



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR  
Director of Human Resources

To: Judge KP George  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner Ken DeMerchant

From: Kathy Novosad  
Sr. Human Resources Generalist

Copy: Eric Fagan, Sheriff

Date: June 1, 2022

Subject: Reclassification Request

On behalf of the Sheriff's Office, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

**SUMMARY OF ITEM:**

*Take all appropriate action on request to reclassify vacant position numbers from 5601-0501 and 5601-0727, in the Sheriff's Office from Clerk III-Bonding, Grade 7 of the Administrative Clerical Policy Group to Bonding Clerk, Grade 5 of the Administrative Clerical Policy Group, effective June 7, 2022. (Funding: Sheriff Detention)*