

Name:

# Juvenile Justice & Truancy Prevention Grant Program, FY2025

Available

12/11/2023

Due Date

02/08/2024

## Purpose:

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The purpose of this announcement is to solicit applications for projects that prevent violence in and around school; and to improve the juvenile justice system by providing mental health services, truancy prevention and intervention through community-based and school programs.

## Available Funding:

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State funds are authorized under the Texas General Appropriations Act, Article I, Trusteed Programs within the Office of the Governor, Strategy B.1.1 as well as Rider 21. All awards are subject to the availability of funds and the amount is based on a regional model and any modifications or additional requirements that may be imposed by law.

## Eligible Organizations:

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Applications may be submitted by independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Juvenile specialty courts authorized under Chapter 121 of the Texas Government Code and statewide projects are not eligible to apply under this announcement.

## Application Process:

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Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

- Applications will only be accepted for programs with a local or regional impact.
- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or

subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

Key Dates:

| Action                                          | Date                     |
|-------------------------------------------------|--------------------------|
| Funding Anouncemtent Release                    | 12/11/2023               |
| Online System Opening Date                      | 12/11/2023               |
| Final Date to Submit and Certify an Application | 02/08/2024 at 5:00PM CST |
| Earliest Project Start Date                     | 09/01/2024               |

Project Period:

Projects must begin on or after 09/01/2024 and may not exceed a 12 month project period.

Funding Levels

Minimum: \$10,000  
Maximum: None  
Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

**Mental Health Services.** Programs providing mental health services for youth in custody in need of such services including, but are not limited to assessment, development of individualized treatment plans, and discharge plans.

**School Programs.** Education programs or supportive services in traditional public schools and detention/corrections education settings to encourage youth to remain in school; or alternative learning programs to support transition to work and self-sufficiency, and to enhance coordination between correctional programs and youth’s local education programs to ensure the instruction they receive outside school is aligned with that provided in their schools, and that any identified learning problems are communicated.

**Community-Based Programs and Services.** These programs and services are those that work pre- and post-confinement with: a) parents and other family members to strengthen families to help keep youth in their homes; b) youth during confinement and their families to ensure safe return of youth home and to strengthen the families; and c) parents with limited English-speaking ability.

**Truancy Prevention** - Education programs and/or related services designed to prevent truancy including prevention services for children considered at-risk of entering the juvenile justice system and intervention

services for juveniles engaged in misconduct.

**Juvenile Case Managers** - Individuals designated to provide services in court cases involving juvenile offenders including assisting the court in administering the court's juvenile docket and supervising the court's orders in juvenile cases. May also provide prevention services to a child considered at-risk of entering the juvenile justice system and intervention services to juveniles engaged in misconduct before cases are filed.

## Eligibility Requirements

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1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or

other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

5. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2025 or the end of the grant period, whichever is later.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>). .

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

## Prohibitions

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Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training; and
5. Any other prohibition imposed by federal, state or local law or regulation.

## Selection Process

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PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
2. The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
3. PSO will accept priority listings that are approved by the COG's executive committee.
4. PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

## Contact Information

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For more information, contact the eGrants help desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov) or (512) 463-1919.

Total Funds

**\$TBD**



County of Fort Bend, Texas

Grant Intent to Apply Form

|                                                                                  |                                 |                                |
|----------------------------------------------------------------------------------|---------------------------------|--------------------------------|
| Name of Grant: Juvenile Justice and Truancy Prevention Grant Program, FY2025     |                                 |                                |
| Purpose of Grant: To prevent violence in and around schools in Fort Bend County. |                                 |                                |
| Department/Division: Fort Bend County Juvenile Probation Department              |                                 |                                |
| Point of Contact: Chief Kyle Dobbs                                               |                                 | Phone Number: (281) 633-7331   |
| Announcement Date:<br>12/11/23                                                   | Commissioners Court:<br>1/23/24 | Submission Deadline:<br>2/8/24 |

**Pre-Application Considerations:**

1) Financial

i) Financial Breakdown (First-year applicants, please provide best estimates.)

|                            |               |               |
|----------------------------|---------------|---------------|
| Grant Funding Request:     | \$75,805.19   |               |
| <b>Match</b>               | <b>Amount</b> | <b>Source</b> |
| Cash:                      |               |               |
| In-kind:                   |               |               |
| Program Income:            |               |               |
| <b>Total Project Cost:</b> | \$75,805.19   |               |

ii) Staffing Requirements (including salary and benefits increases for multi-year grants, number of personnel and brief description of duties. If this a first-year application, please provide best estimates.)

Total: \$75,805.19 (Base Pay \$47,736.00, Payroll Taxes \$3,651.80, Retirement \$6,253.42, Worker's Comp \$1,813.97, Insurance \$16,350.00)

Number of personnel: One (1)

Description of duties: Participates in and assists in coordinating a community outreach program incorporating education, counseling, job skills, life skills, and mentorship and creation activities for youth age 10-17 in conjunction with other Fort Bend County Agencies. Participates in planning of programs, policies or objectives for own work group and department. Job duties include, but are not limited to:

iii) Operational Needs (i.e., office space, equipment, IT needs, etc.)

The department already has office space, equipment, IT needs, and any other items needed to do the job. None will be requested with this grant.

iv) Grant Financial History (Two-year history if available. Please write N/A for first-year applications.)

N/A

v) Sustainability Plan (continuation for grant-funded program if grant funding is reduced or terminated)

The Fort Bend County Juvenile Probation Department intends to research and approach other government and alternative funding sources for the continued support of the Youth Community Outreach Coordinator after the grant period or in the event that the funding is reduced or terminated.

## 2) Programmatic

i) Alignment with department/program's plans and priorities

Fort Bend County Juvenile Probation Department's mission is to rehabilitate juveniles. The department has adopted the attitude of "whatever it takes." We, as an agency, are serious about turning young lives around and strive to do so in every department division and at every position level. The goal is to provide the juveniles and families the best possible opportunity to make a lasting and positive change in their lives. What better way to accomplish this than adding another component to the prevention and intervention services provided by reaching those juveniles not yet

ii) Department's capacity to administer the financial and administrative aspects of the grant

N/A

iii) Prior year performance data and accomplishments (Please write N/A for first-year applications.)

The Fort Bend County Expose Excellence Youth Program has provided mentoring and case management services to 223 youth in 2023. There were seven youth enrolled in the program that graduated high school. Of those seven youth, four were enrolled into college or trade school, and one youth joined the military. There were four youth that obtained their driver's license through EEYP. There were also a great number of youth that showed academic improvement by enrolling into the tutorial services offered through EEYP.

# memo



January 08, 2024

To: Honorable KP George, County Judge  
Honorable Vincent Morales, Jr., Commissioner, Precinct 1  
Honorable Grady Prestage, Commissioner, Precinct 2  
Honorable Andy Meyers, Commissioner, Precinct 3  
Honorable Ken DeMerchant, Commissioner, Precinct 4

From: Chief Kyle Dobbs

Date: January 08, 2024

Re: Juvenile Justice and Truanc

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The purpose of this announcement is to solicit applications for projects that preve

Grant Title: Juvenile Justice and Truanc

Purpose: To prevent violence in and a

Grant Period: 09/01/2024 to 08/31/2025

Application Amount: \$75,805.19

Cash Match: n/a

Program Contact: Shane Marvin

Grant Contact: Susan Bearden

Thank you in advance for your attention to this matter.

Sincerely,

Fort Bend County Juvenile Probation Department

Youth Community Outreach Coordinator

Grant Number: 4427703

Juvenile Justice & Truancy Prevention Grant, FY2025

\$75,805.19

Fort Bend County Juvenile Probation Department's Youth Community Outreach Coordinators will incorporate education, counseling, job skills, life skills, mentoring, and productive recreational activities for local youth. Participants will include 10-17 year olds who have been identified as at-risk youth. The coordinators will interact with school districts, service organizations, mental health and substance abuse providers, community churches, and law enforcement agencies to establish positive relationships with youth. In conjunction with services provided by the department, services will be provided by local school districts, mental health service providers (Texana), substance abuse treatment services (Fort Bend Regional Council on Substance Abuse), higher education and trade schools (Wharton County Junior College, Texas State Technical College, etc.), mentors, service organizations, potential local employers, community churches, and local law enforcement agencies.

In the past few years, there has been a substantial increase in serious violent crimes among the youth being referred to the Fort Bend County Juvenile Probation Department. These violent offenders not only have a negative impact on their community and family, they have negatively influenced other youth in the school setting. Currently there is a lack of community based and school programs providing intervention, truancy prevention, mental health and substance abuse referrals, and personal life skills mentoring. Without an established program, it is difficult to intervene and prevent youth from being referred to the juvenile justice system. Many youth face a variety of day-to-day challenges that put them at risk for falling off track. In the past four years, there have been nine referrals for murder, when the 18 months prior to that, there were zero referrals for murder. Additionally, there has been an increase in violent crime offenses referred to the Fort Bend County Juvenile Probation Department from 2020 to 2023. These are the exact youth that the Fort Bend County Juvenile Probation Department works with on a daily basis. With the prevention and intervention provided by the Youth Community Outreach Coordinator, the department is able to deter youth from being referred to the juvenile justice system.

The Fort Bend County Juvenile Probation Department's program mirrors The Expose Excellence youth Foundation Program that was created by the Fort Bend County District Attorney's Office. Like the probation department, "The Expose Excellence Youth Foundation spearheads collaborations with school administrators, non-profit organizations, and local community leaders to provide educational resources and youth programming for kids ages 10-17." The only difference being that these youth have not been referred to the juvenile justice system. Both programs have the same mission, "to ensure that our youth have the skills, knowledge, and support needed to thrive and reach their goals."

Leading with the inaugural program in Fort Bend County, we strive to ensure that youth have the skills, knowledge, and support needed to thrive and reach their goals.

The grant award will be used to support the salary and benefits of the Youth Community Outreach Coordinator position. There would be no part of the project “scalable” if additional cuts are made.

The Fort Bend County Juvenile Probation Department intends to research and approach other government and alternative funding sources for the continued support of the Youth Community Outreach Coordinator after the grant period or in the event that the funding is reduced or terminated.

Fort Bend County Juvenile Probation Department webpage:

<https://www.fortbendcountytx.gov/government/departments/juvenile-probation>

There will be no other sources of funding for the Youth Community Outreach Coordinator other than the Juvenile Justice & Truancy Prevention Grant, FY2025.

Print This Page

**Agency Name:** Fort Bend County  
**Grant/App:** 4427703 **Start Date:** 9/1/2024 **End Date:** 8/31/2025

**Project Title:** Youth Community Outreach Program  
**Status:** Application Pending Submission

### Eligibility Information

**Your organization's Texas Payee/Taxpayer ID Number:**  
17460019692080

**Application Eligibility Certify:**  
Created on: 1/6/2024 6:28:31 PM By: Susan Bearden

### Profile Information

**Applicant Agency Name:** Fort Bend County  
**Project Title:** Youth Community Outreach Program  
**Division or Unit to Administer the Project:** Field Unit  
**Address Line 1:** 122 Golfview Drive  
**Address Line 2:**  
**City/State/Zip:** Richmond Texas 77469-5137  
**Start Date:** 9/1/2024  
**End Date:** 8/31/2025

**Regional Council of Governments(COG) within the Project's Impact Area:** Houston-Galveston Area Council  
**Headquarter County:** Fort Bend  
**Counties within Project's Impact Area:** Fort Bend

### Grant Officials:

#### Authorized Official

**Name:** KP George  
**Email:** county.judge@fortbendcountytexas.gov  
**Address 1:** 301 Jackson Street  
**Address 1:** Office of the County Judge  
**City:** Richmond, Texas 77469  
**Phone:** 281-341-8608 Other Phone: 281-633-7769  
**Fax:** 832-471-1858  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** County Judge

#### Financial Official

**Name:** Mandy Lesko  
**Email:** accounting@fortbendcountytexas.gov  
**Address 1:** 301 Jackson St  
**Address 1:** Suite 701  
**City:** Richmond, Texas 77469  
**Phone:** 281-344-3951 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Accountant

#### Project Director

**Name:** Kyle Dobbs  
**Email:** Kyle.Dobbs@fortbendcountytexas.gov  
**Address 1:** 122 Golfview Dr.  
**Address 1:**  
**City:** Richmond, Texas 77469  
**Phone:** 281-633-7331 Other Phone:  
**Fax:**

**Title:** Mr.  
**Salutation:** Chief  
**Position:** Executive Director CJPO

**Grant Writer**

**Name:** Susan Bearden  
**Email:** Susan.Bearden@fortbendcountytexas.gov  
**Address 1:** 122 Golfview Drive  
**Address 1:**  
**City:** Richmond, Texas 77469  
**Phone:** 281-633-7317 Other Phone: 281-633-7403  
**Fax:** 281-344-0876  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Director of Special Programs

**Grant Vendor Information**

**Organization Type:** County  
**Organization Option:** applying to provide juvenile prevention and / or intervention services  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17460019692080  
**Unique Entity Identifier (UEI):** MJG8N8EPN2L3

**Narrative Information**

**Introduction**

The purpose of this funding is to support projects that prevent violence in and around schools; and to improve the juvenile justice system and develop effective education, training, prevention, diversion, treatment, and rehabilitation programs.

**Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

### **Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

### **Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

#### **Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [2025 CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2025 or the end of the grant period, whichever is later.

#### **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

#### **Project Abstract :**

Fort Bend County Juvenile Probation Department's Youth Community Outreach Coordinators will incorporate education, counseling, job skills, life skills, mentoring, and productive recreational activities for local youth. Participants will include 10-17 year olds who have been identified as at-risk youth. The coordinators will interact with school districts, service organizations, mental health and substance abuse providers, community churches, and law enforcement agencies to establish positive relationships with youth. These established relationships are necessary to intervene with at-risk youth before being referred to the juvenile justice system and prevent youth from participating in delinquent behavior. The basic approach of this program is meant to be a hands-on, directly involved positive presence in the schools and community to provide a support system to youth who otherwise are surrounded by negative influence.

#### **Problem Statement :**

In the past few years, there has been a substantial increase in serious violent crimes among the youth being referred to the Fort Bend County Juvenile Probation Department. These violent offenders not only have a negative impact on their community and family, they have negatively influenced other youth in the school setting. Currently there is a lack of community based and school programs providing intervention, truancy prevention, mental health and substance abuse referrals, and personal life skills mentoring. Without an established program, it is difficult to intervene and prevent youth from being referred to the juvenile justice system. In addition, according to youthmentor.org, one out of three young people do not have a trusted adult who they believe they can turn to for advice or guidance. Of those, many youth face a variety of day-to-day challenges that put them at risk for falling off track.

#### **Supporting Data :**

According to the National Dropout Prevention Center, the dropout rate for students with emotional / behavioral disabilities is twice that of general education students. Risk and protective factors have an impact on truancy and are

often related to safety: fear of harm, fear of victimization, and abuse in the home. Other common risk factors are frequent problems with school work, substance abuse, and mental health problems. Statistics also show that school dropouts are 3.5 times more likely than high school graduates to be arrested in their lifetime. [Texascourts.org](https://www.texascourts.org/) reports that "up to 70 percent of youth in contact with the juvenile justice system meet the criteria for a mental health disorder; 60 percent of this group also has a concurrent substance use disorder". Fort Bend County Juvenile Probation Department has seen an increase in violent crimes in recent years. In the past four years, there have been nine referrals for murder, when the 18 months prior to that, there were zero referrals for murder. Additionally, there has been an increase in violent crime offenses referred to the Fort Bend County Juvenile Probation Department from 2020 to 2023.

### **Project Approach & Activities:**

Establish and support communication with youth's current school administration to promote attendance and a positive outlook on the importance of education, assisting in advocating for the youth by accessing educational resources and overcoming barriers to educational opportunities. Establishing contacts with higher education and trade schools to assist with the admissions and application of financial aid. Making mental health, behavioral health, and substance abuse referrals as needed. Provide life skills, mentoring, and recreational activities as an alternative to delinquency. Providing assistance with job applications, interviewing techniques, skills needed to obtain and maintain employment, and utilizing relationships established with the Texas Workforce Commission to help place youth in steady employment.

### **Capacity & Capabilities:**

The Fort Bend County Juvenile Probation Department has a long history of collaboration with numerous community resources. Over the years, the department has established successful networking relationships with local law enforcement agencies, school districts, mental health and substance abuse service providers, and additional community programs. The department has developed and maintained ongoing partnerships with higher education and trade schools, in addition to having a current database of local employers to assist with finding jobs for youth in the area.

### **Performance Management :**

Data will be collected through the Juvenile Case Management System (JCMS) to include demographics, chronological notes, and program success rates. Participation logs, mentoring hours, and school records will also be collected and evaluated. Additionally, constant communication and collaboration with partnering entities (DA's Office, Fort Bend County Sheriff's Department, and the Fort Bend County Commissioners Office) will be maintained to measure progress. The overall goal is to reduce violence in and around school through prevention and intervention services with at-risk youth in Fort Bend County.

### **Target Group :**

Fort Bend County youth aged 10-17 who have been identified as at-risk by parents, school districts, churches, law enforcement agencies, or other community organizations. Fort Bend County Juvenile Probation Department will provide behavioral health services and substance abuse services. In conjunction with those services provided by the department, services will be provided by local school districts, mental health service providers (Texana), substance abuse treatment services (Fort Bend Regional Council on Substance Abuse), higher education and trade schools (Wharton County Junior College, Texas State Technical College, etc.), mentors, service organizations, potential local employers, community churches, and local law enforcement agencies. 244 youth participated and received services in EEYP 2023, ages ranging from 10-17. While enrolled, each youth received a minimum of four (4) contacts in the home, school, or community per month by the assigned Youth Community Outreach Coordinator. There were several graduates from high school who were not on the road to graduation prior to being enrolled in the program. Of those graduates, there have been several that have accomplished the great achievement of being enrolled into college, trade school, and joined the military. Many youth have obtained their driver's license with the assistance of EEYP. There were also a great number of youth that showed academic improvement by enrolling into the tutorial services offered through EEYP. While enrolled in the Expose Excellence Youth Program, youth have the opportunity to participate in Summer programs and various field trips. Summer programs and field trips include life skills, financial literacy, CPR/first aid, fishing, art expression, character education, job preparation and assistance in securing employment, college tours, etc. In 2023, each summer program and field trip had over 50 participants in attendance. In 2023, 42 youth / families received direct counseling services provided by the juvenile probation department therapists and numerous others received services from partner agencies.

### **Evidence-Based Practices:**

Taking into account the large number of youth in the juvenile justice system who had identifiable mental health and substance abuse problems, early identification of such would allow treatment to begin prior to a referral to the juvenile justice system. Historically, DFPS indicates, "more than 95% of youth engaged in PEI (prevention and early

intervention) services did not become involved with the juvenile justice system". A study of Big Brothers and Big Sisters organization shows that students who meet regularly with a mentor are 52% less likely than their peers to skip a day of school and 37% less likely to skip a class. According to mentoring.org, young adults who had mentors when they were young are 55% more likely to be enrolled in college and more than twice as likely to say they held a leadership position in an extracurricular activity. Additionally, 78% of young adults who had mentors as kids are volunteering regularly in their communities and becoming a positive influence to other at-risk youth. The program is highly mentoring based, as supported by evidencebasedmentoring.org's theory that mentoring generally works with "recognition, coaching coping skills and stimulating self-direction". Nij.ojp.gov stresses the importance of "visiting their homes to discuss problems and find solutions, attending parent-teacher conferences, and standing in for parents when needed". Thus showing that "76% of program youth graduated from high school, compared with 40%" of youth who were not provided with a mentor. The Fort Bend County Youth Community Outreach Program, along with many other services, mirrors this concept.

**Project Activities Information**

**Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

**Selected Project Activities:**

| ACTIVITY           | PERCENTAGE: | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Truancy Prevention | 100.00      | Establishing contacts with higher education and trade schools to assist with the admissions and application of financial aid. Making mental health, behavioral health, and substance abuse referrals as needed. Provide life skills, mentoring, and recreational activities as an alternative to delinquency. Providing assistance with job applications, interviewing techniques, and skills needed to obtain and maintain employment Establish and support communication with youth's current school administration to promote attendance and positive outlook on the importance of education, assisting in advocating for the youth by accessing educational resources and overcoming barriers to educational opportunities. |

**CJD Purpose Areas**

| PERCENT DEDICATED | PURPOSE AREA | PURPOSE AREA DESCRIPTION |
|-------------------|--------------|--------------------------|
|-------------------|--------------|--------------------------|

**Measures Information**

Objective Output Measures

| OUTPUT MEASURE                                                                                                                                                      | TARGET LEVEL |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Number of hours of service completed by program youth.                                                                                                              |              |
| Number of program youth served and considered truant prior to this period who have been referred to a truancy court as defined in Sec. 65.004 Texas Family Code     |              |
| Number of program youth served and considered truant prior to this period who have not been referred to a truancy court as defined in Sec. 65.004 Texas Family Code |              |
| Number of program youth served who are no longer truant during this period                                                                                          |              |

|                                                                                |  |
|--------------------------------------------------------------------------------|--|
| Number of program youth served who were considered truant prior to this period |  |
| Number of program youth served.                                                |  |

Objective Outcome Measures

| OUTCOME MEASURE                                          | TARGET LEVEL |
|----------------------------------------------------------|--------------|
| Number of program youth completing program requirements. |              |

Custom Output Measures

| CUSTOM OUTPUT MEASURE | TARGET LEVEL |
|-----------------------|--------------|
|-----------------------|--------------|

Custom Outcome Measures

| CUSTOM OUTCOME MEASURE | TARGET LEVEL |
|------------------------|--------------|
|------------------------|--------------|

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☐ Yes  
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:  
n/a

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:  
☐ Yes  
☒ No  
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:  
☐ Yes  
☒ No  
☐ N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:  
9/1/2024  
Enter the End Date [mm/dd/yyyy]:  
8/31/2025

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:  
220509

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:  
2615315

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:  
☒ Yes  
☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:  
2/3/2023

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

n/a

**Fiscal Capability Information****Section 1: Organizational Information**

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

**Section 2: Accounting System**

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes  
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

☐ Yes  
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

☐ Yes  
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

☐ Yes  
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes  
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes  
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes  
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- ☐ Yes
- ☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**  
**Budget Information by Budget Line Item:**

| CATEGORY  | SUB CATEGORY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       | UNIT/% |
|-----------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------|---------------|--------|-------------|--------|
| Personnel | Specialist   | Total: \$75,805.19 (Base Pay \$47,736.00, Payroll Taxes \$3,651.80, Retirement \$6,253.42, Worker's Comp \$1,813.97, Insurance \$16,350.00) Number of personnel: One (1) Description of duties: Participates in and assists in coordinating a community outreach program incorporating education, counseling, job skills, life skills, and mentorship and creation activities for youth age 10-17 in conjunction with other Fort Bend County Agencies. Participates in planning of programs, policies or objectives for own work group and department. Job duties include, but are not limited to: * Supervises youth in well planned and structured recreational activities * Interacts with school districts, service organization, community churches and law enforcement agencies. * Establishes contacts with higher education and trade schools. * Assists with Mental Health and Substance Abuse | \$75,805.19 | \$0.00     | \$0.00        | \$0.00 | \$75,805.19 | 100    |

|  |  |                                                                                                                                                                                                                                                                                              |  |  |  |  |  |  |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|
|  |  | Services. * Assists youth with overcoming barriers to education opportunities * Develops avenues for admissions and financial aid in higher education institutions. * Builds business and youth relationships and social capital * Mentors youth and provides educational help and tutoring. |  |  |  |  |  |  |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|

Source of Match Information

Detail Source of Match/GPI:

| DESCRIPTION | MATCH TYPE | AMOUNT |
|-------------|------------|--------|
|-------------|------------|--------|

Summary Source of Match/GPI:

| Total Report | Cash Match | In Kind | GPI Federal Share | GPI State Share |
|--------------|------------|---------|-------------------|-----------------|
| \$0.00       | \$0.00     | \$0.00  | \$0.00            | \$0.00          |

Budget Summary Information

Budget Summary Information by Budget Category:

| CATEGORY  | OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       |
|-----------|-------------|------------|---------------|--------|-------------|
| Personnel | \$75,805.19 | \$0.00     | \$0.00        | \$0.00 | \$75,805.19 |

Budget Grand Total Information:

| OOG         | CASH MATCH | IN-KIND MATCH | GPI    | TOTAL       |
|-------------|------------|---------------|--------|-------------|
| \$75,805.19 | \$0.00     | \$0.00        | \$0.00 | \$75,805.19 |

Condition Of Fundings Information

| Condition of Funding / Project Requirement | Date Created | Date Met | Hold Funds | Hold Line Item Funds |
|--------------------------------------------|--------------|----------|------------|----------------------|
|--------------------------------------------|--------------|----------|------------|----------------------|

You are logged in as **User Name:** SusanBearden

STATE OF TEXAS

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COUNTY OF FORT BEND

RESOLUTION IN SUPPORT OF YOUTH COMMUNITY OUTREACH PROGRAM  
GRANT APPLICATION # 4427703

WHEREAS, Fort Bend County desires to provide assistance to the at-risk youth ages 10-17 who reside in Fort Bend County; and

WHEREAS, the County finds it in the best interest of the citizens of the Fort Bend County area, that the Youth Community Outreach Program be operated for the 2024-2025 fiscal year; and

WHEREAS, Fort Bend County agrees to provide all applicable support, including all applicable matching funds, for the Youth Community Outreach Program grant application submitted to the Office of the Governor, Criminal Justice Division by February 08, 2024; and

WHEREAS, Fort Bend County agrees that in the event of loss or misuse of the Office of the Governor, Criminal Justice Division funds. Fort Bend County assures that the funds will be returned to the Office of the Governor, Criminal Justice Division in full; and

WHEREAS, Fort Bend County designates the Honorable Judge KP George, County Judge of the Fort Bend County Commissioners Court, as the County's authorized official giving him the power to electronically apply for, accept, reject, alter or terminate the grant on behalf of the County;

NOW THEREFORE, BE IT RESOLVED that Fort Bend County approves submission of the grant application for Youth Community Outreach Program to the Office of the Governor, Criminal Justice Division for an amount not to exceed \$75,805.19 with no local match.

Approved by the Commissioners Court of Fort Bend County on the 23<sup>rd</sup> day of January, 2024, duly put and carried;

Attest:

\_\_\_\_\_  
Hon. KP George, County Judge

\_\_\_\_\_  
Laura Richard, County Clerk



## COUNTY ATTORNEY

Fort Bend County, Texas

**BRIDGETTE SMITH-LAWSON**

County Attorney

(281) 341-4555

Fax (281) 341-4557

**\*\*\*Attorney/Client Privileged Document\*\*\***

### **LEGAL REVIEW FORM**

This document is a standalone form and when entered into Agenda Quick, must be entered as a single document and marked as confidential.

On January 12, 2024, the County Attorney's Office reviewed the following:

**Project:** Youth Community Outreach Program  
**Grant:** TX2085 Juvenile Justice and Truancy Prevention Grant Program – FY 2025  
**Documents Reviewed:** Fort Bend County (FBC) Application for Youth Community Outreach Program, Grant #4427703 for Youth Community Outreach Program; Resolution in support of Youth Community Outreach Program Grant Application # 4427703; Funding Announcement for Juvenile Justice & Truancy Prevention Grant Program, FY2025; Office of the Governor Public Safety Office CJD & HSGD Grantee Standard Conditions and Responsibilities (Sept. 2022)

**Comments:** **Approved as to legal form.**

This document was reviewed for legal form. These documents contain conditions that create specific obligations for the department in administering this grant funded program. It is incumbent upon the department to read through all terms and conditions associated with the grant to ensure full compliance with all federal requirements. This document was not reviewed for technical or typographical errors.

**In addition, please remember to submit a copy of this grant award/agreement with any OnBase requests for subsequent purchases made for goods or services using funds from this grant award in order to ensure that all appropriate clauses are added to any agreements with contractors or vendors.**

*Anton P. Montaño*

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Anton P. Montaño  
Assistant County Attorney,  
Regulatory Division