

Name:

Specialty Courts Grant Program, FY2025

Available

12/11/2023

Due Date

02/08/2024

Purpose:

The purpose of this announcement is to solicit applications for specialty court programs as defined in Chapters 121 through 130 of the Texas Government Code as well as the continuation of a training and technical assistance resource center.

Available Funding:

State funds are authorized under the Texas General Appropriations Act, Article I, Rider 12 for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by county governments affiliated with a specialty court authorized under Chapters 121 through 130 of the Texas Government Code. Applications may also be submitted by a public institution of higher education for the continuation of a training and technical assistance resource center.

Counties seeking to establish a new specialty court program are eligible to apply but must meet registration requirements, as defined in 121.002 Texas Government Code, within 30 days of award. Existing specialty court programs that do not currently receive PSO funding are also eligible to apply but must annotate in their application how the additional funds will expand the program beyond its current capacity. Priority for applications received from new applicants may be given to courts operating in jurisdictions without a currently operational court or based on demonstrated need.

Application Process:

Applicants must access PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

Note: Special application procedures apply to this program. See the [Special Application Procedures Addendum](#) for more information.

Key Dates:

Action	Date
Funding Anouncemtent Release	12/11/2023
Online System Opening Date	12/11/2023
Final Date to Submit and Certify an Application	02/08/2024 at 5:00PM CST

Earliest Project Start Date	09/01/2024
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Project Period:

Projects must begin on or after 09/01/2024 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: Optional. There is no match requirement under this program, but an eligible entity may choose to include match in the application. If match is included in the application, the applicant agency will be held to provide that specified amount over the course of the project period.

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to support the following types of specialty court programs:

1. Adult Drug Court;
2. Family Drug Court;
3. Veterans Treatment Court;
4. Mental Health Court;
5. Juvenile Specialty Court;
6. Commercially Sexually Exploited Persons Court; and
7. Public Safety Employees Treatment Court;

Funding may also be used to provide training, professional development, and/or technical assistance in furtherance of the Specialty Courts Resource Center operated through a public institution of higher education.

Program-Specific Requirements

Risk Assessment Tools

Grantees are required to perform the full, felony-level TRAS ([Texas Risk Assessment System](#)) assessment on each participant enrolled during the project period. Sub-section scores must be recorded and reported in the annual progress reports. Grantees must also include the TRAS scores for all adult participants (including those in pre-adjudication court programs) in their regular reports to the Criminal Justice Assistance Division (CJAD) of the Texas Department of Criminal Justice, as directed by CJAD.

The TRAS is not applicable to family reunification courts, courts dealing with adults without pending criminal charges, and juvenile courts. Juvenile courts are required to perform the PACT risk assessment as mandated by the Texas Juvenile Justice Department.

Registration Requirements

The court program must meet all requirements in the Texas Government Code, Section 121.002, which include:

1. Written notice of the program;
2. Any resolution or other official declaration under which the program was established; and
3. A copy of the applicable community justice plan that incorporates duties related to supervision that will be required under the program.

For more information on how to register please contact the Office of Court Administration at: SpecialtyCourts@txcourts.gov.

Best Practices Assessment Requirement

All applicants are required to have completed the BeST Assessment (Best Practices Self-Assessment Tool) within the last two years. Applications that have not completed the BeST Assessment prior to the application due date will be ineligible. The Specialty Courts Resource Center (SCRC) operated by Sam Houston State University will collect all assessment results and provide them to PSO to be included with each application during the review and scoring process. In order to access the BeST Assessment, please contact the SCRC Project Manager at agregory@shsu.edu.

Judge Requirements

The presiding judge of a drug court must be an active judge holding elective office, an associate judge, a magistrate, or a retired judge available as a sitting judge.

Participation in Training and Technical Assistance Program

Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University and funded by PSO. Information about services and resources provided by SCRC can be accessed at <http://txspecialtycourts.org/>.

Adult Drug Court Best Practice Standards

The Texas Judicial Council unanimously approved the National Association of Drug Court professionals (NADCP) Adult Drug Court Best Practice Standards (Volumes I & II) as the best practices for adult drug court programs. All adult drug court programs must have substantially implemented best practice standards.

Family Drug Court Best Practice Standards

The Texas Judicial Council unanimously approved the National Association of Drug Court professionals (NADCP) Family Treatment Court Best Practice Standards as the best practices for family drug court programs. All family drug court programs must have substantially implemented these best practice standards.

Veterans Treatment Court Requirements

Pursuant to HB 1457, all applicants that provide mental health services to veterans or veterans' families must demonstrate: (a) prior history of successful execution of a grant from the Office of the Governor; (b)

that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following:

- the Texas Veterans Commission;
- the Texas Health and Human Services Commission;
- the Military Veteran Peer Network;
- the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services;
- the U.S. Department of Defense;
- the U.S. Department of Veterans Affairs; or
- a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less

than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating.

Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

5. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2025 or the end of the grant period, whichever is later.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Construction, renovation, or remodeling;

2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training;
5. Legal assistance;
6. Judges; and
7. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement. Applications that meet those requirements will move forward to the merit review phase.

Peer/Merit Review: The Office of the Governor will convene a panel, to include the Specialty Courts Advisory Council (SCAC), to review and score applications in an effort to prioritize funding. The merit review panel will assess and score each application on a 100-point scale, and then report its findings to the Office of the Governor. For adult drug courts (including alcohol/DWI courts), adherence to the *Adult Drug Court Best Practice Standards* will be an important factor in decisions. PSO will generally not fund projects that serve primarily low-risk participants, as determined by a TRAS assessment.

Final Decisions: The Office of the Governor will consider rankings along with other factors and make all final funding decisions. Other factors may include cost effectiveness, overall funds availability, PSO or state government priorities and strategies, legislative directives, need, geographic distribution or other relevant factors.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds
\$TBD



County of Fort Bend, Texas

Grant Intent to Apply Form

Name of Grant: Specialty Courts Grant Program, FY2025		
Purpose of Grant: To establish and expand the CORE program with a Social Services Coordinator to support an		
Department/Division: Fort Bend County Juvenile Probation Department		
Point of Contact: Chief Kyle Dobbs		Phone Number: (281) 633-7331
Announcement Date: 12/11/23	Commissioners Court: 1/23/24	Submission Deadline: 2/8/24

Pre-Application Considerations:

1) Financial

i) Financial Breakdown (First-year applicants, please provide best estimates.)

Grant Funding Request:	106012.05	
Match	Amount	Source
Cash:		
In-kind:		
Program Income:		
Total Project Cost:	\$106,012.05	

ii) Staffing Requirements (including salary and benefits increases for multi-year grants, number of personnel and brief description of duties. If this a first-year application, please provide best estimates.)

Total: \$106,012.05 (Base Pay \$71,988.80, Payroll Taxes \$5,507.14, Retirement \$9,430.53, Worker's Comp \$2,735.57, Insurance \$16,350.00)
Number of personnel: One (1)
Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * human trafficking curriculum * Parent Project curriculum * Trust Based Relational Intervention (TBRI)

iii) Operational Needs (i.e., office space, equipment, IT needs, etc.)

The department already has office space, equipment, IT needs, and any other items needed to do the job. None will be requested with this grant.

iv) Grant Financial History (Two-year history if available. Please write N/A for first-year applications.)

N/A

v) Sustainability Plan (continuation for grant-funded program if grant funding is reduced or terminated)

The Fort Bend County Juvenile Probation Department intends to research and approach other government and alternative funding sources for the continued support of the Social Services Coordinator after the grant period or in the event that the funding is reduced or terminated.

2) Programmatic

i) Alignment with department/program's plans and priorities

Fort Bend County Juvenile Probation Department's mission is to rehabilitate juveniles. The department has adopted the attitude of "whatever it takes." We, as an agency, are serious about turning young lives around and strive to do so in every department division and at every position level. The goal is to provide the juveniles and families the best possible opportunity to make a lasting and positive change in their lives.

ii) Department's capacity to administer the financial and administrative aspects of the grant

N/A

iii) Prior year performance data and accomplishments (Please write N/A for first-year applications.)

N/A

memo



January 08, 2024

To: Honorable KP George, County Judge
Honorable Vincent Morales, Jr., Commissioner, Precinct 1
Honorable Grady Prestage, Commissioner, Precinct 2
Honorable Andy Meyers, Commissioner, Precinct 3
Honorable Ken DeMerchant, Commissioner, Precinct 4

From: Chief Kyle Dobbs

Date: January 08, 2024

Re: Specialty Courts Grant Prog

The purpose of this announcement is to solicit applications for specialty court prog

Grant Title: Specialty Courts Grant Prog

Purpose: To establish and expand the

Grant Period: 09/01/2024 to 08/31/2025

Application Amount: \$106,012.05

Cash Match: n/a

Program Contact: Shane Marvin

Grant Contact: Susan Bearden

Thank you in advance for your attention to this matter.

Sincerely,

Fort Bend County Juvenile Probation Department

Social Services Coordinator

Grant Number: 4979901

Specialty Courts Grant Program, FY2025

\$106,012.05

This grant aims to establish and expand the C.O.R.E. program with a Social Services Coordinator to support and empower vulnerable youth in our community. The grant will encourage the collaboration with community organizations, educational institutions, and government agencies. By building partnerships, we will enhance the coordination of services, maximize available resources, and provide a seamless support network for youth struggling with mental health. We will work with nonprofit organizations, which includes Fort Bend Partnership for Youth, Inc. (FBPFY) and Justice Forward. In addition, there will be monthly Court appearances along with the District Attorney's Office, and defense attorney, and the Honorable Judge Toni Wallace to update them on the progress of the youth. The department has established successful networking relationships with local law enforcement agencies, school districts, mental health and substance abuse service providers, and additional community programs. The department has developed and maintained ongoing partnerships with higher education and trade schools, in addition to having a current database of local employers to assist with finding jobs for youth in the area.

There is a nationwide growing epidemic of human sex trafficking. Sex trafficking is a heinous crime that exploits vulnerable individuals, particularly juveniles, and leaves them traumatized physically, mentally, and emotionally. Addressing these issues requires a multifaceted approach, including prevention, intervention, and support for survivors. While Fort Bend County has made progress in raising awareness and identifying at-risk individuals through the C.O.R.E. Program (Creating Opportunities through Rehabilitation and Empowerment), there is a critical need for a dedicated Social Services Coordinator position within the C.O.R.E. Program to provide comprehensive care and coordination of services. Fort Bend County youth aged 10-17 who are a medium to high level of risk and are at risk of human trafficking or have been trafficked. Specifically youth who are dealing with post traumatic stress responses, have a lack of positive role models, suffer from a low self-worth, and other risk factors that can greatly impact their future in a negative way without intervention. According to The National Institute of Health, research shows that youth who have been the victim of human trafficking, or at-risk of being trafficked, suffer from increased health problems, post-traumatic stress disorder, depression, malnutrition, poor hygiene, substance abuse issues, education deficiencies, etc. Research further shows that early recognition, intervention, education, life skills training, counseling, and support are imperative to preventing these issues from further negatively impacting the effects this will have on a youth's current living situation and future success. The program was developed based on this research and data driven information. Without the program's therapeutic and wrap around approach that incorporates the probation department, Court, District Attorney, defense attorney, special programs, and outside resources highly trained in the effects of human trafficking these youth would not have the opportunity to implement the

changes needed to reduce the impacts of all the risks listed above. These are the exact youth that the Fort Bend County Juvenile Probation Department works with on a daily basis.

No other known programs such as this in our area (zip code).

The grant award will be used to support the salary and benefits of the Social Services Coordinator position. There would be no part of the project “scalable” if additional cuts are made.

The Fort Bend County Juvenile Probation Department intends to research and approach other government and alternative funding sources for the continued support of the Social Services Coordinator after the grant period or in the event that the funding is reduced or terminated.

Fort Bend County Juvenile Probation Department webpage:

<https://www.fortbendcountytx.gov/government/departments/juvenile-probation>

There will be no other sources of funding for the Social Services Coordinator other than the Specialty Courts Grant Program, FY2025.

Print This Page

Agency Name: Fort Bend County
Grant/App: 4979901 **Start Date:** 9/1/2024 **End Date:** 8/31/2025

Project Title: Social Services Coordinator
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460019692080

Application Eligibility Certify:
Created on: 1/5/2024 10:09:40 AM By: Susan Bearden

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: Social Services Coordinator
Division or Unit to Administer the Project: Field Unit
Address Line 1: 122 Golfview Drive
Address Line 2:
City/State/Zip: Richmond Texas 77469
Start Date: 9/1/2024
End Date: 8/31/2025

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area: Fort Bend

Grant Officials:

Authorized Official

Name: KP George
Email: county.judge@fortbendcountytexas.gov
Address 1: 301 Jackson Street
Address 1: Office of the County Judge
City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-633-7769
Fax: 832-471-1858
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Mandy Lesko
Email: accounting@fortbendcountytexas.gov
Address 1: 301 Jackson St
Address 1: Suite 701
City: Richmond, Texas 77469
Phone: 281-344-3951 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.
Position: Accountant

Project Director

Name: Kyle Dobbs
Email: Kyle.Dobbs@fortbendcountytexas.gov
Address 1: 122 Golfview Dr.
Address 1:
City: Richmond, Texas 77469
Phone: 281-633-7331 Other Phone:
Fax:

Title: Mr.
Salutation: Chief
Position: Executive Director CJPO

Grant Writer

Name: Susan Bearden
Email: Susan.Bearden@fortbendcountytexas.gov
Address 1: 122 Golfview Drive
Address 1:
City: Richmond, Texas 77469
Phone: 281-633-7317 Other Phone: 281-633-7403
Fax: 281-344-0876
Title: Ms.
Salutation: Ms.
Position: Director of Special Programs

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services through a Community Supervision and Corrections Department (CSCD)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692080
Unique Entity Identifier (UEI): MJG8N8EPN2L3

Narrative Information

Introduction

The purpose of this funding is to support specialty court programs as defined in Chapter 121-126 and Chapter 129-130 of the Texas Government Code.

Program-Specific Questions

Participant Fees

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

☐ Yes

☒ No

If yes, what is the current dollar amount charged to participants?

0

In the last fiscal year, how many participants were charged a fee?

0

Of those participants charged, how many paid the fee?

0

Risk Assessment Tools

In addition to the felony-level TRAS (Texas Risk Assessment System) assessment, or the PACT (Positive Achievement Change Tool) assessment for juvenile courts, what additional assessment tools are utilized by this specialty court? Please provide: 1) The name of each assessment tool used; 2) Why the assessment tool was selected for this specific program and the role it plays in this specialty court's case management process; and 3) The position title(s) of the team member(s) responsible for conducting each assessment. If no additional assessment tools are utilized, please provide an explanation as to why the program has chosen to only apply the TRAS or PACT, and if there are any factors limiting the use of additional assessment tools such as the cost associated with an assessment, familiarity with available assessments, etc.

The department has chosen to only utilize the PACT Assessment. With the assistance of the PACT Assessment each youth in the program receives an individualized case plan that is updated on a monthly basis to provide unique services that focus on each youth's specific needs. The department believes that the PACT Assessment, along with other psychological evaluations, monthly Court appearances, and CORE team bi-monthly staffing, provides substantial information that is utilized to provide each youth in the program with services needed to accomplish the ultimate success of each youth.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to PSO.

Adoption of Adult Drug Court Best Practice Standards

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards.

Adoption of Family Drug Court Best Practice Standards

Applicants operating a family drug court certify that they are working towards full compliance with and adoption of the Family Treatment Court Best Practice Standards.

Veterans Treatment Programs

Applicants providing mental health services to veterans or veterans' families must demonstrate a) prior history of successful execution of a grant from the Office of the Governor; and b) that the entity provides training to agency personnel on military informed care or military cultural competency or requires those personnel to complete military competency training provided by any of the following: the Texas Veterans Commission; the Texas Health and Human Services Commission; the Military Veteran Peer Network; the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services; the U.S. Department of Defense; the U.S. Department of Veterans Affairs; or a nonprofit organization that is exempt from federal income taxation under Section 501(a), Internal Revenue Code of 1986, by being listed as an exempt entity under Section 501 (c) (3) of that code, with experience in providing training or technical assistance to entities that provide mental health services to veterans or veterans' families.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section

//2.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90 percent or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

This grant aims to establish and expand the C.O.R.E. program with a Social Services Coordinator to support and empower vulnerable youth in our community. The Social Services Coordinator will play a vital role in facilitating access to essential services, resources, and opportunities for these youth, ensuring they receive comprehensive and personalized care. The primary objective of this grant is to enhance the capacity of our organization to provide high-quality care coordinated services to vulnerable youth. By securing funding for an additional Social Services Coordinator, we will be able to increase our outreach and impact, effectively addressing the unique needs of a larger number of youth in need. Key components of the C.O.R.E. Program Social Services Coordinator Grant Project include: Social Services Coordinator Recruitment and Training: With grant funding, we will recruit a highly qualified Social Services Coordinator who possess the necessary skills, expertise, and compassion to work with vulnerable youth. Extensive training will be provided to ensure they are equipped to navigate complex situations, build trust with the youth, and connect them with appropriate services. Service Expansion: The grant will enable us to expand the scope of services provided by our Social Services Coordinator. They will be able to offer a more comprehensive range of support, including educational assistance, mental health counseling, career guidance, life skills training, housing support, healthcare access, and legal advocacy. This expanded service provision will address the diverse needs of the youth and empower them to overcome barriers to success. Personalized Care Planning: Social Services Coordinator will work closely with each youth to assess their specific needs, strengths, and goals. Together, they will develop personalized care plans that outline a clear path to success. These plans will be regularly reviewed and adjusted to ensure they remain relevant and responsive to the changing circumstances and aspirations of the youth. Collaboration and Partnership: The grant project will facilitate collaborations with community organizations, educational institutions, and government agencies. By building partnerships, we will enhance the coordination of services, maximize available resources, and provide a seamless support network for vulnerable youth. These collaborations will also foster a comprehensive and holistic approach to care. Monitoring and Evaluation: A robust monitoring and evaluation system will be established to assess the effectiveness and impact of the Social Services Coordinator. Key outcome indicators, such as educational attainment, employment rates, mental health outcomes, and overall well-being, will be measured to ensure accountability and continuous improvement. With the help of the C.O.R.E. Program Social Services Coordinator, we seek to strengthen our organization's ability to support vulnerable youth by expanding our team of care coordinators. With their expertise and personalized approach, we aim to empower youth to overcome challenges, develop resilience, and create a brighter future for themselves. This project will make a significant difference in the lives of the youth we serve, improving their well-being and prospects for long-term success.

Problem Statement :

There is a nationwide growing epidemic of human sex trafficking. Sex trafficking is a heinous crime that exploits vulnerable individuals, particularly juveniles, and leaves them traumatized physically, mentally, and emotionally. Addressing these issues requires a multifaceted approach, including prevention, intervention, and support for survivors. While Fort Bend County has made progress in raising awareness and identifying at-risk individuals through the C.O.R.E. Program (Creating Opportunities through Rehabilitation and Empowerment), there is a critical need for a dedicated Social Services Coordinator position within the C.O.R.E. Program to provide comprehensive care and coordination of services. The mission of the C.O.R.E. Program is to empower adolescent youth who have become, or who are currently at-risk of human trafficking, by providing healthy mentoring and support, professional counseling, and educational activities designed to assist them in reclaiming their personal power over their circumstances, themselves, and their future. The C.O.R.E. Program aims to combat the exploitation of juveniles and provide vital support. However, the existing program lacks a dedicated Social Services Coordinator, resulting in fragmented care for survivors and those at risk. Without a central point of contact responsible for case management and coordination of services, the program struggles to effectively meet the complex needs of survivors and at-risk individuals. The Fort Bend County C.O.R.E. Program is making progress with survivors and those at risk of human trafficking. Juveniles in CORE are required to meet with a specialized female Probation Officer at home, school or at the probation office. In addition, each youth meets monthly with the Honorable Judge Toni Wallace, Probation Officer, Therapist, CORE Supervisor, and District Attorney to assess and monitor the youth's progress as well as address any needs or concerns. The CORE Probation Officer also monitors academic progress, family dynamics, social functioning, and rule compliance. The CORE Program consists of specialized interventions developed for youth who demonstrate high-risk sexual behavior, or are survivors of sexual abuse, sex trafficking or victimization, and sexual trauma. Youth participating in the program receive weekly counseling from the CORE Therapist, which includes individual, group, and family intervention services. Treatment interventions incorporate trauma-sensitive care: empowering youth and their families with skills to acknowledge traumatic life events, process thoughts, feelings, and memories about those life events, manage unhealthy and distressing thoughts, and resolve personal feelings related to the trauma. However, the program lacks a dedicated Social Services Coordinator that can add to the progress made and complete the wrap around approach. The Social Services Coordinator will be trained to offer the youth such programs as life skills development, Love 146, Human Trafficking awareness, independent living skills, money management and other programs that will allow the youth to lower their risk of human trafficking and increase their potential for a successful future. Additionally, the program is in need of a Social Services Coordinator that can assist the family of these youth to allow them to be successful in their own homes and reduce the risk of removal from their home. The Social Services Coordinator will assist the family with community resources, parenting, housing and transportation to

appointments that can be the change that these youth need. An ultimate goal of this position would be to keep these at-risk youth out of placement and in the community and to provide the youth with much needed services. The Social Services Coordinator will assist in the Courtroom. They will make sure that the family appears in court as ordered and that all court ordered resources are implemented. They will work with nonprofit organizations which includes Fort Bend Partnership for Youth, Inc. (FBPFY) and Justice Forward. The above key points are just a few of the reasons there is such a great need for expanding the C.O.R.E. Program to include a Social Services Coordinator.

Supporting Data :

There is a nationwide epidemic of human sex trafficking, making it the second largest and fastest growing criminal activity in the world. Texans ranks second in the nation for the most cases. Fort Bend County is a fast growing county that shares a border with Harris County and the I10 corridor, making this county even more susceptible the larger we get. When youth runaway from home, are involved with child protective services, or have a referral to a juvenile probation department this increases their risk of becoming trafficked. These are the exact youth this department works with. Fort Bend County prides itself on providing outreach programs to schools and the community. The Fort Bend County Juvenile Probation Department has been instrumental in facilitating the Awareness Combats Trafficking (A.C.T.) Human Trafficking Awareness Training for Human Trafficking Awareness Month (January). There are currently over 100 participants signed up to attend.

Project Approach & Activities:

The CORE Program consists of specialized interventions developed for youth who demonstrate high-risk sexual behavior, or are survivors of sexual abuse, sex trafficking or victimization, and sexual trauma. Juveniles in the program receive weekly counseling from the CORE Therapist, which includes individual, group, and family intervention services. Treatment interventions incorporate trauma-sensitive care: empowering the youth and their families with skills to acknowledge traumatic life events, process thoughts, feeling, and memories about those life events, manage unhealthy and distressing thoughts, and resolve personal feelings related to the trauma. The Social Services Coordinator will conduct comprehensive support, education, and intervention services. They will facilitate timely access to vital services, including medical and mental health care, counseling, legal aid, housing, and education. They will work closely with service providers to ensure seamless coordination and follow-up support for survivors. The Social Services Coordinator will engage in regular collaboration meetings with community stakeholders, participating in task forces, sharing information, and coordinating joint initiatives. They will also conduct outreach and educational sessions to raise awareness about sex trafficking and empower at-risk individuals. There will be monthly Court appearances along with the Probation Officer, therapist, program supervisor, District Attorney, and defense attorney to update II on the progress of the youth. Activities will be as follows: The Social Services Coordinator will provide an initial screening and assessment of needs utilizing a screening tool(s). The youth will receive an initial and ongoing assessment(s) to determine an individualized resource needs approach. The Social Services Coordinator will facilitate timely access to vital services, including medical and mental health care, counseling, legal aid, housing, and education. They will work closely with service providers to ensure seamless coordination and follow-up support for survivors and youth at risk. The Social Services Coordinator will engage in regular collaboration meetings with community stakeholders, participating in task forces, sharing information, and coordinating joint initiatives. They will also conduct outreach and educational sessions to raise awareness about sex trafficking and empower at-risk individuals. The Social Services Coordinator will provide evidence-based programming, complete human trafficking education / awareness, curriculum, Parent Project classes, life-skills development, vocational skills, and independent living training. By establishing a Social Services Coordinator position within the C.O.R.E. Program, we aim to provide comprehensive care, improve service coordination, and strengthen collaborations to support at-risk youth. The Social Services Coordinator will be instrumental in ensuring at-risk youth receive the necessary services and support to rebuild their lives. Through this grant, we can make a significant impact in combating sex trafficking and empowering survivors at-risk youth in our community.

Capacity & Capabilities:

The Fort Bend County Juvenile Probation Department has a long history of collaboration with numerous community resources. Over the years, the department has established successful networking relationships with local law enforcement agencies, school districts, mental health and substance abuse service providers, and additional community programs. The department has developed and maintained ongoing partnerships with higher education and trade schools, in addition to having a current database of local employers to assist with finding jobs for youth in the area. The Social Services Coordinator will be trained in the following capacities at a minimum: - human trafficking curriculum - Parent Project curriculum - Trust Based Relational Intervention (TBRI) - Fort Bend County Juvenile Probation Department in-house services - availability of outside community-based services and programs - social services - Medicaid eligibility and application process - housing assistance and application process - CPR / First Aid - defensive driving - encourage possibility of higher education and assist in application process - life skills development - promoting independent living skills - assist in removing barriers blocking physical health and personal well being

Performance Management :

Each youth will : - receive an initial assessment to determine individualized resource needs and reassessments to update service plan as youth progress through the program - participate in one life skills development activity a month while in the program - be referred to at least three individualized resources while in the CORE Program - be referred to at least two resources upon completion of the program - complete five hours of Not a Number developed by Love 146 or other human trafficking curriculum - each parent deemed appropriate will attend a Parent Project class per week for 5-8 weeks The department is currently utilizing the Juvenile Justice Case Management (JCMS) system to track the majority of the data. The department also maintains additional departmental data through an excel sheet. All program staff are highly trained to enter and maintain the most accurate data.

Target Group :

Fort Bend County youth aged 10-17 who are a medium to high level of risk and are at risk of human trafficking or have been trafficked. Specifically youth who are dealing with post traumatic stress responses, have a lack of positive role models, suffer from a low self-worth, and other risk factors that can greatly impact their future in a negative way without intervention.

Evidence-Based Practices:

According to The National Institute of Health, research shows that youth who have been the victim of human trafficking, or at-risk of being trafficked, suffer from increased health problems, post-traumatic stress disorder, depression, malnutrition, poor hygiene, substance abuse issues, education deficiencies, etc. Research further shows that early recognition, intervention, education, life skills training, counseling, and support are imperative to preventing these issues from further negatively impacting the effects this will have on a youth's current living situation and future success. The program was developed based on this research and data driven information. Without the program's therapeutic and wrap around approach that incorporates the probation department, Court, District Attorney, defense attorney, special programs, and outside resources highly trained in the effects of human trafficking these youth would not have the opportunity to implement the changes needed to reduce the impacts of all the risks listed above. Trauma Informed Care is the evidence-based program that is being utilized to take into account how traumatic experiences can affect a youth's current living situation and future success. According to The Center for Evidence-Based Practices, Trauma Informed Care utilizes six of the core principles to effectively combat the effects of human trafficking. The six core principles focused on are: safety, trustworthiness and transparency, peer support, collaboration and mutuality, empowerment, voice and choice, and cultural, historical, and gender issues. The CORE Program Team strives to: - improve self-respect by building self-esteem & healthy peer relationships. - utilize counseling, experiential learning activities, and positive role modeling to empower and foster trauma resolution, healthy sexual decisions, improved family relationships, and prosocial behavior. - provide opportunities for healing of self and within their families. - prepare youths to succeed in education and vocational settings and their future careers. - educate about trafficking, internet safety, and healthy sexual decision-making. - empower juveniles and families with the strength to heal from the past, confidence to share their journey, and courage to change their lives. - combat the exploitation and trafficking of vulnerable juveniles by providing comprehensive support, education, and intervention services. Research shows that by utilizing these techniques, a youth's ability to reclaim their personal power over their circumstances, themselves, and their future is greatly enhanced.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Specialty Court - Juvenile	100.00	The Social Services Coordinator will provide an initial screening and assessment of needs utilizing a screening tool(s). The youth will receive an initial and ongoing assessment(s) to determine an individualized resource needs approach. The Social Services Coordinator will facilitate timely access to vital services, including medical and mental health care, counseling, legal aid, housing, and education. They will work closely with service providers to ensure seamless coordination and follow-up support for survivors and youth at risk. The Social Services Coordinator will engage in regular collaboration meetings with community stakeholders, participating in task forces, sharing information, and coordinating joint initiatives. They will also conduct outreach and educational sessions to raise awareness about sex trafficking and empower at-risk individuals. The Social Services Coordinator will provide evidence-based programming, complete human trafficking education / awareness, curriculum, Parent Project classes, life-skills development, vocational skills, and independent living training.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of carry-over individuals participating.	0
Number of individuals NEWLY participating.	0

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of individuals who will successfully complete the program.	15

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2024

Enter the End Date [mm/dd/yyyy]:

8/31/2025

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

220509

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

2615315

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

2/3/2023

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- ☐ Yes
☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.
Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.
Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:
☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:
☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Specialist	Total: \$106,012.05 (Base Pay \$71,988.80, Payroll Taxes \$5,507.14, Retirement \$9,430.53, Worker's Comp \$2,735.57, Insurance \$16,350.00) Number of personnel: One (1) Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * human trafficking curriculum * Parent Project curriculum * Trust Based Relational Intervention (TBRI) * other Fort Bend County Juvenile Probation in-house	\$106,012.05	\$0.00	\$0.00	\$0.00	\$106,012.05	100

		services as needed Coordinator will also be responsible for assisting the juvenile and parents with: * setting up outside community-based services and programs * coordinating social services * Medicaid eligibility and application process * housing assistance and application process * defensive driving * encourage possibility of higher education and assist in application process * life skills development * promoting independent living skills * assist in removing barriers blocking physical health and personal well being						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$106,012.05	\$0.00	\$0.00	\$0.00	\$106,012.05

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$106,012.05	\$0.00	\$0.00	\$0.00	\$106,012.05

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** SusanBearden

STATE OF TEXAS

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COUNTY OF FORT BEND

RESOLUTION IN SUPPORT OF CREATING OPPORTUNITIES THROUGH
REHABILITATION AND EMPOWERMENT (CORE) PROGRAM
GRANT APPLICATION # 4979901

WHEREAS, Fort Bend County desires to establish and expand the CORE program with a Social Services Coordinator to support and empower vulnerable youth in our community; and

WHEREAS, the County finds it in the best interest of the citizens of the Fort Bend County area, that the Creating Opportunities Through Rehabilitation and Empowerment (CORE) Program be operated for the 2024-2025 fiscal year; and

WHEREAS, Fort Bend County agrees to provide all applicable support, including all applicable matching funds, for the Creating Opportunities Through Rehabilitation and Empowerment (CORE) Program grant application submitted to the Office of the Governor, Criminal Justice Division by February 08, 2024; and

WHEREAS, Fort Bend County agrees that in the event of loss or misuse of the Office of the Governor, Criminal Justice Division funds. Fort Bend County assures that the funds will be returned to the Office of the Governor, Criminal Justice Division in full; and

WHEREAS, Fort Bend County designates the Honorable Judge KP George, County Judge of the Fort Bend County Commissioners Court, as the County's authorized official giving him the power to electronically apply for, accept, reject, alter or terminate the grant on behalf of the County;

NOW THEREFORE, BE IT RESOLVED that Fort Bend County approves submission of the grant application for Creating Opportunities Through Rehabilitation and Empowerment (CORE) Program to the Office of the Governor, Criminal Justice Division for an amount not to exceed \$106,012.05 with no local match.

Approved by the Commissioners Court of Fort Bend County on the 23rd day of January, 2024, duly put and carried;

Attest:

Hon. KP George, County Judge

Laura Richard, County Clerk



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, MA-HRD, SHRM-CP, PHR
Director of Human Resources/CHRO

MEMORANDUM

TO: Kyle Dobbs, Executive Director Chief JPO

FROM: Barbara Dees
Senior Human Resources Generalist

COPY: Nicole Ledet, Director of Human Resources
Pamela Gubbels, Director of Finance & Investments

SUBJECT: Job Evaluation Results

DATE: January 12, 2024

Human Resources has evaluated the Job Description Questionnaire(s) submitted by your office. You will find the result of this analysis below.

Please note that although HR evaluates requests for new positions, the approval for these positions takes place through the Commissioners Court.

New Position	Approved Grade	Salary Structure
Juvenile Mental Health Support Coordinator	107	General
Juvenile Social Services Coordinator	107	General

Please contact me at 281-341-8699 if you have any questions.



COUNTY ATTORNEY

Fort Bend County, Texas

BRIDGETTE SMITH-LAWSON

County Attorney

(281) 341-4555

Fax (281) 341-4557

*****Attorney/Client Privileged Document*****

LEGAL REVIEW FORM

This document is a standalone form and when entered into Agenda Quick, must be entered as a single document and marked as confidential.

On January 12, 2024, the County Attorney's Office reviewed the following:

Project: Specialty Courts Grant Program FY2025
Grant: TX1349 Specialty Courts Grant Program – FY 2025
Documents Reviewed: Fort Bend County (FBC) Application for Social Services Coordinator, Grant #4979901 for Social Services Coordinator; Resolution in support of Creating Opportunities Through Rehabilitation and Empowerment (CORE) Program Grant Application # 4979901; Funding Announcement for Specialty Courts Grant Program FY2025; Office of the Governor Public Safety Office CJD & HSGD Grantee Standard Conditions and Responsibilities (Sept. 2022)

Comments: **Approved as to legal form.**

This document was reviewed for legal form. These documents contain conditions that create specific obligations for the department in administering this grant funded program. It is incumbent upon the department to read through all terms and conditions associated with the grant to ensure full compliance with all federal requirements. This document was not reviewed for technical or typographical errors.

In addition, please remember to submit a copy of this grant award/agreement with any OnBase requests for subsequent purchases made for goods or services using funds from this grant award in order to ensure that all appropriate clauses are added to any agreements with contractors or vendors.

Anton P. Montaño

Anton P. Montaño
Assistant County Attorney,
Regulatory Division