

MINUTES

BE IT REMEMBERED, That on this 9TH DAY of APRIL, 2024, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

KP GEORGE	COUNTY JUDGE
VINCENT MORALES	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
DEXTER L. MCCOY	COMMISSIONER PRECINCT 4
LINDA WILLIS FOR LAURA RICHARD	COUNTY CLERK

When the following were heard and the following orders were passed:

- 1. Call to Order.**
Call to Order by Judge KP George at 1:00 p.m.
- 2. Invocation and Pledges of Allegiance by Commissioner Andy Meyers.**
Invocation was led by Eram Mansia, Academic Director, Ismaili Tariqah and Religious Education Board; and Dr. Mark Hartman, Pastor at Sugar Creek Baptist Church and Pledges of Allegiance by Commissioner Andy Meyers.
- 3. Approve minutes of regular meeting held on March 26, 2024.**

Moved by Commissioner Meyers, Seconded by Commissioner Morales
Duly put and unanimously carried (5-0), it is ordered to approve minutes of regular meeting held on March 26, 2024.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

4. Public Comments regarding the Agenda and Announcements.

Tami Frazier, Communications Director for the Office of the County Judge read the announcements:

- Precinct 1 Constable's Office and Constable Chad Norvell received an accreditation award from the Texas Police Chief's Association.
- There are two new members in the County Judge's Office, Rebecca Rios, Administrative and Recovery Assistant Manager and Jennifer Strobel, Legislative Policy Manager.
- Today is the conclusion of Ramadan and the commencement of Eid al fitr, which is celebrated by Muslims worldwide.
- April 22 is Earth Day and the theme this year is Planet vs. Plastic.

Commissioner Meyers presented a proclamation to Ruth Ann Mefford, CEO, Child Advocates of Fort Bend in honor of Child Abuse awareness month.

Ruth Ann Mefford thanked the court for their support and stated the awareness field is placed in front of the Courthouse with 2,192 stakes representing each child served by Child Advocates of Fort Bend.

Commissioner McCoy announced there will be an early celebration of Earth Day at Four Corners Recreation Center on Saturday, April 13, 10:00 a.m. – 12:00 p.m.

There were three public comments.

David Savage, 25602 Ellis Ridge Court, Katy spoke against Item 31M.

Rodrigo Carreon, 1122 Avenue C, Fresno spoke in support of Item 31T.

Anne Franson, 6511 Brazos Lakes Drive, Richmond spoke against Item 37C.

- 5. PUBLIC HEARINGS: 1:26 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:**
 Public hearing held. There was one public comment.
 Rodrigo Carreon, 1122 Avenue C, Fresno spoke on Item 5 (7).

Engineering: Acceptance of the following traffic control plans:

1.	Cross Creek West Boulevard Extension No. 1 Street Dedication, Precinct 1;
2.	Cross Creek West Section 6, Precinct 1;
3.	Fulshear Lakes Creekside Village Section 3, Precinct 1;
4.	Cross Creek West Section 7, Precinct 1;
5.	Cross Creek West Section 9, Precinct 1;
6.	Fulshear Lakes Creekside Village, Section 4, Precinct 1;
7.	Glendale Lakes Section 10, Precinct 2;
8.	Sienna Village of Anderson Springs Section 9, Precinct 2;
9.	West Bellfort, Winston Ranch Parkway and Herons Terrace Street in Long Meadow Farms Section 2, Precinct 4; and
10.	Old Blue Lane in Old Blue Lane to Wildwood Park Rd STD, Precinct 4.

Moved by Commissioner Morales, Seconded by Commissioner Prestage
 Duly put and unanimously carried (5-0), it is ordered to accept Item 5 (1-10).

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

CONSENT AGENDA ITEMS: 6-15

All items under the consent agenda are heard and acted upon collectively unless opposition is presented, in which case the contested item will be considered, discussed, and appropriate action taken separately.

- 6. Record into the Minutes out-of-state travel by Elected Official(s):**
- A. Commissioner Precinct 2: Commissioner G. Prestage to Hillsborough County, Florida, from July 11, 2024, through July 16, 2024, to attend the National Association of Counties Conference (NACo). (Fund: Travel)**
- B. Sheriff's Office: Sheriff E. Fagan to Washington, DC, from September 10, 2024, through September 15, 2024, to attend the 52nd Annual Legislative Conference. (Fund: Sheriff Enforcement)**

7. **OUT-OF-STATE TRAVEL:** Approve out-of-state travel requests for County personnel:
 - A. **Administrative Court Services:** Approve out-of-state travel for P. Pizzurro to Providence, Rhode Island, from May 16, 2024, through May 19, 2024, to attend the National Association of Judiciary Interpreters and Translators Annual Conference. (Fund: Travel and Training)
 - B. **Commissioner Precinct 1:** Approve out-of-state travel for A. Bronsell to Tampa, Florida, from July 11, 2024, through July 16, 2024, to attend the National Association of Counties Annual Conference and Exposition. (Fund: Travel)
 - C. **Commissioner Precinct 2:** Approve out-of-state travel for K. L. Herrington, F. Evans-Smith, B. Patton and M. Lewis to Hillsborough County, Florida, from July 11, 2024, through July 16, 2024, to attend the National Association of Counties Conference. (Fund: Travel)
 - D. **County Attorney:** Approve out-of-state travel for P. Quincy to Atlanta, Georgia, from May 1, 2024, through May 5, 2024, to attend the 2024 PLECET National Conference. (Fund: County Attorney - Travel)
 - E. **County Judge:** Approve out-of-state travel for S. Smith to Orlando, Florida, from October 20, 2024, through October 25, 2024, to attend the Gartner IT Symposium/Xpo™ 2024 conference. (Fund: Information Technology)
 - F. **Health and Human Services-Epidemiology:** Approve out-of-state travel for A. Ali and U. Onwudebe to Chicago, Illinois, from May 7, 2024, through May 9, 2024, to attend the NACCHO's Local Infection Prevention and Control Summit. (Fund: NACCHO Scholarship)
 - G. **Information Technology:** Approve out-of-state travel for A. Mueller to Portland, Oregon, from May 5, 2024, through May 10, 2024, to attend the 2024 DrupalCon Conference. (Fund: IT Travel)
 - H. **Information Technology:** Approve out-of-state travel for R. Doughtie to Orlando, Florida, from October 20, 2024, through October 25, 2024, to attend the Gartner IT Symposium/Xpo™ 2024 Conference. (Fund: Information Technology)
 - I. **Medical Examiner:** Approve out-of-state travel for S. Pustilnik, P. Uribe, W. Brewster, L. Kuss, P. Smith and R. Holdsworth to Las Vegas, Nevada, from July 21, 2024, through July 25, 2024, to attend the International Association of Coroners and Medical Examiners Annual 2024 Conference. (Fund: Medical Examiner Travel)
 - J. **Sheriff's Office:** Approve out-of-state travel for M. Provost to Atlanta, Georgia, from May 1, 2024, through May 5, 2024, to attend the 2024 Professionalizing Law Enforcement Community Engagement Training. (Fund: Sheriff Enforcement)

Item 7 continued - Out-of-State Travel:

- K. Sheriff's Office: Approve out-of-state travel for D. Hernandez, A. Gil, H. Rodriguez, and M. Guajardo, to Washington, DC, from May 12, 2024, through May 16, 2024, to attend the National Police Week. (Fund: Sheriff Enforcement)**
- L. Sheriff's Office: Approve out-of-state travel for Z. Pruitt and J. Bosworth to Crawford, Arkansas, from April 11, 2024, through April 12, 2024, to pick up training supplies for K9. (Fund: Sheriff Enforcement)**

8. AUDITOR:

- A. Accept and record into the minutes the Fort Bend County Federal Single Audit Report for the year ended September 30, 2023, as audited by Whitley Penn, LLP.**
- B. Accept and record into the minutes the Fort Bend County State Single Audit Report for the year ended September 30, 2023, as audited by Whitley Penn, LLP.**

9. BUDGET TRANSFER(s):

- A. Clinical Health: Approve transfer in the amount of \$118 from Clinical Health Services Immunization-Fees into Information Technology-Fees to allocate funds for the purchase of one (1) Adobe license.**
- B. Clinical Health: Approve transfer in the amount of \$1,500 from Clinical Health Services-Fees to Clinical Health Service-Information Technology, to allocate funds to cover the purchase of IT equipment needed for the Immunization Program.**
- C. Commissioner Precinct 4: Approve transfer in the amount of \$20,000 as detailed on Commissioner's form dated April 1, 2024, to allocate funds needed to cover expenses.**
- D. District Attorney: Approve transfer in the amount of \$118 from District Attorney-Information Technology into Information Technology-Fees to allocate funds for the purchase of one (1) Adobe license.**
- E. District Clerk: Approve transfer in the amount of \$236 from District Clerk-Fees into Information Technology-Fees, to allocate funds for the purchase of two (2) Adobe Pro Licenses.**
- F. District Clerk: Approve transfer in the amount of \$1,416 from District Clerk's-Fees into DC Money Order to provide a preliminary cash balance for costs of the monthly minimum due to Fidelity Express for the issuance of money orders related to passport purposes.**

Item 9 continued - Budget Transfer(s):

- G. Elections Administration: Approve transfer in the amount of \$2,000 from Elections-Fees into Information Technology-Fees to allocate funds for payment of GHG election site renewal period.**
- H. Elections Administration: Approve transfer in the amount of \$236 from Election-Fees into Information Technology-Fees to allocate funds for payment of Adobe Pro License for two (2) part-time employees.**
- I. Sheriff Enforcement Operating: Approve transfer in the amount of \$1,500 from Sheriff-Fees into Information Technology-Fees to allocate funds for the purchase of Bosch CDR software renewal.**
- J. Sheriff Forfeiture Assets-State: Approve transfer in the amount of \$50,000 as detailed on Chief's form dated March 26, 2024, to allocate funds to the appropriate line item for renewal of FUSUS.**
- K. Tax Assessor: Approve transfer in the amount of \$801 from Tax Office-Fees into Information Technology-Fees to allocate funds for the 2024 Truth in Taxation Software.**

10. ENGINEERING-DEVELOPMENT:

- A. Accept the bond rider for Candela Sec 13 reducing it from \$157,834.00 to 153,300.00, Precinct 1.**
- B. Accept the streets in Anserra Sec 7: Slyke Drive 139.42 LF, Cheshire Creek Lane 464.87 LF, Aperture Court 226.43 LF, Little Hollow Court 495.47 LF for a total of 1,326.19 LF and release the bond in the amount of \$98,000.00, Precinct 1.**
- C. Accept the streets in Walnut Creek Section Twenty-Five: Ocean Pass Lane 531.72 LF, Markstone Falls Lane 412.75 LF, Belmont Park Lane 496.91 LF for a total of 1,441.38 LF and release the bond in the amount of \$102,480.00, Precinct 2.**
- D. Accept the streets in Sunset Crossing Section Eight: Skybridge Lane 170.00 LF, Dawn View Lane 573.84 LF, Laguna Way 317.29 LF, Sunset Creek Drive 1,262.69 LF, Canyon Way 356.88 LF for a total of 2,680.70 LF and release the bond in the amount of \$191,330.00, Precinct 2.**
- E. Accept the streets in Caldwell Ranch Section 6: Curly Angora Court 686.64 LF, Green Trot Lane 279.27 LF, Kinder Sky Lane 1,062.71 LF, Elm Birch Lane 1,104.22 LF Cotswold Court 77.97 LF, Cattlewood Pass 1,369.71 LF, Wrangler Shack Lane 739.93 LF, Barzona Graze Drive 287.47 LF, Texel Street 225.15 LF for a total of 5,833.7 LF and release the bond in the amount of \$429,314.90, Precinct 2.**

Item 10 continued - Engineering-Development:

- F. Accept the streets in Nandina at Riverstone Partial Replat No. 1: Carol Ridge Drive 78.83 LF and release the bond in the amount of \$5,530.00, Precinct 3.**
- G. Accept the streets in Sendero Tract Sec 11: Iris Oak Trail 165.15 LF, Glenwick Haven Drive 393.83 LF, Aliaga Glen Drive 283.83 LF, Windy Cedar Court 382.97 LF for a total of 1,225.51 LF and release the bond in the amount of \$93,000.00, Precinct 4.**
- H. Accept the streets in Lakeview Retreat Sec 12: Mission Park Drive 165.00 LF, Fleetwood Crescent Way 822.30 LF, Halifax Harvest Lane 952.97 LF, Telford Hollow Trail 758.05 LF, Blackpool Bend Lane 239.58 LF, Bradford Terrace Road 926.12 LF for a total of 3,864.02 LF and release the bond in the amount of \$270,760.00, Precinct 4.**
- I. Accept the streets in Grand Trails Sec 1: Leirop Drive 483.15 LF, Teton Rock Trail 1,150.56 LF, Reserve Ranch Trail 804.46 LF, Cody Mountain Trail 796.53 LF, Bridge Mountain Trail 365.74 LF, River Cherwell Court 221.34 LF, Casper Falls Trail 482.08 LF, Blue Sapphire Court 59.03 LF for a total of 4,362.89 LF and release the bond in the amount of \$324,069.20, Precinct 4.**

- J. Approve the plat for roads within the following:**

1.	Tamarron West Section 20, Precinct 1;
2.	Tamarron West Section 21, Precinct 1; and
3.	Tamarron West Section 7, Precinct 1.

- K. Approve the plats for the lots within the following:**

1.	Tamarron West Section 20, Precinct 1;
2.	Tamarron West Section 21, Precinct 1; and
3.	Tamarron West Section 7, Precinct 1.

- L. Approve the following plats:**

1.	Lamar CISD Elementary School No 36, Precinct 1;
2.	Jordan Ranch Boulevard Street Dedication Section 2 in Tamarron West, Precinct 1;
3.	Oyster Creek Montessori School, Precinct 4; and
4.	Lakes of Bella Terra Reserve Sec 6 and Extension, Precinct 4.

Item 10 continued - Engineering-Development:

- M.** Set public hearing for acceptance of traffic control plans for the following (*Tuesday, May 14, 2024*):

1.	Falcon Landing Blvd at Hinesdale Lane, Precinct 1;
2.	Caldwell Ranch all sections, Precinct 2; and
3.	Grand Mission Blvd between Harlem Rd and Grand Vista Springs Blvd, Precinct 4.

- 11. GRANTS ADMINISTRATION:** The grant application for the below item(s) has been approved by Commissioners Court; the Grants Coordinator has reviewed the acceptance documents and makes the following recommendation(s) to Commissioners Court:

- A.** Environmental Health: Accept grant award from Houston-Galveston Area Council (H-GAC) in the amount of \$34,000 for the FY2024 Solid Waste Implementation Grant, with no cash match required by Fort Bend County, for grant period March 1, 2024, through June 30, 2025.

- B.** Social Services: Ratify the acceptance of grant funds in the amount of \$126,370 awarded by the Emergency Food and Shelter Program of Houston/Fort Bend and Harris Counties, administered through the Alliance of Community Assistance Ministries (ACAM), with no cash match required by Fort Bend County, for use in the following categories as presented:

1.	Rent/Mortgage:	in the amount of \$80,669;
2.	Utilities:	in the amount of \$40,782; and
3.	Other Food:	in the amount of \$4,919.

- 12. HUMAN RESOURCES:**

Approve the request for withdrawal of 160 hours from the Shared Sick Leave Pool for an employee of Constable Precinct 1, Position No. 5503-0023.

- 13. MEDICAL EXAMINER:**

Approve Volunteer Agreement between Fort Bend County and D. Jasuja, for course experience, effective through September 30, 2024.

14. PARKS & RECREATION:

Approve Community Use Request and Equipment Waiver forms to waive Rental Fees for the following as presented:

1.	Washington-Lincoln Alumni Association for use of Landmark facilities on Saturday, December 7, 2024;
2.	Girl Scouts Troop No. 152133 for use of Jones Creek Ranch facilities on the dates of April 27, May 11, May 25, June 8, June 22, July 13, July 27, August 10, August 24, September 7, September 21, 2024;
3.	Fort Bend County Human Resources for use of Fort Bend County Fairgrounds on November 6, 2024;
4.	Fort Bend County Animal Services for use of Fort Bend County Fairgrounds on November 16, 2024;
5.	Fort Bend County Risk Management for use of Parks Equipment in Justice Center on December 7, 2024;
6.	Fort Bend County Risk Management for use of Parks Equipment in Justice Center on May 4, 2024;
7.	Sugar Land Youth Cricket Club for use of Four Corners Recreation Center on April 5, 2024;
8.	Houston Youth Symphony for use of Landmark facilities on May 6, 2024;
9.	City of Richmond for use of Parks Equipment from May 3, 2024, through May 5, 2024;
10.	Southwest Bills for use of Four Corners Recreation Center on Tuesdays & Thursdays starting April 9 through June 25, 2024; and
11.	Omega Ministries for use of Four Corners Recreation Center on April 15, April 19, April 22, April 23, April 29, April 30, May 6, May 13, May 20, May 22, June 3, June 12, June 17, June 24, June 26, 2024.

- B. Accept and record a generous donation from Fulshear-Simonton Lion's Club of two (2) live oak trees to Fort Bend County Parks Department; to be placed at Daily Park for Earth Day on April 22, 2024.**

15. PURCHASING:

- A. Authorize advertising for qualifications for design/build for Sally Port renovation and East and West Tower Interior Security Fencing at Fort Bend County Jail.**
- B. Authorize advertising for proposals for the construction of the Information Technology Building.**
- C. Authorize advertising for bids for Traffic Signal Installation at West Bellfort at Westmoor Drive and at Binion Lane for Fort Bend County.**

Item 15 continued - Purchasing:

- D. Approve Fifth Amendment to Work Authorization No. 6 with IDCUS, Inc., pursuant to SOQ 09-072 for park and ride facility planning and consulting services for Public Transportation, to revise the work schedule and increase time of performance through December 31, 2024, with no change in compensation.**
 - E. Approve Second Amendment to Agreement with CCS Presentation Systems, pursuant to RFP 23-019, regarding Commissioner's Court audio/visual system upgrade to reflect changes of items which are no longer available and a decrease in price of \$2,106 for a total amount not to exceed \$119,474.50 (Fund: American Rescue Plan Act)**
 - F. Authorize advertising for bids for sealant and waterproofing at the Fort Bend County Jail.**
 - G. Authorize advertising for qualifications for Engineering Design Services for Fifth Street water and sanitary sewer line project, utilizing American Rescue Plan Act funding.**
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Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Consent Agenda
Items 6 - 15, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

16. COMMISSIONER, PCT. 4:

A. Take all appropriate action to create a Fort Bend 311 and Constituent Services Committee to provide recommendations to Commissioner's Court regarding a county program for responding to non-emergency service requests.

Moved by Commissioner McCoy, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve Item 16A, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

Commissioner McCoy explained the intent of this item is to establish the Fort Bend 311 and Constituent Services Committee. Commissioner McCoy and Commissioner Morales would like a central constituent service management system to be set up to intake all of the service request and concerns in one central location. The committee will be comprised of representatives from the offices of Commissioner Precinct 4, Commissioner Precinct 1, Budget, Auditor and the IT department. Other stakeholders will include Homeland Security and Emergency Management, Engineering, Drainage, HHS and several other departments. The goal is for a full proposal for the FY2026 Budget year.

B. Take all appropriate action on request for transfer in the amount of \$1,450 from PO-Contingency into Commissioner Precinct 4 Travel & Training to allocate funds for FY2023 Invoice (PO No. 233511).

Moved by Commissioner McCoy, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Item 16B, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

17. AUDITOR:

- A. Take all appropriate action on request for transfer in the amount of \$9,000 from Non-Departmental Contingency into Information Technology-Fees to allocate funds for interface for JP Morgan virtual card program.**
- B. Take all appropriate action on the appointment of underwriters for the issuance of Senior Lien Toll Road Revenue and Revenue Refunding Bonds, Series 2024.**
- C. Take all appropriate action on Order Authorizing the Issuance, Sale and Delivery of Fort Bend County, Texas Senior Lien Toll Road Revenue and Refunding Bonds, Series 2024; the execution of documents and the approval of certain other matters relating thereto.**

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 17 (A-C), as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

18. BUDGET & FINANCE:

- A. Take all appropriate action to ratify the emergency amendment to the FY2024 budget in the amount of \$20,000, pursuant to Texas Local Government Code Section 111.070(b), due to unforeseen circumstances related to Frank's Nursery on FM 359 commencing on March 29, 2024.**
- B. Take all appropriate action on request for transfer in the amount of \$15,340 from ARPA-Admin Contingencies into ARPA-CIP Generator/Power Supply, to allocate funds due to an increase in the cost of a generator, which is currently being purchased with grant funds totaling \$156,150, with a required County match in the amount of \$32,690.**
- C. Take all appropriate action on request for transfer in the amount of \$354,050 from ARPA-EDR Contingencies into Revenue Replacement to allocate funds for the continuation of economic development and recovery initiatives.**

Item 18 continued - Budget & Finance:

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 18 (A-C), as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

Item 18A.

Take all appropriate action to ratify the emergency amendment to the FY2024 budget in the amount of \$20,000, pursuant to Texas Local Government Code Section 111.070(b), due to unforeseen circumstances related to Frank's Nursery on FM 359 commencing on March 29, 2024.

Justin Jurek, Fire Marshal gave an overview of a fire that occurred at Frank's Nursery on FM 359. There was a major fire that began Friday, March 29 and continued into a multiday incident. Chief Jurek thanked all the departments who helped with keeping the work going around the clock. In order to assure the safety of the citizens there was air monitoring to the north of the scene with Hazmat and periodic water testing was done around the facility.

Commissioner Morales thanked Chief Jurek and his team and all of the County Agencies and City Agencies that came out to help. Many of the messages he received from the neighboring community was at first a sense of panic. On Easter there was a sign of relief knowing Fort Bend County was there taking care of this fire.

Commissioner McCoy thanked Road and Bridge as well for their tireless efforts.

19. BEHAVIORAL HEALTH SERVICES:

Take all appropriate action on request to reclassify vacant Position No. 5551-0008 from Project Specialist, Grade 107 of the General Pay Structure to Grants Coordinator, Grade 107 of the General Salary Structure in the Behavioral Health Services Department, effective April 9, 2024. (Fund: Behavioral Health Services)

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 19, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

20. COUNTY CLERK:

Take all appropriate action on request for an exception to the Fort Bend County Travel Policy to approve payment of mileage submitted after the deadline specified in the County Travel Policy as presented.

	Travel Period:	Amount:	Fund Source:
1.	May 15, 2023, through September 25, 2023	\$25.06	County Clerk Records Management;
2.	July 18, 2023, through September 13, 2023	\$70.35	County Clerk Records Management; and
3.	July 29, 2023, through September 26, 2023	\$113.50	County Clerk Travel.

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 20, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

21. DISTRICT ATTORNEY:

Take all appropriate action on Agreement with Texas Tech University Law School to approve an off-campus federal work study program for the placement of summer interns in the District Attorney's Office.

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 21, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

22. DISTRICT CLERK:

Take all appropriate action to record and ratify the acceptance of a generous donation from Fluor Daniel to the Fort Bend County District Clerk's Office, as detailed on furniture donation list.

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve Item 22, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

Commissioner McCoy stated the District Clerk saved the County some money by getting a donation of furniture from Fluor Daniel. He thanked Ms. Barbara Crump Jones and Fluor Daniel Corporation who facilitated the donation.

23. ELECTIONS ADMINISTRATION:

Take all appropriate action to approve early voting locations for the May 28, 2024, Joint Primary Runoff Election as submitted by the Elections Administrator.

Moved by Commissioner McCoy, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Item 23, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

24. ENGINEERING:

- A. Take all appropriate action on request for variance to the requirements as stated in Section 5.4.C.1 centerline radius and Section 5.4.A.2 block length of the Fort Bend County Regulations of Subdivisions for Kingdom Heights Section Eight, on behalf of McKim & Creed, Precinct 1.**
- B. Take all appropriate action on the plat for the roads within Kingdom Heights Section Eight, Precinct 1.**
- C. Take all appropriate action on the plat for the lots within Kingdom Heights Section Eight, Precinct 1.**
- D. Take all appropriate action on authorization to purchase the following Parcels as presented, plus the necessary costs, authorize the County Judge to sign all closing documents and authorize the County Clerk to record said deed and related documents in the Official Public Records at no cost. (Funds: Mobility Bonds)**

1.	Parcel R65770_24 in the amount of \$20,297.75; Wallis Street, Project No. 20305, Precinct 1;
2.	Parcel R316962_24 in the amount of \$28,560.20; Evergreen Seg. 1, Project No. 20122x, Precinct 2; and
3.	Parcel R78129_15 in the amount of \$35,901.20; Evergreen Seg. 1, Project No. 20122x, Precinct 2.

- E. Take all appropriate action on request for Incidental Expenses for Parcel R64294 in the amount of \$7,579.65 plus the necessary costs and authorize the County Judge to sign all closing documents, regarding 10th Street, Mobility Bond Project No. 20106, Precinct 4. (Fund: Mobility Bonds)**

Item 24 continued - Engineering:

- F. Take all appropriate action on License Agreement between Fort Bend County and Willie Trevino, Jr., and Maria Trevino, in the amount of \$1,000, regarding Groundwater Monitoring Well 23 at the Fort Bend County Landfill, Precinct 4. (Fund: Landfill Fees)**
- G. Take all appropriate action on Architectural Barriers Designated Agent Form by Fort Bend County to Texas Department of Licensing and Regulation regarding Chimney Rock Road, Mobility Bond Project Nos. 17202 and 20202, Precinct 2.**
- H. Take all appropriate action on Change Order No. 1 (Final) between Fort Bend County and AAA Asphalt Paving, to increase the contract by \$14,813.55 for a total contract amount not to exceed \$516,080.80 and extend the contract time until August 10, 2023, pursuant to Bid No. 22-035, regarding Pheasant Creek at Old Richmond, Mobility Bond Project No. 17415, Precinct 3. (Fund: Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve Item 24 (A-H), as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

25. FIRE MARSHAL:

Take all appropriate action on request to authorize additional funds from Certificates of Obligation in the amount of \$2,066.14 for two (2) Capital Asset Transport vehicles, previously approved by Commissioners Court on July 22, 2022, in a total amount not to exceed \$42,066.14.

Moved by Commissioner Morales, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Item 25.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

26. GRANTS ADMINISTRATION:

- A. Constable Precinct 1: Take all appropriate action on grant application with the Texas Department of Transportation for participation in the Selective Traffic Enforcement Program – Click it or Ticket (STEP-COIT) with an expected grant in the amount of \$5,985 and a local match required by Fort Bend County in the amount of \$1,902.44 for the period October 1, 2023, through September 30, 2024.**
- B. Constable Precinct 1: Take all appropriate action on grant application with Texas Department of Transportation for participation in the Selective Traffic Enforcement Program – Operation Slowdown (STEP-OpSlow) with an expected grant in the amount of \$5,985 and a local match required by Fort Bend County in the amount of \$1,902.44 for the period of October 1, 2023, through September 30, 2024.**
- C. Juvenile Probation: Take all appropriate action on Intergovernmental Agreement between Fort Bend County and Houston-Galveston Area Council to receive grant funds in the amount of \$25,000 in support of mental health services and/or therapy for referred juveniles for the term ending August 31, 2024.**

Moved by Commissioner McCoy, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Item 26 (A-C), as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

27. HOMELAND SECURITY & EMERGENCY MANAGEMENT:

- A. Take all appropriate action on request for transfer in the amount of \$43,476 from Non-Departmental Contingency into Fees, to allocate funds for repairs to command vans.**
- B. Take all appropriate action on Fort Bend County 5 Year Update to the Fort Bend County Emergency Operations Plan as presented:**

1.	Emergency Management Basic Plan; Fort Bend County Inter-Jurisdictional Emergency Management;
2.	Annex C: Shelter and Mass Care;
3.	Annex T: Donations Management; and
4.	Annex U: Legal.

Item 27 continued - Homeland Security & Emergency Management:

Moved by Commissioner Meyers, Seconded by Commissioner Morales
Duly put and unanimously carried (5-0), it is ordered to approve Item 27 (A-B), as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

28. INFORMATION TECHNOLOGY:

- A. Take all appropriate action on request to authorize the use of Certificates of Obligation to implement recording / streaming equipment in the Magistrate Court in an amount not to exceed \$46,935.**
- B. Take all appropriate action on request to reclassify vacant Position No. 5031-P002 from a Part-Time Position, Grade 00 of the General Pay Structure to Infrastructure Supervisor, Grade 111 of the General Salary Structure, effective April 9, 2024. (Fund: Information Technology)**
- C. Take all appropriate action on request for transfer in the amount of \$16,350 from Temp/Part-Time into Insurance to allocate funds to cover insurance expenses of a newly reclassified vacant position from Temporary/Part-time to IT Infrastructure Supervisor.**

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 28 (A-C), as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

29. LIBRARY:

Take all appropriate action to authorize the use of Certificates of Obligation to fund the atrium repairs regarding the University Branch Library in an amount not to exceed \$32,496.

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 29, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

30. PUBLIC DEFENDER:

Take all appropriate action on request for transfer in the amount of \$9,912 from Non-Departmental Contingency into Information Technology to allocate funds for new replacement printers.

Moved by Commissioner McCoy, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Item 30, as presented.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

31. PURCHASING:

- A. Take all appropriate action on Professional Services Agreement with Hawes Hill & Associates LLP for consulting services regarding administration and management services related to Tax Increment Reinvestment Zone No. 3 in an amount not to exceed \$30,000 effective through September 30, 2024. (Fund: County Assistance District No. 1)**

Item 31A was pulled for further discussion.

Item 31 continued - Purchasing:

- B. Take all appropriate action on Professional Services Agreement with The Muller Law Group PLLC for legal services related to Tax Increment Reinvestment Zone No. 3 in an amount not to exceed \$50,000 effective through September 30, 2024. (Fund: County Assistance District No. 1)**

Item 31B was pulled for further discussion.

- C. Take all appropriate action on Fourth Amendment with PS Lightwave for the purchase of specified internet, ethernet, and telephone services for Precinct 3 Annex, utilizing Choice Partners Contract 21/031KN-50 in the amount of \$40,902.46, for a total contract amount not to exceed \$1,966,211.18 effective through March 6, 2026. (Fund: Information Technology)**
- D. Take all appropriate action on Agreement for Professional Architectural and Engineering Design Services with STOA Architects International, Inc., d/b/a STOA Architects, for design services regarding East Fort Bend Assembly Center – Sienna, in an amount not to exceed \$395,500. (Fund: 2020 Parks Bonds)**
- E. Take all appropriate action on Agreement for Professional Architectural and Engineering Design Services with HINESAD LLC d/b/a Hines Architecture + Design, for design services regarding Mustang Park Community Center – Arcola, in an amount not to exceed \$418,000. (Fund: 2023 Parks Bonds)**
- F. Take all appropriate action on Addendum to Agreement with Netsync Network Solutions, Inc., utilizing DIR-TSO-4167 and DIR-CPO-4430, for the purchase of Cisco specified equipment for Fulshear Annex, in the amount of \$74,134.80. (Fund: Information Technology and Certificates of Obligation)**
- G. Take all appropriate action on Aviation Consulting Services Agreement with Garver, LLC for the Houston Southwest Airport Layout Plan and Capital Improvement Plan Phase 2 in an amount not to exceed \$76,000. (Fund: 2022 Tax Notes-Capital Projects)**

Item 31G was pulled for further discussion.

- H. Take all appropriate action on Second Amendment to Agreement with VCS Architects, LLC, for additional design services for the Black Cowboy Museum in an additional amount of \$15,000, for a total contract amount not to exceed \$60,500. (Fund: 2020 Parks Bond)**
- I. Take all appropriate action on request to award Bid 24-037, Ransom Road Widening and Reconstruction for Fort Bend County Mobility Bond Project No. 17102 to Teamwork Construction Services, Inc. in the amount of \$4,639,773.06.**

Item 31 continued - Purchasing:

- J. Take all appropriate action on Subrecipient Agreement with Fred & Mabel R. Parks Youth Ranch, Inc. for ESG Program for emergency shelter services, in an amount not to exceed \$80,019, effective through December 31, 2024. (Fund: ESG Grant)**
- K. Take all appropriate action on Agreement for Professional Architectural and Engineering Services with HINESAD LLC d/b/a Hines Architecture + Design, in an amount not to exceed \$320,000 for design services for the African American Memorial Park, Phase 2 – Learning Center. (Fund: 2023 Parks Bonds)**
- L. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024(a)(7) for the purchase of an item available from only one source and approve Fifth Renewal to Master Agreement with Manatron, Inc. for Hosted Internet Public Access in an amount not to exceed \$53,412, effective through December 31, 2024. (Fund: County Clerk)**

Item 31L has been corrected to read:

Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024(a)(7) for the purchase of an item available from only one source and approve Fifth Renewal to Master Agreement with Manatron, Inc. for Hosted Internet Public Access in an amount not to exceed \$53,412, effective through December 31, 2024. (Fund: County Clerk Records Management)

- M. Take all appropriate action on request to negotiate RFP 24-021, Marketing Services for Fort Bend County Public Transportation, with Outreach Strategists, LLC, most highly qualified respondent.**

Item 31M was pulled for further discussion.

- N. Take all appropriate action on request to award Bid 24-047, term contract for Voice and Data Cabling to MCA Communications, Inc., low bidder meeting specifications for the term April 9, 2024, through March 31, 2025.**
- O. Take all appropriate action on request to reject bid with no intent to re-advertise for Bid 24-046, term contract for purchase of Cat and Dog Food and Bedding for Animal Services.**

Item 31 continued - Purchasing:

- P. Take all appropriate action on First Amendment to Agreement for Professional Engineering Services with Bowman Consulting, Ltd., to increase the contract in the amount of \$91,180 for a total contract amount not to exceed \$159,250, pursuant to SOQ 14-025 regarding US 90A, Mobility Bond Project No. 20404, Precinct 3. (Fund: Mobility Bonds)**
- Q. Take all appropriate action on Agreement for Professional Engineering Services with HJ Consulting, Inc., for a total contract amount not to exceed \$124,996.50, with a completion date of December 31, 2028, regarding Boothill Bypass, Mobility Bond Project No. 23117x, Precinct 1. (Fund: Flood Mitigation Bonds)**
- R. Take all appropriate action on Fourth Amendment to Agreement for Professional Engineering Services with BGE, Inc., to extend the contract through December 31, 2026, and increase the contract in the amount of \$65,536 for a total contract amount not to exceed \$406,972.43, pursuant to SOQ 14-025; regarding Voss Road Intersections, Mobility Bond Project No. 17404-13, Precinct 3. (Fund: Mobility Bonds)**
- S. Take all appropriate action on Second Amendment to Agreement for Professional Engineering Services with Zarinkelk Engineering Services, Inc., to extend the contract through December 31, 2028, and increase the contract in the amount of \$129,355 for a total contract amount not to exceed \$1,661,249, pursuant to SOQ 14-025; regarding Fulshear Gaston Road, Mobility Bond Project No. 17312, Precinct 1. (Fund: Mobility Bonds)**
- T. Take all appropriate action on First Amendment to Agreement for Professional Engineering Services with HR Green, Inc., to increase the contract in the amount of \$261,547 for a total contract amount not to exceed \$1,503,918.82, pursuant to SOQ 14-025 regarding Evergreen Side Roads, Mobility Bond Project No. 20225x, Precinct 2. (Fund: Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner McCoy
Duly put and unanimously carried (5-0), it is ordered to approve Item 31 (A-T),
except Item A, B, G, M and with a noted correction to Item 31L.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

Items 31A, B, G, and M were pulled for further discussion.

Item 31 continued - Purchasing:

Item 31A

Take all appropriate action on Professional Services Agreement with Hawes Hill & Associates LLP for consulting services regarding administration and management services related to Tax Increment Reinvestment Zone No. 3 in an amount not to exceed \$30,000 effective through September 30, 2024. (Fund: County Assistance District No. 1)

Item 31B

Take all appropriate action on Professional Services Agreement with The Muller Law Group PLLC for legal services related to Tax Increment Reinvestment Zone No. 3 in an amount not to exceed \$50,000 effective through September 30, 2024. (Fund: County Assistance District No. 1)

Moved by Commissioner Morales, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Item 31 (A-B).

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

Carlos Guzman, Director of Economic Opportunity & Development explained this item is for a Tax Increment Reinvestment Zone. Counties are now able to leverage private investment into public projects. We will have the legal representation for the TIRZ and a consultant to help maximize those investments. The objective of leveraging the money is to finance some type of public project.

Item 31 continued - Purchasing:

Item 31G

Take all appropriate action on Aviation Consulting Services Agreement with Garver, LLC for the Houston Southwest Airport Layout Plan and Capital Improvement Plan Phase 2 in an amount not to exceed \$76,000. (Fund: 2022 Tax Notes-Capital Projects)

Moved by Commissioner Prestage, Seconded by Commissioner McCoy
Duly put and carried (4-1), it is ordered to approve Aviation Consulting Services Agreement with Garver, LLC for the Houston Southwest Airport Layout Plan and Capital Improvement Plan Phase 2 in an amount not to exceed \$76,000. (Fund: 2022 Tax Notes-Capital Projects)

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	No
Commissioner McCoy	Yes

Commissioner Prestage stated this particular item is part of the application process to the FAA.

Item 31M

Take all appropriate action on request to negotiate RFP 24-021, Marketing Services for Fort Bend County Public Transportation, with Outreach Strategists, LLC, most highly qualified respondent.

Moved by Commissioner Prestage, Seconded by Commissioner McCoy
Duly put and carried (3-2), it is ordered to approve request to negotiate RFP 24-021, Marketing Services for Fort Bend County Public Transportation, with Outreach Strategists, LLC, the most highly qualified respondent.

Judge George	Yes
Commissioner Morales	No
Commissioner Prestage	Yes
Commissioner Meyers	No
Commissioner McCoy	Yes

32. SHERIFF'S OFFICE:

- A. Take all appropriate action on Amended Organized Crime Drug Enforcement Task Force Agreement for overtime previously approved by Commissioner's Court on December 5, 2023.**
- B. Take all appropriate action on request for reimbursement in the amount of \$135 to B. Slavinski for payment of FBI dues. (Fund: Sheriff Enforcement)**

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve Item 32 (A-B).

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

33. Approve Bills.

Moved by Commissioner Morales, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of \$21,280,085.73, with routine disbursements of \$11,028,616.40.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

Ed Sturdivant, County Auditor noted the Tax Assessor distributions to taxing jurisdictions totaled \$10,251,469.33.

34. Ratify the release of time-sensitive disbursements made on April 4, 2024.

Moved by Commissioner Prestage, Seconded by Commissioner Morales
Duly put and unanimously carried (5-0), it is ordered to ratify the release of
time-sensitive disbursements made on April 4, 2024 in the amount of
\$33,965,007.04.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

35. Authorize County auditor to pay and release the time-sensitive disbursements on April 18, 2024.

Moved by Commissioner Morales, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to authorize County auditor to
pay and release the time-sensitive disbursements on April 18, 2024.

Judge George	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner McCoy	Yes

36. WORKSHOP:

Conduct workshop to receive presentation from Hagerty regarding the Non-Profit Partnership Grant Program.

Monica Cardin, Project Manager and Makenzie Anderson, Project Associate of Hagerty gave a presentation showing the extent of what they have been managing on the County's behalf regarding the Non-Profit Partnership Grant Program. Ms. Cardin spoke on the monitoring of the Fort Bend County SLFRF Nonprofit partnership grant program. Ms. Anderson explained the closeout and the purpose to ensure the County and nonprofits complete all required work and administrative actions are in alignment with Uniform Guidance.

Recess:

Recessed at 2:21 p.m.

37. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

A. § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

- 1. Cause No. 24-CCV-074263 - Fort Bend County, Texas vs. Adelina Cruz-Miranda, Monroe Hoggart, III, Fort Bend County Drainage District, Fort Bend County General Fund, Fort Bend ESD 7, Fort Bend Independent School District and Fort Bend FWSD 1; W. Sycamore, Seg. 3, Project No. 17123x, Parcel R76646 - 05, Precinct 2.**

Pulled

- 2. Transitional Housing Service Provider.**

B. § 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Potential property acquisition located on Avenue E, Rosenberg, Texas.

C. § 551.087. Deliberation Regarding Economic Development Negotiations. Commissioners Court will meet in Closed Session to discuss or deliberate regarding commercial or financial information that Commissioners Court has received from a business prospect that Commissioners Court seeks to have locate, stay or expand in or near Fort Bend County and with which Commissioners Court is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect that Commissioners Court seeks to have locate, stay or expand in or near Fort Bend County.

Qualified project under Texas Tax Code Chapter 351 Subchapter C.

Closed Session:

Convened at 2:37 p.m.

Adjourned at 3:02 p.m.

Reconvene:

Reconvened at 3:03 p.m.

38. Reconvene Open Session and consider taking action on the following matters:

A. § 551.071. Consultation With Attorney.

- 1. Cause No. 24-CCV-074263 - Fort Bend County, Texas vs. Adelina Cruz-Miranda, Monroe Hoggart, III, Fort Bend County Drainage District, Fort Bend County General Fund, Fort Bend ESD 7, Fort Bend Independent School District and Fort Bend FWSD 1; W. Sycamore, Seg. 3, Project No. 17123x, Parcel R76646 - 05, Precinct 2.**

Pulled

- 2. Transitional Housing Service Provider.**

No action.

B. § 551.072. Deliberation Regarding Real Property.

Potential property acquisition located on Avenue E, Rosenberg, Texas.

No action.

C. § 551.087. Deliberation Regarding Economic Development Negotiations.

Qualified project under Texas Tax Code Chapter 351 Subchapter C.

No action.

39. Adjournment.

Commissioners Court adjourned at 3:04 p.m. on Tuesday, April 9, 2024.

Moved by Commissioner Meyers,
to adjourn.

I attest to the accuracy of the foregoing minutes.





Laura Richard, County Clerk, Fort Bend County, Texas