



the Association, the geographical area represented by the Districts, or the jurisdictional boundaries of the County.

2. Contract Deputy(ies). Means the additional Deputy(ies) (whether one or more) provided by the County to provide the additional law enforcement services contemplated and provided for in this Agreement.
3. Equipment. Includes but is not limited to: vehicles, uniforms, cellular phones, radios and all other materials and items necessary to carry out the terms of this Agreement.
4. Working Time. Means the usual or normal hours (including overtime) that a Contract Deputy(ies) is required by the Law Enforcement Official to work in any calendar month. In addition, working time includes ninety five percent (95%) of the time the Contract Deputy(ies) is on vacation leave, is on sick leave and receives workers' compensation benefits.

## ARTICLE II. PURPOSE

The purpose of this Agreement is for the County to authorize (but not require) the Law Enforcement Official to provide additional law enforcement personnel to the designated Area under the terms and conditions herein contained. By signing this Agreement the Law Enforcement Official agrees to provide the services referred to in Article IV under the terms and conditions herein contained.

## ARTICLE III. TERM

The term of this Agreement shall be effective at 12:01 a.m. **October 1, 2023** (or, if later, on the date signed by County) and expire on **September 30, 2024** at 11:59 p.m., unless sooner terminated pursuant to the terms herein contained.

- A. It is expressly understood and agreed to by the parties that the period or term of this Agreement may be terminated without cause at any time by either party giving to the other party at least thirty (30) days advance written notice of its intent to terminate, specifying in the notice the effective date of the termination. Such notice shall be given by certified mail, return receipt requested, and shall be effective when mailed to the address stated herein. In the case of termination by the County, the County shall give notice of termination to the Association and the Districts.
- B. It is expressly understood and agreed to by the parties that if this Agreement expires before a new Agreement is executed, services will continue on a month to month basis, per the same terms of this Agreement but subject to retroactive adjustment for any subsequent Agreement.
- C. It is expressly understood and agreed to by the parties that, notwithstanding the ability of either party to terminate this Agreement upon thirty (30) days written notice, this Agreement may be terminated by the County, with or without notice to the Association or the Districts, at any time after the Association has defaulted in the payment of any obligation hereunder. Notwithstanding the foregoing, MUD 34 and MUD 35 shall each have the right, but not the obligation, to satisfy a payment obligation hereunder on behalf of the Association and the Districts.
- D. It is expressly understood and agreed to by the parties that if the Association shall at any time be in default of any obligation hereunder, the Association shall be liable to the County for any and all expenses incurred by the County as a result of such default, including, but not limited to,

attorney's fees, costs of court and interest at the rate of one percent (1%) simple interest per month, on all past due amounts.

- E. The amount of expenses incurred and interest accrued, if any, shall be deemed to be in addition to any money due for law enforcement services rendered hereunder. If the term of this Agreement is terminated at any time other than at the end of a contract month, the monthly installment payment for such month shall be prorated.

#### **ARTICLE IV. CONTRACT DEPUTY(IES)**

- A. County, by and through the Law Enforcement Official's Office, agrees to provide the **number of Contract Deputy(ies) shown on Exhibit "A," for service** to the Area who will devote at least 95% of working time related to the Area .
- B. The Contract Deputy(ies) shall perform his/her duties under this Agreement in full compliance with the appropriate Fort Bend County policies and the policies and procedures of the Law Enforcement Official's Office.
- C. The Law Enforcement Official, or his representative, shall use reasonable effort to notify the Association at least ten (10) days in advance of the vacation time to be taken by a Contract Deputy(ies).
- D. The Law Enforcement Official, or his representative, shall use reasonable effort to notify the Association as soon as possible when a Contract Deputy(ies) is on sick leave.
- E. The Contract Deputy(ies) shall perform law enforcement services in the Area, which may include, but are not limited to: patrolling, preparing reports, appearing in court, arresting persons and transporting suspects.
- F. Scheduling and delivery of contract services provided herein shall be managed between the Law Enforcement Official and the Association. In connection therewith, the parties acknowledge that MUD 34, MUD 35, and the Association have entered into a Joint Funding Agreement for Law Enforcement Services, whereby MUD 34 and MUD 35 have designated the Association as their representative to the County for purposes of this Agreement. Accordingly, the Association shall be the primary point of contact for all communication related to (i) the scheduling of services to be provided by the County pursuant to this Agreement, and (ii) the delivery of monthly incident reports and patrol summaries for same; provided, however, that nothing herein shall be construed as a limitation on the Districts' rights, options, duties, or obligations under this Agreement.
- G. The Contract Deputy(ies) shall submit written copies of any felony offense reports and subsequent copies of investigative reports to the Fort Bend County Sheriff's Office.
- H. In the event the Area is within the incorporated limits of a municipality, the Contract Deputy(ies) shall also submit written copies of any felony offense reports and subsequent copies of investigative reports to the municipal police department that serves the Area.

## **ARTICLE V.**

### **AUTHORITY AND COUNTY'S PEROGATIVE TO APPOINT CONTRACT DEPUTY(IES)**

- A. It is expressly understood and agreed to by the parties that the Contract Deputy(ies), if any, shall be subject to the control and supervision of the Law Enforcement Official to the same extent as the Law Enforcement Official's other deputies, and that the Contract Deputy(ies), if any, shall have no duty or obligation to the Association, the Districts or the residents of the Area other than those duties and obligations that the Law Enforcement Official's deputies have to the public generally.
- B. The Law Enforcement Official hereby expressly retains full and complete authority to supervise the Contract Deputy(ies) and, in an emergency, determined solely at the Law Enforcement Official's discretion, may assign any Contract Deputy(ies) to duties other than those to be performed pursuant to this Agreement.
- C. It is expressly understood and agreed to by the parties that this Agreement is not intended (nor shall it be construed) to obligate the County and/or the Law Enforcement Official in any manner, *whatsoever*, to assign the Contract Deputy(ies) to devote any portion of his/her Working Time to the Area.
- D. It is expressly understood and agreed to by the parties that:
  - 1. In the event the Law Enforcement Official does not assign the Contract Deputy(ies) to devote at least 95% of his/her Working Time to the Area;
  - 2. In the event the Contract Deputy(ies) is removed from the Area by the Law Enforcement Official; and/or
  - 3. If for some other reason the Contract Deputy(ies) does not devote at least 95% of his/her Working Time to the Area for the term of this Agreement; then and in that event, the County shall have no liability *whatsoever* to the Association, the Districts, and/or the residents of the Area, other than to credit the Association and/or the Districts, as applicable, an appropriate refund, if any be due, as provided for herein.

## **ARTICLE VI.**

### **COUNTY EMPLOYEES**

- A. The Contract Deputy(ies) performing duties under this Agreement shall at all times remain a county employee subject to the same rights and responsibilities as the Law Enforcement Official's other deputies.
- B. The County agrees that the Contract Deputy(ies) shall perform the services described herein in accordance with the appropriate Fort Bend County policies and the policies and procedures of the Law Enforcement Official's Office; provided, however, that, while the County shall be responsible for the acts and omissions of its employees, such responsibility shall be subject to the terms, provisions and limitations of the Constitution and of the laws of the State of Texas and, particularly, TEX. CIV. PRAC. & REM. §101.001, et. seq., the Texas Tort Claims Act. THERE ARE NO WARRANTIES OR CONDITIONS OF ANY KIND, WHETHER EXPRESS OR IMPLIED, WITH RESPECT TO THIS AGREEMENT OR ANY SERVICES PROVIDED BY COUNTY OR THE LAW ENFORCEMENT OFFICIAL TO THE ASSOCIATION AND THE DISTRICTS, AND COUNTY AND THE LAW ENFORCEMENT OFFICIAL EXPRESSLY DISCLAIM ANY SUCH WARRANTIES AND CONDITIONS.

- C. The Law Enforcement Official retains sole and independent authority regarding the hiring, supervision, discipline, and termination of the Contract Deputy(ies).

**ARTICLE VII.  
INCREASES**

- A. The Association agrees to pay a combined total of 95% of any and all increases in the Contract Deputy(ies)'s salary, allowances, benefits, etc. that may occur during the term of this Agreement, including, but not limited to:
1. Social Security;
  2. Medicare;
  3. Retirement;
  4. Workers Compensation/unemployment;
  5. Health and Life Insurance;
  6. Certification pay;
  7. Any overtime incurred at the request of the ASSOCIATION or the DISTRICT;
  8. Any overtime incurred because of circumstances related to the Area;
  9. Death and Dismemberment Insurance; and/or
  10. Cost of Living Adjustments.
- B. Salary. Upon notice by the County to the Association of any such increases and/or additional expenses (whether included on Exhibit "A" or not), the Association shall pay said increased salary, allowances, benefits, additional expenses etc., in accordance with the provisions contained herein.

**ARTICLE VIII.  
PAYMENT BY ASSOCIATION**

- A. All payments shall be made payable to Fort Bend County and shall be delivered to the Fort Bend County Treasurer, 301 Jackson Street, Suite 514, Richmond, Texas 77469.
- B. The Association agrees to pay Fort Bend County in accordance with Contract Deputy(ies) Cost Worksheet for all presently known expenses beginning the effective date of this Agreement. See attached Exhibit "A." Both parties acknowledge and agree that the expenses shown therein are an **estimated amount**, used by the County to assess 95% (ninety five percent) of the cost to the County for supplying the additional law enforcement services ("Contract Amount").
- C. The Association hereby expressly agrees to pay for 95% of all costs incurred by the County for providing the services hereunder, regardless of whether said expenses are set forth in Exhibit "A", including but not limited to, Contract Deputy(ies) overtime, uniforms, equipment, portable cellular phones, vehicles, vehicle maintenance and/or vehicle appearance. Said Cost to be 95% of the allocated costs as determined by the County Auditor.
- D. Additional equipment not calculated in Exhibit "A", but determined by the Law Enforcement Official to be necessary to carry out the terms of this Agreement, shall be obtained by:
1. Purchase of the equipment by the County with County funds which shall be reimbursed by the Association in accordance with Article VIII of this Agreement;
  2. Purchase of the equipment by the Association who shall donate it to the County provided that the equipment meets the County's standards and is approved by the Law Enforcement Official before being used by the Contract Deputy(ies); or
  3. Purchase by the County with advance funds provided by the Association.

- E. The manner in which additional equipment will be purchased is solely within the County's discretion.
- F. In the event that a single additional equipment purchase will exceed \$500.00, the Association will be notified of the need for the equipment and allowed 96 hours to object to the purchase.
  1. During the objection period, contract services will be provided, as long as the Law Enforcement Official determines that service is feasible.
  2. If the Association objects to the purchase, the County shall have the option to terminate this Agreement without notice.
  3. The parties agree that there will be no credit for services not performed due to equipment issues.
- G. Any equipment purchased pursuant to this Agreement shall forever become and remains the sole property of the County, regardless of County's election in Article VIII (D) of this Agreement and shall remain property of the County, even upon termination of this Agreement for any reason.
- H. Actual cost of contract services will be reviewed at least semiannually and no more than quarterly, at the discretion of the Fort Bend County Auditor. Proper notification of any changes will be sent no later than thirty (30) days following the end of the period being reported. Payment by the Association shall be due and payable, without demand, no later than the first day of the month in which the service is provided. Payment shall be made in equal monthly installments subject to any adjustments as provided herein.
- I. It is expressly understood and agreed to by the parties that if a payment due under the terms of this Agreement is not received by the County within sixty (60) days of the due date from the Association, MUD 34, or MUD 35, the County is authorized to terminate this Agreement without further notice. Failure of County to make demand for payments due shall not be a waiver of the Association's obligations to make timely payments.
- J. If any installment is for a fraction of a contract month, the amount of such installment shall be appropriately prorated.

**ARTICLE IX.  
ASSIGNMENTS**

This Agreement is not assignable.

**ARTICLE X.  
INDEMNITY AND HOLD HARMLESS**

- A. TO THE EXTENT ALLOWED BY LAW, THE ASSOCIATION AND THE DISTRICTS EACH AGREE TO AND SHALL INDEMNIFY, SAVE AND HOLD HARMLESS AND DEFEND THE COUNTY, ITS OFFICIALS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, CAUSES OF ACTION, SUITS AND LIABILITY OF EVERY KIND, INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES (WHETHER 1<sup>ST</sup> PARTY OR 3<sup>RD</sup> PARTY) AND RELATED COSTS, FOR PERSONAL INJURY DEATH OR PROPERTY DAMAGE, DESTRUCTION OR LOSS ARISING OUT OF OR CONNECTED IN ANY WAY WITH THE PERFORMANCE OF THE ASSOCIATION'S OR THE DISTRICT'S RESPONSIBILITIES UNDER THIS AGREEMENT, WHERE SUCH PERSONAL INJURY, DEATH OR PROPERTY DAMAGE, DESTRUCTION OR LOSS IS CAUSED**



Attn: Board President  
11000 Corporate Dr., Suite 150  
Houston, Texas 77041

Attn: Community Manager  
23610 Seven Meadows Parkway  
Katy, Texas 77494

To the **Districts:**

Fort Bend County Municipal Utility District No. 34, of Fort Bend County, Texas  
c/o Schwartz, Page & Harding, LLP  
Attn: ~~Mr. Bryan Yeates~~ *Ms. Kate Henderson*  
1300 Post Oak Blvd, Suite ~~1400~~ *2400*  
Houston, Texas 77056

Fort Bend County Municipal Utility District No. 35, of Fort Bend County, Texas  
c/o Schwartz, Page & Harding, LLP  
Attn: ~~Mr. Bryan Yeates~~ *Ms. Kate Henderson*  
1300 Post Oak Blvd, Suite ~~1400~~ *2400*  
Houston, Texas 77056

If any notification changes:           *Please see above.*            
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- B. Any party may designate a different address by giving at least ten (10) days written notice to the other parties in the manner provided above.

**ARTICLE XIV.  
THIRD PARTY APPROVAL MAY BE REQUIRED**

- A. In the event that the Area lies within the corporate limits of any incorporated city, it is understood and agreed to by the parties that this Agreement is subject to the approval of the governing body of the incorporated city ("City") within which corporate limits the Area lies.
- B. Such approval must occur by the 30<sup>th</sup> day after the date this Agreement is received by the City.
- C. It is further understood and agreed to by the parties that, upon thirty (30) days written notice from the City to the County, this approval may be withdrawn and, thereby, this Agreement terminated.

***{EXECUTION PAGE FOLLOWS}***

***{REMAINDER INTENTIONALLY LEFT BLANK}***

ARTICLE XV.  
EXECUTION

IN WITNESS WHEREOF, the parties put their hands to this Agreement on the dates indicated below.

**FORT BEND COUNTY**

*KP George*

\_\_\_\_\_  
KP George, County Judge

Reviewed:

*Chad Norvell*

\_\_\_\_\_  
Law Enforcement Official Signature

Date: 11.7.2023

Agency: CONSTABLE CHAD NORVELL  
Fort Bend County Precinct 1  
22333 Grand Corner Drive  
Katy, Texas 77494  
281-238-1430

ATTEST:

*Laura Richard*

\_\_\_\_\_  
Laura Richard, County Clerk



**SEVEN MEADOWS COMMUNITY ASSOCIATION, INC.**

By: *Mark Oehl*  
Title: President  
Date: 9/28/2023

**FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 34,  
OF FORT BEND COUNTY, TEXAS**

By: *By E. Hall*  
Title: President  
Date: 9/26/23

**FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 35,  
OF FORT BEND COUNTY, TEXAS**

By: *Battistoni*  
Title: PRESIDENT  
Date: 10/4/23

Approved as to form\*:

FORT BEND COUNTY

  
LaNetra S. Lary  
Assistant County Attorney

\*By law, the County Attorney's Office may only advise or approve contracts or legal documents on behalf of the County. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of the County. Our approval of this document was offered solely for the benefit of the County. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney.

**Attachment: Exhibit "A" – Cost Estimate Sheet**

**Fort Bend County**  
**Constable Contract Deputy Budget Proposal**  
**Precinct 1 - Seven Meadows**  
**For the 12 Month Period of**  
**October 1, 2023 through September 30, 2024**

<u>Description</u>	<u>Estimated Costs</u>
Salary (3) 40/80 Hour Deputy	190,200
Holiday	2,930
Overtime	-
3.35% Cost of Living	6,470
Certification	4,590
Longevity	710
FICA/Medicare	15,670
Retirement	26,780
Group Insurance	49,050
Workers' Comp./Unemployment	2,050
Total Salary & Fringe Benefits	298,450
Fees	1,620
Administration Fee	14,920
Travel	
Officer Training	1,800
Property & Casualty Coverage	5,740
Operating Supplies	
Materials & Supplies	1,800
Officer Training Supplies	4,200
Uniforms	4,500
Property & Equipment	2,250
Communications Equipment/Service	1,500
Fuel	15,750
Automobile Capital Mileage	23,850
Automobile Maintenance & Repair	13,050
Total Estimated Cost	389,430
95% of Estimated Cost	369,960
Monthly Payment*	30,830

\*Payments are due by the 1st of the month in which services will be received.

All costs estimated in Exhibit A are subject to adjustment by the Fort Bend County Auditor in accordance with the terms of the executed Agreement. Actual cost of the contract will be reviewed at least semiannually and no more than quarterly, at the discretion of the Fort Bend County Auditor. The review and notice of payment changes shall be sent to the Association's contacts listed below:

info@sevenmeadowslive.com

Email Address

jwarren760@aol.com

Email Address

Erica Morgan

Name

Jim Warren

Name

JAH

LEA Initial



WCB AUD Initial

EXHIBIT A

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Seven Meadows Community Association  
 Katy, TX United States

Certificate Number:  
 2023-1084316

Date Filed:  
 10/17/2023

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Fort Bend County

Date Acknowledged:  
 11/07/2023

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

1012023  
 constable contract deputy 1012023-09302024

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)