# Memorandum of Understanding Between Expose Excellence Youth Program Foundation and Fort Bend County

This Memorandum of Understanding is made and entered into by and between Fort Bend County, (hereinafter "County"), a body corporate and Fort Bend County Expose Excellence Youth Program Foundation (the "Foundation") a nonprofit corporation in the State of Texas.

#### Recitals

Whereas, the County is a unit of government located in Fort Bend County, Texas, and

Whereas, the Foundation is an independent nonprofit corporation organized under the Texas Business Organizations Code (hereinafter called the "Act"), and exempt from taxation pursuant to the Internal Revenue Code 501 (c) (3), and

Whereas, the Foundation is organized and operated exclusively for youth development purposes and to receive and disburse funds, property and gifts of any kind exclusively for the benefit of the Fort Bend County District Attorney's Office Expose Excellence Youth Program (hereinafter "the Program"), and

Whereas, the Commissioners Court is the proper body to receive and accept donations on the County's behalf pursuant to Local Government Code section 81.032;

Now therefore, in consideration of the mutual covenants, promises and conditions herein contained, the County and the Foundation agree as follows:

### I. Purpose

The purpose of this MOU is to memorialize the roles and responsibilities of the County and the Foundation in order to support and enhance a positive and productive relationship between the parties.

- II. Foundation Roles and Responsibilities: To the best of its ability and in accordance with legal mandates, Foundation policies, and organizational and administrative needs, the Foundation agrees to the following:
  - 1. To publicly support the Program.
  - 2. To use its best efforts to solicit, collect, invest and administer funds for the Foundation, which shall be donated to the County for the purpose of enrichment and enhancement of the Fort Bend County District Attorney's Office Expose Excellence Youth Program.
  - 3. Require Foundation personnel to follow all policies and procedures of the County when representing the County or the Foundation in any capacity.
  - 4. To recognize the Program as the sole beneficiary of its solicitation program.
  - 5. To maintain fiduciary responsibility for the operation of the Foundation and the

- authorization of the expenditures of funds.
- 6. Maintain its status as a tax exempt, charitable organization under state and federal laws.
- 7. Consult with the County before accepting any gift for the benefit of the County that contains restrictive terms or conditions.
- 8. Consult with the Fort Bend County District Attorney before accepting any gift for the benefit of the Fort Bend County District Attorney's Office Expose Excellence Youth Program that creates a conflict of interest with the District Attorney's sworn duty under Texas state law.
- 9. Coordinate with the County, by and through the Fort Bend County District Attorney's Office, in planning events that take place on County grounds or in County facilities.
- 10. Conduct Foundation activities in a manner that promotes and does not hinder the ability of County staff members to provide services as determined by County.
- 11. To support the Program with Foundation funds, which must be approved for acceptance by the Fort Bend County Commissioners Court.
- 12. To include a member of the District Attorney's Office or designee as a non-voting presence at all Foundation meetings.
- 13. To use any and all monies raised and/or accepted for support of the Program, unless otherwise agreed to by both parties.
- 14. To seek grants and/or restricted funds only in coordination with the County and to notify and provide a copy of the grant application to the District Attorney.
- 15. To acknowledge that the Commissioners Court has the sole authority to determine whether to accept or decline any and all gifts or donations to the County, including but not limited to books and materials, programs and materials, and furniture, fixtures, and equipment, and to determine when and whether any particular item will be transferred, discarded, or otherwise removed from use by the County.
- 16. To provide the County and the District Attorney with an annual report, which shall be presented to the County at a public Commissioner's Court meeting.
- III. County Roles and Responsibilities: To the best of its ability and in accordance with legal mandates, and administrative needs, County agrees to the following undertakings:
  - 1. To keep the Foundation informed of long term goals and direction of the Program.
  - 2. To discuss annually with the Foundation how the Foundation's resources and financial support might help promote the direction of the Program.
  - 3. To share annually with the Foundation appropriate documentation identifying priorities and projects, and resource requirements, so that the Foundation may align its programs and campaigns consistent with the strategic objectives of the Fort Bend County District Attorney.
  - 4. To acknowledge Foundation's support of the Program in publicity and promotional materials.

5. To permit the Foundation use of facilities, consistent with County policies and procedures, for Foundation activities and programming.

#### IV. Term

This MOU will remain in effect until it is terminated by written notice from either party.

## V. Modification

No changes, amendments, or alterations to this MOU shall be effective unless in writing and executed by both parties.

#### VI. Notices

Any notice required to be given pursuant to the terms and provisions hereof shall be in writing and shall be sent by first class mail to the Parties at:

County: Fort Bend County

Attn: County Judge

401 Jackson

Richmond, TX 77469

Foundation: Director Henry Dibrell

4203 Glade Shadow Court

Katy, TX 77494

AGREED TO this	12	day of	October	, 2021

Fort Bend County

Fort Bend County Expose

Excellence Youth Program Foundation

KP George

**County Judge** 

Henry Dibrell

Director

ATTEST:

Reviewed:

Laura Richard

County Clerk

Brian Middleton

Fort Bend County District Attorney