



## HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR  
Director of Human Resources

To: Judge KP George  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner Ken DeMerchant

From: Kathy Novosad  
Sr. Human Resources Generalist

Copy: Mark Flathouse  
Fire Marshal and Emergency Manager

Date: October 22, 2021

Subject: Position Reclassification Request

On behalf of the Fire Marshal's Office, Human Resources is submitting the below noted personnel action. The reclassification from the Law Enforcement policy group to the Professional Management policy group will have no budget impact.

Human Resources supports this action.

Please contact the Fire Marshal if you require further information regarding the reclassification.

### *SUMMARY OF ITEM:*

*Take all appropriate action on request to reclassify vacant position number 5431-0013, in the Fire Marshal's Office, from Grade 12 of the Law Enforcement Policy Group to Grade 13 of the Professional Management Policy Group, effective November 2, 2021. (Fund: Fire Marshal)*