXHIBIT C

PARTICIPANT CONTACT INFORMATION

PARTICIPANT CONTACT INFORMATION

Name: _____

Phone Number (H) _____ Work (W) _____ Cell (C) _____

DL: State: _____ Number: _____

Date of Birth: _____

In the event of an emergency, please contact: _____

Emergency Contact Phone Number: (_____) _____

Relationship of Contact to Student: _____

Any known allergies or other special needs: _____

_____.












Chancellor-Signature-Request-form-PDF

Final Audit Report

2024-03-22

Created:	2024-03-22
By:	Ingrid Hence (ingrid.hence@hccs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9Fh0Dq4FzPdBOcuLSFU7o8qt7Eeg7mdw

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2024-03-22 - 6:08:26 PM GMT
-  Email viewed by Vicki May (vicki.may@hccs.edu)
2024-03-22 - 6:11:32 PM GMT- IP address: 104.47.73.254
-  Document e-signed by Vicki May (vicki.may@hccs.edu)
Signature Date: 2024-03-22 - 6:13:28 PM GMT - Time Source: server- IP address: 99.111.252.239
-  Document emailed to Alvin Collins (alvin.collins@hccs.edu) for signature
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Signature Date: 2024-03-22 - 6:14:39 PM GMT - Time Source: server- IP address: 67.226.127.1
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2024-03-22 - 6:14:40 PM GMT
-  Email viewed by Michael Edwards (michael.edwards@hccs.edu)
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-  Document e-signed by Michael Edwards (michael.edwards@hccs.edu)
Signature Date: 2024-03-22 - 6:16:38 PM GMT - Time Source: server- IP address: 174.203.3.200
-  Agreement completed.
2024-03-22 - 6:16:38 PM GMT






URGENT_ML370_OGC#5656A_FortBendCountyEMS

Final Audit Report

2024-04-04

Created:	2024-04-02
By:	Shiricya Walker (shiricya.walker@hccs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2c2SyxR4P0pGRm6ChzCWoEkMCSBf82l8

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-  Document e-signed by Margaret Ford Fisher (margaret.fordfisher@hccs.edu)
Signature Date: 2024-04-04 - 3:15:28 AM GMT - Time Source: server- IP address: 108.198.252.84
-  Agreement completed.
2024-04-04 - 3:15:28 AM GMT



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