



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad
Sr. Human Resources Generalist

Copy: Dr. Jacquelyn Minter, Director of Health and Human Services

Date: August 3, 2022

Subject: Reclassification Request

On behalf of the Health & Human Services Department, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEM:

Take all appropriate action on request to reclassify position numbers 6351-0027 and 6351-0094 from Laboratory Services Coordinator, in the Health & Human Services Department, from Grade 9 of the Public Health Policy Group to Grade 8 of the Public Health Policy Group, effective August 9, 2022. (Fund: COVID1-19 Vaccination Capacity Contract)