



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad
Sr. Human Resources Generalist

Date: December 14, 2021

Subject: New Part Time Position Request

Human Resources is submitting the below noted personnel action to add a part time position in Human Resources. This position will be funded from the HHS-ARPA allocation, to provide HR support to HHS due to the rapid growth of grant-funded positions.

Human Resources supports this action.

SUMMARY OF ITEM:

Take all appropriate action on request to create one grant funded, part time position, effective December 14, 2021. (Fund: ARPA-HHS)