

Agency Name: Fort Bend County

Grant/App: 4956001 Start Date: 10/1/2024 End Date: 9/30/2025

Project Title: Victim Assistance, General Direct Service

Status: Application Pending Submission

## Narrative Information

### Introduction

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

### Program-Specific Questions

#### Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Our agency agrees to promote collaboration and coordination with other agencies to provide services that victims need. The FBCSO Victim Liaison has received cultural awareness training in order to continue to provide competent services to the victims of domestic violence.

#### Culturally Specific and Underserved Populations

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

☐ Yes

☒ No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.

### Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

#### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

#### **Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

#### **Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

#### **Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

#### **Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

#### **Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

#### **Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

#### **Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

#### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Government. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

#### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both

adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

### **Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

### **Legal Representation in Divorce and Custody Cases**

PSO limits eligibility for legal representation in divorce and custody cases to circumstances where the survivor has been directly victimized by intimate partner violence (IPV) within the last six (6) months. This may include physical violence, sexual violence, stalking, and psychological aggression (including coercive tactics) by a current or former intimate partner against the survivor or survivor's kin sharing the residence. Additionally, legal services in divorce and custody cases funded under this award are limited to emergency order assistance, safety planning, client representation in divorce or guardianship proceedings, and other family law matters directly resulting from the victimization. Through acceptance of this award, grantee agrees that reimbursement for divorce and custody-related legal services will be limited to circumstances listed above.

### **Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

### **Records**

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

### **Volunteers**

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

### **Crime Victims' Compensation**

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

### **Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

#### **Civil Rights Information**

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

#### **Victims of Federal Crime**

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

#### **No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

#### **Effective Services**

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

#### **College Campus Confidential Direct Services Providers**

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.



## **Compliance with State and Federal Laws, Programs and Procedures**

**Local Units of Government:** Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

**Non-profit Organizations:** Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the CEO/NGO Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements.

### **Equal Employment Opportunity Plan (EEO Plan)**

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEOP) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

### **Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Yvette Maldonado

Enter the Address for the Civil Rights Liaison:

301 Jackson St. Richmond, TX 77469-3108

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(281)341-8630

### **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

### **Project Abstract :**

The population in Fort Bend County is approximately 889,146 and growing. Fort Bend County is notably one of

the fastest growing counties in the United States. With the rapid increase of growth in the county there has been an increase in the number of victims of abuse. Which has shown a great need victims of domestic violence. The Victim case coordinator program addresses the needs of identified victims. The victim case coordinator plays a strong role in the collaborating with multi-disciplinary teams to coordinate and provide services to victims. The coordinator works to help the victims restore their quality of life, provide guidance, information regarding their case and referrals for wraparound services the victims are in need of. This grant will allow for additional investigation resources, expanded assistance to victims & specialized support to domestic violence victims.

### **Problem Statement :**

In recent years, the Fort Bend Sheriff's Office has observed a concerning increase in cases related to domestic and intimate partner violence within the community. The victims of these incidents, predominantly women and vulnerable individuals, often face complex challenges that extend beyond the initial crisis. The growing issues and backlog of cases makes it difficult for the Criminal Investigations division and the Victim Services team to effectively meet the needs of the victims. Prior to having a victim case coordinator in place investigating detectives had to spend a large amount of their time victim coordination services which left little to no time for investigating the case. Due to the demand of dedicated support and exacerbates the victims encounter, making it imperative to continue our work with a Victim Case Coordinator position within our law enforcement framework. The key issues surrounding domestic violence are insufficient Support Services: Victims of domestic and intimate partner violence not only endure physical harm but are also subject to severe emotional trauma. Presently, our law enforcement lacks in the area of having enough dedicated support to address the holistic needs of these victims. A Victim Case Coordinator would bridge this gap by offering comprehensive assistance, responding not only to immediate safety concerns but also addressing the emotional aftermath of such incidents and victims.

### **Supporting Data :**

The Fort Bend County Sheriff's office victim case coordinator works to serve cases assigned and investigated for domestic violence specifically crimes against women. The 2022-2023 Fort Bend County Community plan has identified domestic violence as a high priority. The plan show a lack of support in the community from multi-disciplinary services. The plan points out the Fort Bend County has a lack of resources for prosecution and followup investigation of protective orders and criminal cases involving family violence. Fort Bend County sheriffs office has seen a 30% increases in cases from the previous year. Currently Investigators carry a case load of 80 plus cases a month with the number continuing to increase. From October- December 2023 the cases documented as 45 Asian, 243 black/African American, 335 Hispanic or Latino, 351 white/Caucasian 30 race unknown. The gender breakdown is 444 women & 15 cases not reported by the victim. These numbers show us the increasing need for the support of victims of domestic/ intimate partner abuse.

### **Project Approach & Activities:**

The Victim Case Coordinator aims to provide comprehensive support to victims of crimes, particularly those involving women & children, by facilitating collaboration between various stakeholders such as Child Protective Services (CPS), law enforcement (Fort Bend County Sheriff's Office), Child Advocates, medical professionals, counselors, and forensic experts. The project seeks to streamline the coordination process, enhance communication among involved parties, and ensure victims receive timely and sensitive care throughout their process and recovery. In providing services to the victims the Victim case coordinator will conduct an initial needs assessment to identify the specific needs and vulnerabilities of victims. Establish protocols for timely case identification and referral from relevant agencies. Develop a collaborative framework to facilitate communication and information sharing among CPS, law enforcement, Child Advocates, medical professionals, counselors, and forensic experts. Establish regular meetings and case review sessions to discuss individual cases and ensure a coordinated approach. Prepare and distribute informational materials to enhance understanding of the roles and responsibilities of each stakeholder. Implement a victim-centered approach to case management, ensuring the physical, emotional, and psychological needs of victims are prioritized. Establish a system for regular check-ins with victims to assess their well-being and address any emerging needs. Develop a streamlined process for scheduling and coordinating forensic testing, ensuring timely and accurate results. Facilitate communication between medical professionals and law enforcement to ensure seamless integration of medical care into the investigative process. Overall in support of the victims the coordinator will Conduct regular multidisciplinary case review meetings. Provide ongoing relationships sessions for stakeholders. Establish a 24/7 helpline for immediate victim support. Develop and distribute informational pamphlets and resources. Implement a secure and confidential case management system. Organize

community awareness campaigns on victim rights and support. Collaborate with local organizations to expand the network of support services. Establish partnerships with forensic laboratories for expedited testing. Conduct regular follow-ups with victims to assess progress and address evolving needs. Produce reports on project outcomes and impact. This comprehensive approach ensures that victims receive the support they need from multiple angles, fostering a coordinated and compassionate response from the Sheriff's Office & community.

### **Capacity & Capabilities:**

The Fort Bend County Sheriff's office is led by Sheriff Eric Fagan who was elected as Fort Bend County Sheriff in 2021. The Sheriff's office has a total of 750 employees operating across ten specialized divisions organized into three bureaus & a training academy. The Criminal Investigations Division is comprised of seasoned detectives & investigative specialist. CID is at the forefront of solving complex crimes, ensuring justice for victims and maintaining the highest standards of investigative excellence. The Victim Case Coordinator orchestrates seamless collaboration between law enforcement, Child Protective Services (CPS), medical professionals, counselors, and forensic experts to provide comprehensive support to crime victims. Ensures victims receive timely and sensitive care throughout the investigative process. Coordinates forensic testing, medical care, and counseling services to address the physical, emotional, and psychological needs of victims.

### **Performance Management :**

In order to enhance the effectiveness of our Domestic Violence program at the Fort Bend County Sheriff's Office, it is imperative for the Domestic Violence coordinator to continue a collaborative relationship with the Fort Bend County District Attorney's office. This strategic alliance aims to strengthen the legal processes surrounding domestic violence cases, ultimately leading to increased conviction rates. By working closely with the DAs office, the coordinator can facilitate seamless information sharing, coordination of efforts, and joint initiatives that contribute to a more robust legal framework for addressing domestic violence. This collaborative approach not only focuses on securing more convictions but also emphasizes the improvement of services provided to victims. Through effective communication and cooperation with the District Attorney's office, the Domestic Violence coordinator can ensure that victims receive comprehensive support and assistance throughout the legal proceedings. This includes streamlining victim services, coordinating with law enforcement, and implementing measures to enhance the overall well-being of those affected by domestic violence. The success of this program will be measure by the number of cases the Fort Bend County Sheriff's office investigate, the number of cases that result in charges being filed, the number of arrest made, the number of referrals to the DA's office for conviction, the number of services provided to victims/survivors.

### **Target Group :**

The Family Violence Unit of the Fort Bend County Sheriff's Office is dedicated to addressing and investigating domestic violence offenses with a targeted focus on ensuring the safety and well-being of victims. Our primary target group encompasses mainly women's who have been victims of domestic violence. The estimated population in FBC is approximately 900,000 with 355,937 of these residents being adult females. The populations in Fort Bend County is as follow: 76.3% Population: White: 29.6% Hispanic or Latino: 24.1% Asian: 22.1%. Data shows that 1 in 4 women will become victims of domestic abuse by a intimate partner. Our efforts aim to provide support and justice for individuals who have experienced domestic violence, ensuring their safety and empowerment throughout the investigative process. This work emphasizes the comprehensive approach of the Family Violence Unit, focusing on both victims and prosecution of offenders, with an overarching goal of fostering a community that is free from the devastating effects of domestic violence. The unit focuses on investigating cases diligently, providing support to victims, and holding offenders accountable to create a safer and more secure living environment for all residents within Fort Bend County.

### **Evidence-Based Practices:**

According to a comprehensive review conducted by the Texas Council on Family Violence, analyzing over 300 homicide cases, a staggering revelation emerged. The study identified that within the examined cases, 216 Texans tragically lost their lives to intimate partner or stalking homicides. This evidence underscores the critical need for targeted interventions and evidence-based policies to address the alarming prevalence of domestic violence in the state of Texas. The findings from this extensive review emphasize the urgency of implementing effective strategies, informed by the data, to prevent and respond to intimate partner and stalking violence. It serves as a stark reminder of the profound impact that domestic violence can have on individuals and communities, highlighting the imperative for evidence-based practices to enhance victim protection, offender accountability, and overall public safety. The Texas Council on Family Violence's research



contributes crucial insights that should guide the development and refinement of policies aimed at addressing and curbing the tragic consequences of intimate partner abuse and stalking homicides in the state. It is suggested that implementing laws that prohibit offenders from possessing firearms helps protect victims from the potential escalation of violence.

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### Project Activities Information

#### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

#### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	25.00	The coordinator will provide victims with referrals and information regarding their case. The position will deliver direct services to the victims and be available to offer immediate assistance tailored to the victim's needs. The Full-time coordinator will provide victims with information, resources, referrals and guidance throughout the process.
Multi-Disciplinary Teams and Case Coordination	75.00	The victim coordinators activities will be to provide crime victims of Fort Bend County with information on the status of their case. One major function of the role is to concentrate on case coordination for victims and communication with the local multi-disciplinary teams. The victim coordinator will be required to work in conjunction with Child Protective Services, Child Advocates, law enforcement, the prosecutors office, behavioral health, social services, medical nurses and counselors. Forensic interviews may be scheduled along with coordinating medical exams.

#### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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**Measures Information**

**Objective Output Measures**

<b>OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
Number of cases reviewed by the multi-disciplinary team.	240
Number of meetings held by multi-disciplinary teams.	30
Number of survivors receiving crisis counseling.	0
Number of victims / survivors seeking services who were served.	2100
Number of victims seeking services who were not served.	0

**Objective Outcome Measures**

<b>OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
Number of cases resulting in charges filed.	65
Number of convictions.	0

**Custom Output Measures**

<b>CUSTOM OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
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**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
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### Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes

☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:



- ☐ Yes  
☒ No  
☐ N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2024

Enter the End Date [mm/dd/yyyy]:

9/30/2025

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

0

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

0

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- ☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify  
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

### FFATA Certification

### Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☐ Yes

☒ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

You are logged in as **User Name:** KADA94

### General Information and Instructions

- You must check that you are assisting potential recipients in seeking crime victim compensation benefits or enter an explanation as to why you are not assisting.  
Explain how your organization uses volunteers or why your organization does not use volunteers under Budget and Staffing.

### Agency Type

Implementing Agency Type - Government

Which designation best describes your agency (select only one):

- ☐ Corrections
- ☐ Courts
- ☐ Juvenile justice
- ☒ Law enforcement
- ☐ Prosecutor
- ☐ Other – describe below

If Other is selected describe below:

### Purpose of Award

Check all that apply:

- ☐ Continue an OOG-funded victim project funded in a previous year
- ☒ Expand or enhance an existing project not funded by OOG in the previous year
- ☐ Start up a new victim services project
- ☐ Start up a new Native American victim services project
- ☐ Expand or enhance an existing Native American project

### Type of Crime Funding Distribution

Identify the percent of funding dedicated to each type of victimization. The percentages provided below should not include matching funds. Cumulative total for all types of victimization must equal 100%.

Type of Crime	Percent of Funds Dedicated to Crime <i>Enter whole percentages only</i>	Funds Dedicated to Crime <i>Current Award x Percent Entered</i>
Child Physical Abuse	15	\$0.00
Child Sexual Abuse	15	\$0.00
Domestic and Family Violence	0	\$0.00

Child Sexual Assault	45	\$0.00
Adult Sexual Assault	5	\$0.00
DUI/DWI Crashes	0	\$0.00
Assault	0	\$0.00
Adults Molested As Children	10	\$0.00
Elder Abuse	10	\$0.00
Robbery	0	\$0.00
Survivors of Homicide	0	\$0.00
Adult Human Trafficking	0	\$0.00
Child Human Trafficking	0	\$0.00
Other Violent Crimes	0	\$0.00
Description:		
Other Non-Violent Crimes	0	\$0.00
Description:		
<b>SUM of %'s</b>	<b>SUM of Funds</b>	
<i>Sum of % MUST = 100%</i> 100	<i>Sum of Funds MUST = OOG Current Budget</i>	\$0.00

#### Use of Funds

Does this project provide **DIRECT SERVICES** to victims:

- ☒ Yes  
☐ No

#### Information and Referral

- ☒ Information about the criminal justice process
- ☒ Information about victim rights, how to obtain notifications, etc.
- ☒ Referral to other victim service programs
- ☒ Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address-confidentiality programs, etc.)

#### Personal Advocacy/Accompaniment

- ☐ Victim advocacy/accompaniment to emergency medical care
- ☐ Victim advocacy/accompaniment to medical forensic exam
- ☒ Law enforcement interview advocacy/accompaniment
- ☐ Individual advocacy (e.g., assistance in applying for public benefits, return of personal property or effects)
- ☐ Performance of medical or nonmedical forensic exam or interview, or medical evidence collection
- ☐ Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- ☐ Intervention with employer, creditor, landlord, or academic institution



- ☒ Child and/or dependent care assistance (includes coordination of services)
- ☐ Transportation assistance (includes coordination of services)
- ☐ Interpreter services

#### **Emotional Support or Safety Services**

- ☐ Crisis Intervention (in-person, includes safety planning, etc.)
- ☐ Hotline/crisis line counseling
- ☐ On-scene crisis response (e.g., community crisis response)
- ☐ Individual counseling
- ☒ Support groups (facilitated or peer)
- ☐ Other therapy (traditional, cultural, or alternative healing; art, writing, or play therapy; etc.)
- ☐ Emergency financial assistance (includes emergency loans and petty cash, payment for items such as food and/or clothing, changing windows and/or locks, taxis, prophylactic and nonprophylactic meds, durable medical equipment, etc.)

#### **Shelter/Housing Services**

- ☐ Emergency shelter or safe house
- ☐ Transitional housing
- ☐ Relocation assistance (includes assistance with obtaining housing)

#### **Criminal/Civil Justice System Assistance**

- ☒ Notification of criminal justice events (case status, arrest, court proceedings, case disposition, release, etc.)
- ☐ Victim impact statement assistance
- ☐ Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
- ☐ Civil legal assistance in obtaining protection or restraining order
- ☐ Civil legal assistance with family law issues (e.g., custody, visitation, or support)
- ☐ Other emergency justice-related assistance
- ☐ Immigration assistance (e.g., special visas, continued presence application, and other immigration relief)
- ☐ Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and victim/witness)
- ☒ Law enforcement interview advocacy/accompaniment
- ☐ Criminal advocacy/accompaniment
- ☐ Other legal advice and/or counsel

#### **Assistance in Filing Compensation Claims**

- ☐ Assists potential recipients in seeking crime victim compensation benefits

All VOCA-funded direct service projects MUST assist victims with seeking crime victim compensation benefits. Please explain why your agency is not assisting victims with crime victim compensation benefits:

#### **Types of Victimizations**

Check the types of victimization that best describe the victims the grant-funded project will serve. "Other" refers to a type that is not associated with any of the types provided in the list. Check all that apply:

### Type of Victimization

- ☒ Adult physical assault (includes aggravated and simple assault)
- ☒ Adult sexual assault
- ☒ Adults sexually abused/assaulted as children
- ☐ Arson
- ☐ Bullying (verbal, cyber, or physical)
- ☐ Burglary
- ☒ Child physical abuse or neglect
- ☒ Child pornography
- ☒ Child sexual abuse/assault
- ☒ Domestic and/or family violence
- ☐ DUI/DWI incidents
- ☒ Elder abuse or neglect
- ☐ Hate crime: racial/religious/gender/sexual orientation/other

If Hate Crime is TRUE provide explanation:

- ☐ Human trafficking: labor
- ☐ Human trafficking: sex
- ☐ Identity theft/fraud/financial crime
- ☐ Kidnapping (noncustodial)
- ☐ Kidnapping (custodial)
- ☐ Mass violence (domestic/international)
- ☐ Other vehicular victimization (e.g., hit and run)
- ☐ Robbery
- ☐ Stalking/harassment
- ☐ Survivors of homicide victims
- ☒ Teen dating victimization
- ☐ Terrorism (domestic/international)
- ☐ Other

If Other is TRUE provide explanation:

### Budget and Staffing

Answer the questions below based on your current fiscal year. Report the total budget available to the victim services program by source of funding. Do not report the entire agency budget, unless the entire budget is devoted to victim services program.

#### Annual funding amounts allocated to all victimization programs and/or services for the current fiscal year:

Identify by source the amount of funds allocated to the victimization program/services budget for your agency. DO NOT COUNT FUNDS IN MORE THAN ONE CATEGORY. OTHER FEDERAL includes all federal funding except the award amount for this grant.

**OOG Current Budget:**

\$0.00

Other State Funds:

\$0.00

Other Local Funds:

\$0.00

Other Federal Funds:

\$0.00

Other Non-Federal Funds:

\$0.00

**Total Victimization Program Budget:**

\$0.00

#### Total number of paid staff for all grantee victimization program and/or services:

COUNT each staff member once. Both full and part time staff should be counted as one staff member. DO NOT prorate based on FTE.

Total number of staff:

2

#### Number of staff hours funded through THIS grant award (plus match) for grantee's victimization programs and/or services:

Total COUNT of hours to work by all staff supporting the work of this award, including match.

Total number of hours:

1

#### Number of volunteer staff supporting the work of this award (plus match) for grantee's victimization programs and/or services:

COUNT each volunteer staff once. DO NOT prorate based on FTE.

Total number of volunteer staff:

0

**Number of volunteer hours supporting the work of this award (plus match) for grantee's victimization programs:**  
Total COUNT of hours to work by all volunteers supporting the work of the award, including match.

Total hours to work by all volunteers:

0

Explain how your organization uses volunteers to support its victimization programs or if your organization does not use volunteers explain any circumstances that prohibit the use of volunteers.

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