



County of Fort Bend, Texas

Grant Intent to Apply Form

Name of Grant: Juvenile Justice and Truancy Prevention Grant Program, FY2023		
Purpose of Grant: To prevent violence in and around schools in Fort Bend County. Through Expose Excellence		
Department/Division: Juvenile Probation		
Point of Contact: Chief Kyle Dobbs		Phone Number: (281) 633-7331
Announcement Date: 12/13/21	Commissioners Court: 1/25/22	Submission Deadline: 2/10/22

Pre-Application Considerations:

1) Financial

i) Financial Breakdown (First-year applicants, please provide best estimates.)

Grant Funding Request:	\$68,519.00	
Match	Amount	Source
Cash:		
In-kind:		
Program Income:		
Total Project Cost:	\$68,519.00	

ii) Staffing Requirements (including salary and benefits increases for multi-year grants, number of personnel and brief description of duties. If this a first-year application, please provide best estimates.)

Total: \$68,519 (Base Pay \$41,969, Payroll Taxes \$3,211, Retirement \$5,645, Worker's Comp \$1,595, Insurance \$16,100)

Number of personnel: One (1)

Description of duties: Participates in and assists in coordinating a community outreach program incorporating education, counseling, job skills, life skills, and mentorship and creation activities for youth age 10-17 in conjunction with other Fort Bend County Agencies. Participates in planning of programs, policies or objectives for own work group and department. Job duties include, but are not limited to:

iii) Operational Needs (i.e., office space, equipment, IT needs, etc.)

The department already has office space, equipment, IT needs, and any other items needed to do the job. None will be requested with this grant.

iv) Grant Financial History (Two-year history if available. Please write N/A for first-year applications.)

N/A

v) Sustainability Plan (continuation for grant-funded program if grant funding is reduced or terminated)

The Fort Bend County Juvenile Probation Department intends to approach the Commissioners Court for the continued support of the Youth Community Outreach Coordinator's after the grant period or in the event that the funding is reduced.

2) Programmatic

i) Alignment with department/program's plans and priorities

Fort Bend County Juvenile Probation Department's mission is to rehabilitate juveniles. The department has adopted the attitude of "whatever it takes." We, as an agency, are serious about turning young lives around and strive to do so in every department division and at every position level. The goal is to provide the juveniles and families the best possible opportunity to make a lasting and positive change in their lives. What better way to accomplish this than adding another component to the prevention and intervention services provided by reaching those juveniles not yet

ii) Department's capacity to administer the financial and administrative aspects of the grant

Since inception, the Fort Bend County Juvenile Probation Department has had an in-house Fiscal Unit who is well-versed in monitoring and administering the financial details of the department, including grant monies. In addition, the department employees routinely record funding sources (i.e. local funds, state fund, grant funds, etc.) for each program utilized, enabling administration to track how monies are utilized and that the program is being run in compliance with program requisites.

iii) Prior year performance data and accomplishments (Please write N/A for first-year applications.)

N/A