

Name:

Criminal Justice Grant Program FY2025

Available

12/11/2023

Due Date

02/08/2024

Purpose:

The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

Available Funding:

Federal Funds are authorized under 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by state agencies, public and private institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

a. Applicants must contact their applicable regional council of governments (COG) regarding their application.

b. Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

Key Dates:

Action	Date
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Funding Announcement Release	12/11/2023
Online System Opening Date	12/11/2023
Final Date to Submit and Certify an Application	02/08/2024 at 5:00PM CST
Earliest Project Start Date	10/01/2024

Project Period:

Projects must begin on or after 10/01/2024 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for **criminal justice purposes**, including for any one or more of the following:

1. Law enforcement – Includes championing a supportive, professional, respected law enforcement system with specialized resources that are adaptive and flexible to ever-changing crimes and situations.

State Priority Areas include:

- Intelligence-based Investigations (Violent Crime, Border Crime, Gangs)
- Community Policing Programs
- Specialized Officer Training
- Officer Wellness Programs

2. Prosecution and Courts – Includes fostering an informed, collaborative, and multi-disciplinary system that ensures appropriate penalties offenders and services for the community and victims.

State Priority Areas include:

- Pre-trial Diversion Programs
- Reduce Evidence Testing Backlog
- Courtroom Personnel Training

3. Crime Prevention and Education – Includes cultivating an individualized, understanding-based system that takes a multi-pronged approach, infused with basic life skills and alternative tracks to crime prevention.

State Priority Areas include:

- a. Life-skills Training Programs
- b. Community-based Prevention Programs

4. Corrections and Community Corrections – Includes promoting an assessment-driven, treatment-focused system that targets an individual's risk and needs appropriately.

State Priority Areas Include:

- a. Probation/Parole Officer Training
- b. Risk/Needs Assessment for Diversion Programs
- c. Jail/Prison-based Co-occurring Treatment

5. Reentry Programs; and

6. Assessment and Evaluation Programs.

Note: "Criminal Justice Purposes" is defined as activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals (including juveniles), activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at

the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2025 or the end of the grant period, whichever is later.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Security enhancements or equipment for non-governmental entities not engaged in criminal justice or public safety;
4. Non-law enforcement vehicles or equipment for government agencies that are for general agency use;
5. Equipment, supplies, and other direct costs associated with processing DNA evidence;
6. Activities or costs in support of Operation Border Star (agencies seeking such funding should apply under the PSO Local Border Security funding announcement);
7. Law enforcement equipment that is standard department issue (including weapons, any weapon attachments and/or accessories and less lethal weapons such as tasers, non-lethal rounds, etc.; excluding equipment used exclusively for specialized training activities);
8. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
9. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and/or any accompanying accessories to support UAS or UAV devices/systems;
10. Items listed on the [Byrne JAG Prohibited Expenditure Category A and B List](#);
11. Rifle-resistant body armor (NIJ Compliant Type IIIA and below is eligible); and
12. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:
 - a. Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
 - b. The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
 - c. PSO will accept priority listings that are approved by the COG's executive committee.
 - d. PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds
\$TBD



County of Fort Bend, Texas

Grant Intent to Apply Form

Name of Grant: Criminal Justice Grant Program, FY2025		
Purpose of Grant: To establish and expand the mental health program with a Mental Health Support Coordinator		
Department/Division: Fort Bend County Juvenile Probation Department		
Point of Contact: Chief Kyle Dobbs		Phone Number: (281) 633-7331
Announcement Date: 12/11/23	Commissioners Court: 1/23/24	Submission Deadline: 2/8/24

Pre-Application Considerations:

1) Financial

i) Financial Breakdown (First-year applicants, please provide best estimates.)

Grant Funding Request:	106012.05	
Match	Amount	Source
Cash:		
In-kind:		
Program Income:		
Total Project Cost:	\$106,012.05	

ii) Staffing Requirements (including salary and benefits increases for multi-year grants, number of personnel and brief description of duties. If this a first-year application, please provide best estimates.)

Total: \$106,012.05 (Base Pay \$71,988.80, Payroll Taxes \$5,507.14, Retirement \$9,430.53, Worker's Comp \$2,735.57, Insurance \$16,350.00)
Number of personnel: One (1)
Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * Parent Project curriculum * Trust Based Relational Intervention (TBRI) * other Fort Bend County Juvenile Probation in-house services as needed

iii) Operational Needs (i.e., office space, equipment, IT needs, etc.)

The department already has office space, equipment, IT needs, and any other items needed to do the job. None will be requested with this grant.

iv) Grant Financial History (Two-year history if available. Please write N/A for first-year applications.)

N/A

v) Sustainability Plan (continuation for grant-funded program if grant funding is reduced or terminated)

The Fort Bend County Juvenile Probation Department intends to research and approach other government and alternative funding sources for the continued support of the Mental Health Program Service Coordinator after the grant period or in the event that the funding is reduced or terminated.

2) Programmatic

i) Alignment with department/program's plans and priorities

Fort Bend County Juvenile Probation Department's mission is to rehabilitate juveniles. The department has adopted the attitude of "whatever it takes." We, as an agency, are serious about turning young lives around and strive to do so in every department division and at every position level. The goal is to provide the juveniles and families the best possible opportunity to make a lasting and positive change in their lives.

ii) Department's capacity to administer the financial and administrative aspects of the grant

N/A

iii) Prior year performance data and accomplishments (Please write N/A for first-year applications.)

N/A

memo



January 08, 2024

To: Honorable KP George, County Judge
Honorable Vincent Morales, Jr., Commissioner, Precinct 1
Honorable Grady Prestage, Commissioner, Precinct 2
Honorable Andy Meyers, Commissioner, Precinct 3
Honorable Ken DeMerchant, Commissioner, Precinct 4

From: Chief Kyle Dobbs

Date: January 08, 2024

Re: Criminal Justice Grant Prog

The purpose of this announcement is to solicit applications for projects that promc

Grant Title: Criminal Justice Grant Prog

Purpose: To establish and expand the

Grant Period: 09/01/2024 to 08/31/2025

Application Amount: \$106,012.05

Cash Match: n/a

Program Contact: Shane Marvin

Grant Contact: Susan Bearden

Thank you in advance for your attention to this matter.

Sincerely,

Powers,
Honee

 Digitally signed by Powers, Honee
DN: dc=us, dc=tx, dc=fort-bend, dc=co,
dc=fortbend, ou=Fortbend,
ou=Departments, ou=Juvenile, ou=Users,
cn=Powers, Honee
Date: 2024.01.08 09:02:57 -06'00'

Fort Bend County Juvenile Probation Department

Mental Health Program Service Coordinator

Grant Number: 4979501

Criminal Justice Grant Program, FY2025

\$106,012.05

This grant aims to establish and expand the Turnaround Program with a Mental Health Program Service Coordinator to support and assist the mental health team as they work with those youth struggling with mental health in our community. The Turnaround Program is a collaboration between Fort Bend County Juvenile Probation Department and Texana, the local mental health provider. The grant will encourage the collaboration with community organizations, educational institutions, and government agencies. By building partnerships, we will enhance the coordination of services, maximize available resources, and provide a seamless support network for youth struggling with mental health. We will work with nonprofit organizations, which includes Fort Bend Partnership for Youth, Inc. (FBPFY). In addition, there will be monthly Court appearances along with the District Attorney's Office, and defense attorney, and Juvenile Judge to update them on the progress of the youth.

The Turnaround Program consists of specialized interventions developed for youth who suffer from a mental health diagnosis. Fort Bend County youth aged 10-17 who are a low to high level of risk and have a mental health diagnosis. Specifically youth who are suffering with a mental health diagnosis and not receiving mental health services such as counseling, support and medication. As a result, have a lack of positive role models, suffer from a low self-worth, and other risk factors that can greatly impact their future in a negative way without intervention. According to The World Health Organization, research shows that youth who have been diagnosed with mental health issues are at a greater risk for emotional disorders, behavioral disorders, eating disorders, psychosis, suicide and self-harm, risk taking behaviors, and referrals to juvenile justice departments. This can also cause youth to suffer from increased health problems, depression, poor hygiene, substance abuse issues, education deficiencies, etc. Research further shows that early recognition, intervention, education, life skills training, counseling, and support are imperative to preventing these issues from further negatively impacting the effects this will have on a youth's current living situation and future success. The World Health Organization believes "Adolescence is a crucial period for developing social and emotional habits important for mental well-being. These include adopting healthy sleep patterns; exercising regularly; developing coping, problem-solving, and interpersonal skills; and learning to manage emotions. Protective and supportive environments in the family, at school and in the wider community are important." The Turnaround Program was developed based on research and data driven information showing that intervention with the use of mental health services will greatly reduce these possible life altering issues and increase the positive protective factors. These are the exact youth that the Fort Bend County Juvenile Probation Department works with on a daily basis.

The Fort Bend County Community Supervision and Corrections Department (CSCD - adult probation) also facilitates the Adult TCOOMMI Project. CSCD also collaborates with Texana to jointly provide

intensive case management services to probation or parole clients who exhibit serious and persistent mental health issues. The Fort Bend County Juvenile Probation Department's Turnaround Program is a mirror image of the Adult TCOOMMI Project. In fact, once youth age out of the juvenile system they can be transitioned into the adult project if still active in the criminal justice system. In addition, if a youth's supervision ends prior to aging out of the system, they are traditionally referred for continued services with Texana.

The grant award will be used to support the salary and benefits of the Mental Health Program Service Coordinator position. There would be no part of the project "scalable" if additional cuts are made.

The Fort Bend County Juvenile Probation Department intends to research and approach other government and alternative funding sources for the continued support of the Mental Health Program Service Coordinator after the grant period or in the event that the funding is reduced or terminated.

Fort Bend County Juvenile Probation Department webpage:

<https://www.fortbendcountytexas.gov/government/departments/juvenile-probation>

There will be no other sources of funding for the Mental Health Program Service Coordinator other than the Criminal Justice Grant Program, FY2025.

Print This Page

Agency Name: Fort Bend County
Grant/App: 4979501 **Start Date:** 9/1/2024 **End Date:** 8/31/2025

Project Title: Mental Health Program Service Coordinator
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460019692080

Application Eligibility Certify:
Created on: 1/5/2024 9:12:42 AM By: Susan Bearden

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: Mental Health Program Service Coordinator
Division or Unit to Administer the Project: Field Unit
Address Line 1: 122 Golfview Drive
Address Line 2:
City/State/Zip: Richmond Texas 77469
Start Date: 9/1/2024
End Date: 8/31/2025

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area: Fort Bend

Grant Officials:

Authorized Official

Name: KP George
Email: county.judge@fortbendcountytexas.gov
Address 1: 301 Jackson Street
Address 1: Office of the County Judge
City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-633-7769
Fax: 832-471-1858
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Mandy Lesko
Email: accounting@fortbendcountytexas.gov
Address 1: 301 Jackson St
Address 1: Suite 701
City: Richmond, Texas 77469
Phone: 281-344-3951 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.
Position: Accountant

Project Director

Name: Kyle Dobbs
Email: Kyle.Dobbs@fortbendcountytexas.gov
Address 1: 122 Golfview Dr.
Address 1:
City: Richmond, Texas 77469
Phone: 281-633-7331 Other Phone:
Fax:

Title: Mr.
Salutation: Chief
Position: Executive Director CJPO

Grant Writer

Name: Susan Bearden
Email: Susan.Bearden@fortbendcountytexas.gov
Address 1: 122 Golfview Drive
Address 1:
City: Richmond, Texas 77469
Phone: 281-633-7317 Other Phone: 281-633-7403
Fax: 281-344-0876
Title: Ms.
Salutation: Ms.
Position: Director of Special Programs

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services through a Community Supervision and Corrections Department (CSCD)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692080
Unique Entity Identifier (UEI): MJG8N8EPN2L3

Narrative Information

Introduction

The purpose of this funding is to support projects that promote public safety, reduce crime, and improve the criminal justice system.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Bulletproof Vests

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

Cybersecurity Training Requirement

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program website](#) for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

DNA Testing of Evidentiary Materials

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

Interoperable Communications

Funds to support emergency communications activities must ensure compliance with the FY 2018 SAFECOM Guidance on Emergency Communications Grants' adherence to the technical standards set forth in the FCC

Guidance on Emergency Communications Grants, adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time [Statewide Interoperability Coordinator \(SWIC\)](#) for Texas.

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. PSO grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

National Instant Background Check System (NICS)

Entities receiving funds under this solicitation that are to generate or upgrade court dispositions or other records that are relevant to National Instant Background Check System (NICS) determinations must have a system in place to ensure that all such NICS-relevant dispositions or records that are generated or upgraded are made available in timely fashion to state repositories/databases that are accessed by NICS.

Body-Worn Cameras (BWCs)

Applicant assures that if it plans to purchase body-worn cameras with grant funds, that it has adopted adequate policies and procedures related to BWC equipment usage, data storage and access, privacy considerations and training. The certification form related to BWC policies and procedures can be found [here](#).

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

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Equal Employment Opportunity Plan (EEO Plan)

If awarded, applicant agrees to comply with the Equal Employment Opportunity Program (EEOP) requirements per 28 C.F.R. § 42 Subpart E. Agencies may use the EEO Utilization Report Builder to assist with preparing Verification Forms and, if required, Utilization Reports.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Yvette Maldonado

Enter the Address for the Civil Rights Liaison:

301 Jackson Street Richmond, Texas 77469-3108

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

281-341-8630

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

☒ I certify to all of the application content & requirements.

Project Abstract :

This grant aims to establish and expand the Turnaround Program with a Mental Health Program Service Coordinator to support and assist the mental health team as they work with those youth struggling with mental health in our community. The Turnaround Program is a collaboration between Fort Bend County Juvenile Probation Department and Texana, the local mental health provider. The Mental Health Program Service Coordinator plays a vital role in facilitating access to essential services, resources, and opportunities for these youth, ensuring they receive comprehensive and personalized care. The primary objective of this grant is to enhance the capacity of our organization to provide high-quality care coordinated services to youth struggling with mental health. By securing funding for an additional Mental Health Program Service Coordinator, we will be able to increase our outreach and impact, effectively addressing the unique needs of a larger number of youth. Key components of the Mental Health Program Service Coordinator include: Mental Health Support Coordinator Recruitment and Training: With grant funding, we will recruit a highly qualified Mental Health Program Service Coordinator with the necessary skills, expertise, and compassion to work with vulnerable youth. Extensive training will be provided to ensure they are equipped to navigate complex situations, build trust with the youth, and connect them with appropriate services. Service Expansion: The grant will enable us to expand the scope of services provided by a Mental Health Program Service Coordinator. The department will be able to offer a more comprehensive range of support, which includes: educational assistance, mental health counseling, career guidance, life skills training, housing support, healthcare access, and connection to legal assistance if needed. This expanded service provision will address the diverse needs of the youth and empower them to overcome barriers to success. Personalized Care Planning: Mental Health Program Service Coordinator will work closely with each youth and family to assess their specific needs, strengths, and goals. Together they will develop personalized care plans that outline a clear path to success. These plans will be regularly reviewed and adjusted to ensure they remain relevant and responsive to the changing circumstances and aspirations of the youth. Collaboration and Partnership: The grant will encourage the collaboration with community organizations, educational institutions, and government agencies. By building partnerships, we will enhance the coordination of services, maximize available resources, and provide a seamless support network for youth struggling with mental health. These collaborations will also foster a comprehensive and holistic approach to care. Monitoring and Evaluation: A robust monitoring and evaluation system will be established to assess the effectiveness and impact of the Mental Health Program Service Coordinator. Key outcome indicators, such as educational attainment, employment rates, mental health outcomes, and overall well-being, will be measured to ensure accountability and continuous improvement. With the help of the Mental Health Program Service Coordinator, we seek to strengthen our organization's ability to support youth suffering with mental health by expanding our team of care coordinators. With their expertise and personalized approach, we aim to assist youth with mental health to find the appropriate services to assist them in developing resilience, and create a brighter future for themselves. This project will make a significant difference in the lives of the youth we serve, improving their well-being and prospects for long-term success.

Problem Statement :

The National Institute for Mental Health estimates that half of all mental health conditions manifest by age 14, yet youth typically wait 8-10 years before accessing care. In Texas, two-thirds of children living with major depression receive no treatment whatsoever. Early identification and intervention are critical to reducing the prevalence and severity of mental illness in young Texans. All Texans are worthy of mental health support, yet Texas adolescents and teens are particularly vulnerable to the life-threatening effects of depression and suicidal ideation. Our youth are in a state of emergency, facing stress from the COVID-19 pandemic, widespread school closures, extreme financial strain, and inflation. Not to mention, millions of Texas families are without insurance with the end of the Medicaid eligibility expansion, making it more difficult for families with mental health needs to get into the much needed mental health services without assistance. The Turnaround Program is an intense and community based treatment program utilized to meet the needs of youth who are diagnosed with mental health conditions. Families receive a variety of mental health services and support to equip them with a higher sense of self-sufficiency within the community. Services include psychiatric and psychological services, intensive home and school based interventions including: individual and family counseling, drug education, skills training, family support, as well as access to community programs and resources. All youth under Court ordered supervision in the program appear in Court on a specialized docket monthly.

Judge Juli Mathew provides each youth with support and accountability need for each youth's success. Each youth is assigned to the Specialized Juvenile Probation Officer and Texana Therapist of the Turnaround Program. The Turnaround Probation Officer monitors academic progress, family dynamics, social functioning, and rule compliance. Youth participating in the program receive weekly counseling from the Texana Therapist, which includes individual, group, and family intervention services. Treatment interventions incorporate both counseling and psychiatric services needed to stabilize the youth's struggling with mental illness. The department has made significant progress with the existing mental health program; however, there is still a critical need for a dedicated Mental Health Program Service Coordinator position within the Turnaround Program to provide comprehensive care and coordination of services. With this addition of a dedicated Mental Health Program Service Coordinator, the department can add to the progress made and complete the wrap around approach. The Mental Health Program Service Coordinator will be trained to offer the youth such programs as life skills development, independent living skills, money management and other programs that will allow the youth to increase their potential for a successful future. Additionally, the program is in need of this position to assist the family of these youth to allow them to be successful in their own homes and reduce the risk of removal. The Mental Health Program Service Coordinator will assist the family with community resources, parenting, housing and transportation to appointments, adding much needed support. An ultimate goal of this position would be to keep these at-risk youth out of placement and in the community and to provide the youth with much needed services. The Mental Health Program Service Coordinator will assist in the Courtroom, making sure that the family appears in court as ordered and that all court ordered resources are implemented. They will work with nonprofit organizations, which includes Fort Bend Partnership for Youth, Inc. (FBPFY). The above key points are just a few of the reasons there is such a great need for expanding the Turnaround Program to include a Mental Health Program Service Coordinator.

Supporting Data :

The Surgeon General's Advisory on Protecting Youth Mental Health, "Childhood and adolescence are critical times for physical and mental development. Development of good mental health is important for overall good health and well-being throughout the lifespan." They have outlined a "series of recommendations to improve youth mental health across 11 sectors, including young people and their families, educators and schools, and media and technology companies." Recommendations from the The Surgeon General's Advisory on Protecting Youth Mental Health include: • Recognize that mental health is an essential part of overall health. • Empower youth and their families to recognize, manage, and learn from difficult emotions. • Ensure that every child has access to high-quality, affordable, and culturally competent mental health care. • Support the mental health of children and youth in educational, community, and childcare settings, and expand and support the early childhood and education workforce. • Address the economic and social barriers that contribute to poor mental health for young people, families, and caregivers. • Increase timely data collection and research to identify and respond to youth mental health needs more rapidly, including more research on the relationship between technology and youth mental health. In addition, technology companies should be more transparent with data and algorithmic processes to enable this research.

Project Approach & Activities:

The Turnaround Program consists of specialized interventions developed for youth who suffer from a mental health diagnosis. Juveniles in the program receive weekly counseling from the Texana Therapist, which includes individual, group, and family intervention services. Treatment interventions incorporate psychiatric assessments and medication management as needed with Texana mental health. Counseling services also strive to empower the youth and their families with skills and knowledge to live successfully with a mental health diagnosis. The Mental Health Program Service Coordinator will conduct comprehensive support, education, and intervention services. They will facilitate timely access to vital services, including medical and mental health care, counseling, connection to legal assistance if needed, housing, and education. They will work closely with service providers to ensure seamless coordination and follow-up support for youth. The Mental Health Program Service Coordinator will engage in regular collaboration meetings with community stakeholders, mental health staffings, sharing information, and coordinating joint initiatives. They will also conduct outreach and educational sessions to raise awareness about mental health. There will be monthly Court appearances along with the Probation Officer, therapist, program supervisor, District Attorney, and defense attorney to update the team on the progress of the youth. The Mental Health Program Service Coordinator will: - provide an initial screening and assessment of needs utilizing a screening tool(s). - provide the youth with an initial and ongoing assessment(s) to determine an individualized resource needs approach. - will facilitate timely access to vital services, including medical and mental health care, counseling, connection to legal services if needed, housing, and education - will work closely with service providers to ensure seamless coordination and follow-up support for youth at risk - will engage in regular collaboration meetings with community stakeholders, sharing information, and coordinating joint initiatives - will conduct outreach and educational sessions to raise awareness about mental health and empower at-risk individuals - will provide evidence-based programming, Parent Project classes, life-skills development, vocational skills, and independent living training By establishing a Mental Health Program Service Coordinator position within the Turnaround Program, we aim to provide comprehensive care, improve service coordination, and strengthen collaborations to support at-risk youth. The Mental Health Program Service Coordinator will be instrumental in ensuring at-risk youth receive the necessary services and support to be a successful member of the community while maintaining proper care over mental health risks. Through this grant, we can make a significant impact in combating mental health stigmas and support at-risk youth in our community.

Capacity & Capabilities:

The Fort Bend County Juvenile Probation Department has a long history of collaboration with numerous community resources. Over the years, the department has established successful networking relationships with local law enforcement agencies, school districts, mental health and substance abuse service providers, and additional community programs. The department has developed and maintained ongoing partnerships with higher education and trade schools, in addition to having a current database of local employers to assist with finding jobs for youth in the area. The Mental Health Program Service Coordinator will be trained in the following capacities at a minimum: - Parent Project curriculum - Trust Based Relational Intervention (TBRI) - Fort Bend County Juvenile Probation Department in-house services - availability of outside community-based services and programs - social services - Medicaid eligibility and application process - housing assistance and application process - CPR / First Aid - defensive driving - encourage possibility of higher education and assist in application process - life skills development - promoting independent living skills - assist in removing barriers blocking physical health and personal well being

Performance Management :

Each youth will: - receive an initial assessment to determine individualized resource needs and reassessments to update service plan as youth progress through the program - participate in one life skills development activity a month while in the program - be referred to at least two resources upon completion of the program - collaborative case planning - skills training and education - psychiatric services/medication monitoring - individual and/or group therapy - early intervention - vocational services - benefits eligibility services - parental support and education The department is currently utilizing the Juvenile Justice Case Management (JCMS) system to track the majority of the data. The department also maintains additional departmental data through an excel sheet. All program staff are highly trained to enter and maintain the most accurate data.

Target Group :

Fort Bend County youth aged 10-17 who are at a low to high level of risk and have a mental health diagnosis. Specifically youth who are suffering with a mental health diagnosis and not receiving mental health services such as counseling, support and medication. As a result, have a lack of positive role models, suffer from a low self-worth, and other risk factors that can greatly impact their future in a negative way without intervention.

Evidence-Based Practices:

According to The World Health Organization, research shows that youth who have been diagnosed with mental health issues are at a greater risk for emotional disorders, behavioral disorders, eating disorders, psychosis, suicide and self-harm, risk taking behaviors, and referrals to juvenile justice departments. This can also cause youth to suffer from increased health problems, depression, poor hygiene, substance abuse issues, education deficiencies, etc. Research further shows that early recognition, intervention, education, life skills training, counseling, and support are imperative to preventing these issues from further negatively impacting the effects this will have on a youth's current living situation and future success. The World Health Organization believes "Adolescence is a crucial period for developing social and emotional habits important for mental well-being. These include adopting healthy sleep patterns; exercising regularly; developing coping, problem-solving, and interpersonal skills; and learning to manage emotions. Protective and supportive environments in the family, at school and in the wider community are important." The Turnaround Program was developed based on research and data driven information showing that intervention with the use of mental health services will greatly reduce these possible life altering issues and increase the positive protective factors. According to Health and Human Services, the use of evidence-based practices can greatly influence a reduction in risk factors through increased or strengthened protective factors. The following are risk factors that participants in the mental health program can anticipate: - improved self-esteem - increased academic achievement - strengthened social skills - improved family relationships - increased feelings of belonging - increased access to support services The department utilizes the Positive Achievement Change Tool (PACT), which is a well known evidence-based assessment to assist in the identification of a youth's risk factors and the needs to combat these issues. The Health and Human Services department also believes that an evidence-based program would focus on the following factors, all of which are identified and worked on in the department's mental health program: - enhanced cultural identity and pride - decreased instances of substance use and misuse - decreased risk for health issues related to substance use and unhealthy habits - reduced likelihood of legal issues - reduced risk for behavioral health issues - reduced costs to society associated with health care, law enforcement and assistance programs - enhanced sense of well-being - improved quality of life

Project Activities Information**Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Corrections	100.00	Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * Parent Project curriculum * Trust Based Relational Intervention (TBRI) * other Fort Bend County Juvenile Probation in-house services as needed Coordinator will also be responsible for assisting the juvenile and parents with: * setting up outside community-based services and programs * coordinating social services * Medicaid eligibility and application process * housing assistance and application process * defensive driving * encourage possibility of higher education and assist in application process * life skills development * promoting independent living skills * assist in removing barriers blocking physical health and personal well being

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered.	0
Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	0
Equipment or technology: Individuals/Operators equipped	0
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Hours delivered.	0
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Individuals receiving.	0
Training or professional development: Individuals provided	0
Training or professional development: Individuals received	0
Training, professional development, or technical assistance: Hours provided	0
Training, professional development, or technical assistance: Hours received	0

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

- 1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- 2. A commitment to provide all applicable matching funds;
- 3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
- 4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- ☐ Yes
- ☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2024

Enter the End Date [mm/dd/yyyy]:

8/31/2025

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

220509

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

2615315

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- ☒ Yes
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

2/3/2023

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Select the appropriate response:

☐ Yes

☐ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Select the appropriate response:

☐ Yes

☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Fiscal Capability Information**Section 1: Organizational Information**

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

☐ Yes☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

☐ Yes☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:
☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

- a) Total funds authorized on the Statement of Grant Award?
☐ Yes
☐ No
- b) Total funds available for any budget category as stipulated on the Statement of Grant Award?
☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits. Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:
☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:
☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Specialist	Total: \$106,012.05 (Base Pay \$71,988.80, Payroll Taxes \$5,507.14, Retirement \$9,430.53, Worker's Comp \$2,735.57, Insurance	\$106,012.05	\$0.00	\$0.00	\$0.00	\$106,012.05	100

		\$16,350.00) Number of personnel: One (1) Description of duties: Coordinator will be trained to work with the juveniles and parents in the following capacities (at a minimum): * Parent Project curriculum * Trust Based Relational Intervention (TBRI) * other Fort Bend County Juvenile Probation in-house services as needed Coordinator will also be responsible for assisting the juvenile and parents with: * setting up outside community-based services and programs * coordinating social services * Medicaid eligibility and application process * housing assistance and application process * defensive driving * encourage possibility of higher education and assist in application process * life skills development * promoting independent living skills * assist in removing barriers blocking physical health and personal well being						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$106,012.05	\$0.00	\$0.00	\$0.00	\$106,012.05

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$106,012.05	\$0.00	\$0.00	\$0.00	\$106,012.05

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** SusanBearden

STATE OF TEXAS

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COUNTY OF FORT BEND

RESOLUTION IN SUPPORT OF TURNAROUND PROGRAM
GRANT APPLICATION # 4979501

WHEREAS, Fort Bend County desires to establish and expand the mental health program with a Mental Health Support Coordinator to support and empower youth and families who have been diagnosed with mental health issues in our community; and

WHEREAS, the County finds it in the best interest of the citizens of the Fort Bend County area, that the Turnaround Program be operated for the 2024-2025 fiscal year; and

WHEREAS, Fort Bend County agrees to provide all applicable support, including all applicable matching funds, for the Turnaround Program grant application submitted to the Office of the Governor, Criminal Justice Division by February 08, 2024; and

WHEREAS, Fort Bend County agrees that in the event of loss or misuse of the Office of the Governor, Criminal Justice Division funds. Fort Bend County assures that the funds will be returned to the Office of the Governor, Criminal Justice Division in full; and

WHEREAS, Fort Bend County designates the Honorable Judge KP George, County Judge of the Fort Bend County Commissioners Court, as the County's authorized official giving him the power to electronically apply for, accept, reject, alter or terminate the grant on behalf of the County;

NOW THEREFORE, BE IT RESOLVED that Fort Bend County approves submission of the grant application for Turnaround Program to the Office of the Governor, Criminal Justice Division for an amount not to exceed \$106,012.05 with no local match.

Approved by the Commissioners Court of Fort Bend County on the 23rd day of January, 2024, duly put and carried;

Attest:

Hon. KP George, County Judge

Laura Richard, County Clerk



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, MA-HRD, SHRM-CP, PHR
Director of Human Resources/CHRO

MEMORANDUM

TO: Kyle Dobbs, Executive Director Chief JPO

FROM: Barbara Dees
Senior Human Resources Generalist

COPY: Nicole Ledet, Director of Human Resources
Pamela Gubbels, Director of Finance & Investments

SUBJECT: Job Evaluation Results

DATE: January 12, 2024

Human Resources has evaluated the Job Description Questionnaire(s) submitted by your office. You will find the result of this analysis below.

Please note that although HR evaluates requests for new positions, the approval for these positions takes place through the Commissioners Court.

New Position	Approved Grade	Salary Structure
Juvenile Mental Health Support Coordinator	107	General
Juvenile Social Services Coordinator	107	General

Please contact me at 281-341-8699 if you have any questions.



COUNTY ATTORNEY

Fort Bend County, Texas

BRIDGETTE SMITH-LAWSON

County Attorney

(281) 341-4555

Fax (281) 341-4557

*****Attorney/Client Privileged Document*****

LEGAL REVIEW FORM

This document is a standalone form and when entered into Agenda Quick, must be entered as a single document and marked as confidential.

On January 12, 2024, the County Attorney's Office reviewed the following:

Project: Criminal Justice Grant Program FY2025, Mental Health Program Service Coordinator
Grant: TX1031 Criminal Justice Grant Program – FY 2025
Documents Reviewed: Fort Bend County (FBC) Application for Mental Health Program Service Coordinator; Resolution in support of Turnaround Program Grant Application # 4979501; Funding Announcement for Criminal Justice Grant Program FY2025; Office of the Governor Public Safety Office CJD & HSGD Grantee Standard Conditions and Responsibilities (Sept. 2022)

Comments: **Approved as to legal form.**

This document was reviewed for legal form. These documents contain conditions that create specific obligations for the department in administering this grant funded program. It is incumbent upon the department to read through all terms and conditions associated with the grant to ensure full compliance with all federal requirements. This document was not reviewed for technical or typographical errors.

In addition, please remember to submit a copy of this grant award/agreement with any OnBase requests for subsequent purchases made for goods or services using funds from this grant award in order to ensure that all appropriate clauses are added to any agreements with contractors or vendors.

Anton P. Montaño

Anton P. Montaño
Assistant County Attorney,
Regulatory Division