



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad
Sr. Human Resources Generalist

Copy: Robyn Doughtie
Director of Information Technology

Date: October 15, 2021

Subject: Position Reclassification Request

On behalf of Information Technology, Human Resources is submitting the below noted personnel actions. IT has indicated the actions are necessary to adequately address the upcoming redistricting and elections support they must provide.

The costs associated with the actions will be funded within the IT budget.

Human Resources supports these actions.

Please contact Information Technology if you require further information regarding the reclassification.

SUMMARY OF ITEM:

Take all appropriate action on request for a new position in the Information Technology Department, Desktop Support Supervisor, Grade 14 of Professional Management Policy Group, effective October 26, 2021

Take all appropriate on request to eliminate part time position, 5031-P001, in the Information Technology Department, effective October 26, 2021.

Take all appropriate action on request to reclassify position number 5031-0036, from Technical Support Specialist, Grade 11 of the Professional Management Policy Group to Technical Support Specialist II, Grade 12 of the Professional Management Policy Group, in the Information Technology Department, effective October 30, 2021.