



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR  
Director of Human Resources

To: Judge KP George  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner Ken DeMerchant

From: Kathy Novosad  
Sr. Human Resources Generalist

Copy: Dr. Jacquelyn Minter, Director of Health and Human Services

Date: April 27, 2022

Subject: New Position Request

On behalf of the HHS-Social Services Department, Human Resources is submitting the below noted personnel actions.

Human Resources supports these actions.

**SUMMARY OF ITEM:**

*Take all appropriate action on request to create one full time, grant funded position, Quality Control Specialist, Grade 9 of the Administrative Clerical Policy Group, in the HHS-Social Services Department, effective May 3, 2022. (Funding: CDBG HUD Grant)*

*Take all appropriate action on request to create two full time, grant funded positions, Social Worker, Grade 10 of the Professional Management Policy Group, in the HHS-Social Services Department, effective May 3, 2022. (Funding: CDBG HUD Grant)*