

# **Texas Traffic Safety eGrants**

## **Fiscal Year 2023**

**Organization Name:** Fort Bend County Sheriff's Office

**Legal Name:** County of Fort Bend

**Payee Identification Number:** 17460019692060

**Project Title:**

**ID:** 2023-FBCoSO-OpSlow-00012

**Period:** 07/11/2023 to 08/02/2023

**GENERAL INFORMATION**

**Project Title :** STEP - Operation Slowdown

**Project Description :** To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes and public information and education effort during the Enforcement period.

**Including this year, how many years has your organization received funding for this project?**

**This will be our second year.**

**PROPOSING AGENCY AUTHENTICATION**

X The following person has authorized the submittal of this proposal.

Name	The Honorable KP George
Title	County Judge
Address	301 Jackson Street Office of the County Judge
City	Richmond
State	Texas
Zip Code	77469-3108
Phone Number	2813418608 (xxx-xxx-xxxx)
Fax Number	8324711858 (xxx-xxx-xxxx)
E-mail address	County.judge@fbctx.gov

### **COMPLIANCE REQUIREMENTS**

**Unique Entity Identifier:** All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI is a 12-character, alpha-numeric value. To obtain a UEI number, applicants should go to the SAM.gov website at <https://sam.gov/content/entity-registration> and provide a screen capture or print-as-pdf version of the SAM.gov webpage with the new UEI number.

Unique  
Entity  
Identifier  
(UEI) : MJG8N8EPN2L3

Please  
upload a  
screen  
capture or  
print-as-pdf  
version of  
the  
SAM.gov  
webpage  
with UEI  
number [https://www.dot.state.tx.us/apps/egrants/\\_Upload/1214794\\_341462-SAMSandEIDDOCUMENT.pdf](https://www.dot.state.tx.us/apps/egrants/_Upload/1214794_341462-SAMSandEIDDOCUMENT.pdf)

#### **2 C.F.R. Part 200 Compliance**

Enter the Begin Date and End Date of your Agency's Fiscal Year 2023

Begin Date : 10/1/2022 End Date : 9/30/2023

Your entity is required to comply with federal (OMB A-133) and/or state (State of Texas Single Audit Circular) requirements.

If threshold expenditures of \$750,000 or more are met during your agency's fiscal year, please submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East Eleventh Street, Austin, TX 78701 or contact TxDOT's Audit Office at [singleaudits@txdot.gov](mailto:singleaudits@txdot.gov)

If expenditures are less than \$750,000 during your agency's fiscal year, please submit a statement to TxDOT's Audit Office as follows:

"We did not meet the \$750,000 expenditure threshold and therefore we are not required to have a single audit performed for FY ."

X I agree

#### **STEP Operating Policies and Procedures**

All STEP agencies must either have established written STEP operating policies and procedures or will



procedures, or not.  
develop written policies and procedures before STEP grants can be executed. Please click here for [STEP Policies and Procedures requirements](#).

If your agency has approved STEP Operating Policies and Procedures, please upload here :  
[https://www.dot.state.tx.us/apps/egrants/\\_Upload/1214794\\_341463-FBCSOSTEPPoliciesandProcedures.pdf](https://www.dot.state.tx.us/apps/egrants/_Upload/1214794_341463-FBCSOSTEPPoliciesandProcedures.pdf)

If your agency does not have approved STEP Operating Policies and Procedures, please certify the following:

I certify that our agency will develop STEP Operating Policies and Procedures before executing the grant.

**COUNTY SERVED**

**Select a County:** Fort Bend County - Houston District

**POLITICAL DISTRICT SERVED**

**Select a Political District Served ( [View a map](#) ):**

**U.S. Congress\*** Congressional District 7  
Congressional District 9  
Congressional District 22

**Texas Senate\*** Texas Senate District 13  
Texas Senate District 17  
Texas Senate District 18

**Texas House\*** Texas House of Representatives District 26  
Texas House of Representatives District 27  
Texas House of Representatives District 28  
Texas House of Representatives District 76  
Texas House of Representatives District 85

**POLITICAL DISTRICT SERVED**

Select a Political District Served ( [View a map](#) ):

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Congressional District 22

Texas Senate\* Texas Senate District 13  
Texas Senate District 17  
Texas Senate District 18

Texas House\* Texas House of Representatives District 26  
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Texas House\* Texas House of Representatives District 26  
Texas House of Representatives District 27  
Texas House of Representatives District 28  
Texas House of Representatives District 76  
Texas House of Representatives District 85

### GOALS AND STRATEGIES

**Goal:** To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes

**Strategies:** Increase enforcement of traffic safety-related laws.  
Increase public education and information campaigns.

X I agree to the above goals and strategies.

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#### **Operational Plan**

The purpose of this mobilization is to conduct high-visibility saturation patrols within the Enforcement Zones identified in the Operational Plan (Enforcement Zone) section of the grant for at least four days during the enforcement periods outlined in the sections below. Subgrantee must also perform pre-enforcement earned-media campaigns for each enforcement period.

#### **Pre-Media Efforts Before Enforcement period**

Conduct local media events immediately before the enforcement effort to maximize the visibility of enforcement to the public. These media events tell the public when, where, how and why the traffic laws are being enforced. These activities must occur prior to enforcement activities beginning.

**July 11 ,  
2023 -  
July 13,  
2023**

#### **Enforcement Period**

Officers working Operation: Slowdown must conduct high-visibility overtime enforcement activities focused on reducing the number of Fatal (K) and Suspected Serious Injury (A) crashes involving contributing factors commonly associated with speed. Officers should conduct grant enforcement efforts by moving at or slightly below the speed limit with traffic. While officers working STEP enforcement should focus on violations that contribute to speed-related crashes, any probable cause may be used to initiate a vehicle stop within the established enforcement zones. Officers working STEP-OpSlow should remain mobile when possible and work steadily throughout the shift to document stopping an average of 2.5 vehicles in each STEP enforcement hour.

**July 14,  
2023 -  
July 30,  
2023**

#### **Post-Media Efforts After Enforcement period**

Conduct local media events informing the public about the importance and effectiveness of maintaining a safe speed and relative distance to other vehicles when driving. The Post-Media Campaign may begin immediately upon completion of the enforcement period.

**July 31,  
2023 -  
August  
02,  
2023**



Reporting Period

Agencies will submit a performance report during this time period.

**July 11,  
2023 -  
August  
02,  
2023**

**Comments:**

Please mark all of your proposed zones on a single heat map and upload that map here. Click [here](#) to see an example. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.

XAgency agrees to conduct the engagement activities associated with this project as described

**LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE**

STEP enforcement grants are focused on reducing crashes and Operation: Slowdown enforcement grants specifically focus on reducing Fatal (K) or Suspected-Serious-Injury (A) crashes involving contributing factors commonly associated with speed. The blanks on this page represent the baseline number of speed-involved KA crashes (Speed-KA), and the KA crash targets each agency hopes to achieve through enforcement efforts associated with this grant project. The data entered on this page is the basis for the grant's enforcement performance measures. The Baseline KA crash data is provided by TxDOT using a 3-year rolling average of Speed-KA crashes as reported to TxDOT's Crash Reporting Information System (CRIS) database. The Target number of KA crashes should be less than the number of Baseline KA crashes.

Baseline: KA Crashes involving Speed (Speed-KA) for subgrantee's jurisdiction	35
Target: Target: Reduce the number of Speed-related KA crashes to	34

**Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota. In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.**

**PI&E OBJECTIVE/PERFORMANCE MEASURE**

XI agree to the below efforts with a public information and education (PI&E) program.

- a. Conduct a minimum of one (1) presentations
- b. Conduct a minimum of two (2) media exposures (e.g. news conferences, news releases, interviews, mobilization-appropriate social media posts)
- c. Conduct a minimum of one (1) community events (e.g. health fairs, booths)

**AGENCY INFORMATION**

**Agency Contacts**

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- |  |                          |
|--|--------------------------|
| 1. Who is your department's Chief/Sheriff/Constable?   | Sheriff<br>Eric<br>Fagan |
| 2. How many years has that person held that position at this agency?                             | 2                        |
| 3. Who is the person in charge of training at your department?                                   | Capt. Gregory John       |
| 4. Please provide their work email and telephone number.   | Gregory.Johnson@         |
| 5. What is the name of the person in charge of your department's official social media accounts? | Michelle Domingo         |
| 6. Please provide their work email and telephone number.   | Michelle.Domingo         |

**Service Data**

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- |  |        |
|--|--------|
| 1. What is the size in square miles of your department's service area?         | 885    |
| 2. What is the latest estimated population of your service area?               | 858902 |
| 3. How many sworn officer positions is your agency authorized?                 | 894    |
| 4. How many of those positions are currently filled?                           | 614    |
| 5. How many total calls for service did your agency log in the past 12 months? | 518955 |
| 6. How many total crashes did your agency respond to in the past 12 months?    | 54972  |

7. How many total vehicle stops did your agency make in the past 12 months?

**BTS Program Area**

- |  |     |
|--|-----|
| 1. Does your agency participate in Fatal Crash Review (FCR) meetings with TxDOT?   | No  |
| 2. Does your department have a traffic unit?   | Yes |
| 3. Does your department have a DWI unit?   | No  |
| 4. Does your department have at least one currently certified Drug Recognition Expert (DRE)?   | Yes |
| 5. Does your department have at least one certified Child Passenger Safety (CPS) Technician or Instructor?   | No  |
| 6. Does your department have at least one data analyst?  | No  |
| 7. Does your department have at least one certified Commercial Vehicle Enforcement (CVE) officer?  | Yes |
| 8. Does your agency have a Controlled Party Dispersal (CPD) program in place for underage individuals who are gaining social access to alcohol at parties? | No  |
| 9. Are there any officially designated bicycle routes in your service area?  | No  |
| 10. Are there ride-sharing options available in your community such as Lyft or Uber?   | Yes |



**SALARIES AND FRINGE BENEFITS**

Law Enforcement Hours: 140							
Overtime Regular Time							
For Sections B (PI&E) and C (Administrative Duties) on this page, check the Over Time and/or Regular Time below that apply to those duties. If there are no duties in B and C, leave both boxes unchecked							
	<u>TxDOT Hours</u>	<u>Match Hours</u>	<u>Wage Rate</u>	<u>TxDOT Salaries</u>	<u>Match Salaries</u>	<u>Total Salaries</u>	<u>Total Fringe</u>
<b>A. Enforcement</b>							
Officers/Deputies:	140		\$50.000	\$7,000.00		\$7,000.00	\$1,743.00
Sergeants:			\$0				\$0
Lieutenants/Other:			\$0				\$0
<b>B. PI&amp;E Activities</b>							
PI&E Activities:							\$0
<b>C. Administrative Duties</b>							
Administrative activities include project oversight, monitoring, data collection, financial and activity reporting, PI & E.		2	\$40.000		\$80.00	\$80.00	\$19.92
			\$0				\$0
			\$0				\$0
			\$0				\$0
			\$0				\$0
			\$0				\$0
<b>Total:</b>				\$7,000.00	\$80.00	\$7,080.00	\$1,762.92
<u>Category</u>	<u>TxDOT</u>	<u>%</u>	<u>Match</u>	<u>%</u>	<u>Total</u>		
Salaries:	\$7,000.00	98.87%	\$80.00	1.13%	\$7,080.00		
Fringe Benefits:	\$0	0.00%	\$1,762.92	100.00%	\$1,762.92		
Breakdown of							



Fort Bend County Sheriff's Office  
STEP - OpSlow- 2023

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**Fringe Percentages:**

Fringe breakout: Payroll  
Taxes (7.65%);  
Retirement (13.45%);  
Workers Compensation  
(1.0%); Property Casualty  
(2.8%).

Details of regular time, if included in any  
of the above hours : Administrative activities  
include project oversight, monitoring, data  
collection, financial and activity reporting, PI & E.

### Budget Summary

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries	\$7,000.00	\$80.00	\$7,080.00
(200)	Fringe Benefits	\$0	\$1,762.92	\$1,762.92
	Category I Sub-Total	\$7,000.00	\$1,842.92	
Category II - Other Direct Costs				
(300)	Travel	\$0	\$0	\$0
(400)	Equipment	\$0	\$0	\$0
(500)	Supplies	\$0	\$0	\$0
(600)	Contractual Services	\$0	\$0	\$0
(700)	Other Miscellaneous	\$0	\$0	\$0
	Category II Sub-Total	\$0	\$0	\$0
Total Direct Costs		\$7,000.00	\$1,842.92	\$8,842.92
Category III - Indirect Costs				
(800)	Indirect Cost Rate	\$0	\$0	\$0
Summary				
	Total Labor Costs	\$7,000.00	\$1,842.92	\$8,842.92
	Total Direct Costs	\$0	\$0	\$0
	Total Indirect Costs	\$0	\$0	\$0
	Grand Total	\$7,000.00	\$1,842.92	\$8,842.92
	Fund Sources (Percent Share)	79.18%	20.84%	