



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad
Sr. Human Resources Generalist

Copy: Dr. Jacquelyn Minter, Director of Health and Human Services

Date: January 4, 2022

Subject: New Part Time Position Request

On behalf of the Health and Human Services Department, Human Resources is submitting the below noted personnel action.

Human Resources supports this action.

SUMMARY OF ITEM:

Take all appropriate action on request to reclassify vacant position number 6351-0021, in the Health & Human Services Department, from Health Communications Specialist, Grade 12 of the Professional Management Policy Group to Health Communications Specialist, Grade 11 of the Professional Management Policy Group, effective January 11, 2022. (Funding: Health & Human Services)