

**FIFTH ADDENDUM TO BIBLIOTHECA  
MAINTENANCE AND SUPPORT SERVICE AGREEMENT**

THIS FIFTH ADDENDUM (“Fifth Addendum”) is entered into by and between Fort Bend County, (“County”), a body corporate and politic under the laws of the State of Texas, and Bibliotheca, LLC (“BIBLIOTHECA”), a company authorized to conduct business in the State of Texas (hereinafter collectively referred to as the “parties”).

THAT, WHEREAS, the parties have executed and accepted that certain Addendum to Bibliotheca Maintenance and Support Service Agreement on or about February 6, 2018, for hardware and software maintenance and support services related to library computer workstations, and as amended/renewed on or about January 15, 2019, December 10, 2019, and January 5, 2021, (collectively the “Agreement”), and fully incorporated by reference; and

WHEREAS, the parties now desire to renew the Agreement for an additional term; and

NOW, THEREFORE, in consideration of the foregoing, the Agreement between the County and BIBLIOTHECA is hereby amended as follows:

1. **Scope of Services.** County shall renew the annual support and maintenance services provided by BIBLIOTHECA as detailed in the Service & Maintenance/Extended Warranty Quote (Quote Number: QUO-164034-J6M1), attached as Exhibit “1”, and incorporated fully by reference.
2. **Term.** This Agreement shall renew and is effective as of November 17, 2021, and shall expire no later than November 16, 2022, unless terminated sooner pursuant to this Agreement. This Agreement shall not automatically renew, but may renew upon written agreement of the parties.
3. **Limit of Appropriation.** BIBLIOTHECA clearly understands and agrees, such understanding and agreement being of the absolute essence of this Agreement, that County shall have available the total maximum sum of Seventy Thousand, Five Hundred Fifty-Nine and 09/100 dollars (\$70,559.09), specifically allocated to fully discharge any and all liabilities County may incur. BIBLIOTHECA does further understand and agree, said understanding an agreement also being of the absolute essence of this Agreement, that the total maximum compensation that BIBLIOTHECA may become entitled to and the total maximum sum that County may become liable to pay to BIBLIOTHECA shall not under any conditions, circumstances, or interpretations thereof exceed Seventy Thousand, Five Hundred Fifty-Nine and 09/100 dollars (\$70,559.09).
4. **Payment; Non-appropriation; Taxes.** Payment shall be made by County within thirty (30) days of receipt of invoice. It is specifically understood and agreed that in the event no funds or insufficient funds are appropriated by Fort Bend County under this Agreement, Fort Bend County shall notify all necessary parties that this Agreement shall thereafter terminate and be null and void on the last day of the fiscal period for which appropriations were made without

penalty, liability or expense to Fort Bend County. County is a body corporate and politic under the laws of the State of Texas and claims exemption from sales and use taxes. A copy of a tax-exempt certificate will be furnished upon request. Interest resulting from late payments by County shall be governed by Chapter 2251, TEXAS GOVERNMENT CODE.

5. **Confidential Information.** BIBLIOTHECA expressly acknowledges that County is subject to the Texas Public Information Act, Tex. Gov't. Code Ann. §§ 552.001 *et seq.*, as amended, and notwithstanding any provision in the Agreement to the contrary, County will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided to County by BIBLIOTHECA shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.
6. **Modifications.** Except as modified herein, the Agreement remains in full force and effect and has not been modified or amended.
7. **Indemnity.** The parties agree that under the Constitution and laws of the State of Texas, County cannot enter into an agreement whereby County agrees to indemnify or hold harmless another party; therefore, all references of any kind to County defending, indemnifying, holding or saving harmless BIBLIOTHECA for any reason are hereby deleted.
8. **Applicable Law; Arbitration; Attorney Fees.** The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in Fort Bend County, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the County's sovereign immunity. County does not agree to submit disputes arising out of the Agreement to binding arbitration. Therefore, any references to binding arbitration or the waiver of a right to litigate a dispute are hereby deleted. County does not agree to pay any and/or all attorney fees incurred by BIBLIOTHECA in any way associated with the Agreement.
9. **Certain State Law Requirements for Contracts.** The contents of this Section are required by Texas Law and are included by County regardless of content. For purposes of Sections 2252.152, 2271.002, and 2274.002, Texas Government Code, as amended, BIBLIOTHECA hereby verifies that BIBLIOTHECA and any parent company, wholly owned subsidiary, majority-owned subsidiary, and affiliate:
  - a. Unless affirmatively declared by the United States government to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a foreign terrorist organization, is not identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 806.051, 807.051, or 2252.153 of the Texas Government Code.
  - b. If employing ten (10) or more full-time employees and this Agreement has a value of \$100,000.00 or more, BIBLIOTHECA does not boycott Israel and is authorized to agree in

such contracts not to boycott Israel during the term of such contracts. "Boycott Israel" has the meaning provided in § 808.001 of the Texas Government Code.

- c. If employing ten (10) or more full-time employees and this Agreement has a value of \$100,000.00 or more, BIBLIOTHECA does not boycott energy companies and is authorized to agree in such contracts not to boycott energy companies during the term of such contracts. "Boycott energy company" has the meaning provided in § 809.001 of the Texas Government Code.
- d. If employing ten (10) or more full-time employees and this Agreement has a value of \$100,000.00 or more, BIBLIOTHECA does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and is authorized to agree in such contracts not to discriminate against a firearm entity or firearm trade association during the term of such contracts. "Discriminate against a firearm entity or firearm trade association" has the meaning provided in § 2274.001(3) of the Texas Government Code. "Firearm entity" and "firearm trade association" have the meanings provided in § 2274.001(6) and (7) of the Texas Government Code.

10. **Human Trafficking.** BY ACCEPTANCE OF CONTRACT, BIBLIOTHECA ACKNOWLEDGES THAT FORT BEND COUNTY IS OPPOSED TO HUMAN TRAFFICKING AND THAT NO COUNTY FUNDS WILL BE USED IN SUPPORT OF SERVICES OR ACTIVITIES THAT VIOLATE HUMAN TRAFFICKING LAWS.

11. **Insurance.**

a. BIBLIOTHECA, consistent with its status as an independent contractor will carry and will cause its subcontractors to carry, at least the following insurance, with companies authorized to do insurance business in the State of Texas or eligible surplus lines insurers operating in accordance with the Texas Insurance Code, having an A.M. Best Rating of A/VII or better, and in amounts not less than the following minimum limits of coverage:

i. Workers' Compensation Insurance with statutory limits, and Employer's Liability Insurance with limits of not less than \$1,000,000:

- Employers Liability - Each Accident \$1,000,000
- Employers Liability - Each Employee \$1,000,000
- Employers Liability - Policy Limit \$1,000,000

ii. Commercial General Liability Insurance with limits of not less than:

- Each Occurrence Limit \$1,000,000
- Damage to Rented Premises \$300,000
- Personal & Advertising Injury \$1,000,000
- General Aggregate \$2,000,000
- Products - Completed Operations Aggregate \$2,000,000

The required commercial general liability policy will be issued on a form that insures BIBLIOTHECA's or its subcontractor's liability for bodily injury (including death), property damage, personal and advertising injury assumed under the terms of this Agreement.

iii. Business Auto Liability Insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 Single Limit of liability per accident for Bodily Injury and Property Damage;

iv. Professional Liability (Errors & Omissions) Insurance with limits of not less than \$1,000,000 each occurrence, \$3,000,000 aggregate. Such insurance will cover all professional services rendered by or on behalf of BIBLIOTHECA and its

subcontractors under this Agreement. Renewal policies written on a claims-made basis will maintain the same retroactive date as in effect at the inception of this Agreement. If coverage is written on a claims-made basis, BIBLIOTHECA agrees to purchase an Extended Reporting Period Endorsement, effective for two (2) full years after the expiration or cancellation of the policy. No professional liability policy written on an occurrence form will include a sunset or similar clause that limits coverage unless such clause provides coverage for at least two (2) years after the expiration or cancellation of this Agreement.

- b. BIBLIOTHECA will deliver to County evidence of insurance on a Texas Department of Insurance approved certificate form verifying the existence and actual limits of all required insurance policies after the execution and delivery of this Agreement and prior to the performance of any services by Contractor under this Agreement. Additional evidence of insurance will be provided verifying the continued existence of all required insurance no later than thirty (30) days after each annual insurance policy renewal.
- c. All insurance policies, with the exception of worker's compensation, employer's liability, and professional liability will be endorsed and name the County as Additional Insured for liability caused in whole or in part by BIBLIOTHECA's acts or omissions with respect to its on-going and completed operations up to the actual liability limits of the required insurance policies maintained by BIBLIOTHECA. The Commercial General Liability Additional Insured endorsement including on-going and completed operations coverage will be submitted with the Certificates of Insurance. Commercial General Liability and Business Auto Liability will be endorsed to provide primary and non-contributory coverage.
- d. BIBLIOTHECA hereby waives all rights of subrogation against the County. All insurance policies will be endorsed to provide a waiver of subrogation in favor of the County. No policy will be canceled until after thirty (30) days' unconditional written notice to the County. All insurance policies will be endorsed to require the insurance carrier providing coverage to send notice to County thirty (30) days prior to any cancellation, material change, or non-renewal relating to any insurance policy.
- e. BIBLIOTHECA is responsible to pay any deductible or self-insured retention for any loss. Any self-insured retention must be declared to and approved by County prior to the performance of any services by BIBLIOTHECA under the Agreement. All deductibles and self-insured retentions will be shown on the Certificates of Insurance.
- f. Certificates of Insurance and Additional Insured Endorsements as required by this Agreement will be mailed, faxed, or emailed to the following County contact:  
Name: Wyatt Scott, Director of Risk Management  
Address: 301 Jackson St., Suite 224, Richmond, TX 77469  
Facsimile Number: 281-341-3751
- g. BIBLIOTHECA's or subcontractor's insurance will be primary to any insurance carried or self-insurance program established by the County. BIBLIOTHECA's or subcontractor's insurance will be kept in force until all services have been fully performed and accepted by County in writing.

12. **Personnel.** BIBLIOTHECA represents that it presently has, or is able to obtain, adequate qualified personnel in its employment for the timely performance of the services required under this Agreement and that BIBLIOTHECA shall furnish and maintain, at its own expense, adequate and sufficient personnel, in the opinion of County, to perform the services when and as required and without delays.

All employees of BIBLIOTHECA shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of BIBLIOTHECA or agent of BIBLIOTHECA who, in the opinion of County, is incompetent or by his conduct becomes detrimental to providing services pursuant to this Agreement shall, upon request of County, immediately be removed from association with the services required under this Agreement.

When performing services on-site at the County, BIBLIOTHECA shall comply with, and ensure that all BIBLIOTHECA Personnel comply with, all rules, regulations and policies of County that are communicated to BIBLIOTHECA, including security procedures concerning systems and data and remote access thereto, building security procedures, including the restriction of access by County to certain areas of its premises or systems for security reasons, and general health and safety practices and procedures.

13. **Remote Access.** If BIBLIOTHECA requires remote access to County Systems for support, installation, integrations, configurations, and/or maintenance, except as otherwise agreed by the parties and approved by the County's Information Technology Director in writing, the below requirements must be met before BIBLIOTHECA is granted remote access to County Systems:

- (A). BIBLIOTHECA will adhere to the restricted and monitored channels that are provided by the County, or other technologies approved in advanced in writing by the County's Information Technology Security Manager or the Assistant Information Technology Manager.
- (B). BIBLIOTHECA will neither implement nor deploy a remote access solution which bypasses and/or is designed to bypass County provided or approved controls. BIBLIOTHECA will not access County Systems via unauthorized methods.
- (C). BIBLIOTHECA's remote access to County Systems will only be requested and activated on as-needed basis and disabled when not in use.
- (D). Remote access is restricted only to County Systems necessary for BIBLIOTHECA to provide services and/or product to County pursuant to this Agreement.
- (E). BIBLIOTHECA will allow only its Workforce approved in advance by County to access County Systems. BIBLIOTHECA will promptly notify County whenever an individual member of BIBLIOTHECA's Workforce who has access to County Systems leaves its employ or no longer requires access to County Systems. BIBLIOTHECA will keep a log of access when its Workforce remotely accesses County Systems. BIBLIOTHECA will supply County with evidence of access logs concerning remote access to County Systems upon written request from County. Such access logs will be provided to County, within three business days from the date of County's request. These requests may be used to confirm compliance with these terms and/or to investigate a security incident.
- (F). If any member(s) of BIBLIOTHECA's Workforce is provided with remote access to County Systems, then BIBLIOTHECA's workforce will not remotely log-in to County Systems from a public internet access device (e.g., airport computer terminal, or Internet café). This is due to the possibility of sensitive information being monitored by video or computer surveillance in public areas.
- (G). Failure of BIBLIOTHECA to comply with this Section may result in BIBLIOTHECA and/or BIBLIOTHECA's Workforce losing remote access to County Systems.

County reserves the right at any time to disable remote access to protect County Systems.

(H). For purposes of this Section, "Workforce" means employees, agents, subcontractors (where permitted), and/or other persons whose conduct, in the performance of work for BIBLIOTHECA, is under the direct control of BIBLIOTHECA, whether or not they are paid by BIBLIOTHECA and who have direct or incidental access to County Systems.

(I). For purposes of this Section, "Systems" means any: (i.) computer programs, including, but not limited to, software, firmware, application programs, operating systems, files and utilities; (ii.) supporting documentation for such computer programs, including, without limitation, input and output formats, program listings, narrative descriptions and operating instructions; (iii.) data and/or media; (iv.) equipment, hardware, servers, and/or devices; and/or (v.) network(s).

14. **Conflict.** All terms and conditions of the Agreement not modified herein remains in full force and effect. In the event there is a conflict between this Fifth Addendum and the attached Exhibit, this Fifth Addendum controls to the extent of the conflict. If there is a conflict among documents, the most recently executed document will prevail with regard to the conflict.

15. **Compliance with Laws.** BIBLIOTHECA shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, Worker's Compensation laws, minimum and maximum salary and wage statutes and regulations, licensing laws and regulations. When required by County, BIBLIOTHECA shall furnish County with certification of compliance with said laws, statutes, ordinances, rules, regulations, orders, and decrees above specified.

16. **Understanding, Fair Construction.** By execution of this Renewal, the parties acknowledge that they have read and understood each provision, term and obligation contained in this Renewal. This Renewal, although drawn by one party, shall be construed fairly and reasonably and not more strictly against the drafting party than the nondrafting party.

17. **Severability.** If any provision of this Agreement is determined to be invalid, illegal, or unenforceable, the remaining provisions remain in full force, if the essential terms and conditions of this Agreement for each party remain valid, binding, and enforceable.

18. **Captions.** The section captions used in this Agreement are for convenience of reference only and do not affect the interpretation or construction of this Agreement.

19. **Electronic and Digital Signatures.** The parties to this Agreement agree that any electronic and/or digital signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as the use of manual signatures.

{EXECUTION PAGE FOLLOWS}

{REMAINDER OF PAGE INTENTIONALLY LEFT BLANK}

IN WITNESS WHEREOF, this Fifth Addendum is signed, accepted, and agreed to by all parties by and through the parties or their agents or authorized representatives. All parties hereby acknowledge that they have read and understood this Fifth Addendum and the attachments and exhibits hereto. All parties further acknowledge that they have executed this legal document voluntarily and of their own free will.

**FORT BEND COUNTY**

*KP George*

County Judge KP George

KP George, County Judge

12-21-2021

Date



ATTEST:

*Laura Richard*

Laura Richard, County Clerk

REVIEWED:

*Robyn Douglas*

Information Technology Director

**BIBLIOTHECA, LLC**

*Michael Morrill*

Authorized Agent – Signature

Michael Morrill

Authorized Agent- Printed Name

Contracts Manager

Title

12/8/21

Date

### AUDITOR'S CERTIFICATE

I hereby certify that funds in the amount of \$ 70,559.09 are available to pay the obligation of Fort Bend County within the foregoing Agreement.

*Robert E. Sturdivant*

Robert E. Sturdivant, County Auditor

Exhibit 1: BIBLIOTHECA's Service & Maintenance/Extended Warranty Quote (Quote Number: QUO-164034-J6M1)

# EXHIBIT 1

Quote Date: 8/31/2021  
 Quote Number: QUO-164034-J6M1



## Service & Maintenance/Extended Warranty Quote

### Invoice To:

Fort Bend County Libraries - Main  
 Jill Sumpter  
 301 Jackson  
 Richmond TX 77469  
 US

### System Main Location:

Fort Bend County Libraries - Main - County Auditor  
 Jill Sumpter  
 301 Jackson  
 Richmond TX 77469  
 US

jsumpter@fortbend.lib.tx.us  
 Tel: 281-633-4766

Contract Number: US-119382-T8H6  
 Term: 11/17/2021 - 11/16/2022  
 Renewal

Item ID	Item Type	Quantity	Sale Price (USD)	Sub Total
SUP000002-000-US	ANNUAL SUPPORT & MAINTENANCE Contract Term: Nov 17, 2021 - Nov 16, 2022	1.000	\$70,559.09	\$70,559.09

**Total**  
**(Less Sales Tax):** \$70,559.08

### bibliotheca Contact:

Contract Team  
 Service-renewals-us@bibliotheca.com  
 Tel: 800-328-0067

### Terms & Conditions:

Service and Maintenance prices exclude any applicable sales tax. If tax-exempt, a copy of Tax Exemption Certificate is required with Purchase Order for all tax-exempt customers.

Terms are NET 30 Days from Date of Invoice.

Quotes are good for 180 days.

Quote Date: 8/31/2021  
 Quote Number: QUO-164034-J6M1



## Service & Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #	Start Date	End Date	Price
Fort Bend County Library - George Memorial Library	Selfcheck:8422	84220934	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - George Memorial Library	Selfcheck:8422	84220933	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - George Memorial Library	Selfcheck:8422	84220932	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - University Branch Library	Selfcheck:8422	84220282	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - University Branch Library	Selfcheck:8422	84220281	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - University Branch Library	Selfcheck:8422	84220279	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - George Memorial Library	RFID 9102DM Detection System	91201738	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - George Memorial Library	RFID 9102DM Detection System	91201737	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - George Memorial Library	RFID 9102DM Detection System	91201736	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - Cinco Ranch Branch Library	RFID 9102DM Detection System	91202445	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - University Branch Library	Selfcheck:8422	84220278	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - University Branch Library	Selfcheck:8422	84220277	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - University Branch Library	Selfcheck:8422	84220276	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - University Branch Library	RFID 9102BC Detection System	91200227	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - University Branch Library	RFID 9102BC Detection System	91200226	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - First Colony Branch Library	Selfcheck:8422	84221556	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - First Colony Branch Library	Selfcheck:8422	84221557	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - First Colony Branch Library	Selfcheck:8422	84221555	11/17/2021	11/16/2022	\$1,499.00
Fort Bend County Library - First Colony Branch Library	RFID 9103DM Detection System	91302922	11/17/2021	11/16/2022	\$2,399.00
Fort Bend County Library - Sugar Land Branch Library	selfCheck 500D desktop kiosk	INT13770	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Sienna Branch Library	RFID 9102BC Detection System	91203357	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - Sugar Land Branch Library	selfCheck 500D desktop kiosk	INT13667	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Sugar Land Branch Library	selfCheck 500D desktop kiosk	INT13764	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Sienna Branch Library	selfCheck 500D desktop kiosk	B14979	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Sienna Branch Library	selfCheck 500D desktop kiosk	B14977	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Sienna Branch Library	selfCheck 500D desktop kiosk	B14975	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Mamie George Branch Library	RFID 9102DM Detection System	91203191	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - Sugar Land Branch Library	RFID 9102DM Detection System	91203320	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - Bob Lutts Fulshear - Simonton Branch Library	RFID 9102DM Detection System	91203318	11/17/2021	11/16/2022	\$1,949.00

Quote Date: 8/31/2021  
Quote Number: QUO-164034-J6M1

## Service & Maintenance/Extended Warranty Quote

Fort Bend County Library - Albert George Library	RFID 9102DM Detection System	91203384	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - Missouri City Branch Library	RFID 9102DM Detection System	91203219	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - Missouri City Branch Library	selfCheck 500D desktop kiosk	B15140	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Missouri City Branch Library	selfCheck 500D desktop kiosk	B15137	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Missouri City Branch Library	selfCheck 500D desktop kiosk	B15138	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Mission Bend	selfCheck 500D desktop kiosk	B15214	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Mission Bend	selfCheck 500D desktop kiosk	B15215	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Mission Bend	selfCheck 500D desktop kiosk	B15216	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Mission Bend	selfCheck 500D desktop kiosk	B15217	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Mission Bend	RFID 9102DM Detection System	91203218	11/17/2021	11/16/2022	\$1,949.00
Fort Bend County Library - George Memorial Library	Enterprise - Command Center (up to 50 Licenses)	90100171	11/17/2021	11/16/2022	\$1,599.00
Fort Bend County Library - Sienna Branch Library	selfCheck 500D desktop kiosk	B17091	6/8/2022	11/16/2022	\$576.54
Fort Bend County Library - Sienna Branch Library	selfCheck 500D desktop kiosk	B17097	6/8/2022	11/16/2022	\$576.54
Fort Bend County Library - Cinco Ranch Branch Library	selfCheck 500D desktop kiosk	B17240	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Cinco Ranch Branch Library	selfCheck 500D desktop kiosk	B17216	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Cinco Ranch Branch Library	selfCheck 500D desktop kiosk	B17217	11/17/2021	11/16/2022	\$1,299.00
Fort Bend County Library - Cinco Ranch Branch Library	selfCheck 500D desktop kiosk	B17226	11/17/2021	11/16/2022	\$1,299.00

Quote Date: 8/31/2021  
 Quote Number: QUO-164034-J6M1



# Service & Maintenance/Extended Warranty Quote

## Terms & Conditions Continued:

### WHAT IS COVERED:

**Hardware:** In consideration of payment of the agreement price, Bibliotheca will furnish labor and replacement parts necessary to maintain the Equipment specified in this agreement in proper operating condition during the term of this agreement, provided that the Equipment is installed by an authorized Bibliotheca Service Provider and used as directed. This Service Agreement covers Equipment failure during normal usage. Bibliotheca agrees to provide:

- On-site remedial maintenance during On-Site Coverage Hours (except for depot repair agreements) When Bibliotheca is notified that the Equipment is not in good working order. Bibliotheca will provide a toll-free telephone number for Customer to place, and Bibliotheca will receive, Equipment maintenance service calls twenty-four (24) hours per day, seven (7) days per Week.
- All labor, service parts and Equipment modifications Bibliotheca deems necessary to maintain the Equipment in good working order. All service parts will be furnished on an exchange basis and will be new parts or parts of equal quality. For certain Equipment, Bibliotheca reserves the right to replace the entire unit with new equipment or equipment of equal quality when Bibliotheca determines that replacement is more economical than on-site repair. All Equipment and service parts removed for replacement become the property of Bibliotheca.

**Software:** In consideration of payment of the agreement price, Bibliotheca will furnish over-the-phone software support and remote troubleshooting of the Bibliotheca Software specified in this agreement as well as updates necessary to maintain the Bibliotheca Software specified in this agreement in proper operating condition during the term of this agreement, provided that the Bibliotheca Software is installed and used as directed. Bibliotheca agrees to provide:

- All software configuration modifications Bibliotheca deems necessary to maintain the Bibliotheca Software in good working order
- Bibliotheca Software updates
- Internet Filter list updates (as applicable)
- A toll-free telephone number for Customer to place and Bibliotheca to receive software support calls. Over-the-phone software support calls may be placed twenty-four (24) hours per day, seven (7) days per week. Calls will be addressed during Bibliotheca Software Support Coverage Hours in the order they were received.

**WHAT IS NOT COVERED:** The basic maintenance fee does not include and Bibliotheca is not obligated to provide or perform repair of damage or increase in service time caused by (i) failure of Customer to provide continually a proper operating environment and supply of power as prescribed by the Equipment manufacturer; (ii) accident; (iii) Acts of God, including but not limited to fire, flood, water, wind and lightning; (iv) neglect, abuse or misuse; (v) failure of Customer to follow Bibliotheca's published operating instructions; (vi) modification, service or repair of the Equipment by other than Bibliotheca authorized personnel; (vii) use of Equipment for purposes other than for which designed; (viii) painting or refinishing the equipment; (ix) relocation of the equipment; (x) replacement of broken or damaged cabinetry; to include items such as lattices, base covers, book check covers, etc.; (xi) electrical work external to the Equipment; (xii) cosmetic restoration (e.g., filling of holes in floor or walls, plugging or wire run openings, removal of tape residue, etc.) after removal or relocation of equipment for any reason; (xiii) restoration of Equipment performance when it has been degraded by placement of unauthorized interference sources within the affected range of said equipment; (xiv) service requests related to use of markers (strips) other than those manufactured by Bibliotheca or its authorized distributor(s), (xv) modification, or repair of the Bibliotheca Software by other than Bibliotheca authorized personnel; (xvi) use of the Bibliotheca Software for purposes other than for which designed; (xvii) virus / hacker activity; (xviii) Non- Bibliotheca Software related updates and upgrades including, but not limited to, Operation System, Anti-Virus, Intrusion Detection. (xix) labor or materials associated with consumables such as receipt printer paper, separator jaws, patron counter batteries, and similar items.

**RENEWAL:** This agreement is NOT automatically renewable. If a renewal agreement is offered by Bibliotheca, the agreement price quoted will reflect the age of the product and the service costs at the time of renewal.

**ENTIRE AGREEMENT:** This instrument sets forth the entire agreement between the parties, and no representation, promise or condition not contained herein shall modify these terms whether made prior to or subsequent to the execution of this agreement.

**Submit Purchase Order by fax to 1-877-689-2269 or by email to [service-renewals-us@bibliotheca.com](mailto:service-renewals-us@bibliotheca.com).**

Accepted By: \_\_\_\_\_

Accepted Date: \_\_\_\_\_

Customer Purchase Order Number: \_\_\_\_\_

# CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 Bibliotheca, LLC  
 Norcross, GA United States

**Certificate Number:**  
 2021-832415

**Date Filed:**  
 12/14/2021

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 Fort Bend County

**Date Acknowledged:**  
 12/21/2021

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 25048  
 RFID Annual Support and Maintenance

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)