



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad
Sr. Human Resources Generalist

Copy: Dr. Jacquelyn Minter, Director of Health and Human Services

Date: April 27, 2022

Subject: New Position Request

On behalf of the Health & Human Services Department, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEM:

Take all appropriate action on request to create one full time, grant funded position, Medical Assistant, Grade 8 of the Public Health Policy Group, in the Health & Human Services Department, effective May 3, 2022. (Funding: CARES4 Grant)