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IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2022

On this the 12TH day of JULY 2021/2022, the Commissioners' Court, with the following members being present:

- KP George - County Judge
- Vincent Morales - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- Kenneth R. DeMerchant - Commissioner Precinct #4

The following proceedings were had, to-writ,

THAT WHEREAS, theretofore, on September 14, 2021, the Court heard and approved the budget for the year 2022 for Fort Bend County; and WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: HHS - Social Services Accounting Unit: 100645100


TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Information Technology Fees	100503100-63000	\$ 1,237
TOTAL TRANSFERRED TO:		\$ 1,237

TRANSFER FROM:

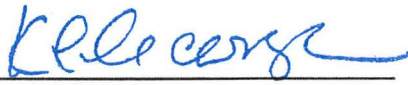
ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Operating Fees	100645100-63000	\$ 1,237
TOTAL TRANSFERRED FROM:		\$ 1,237

EXPLANATION: REQUESTING TO MOVE \$1,237 FROM THE OPERATING FEES ACCOUNT TO THE IT FEES ACCOUNT:
This is to purchase 18 Adobe Pro Licenses for the Social Services staff members who currently need but do not have a license. Adobe Pro is frequently utilized throughout the Social Services Division to convert scanned files, PDF files and image files into editable documents. Several staff members were utilizing it on a trial basis which has now expired.
Total Cost Break Out: 18 @ 68.74 = \$ 1,237.32.

Department Head:  Date: 6-Jul-22

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND

BY: 
KP George, County Judge

<input type="checkbox"/>	GL Transfer
<input type="checkbox"/>	AC Transfer

Townsend, Vickie

From: Elsayed, Najat
Sent: Wednesday, July 6, 2022 8:36 AM
To: IT Service Desk
Cc: Townsend, Vickie; Barner, Melissa; IT Service Desk
Subject: Re: Adobe Licenses (Ticket# 159468)

We will get on top of this today. Thank you for all your help with this.

Respectfully
Najat

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From: IT Service Desk <IT.ServiceDesk@fortbendcountytexas.gov>
Sent: Wednesday, July 6, 2022 6:52:02 AM
To: Elsayed, Najat <Najat.Elsayed@fortbendcountytexas.gov>; IT Service Desk <IT.ServiceDesk@fortbendcountytexas.gov>
Cc: Townsend, Vickie <Vickie.Townsend@fortbendcountytexas.gov>; Barner, Melissa <Melissia.Barner@fortbendcountytexas.gov>; IT Service Desk <IT.ServiceDesk@fortbendcountytexas.gov>
Subject: RE: Adobe Licenses (Ticket# 159468)

Good morning Najat.

Your request has been approved. Please transfer \$1,237.32 (68.74 x 18) to 100503100-63000 for the requested Adobe License. Once the funds are received the software will be pushed out to each employee. To expedite your order please forward a copy of the budget transfer to our admin manager, Melissa Barner, as well to myself.

Melissa B. Griffin
Fort Bend County IT Service Desk, CSR
281.341.4580

From: Elsayed, Najat <Najat.Elsayed@fortbendcountytexas.gov>
Sent: Friday, July 1, 2022 7:20 AM
To: IT Service Desk <IT.ServiceDesk@fortbendcountytexas.gov>
Cc: Townsend, Vickie <Vickie.Townsend@fortbendcountytexas.gov>
Subject: Re: Adobe Licenses (Ticket# 159468)

Good Morning Melissa,

Thank you so much for your help with this, we went digital and this became a big problem for us operationally we need the adobe pro to do a lot of the combine and organize multiple pdfs we get from the public.

We will draft the budget transfer but wait for your approval before submitting it.