

James Hernandez
Tel 713.374.3540
Fax 713.374.3505
James.Hernandez@gtlaw.com

June 20, 2023

Via Electronic Mail

Dear Judge and Commissioners:

The Board of Directors of the Fort Bend County Toll Road Authority ("Authority") reviewed the following agenda item at their regular meeting held on May 15, 2023, and makes the following recommendation to Commissioners Court:

1. Approval of contract with Creacom, Inc. for Westpark Tollway Sign Replacement Project.

The Board of Directors of the Authority also reviewed the following agenda item at their regular meeting held on June 19, 2023, and makes the following recommendation to Commissioners Court:

2. Approval of Order Establishing Records Management Policy and Amending and Restating the Records Management Program.

A copy of the related documents is attached. Please place these items for consideration by Commissioners Court on the agenda for the meeting scheduled on June 27, 2023.

If you should have any questions regarding these matters, please don't hesitate to contact any member of the Board of Directors or the Authority's consultants.

Sincerely,



James Hernandez
Attorney for the Authority

Greenberg Traurig, LLP | Attorneys at Law

1000 Louisiana Street | Suite 6700 | Houston, Texas 77002 | T +1 713.374.3500 | F +1 713.374.3505

Albany. Amsterdam. Atlanta. Austin. Berlin¹. Boston. Charlotte. Chicago. Dallas. Delaware. Denver. Fort Lauderdale. Houston. Las Vegas. London.² Long Island. Los Angeles. Mexico City³. Miami. Milan⁴. Minneapolis. New Jersey. New York. Northern Virginia. Orange County. Orlando. Philadelphia. Phoenix. Portland. Sacramento. Salt Lake City. San Diego. San Francisco. Seoul⁵. Shanghai. Silicon Valley. Tallahassee. Tampa. Tel Aviv⁶. Tokyo⁷. Warsaw⁸. Washington, D.C. West Palm Beach. Westchester County.

Operates as: ¹Greenberg Traurig Germany, LLP; ²A separate UK registered legal entity; ³Greenberg Traurig, S.C.; ⁴Greenberg Traurig Santa Maria; ⁵Greenberg Traurig LLP Foreign Legal Consultant Office; ⁶A branch of Greenberg Traurig, P.A., Florida, USA; ⁷GGT Tokyo Horitsu Jimusho and Greenberg Traurig Gaiokuhajimubegoshi Jimusho; ⁸Greenberg Traurig Nowakowska-Zimoch Wysokieteki sp.k.