

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, AUGUST 3, 2021
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Vincent Morales.
3. Approve minutes of regular meeting held on July 27, 2021.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plan for Circle Oak Parkway in Berry Tract, Precinct 1.
 - B. Acceptance of the traffic control plan for Trammel Fresno Road at FM 521 Additional Lane Use Sign, Precinct 1.
 - C. Street name modification to change a portion from existing Sims Road to Sims Court and add Gaupp Way, due to Mobility Project No. 17119, Precinct 1.
 - D. Acceptance of the traffic control plan for Winfield Lakes North, Section 6, Precinct 2.
 - E. Acceptance of the traffic control plan for Deer Run Meadows Section One, Precinct 3.
 - F. County Judge: Receive public comments on the Application to the U.S. Department of Justice for FY 2021 Edward Byrne Memorial Justice Assistance Grant funds in the amount of \$64,034.

- G. Homeland Security and Emergency Management: Receive public comments on the submission of a Grant Application to the Texas General Land Office under the Community Development Block Grant – Mitigation Program.

CONSENT AGENDA ITEMS: 6 - 19

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

Sheriff's Office: Approve out of state travel for J. Kelley to Gallatin, Tennessee, November 8 through November 12, 2021, to attend the Essential Animal Services Training. (Fund: Sheriff's Enforcement)

7. **COUNTY JUDGE:**

Record into the minutes the continuation Certificate for the Official Bond of Jerry Bussell, temporary Justice of the Peace, Precinct 3, in the amount of \$5,000 effective January 1, 2021 until January 1, 2022.

8. **BUDGET TRANSFER(s)**

- A. 400th District Court: Approve transfer in the amount of \$1,485 from Supplies & Maintenance and Property & Equipment into Information Technology, to allocate additional funds to purchase a new printer.

- B. Public Defender: Approve transfer request in the amount of \$100 from Property & Equipment into Information Technology to allocate funds for the purchase of a printer for Magistration Attorney.

9. **ELECTIONS ADMINISTRATION:**

Approve Invoice Transmittal in the amount of \$1,899.00 to the Texas Secretary of State for reimbursement of Chapter 19 Funds paid to County twice.

10. **ENGINEERING-PAYMENTS:**

- A. **Approve correction to Agenda Item 11G from Commissioners Court meeting on July 6, 2021; so it reads: Approve payment of Invoice No. 45898 in the amount of \$24,789.54 to Binkley & Barfield, Inc. for project management services regarding 2020 Mobility Bond Projects within Precinct 1. (Fund: Mobility Bonds)**
- B. **Approve correction to Agenda Item 11AA from Commissioners Court meeting on July 6, 2021; so it reads: Approve payment of Invoice No. 82786 in the amount of \$71,916.55, Invoice No. 83051 in the amount of \$27,724.10 and Invoice No. 83308 in the amount of \$8,992.00 to R.G. Miller Engineers, Inc. for professional engineering services regarding Beechnut Street, Mobility Bond Project No. 17410, Precincts 3 and 4. (Fund: Mobility Bonds)**
- C. **Approve correction to Agenda Item 23D, on the July 6, 2021 agenda to read as follows: Take all appropriate action to accept a 4.671 acre tract of land conveyed by donation deed and Easement Agreement from Old South Plantation, Inc., to Fort Bend County and authorize payment of title policy fees related to such conveyance, regarding parcels P06, P06A, P06B, P06C and P06D of Brandt Road, Mobility Bond Project No. 17310, Precinct 3 and authorize County Clerk to record in the Official Public Records at no cost. (Fund: Mobility Bonds)**
- D. **Approve payment of Invoice No. 46352 in the amount of \$20,589.70 to Binkley & Barfield, Inc. for project management services regarding 2017 Mobility Bond Projects within Precinct 1. (Fund: Mobility Bonds)**
- E. **Approve payment of Invoice No. 46361 in the amount of \$15,847.58 to Binkley & Barfield, Inc. for project management services regarding 2020 Mobility Bond Projects within Precinct 1. (Fund: Mobility Bonds)**
- F. **Approve payment of Invoice No. 7 Final in the amount of \$15,558.27 to Triple B Services, LLP regarding construction of Humphrey Way, Mobility Bond Project No. x9, Precinct 1. (Fund: Mobility Bonds)**
- G. **Approve payment of Invoice No. 10765-19 in the amount of \$11,381.71 to James Construction Group for construction of Old Needville Fairchilds Road, Mobility Bond Projects No. 13109 and No. 17109, Precinct 1. (Fund: Mobility Bonds)**
- H. **Approve payment of Invoice No. 6 Final in the amount of \$314,266.74 to Hurtado Construction Company for construction of A. Myers, Mobility Bond Project No. 13102, Precinct 1. (Fund: Mobility Bonds)**

- I. **Approve payment of Invoice No. 11762-22 in the amount of \$30,153.60 to Othon, Inc. for professional construction management services regarding Mobility Projects in Precincts 1, 2, 3 and 4. (Fund: Mobility Bonds)**
- J. **Approve payment of Invoice No. 621036 in the amount of \$34,007.91 to RPS for professional project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: Mobility Bonds)**
- K. **Approve payment of Invoice No. 2607 in the amount of \$15,076.80 to Taylor Construction Management, LLC for construction inspection services for Mobility Bond Projects within Precincts 1, 2, 3, and 4. (Fund: Mobility Bonds)**
- L. **Approve payment of Invoice No. 1 in the amount of \$18,420.80 to HJ Consulting, Inc. for construction inspection services regarding Mobility Bond Projects within Precincts 1, 2, 3, and 4. (Fund: Mobility Bonds)**
- M. **Approve payment of Invoice No. 778156R in the amount of \$52,380.00 to KCI Technologies for professional engineering services regarding 2017 Mobility Projects within Precincts 1, 2, 3, and 4. (Fund: Mobility Bonds)**
- N. **Approve payment of Invoice. No. 17CM01-27 in the amount of \$15,420.00 to Isani Consultants, L.P. for professional construction management services regarding Mobility Projects, Precincts 1, 2, 3, and 4. (Fund: Mobility Bonds)**
- O. **Approve payment of Invoice No. FTBC2000489.00-6 in the amount of \$10,072.64 and Invoice No. FTBC2000489.00-7 in the amount of \$22,500.00 to Chiang, Patel and Yerby, Inc. for professional engineering services regarding Packer Lane Lift Station No. 3, Mobility Bond Project No. 13219x, Precinct 2. (Fund: Mobility Bonds)**
- P. **Approve payment of Invoice No. 30 in the amount of \$11,675.00 to The Guess Group, Inc. for property acquisitions services regarding 2017 Mobility Bond Projects within Precinct 2. (Fund: Right of Way)**
- Q. **Approve payment of Invoice No. 10055362 in the amount of \$7,822.80 to Halff Associates, Inc. for professional traffic design services regarding FM 359 at Fulshear-Gaston Road, Precinct 3. (Fund: Certificates of Obligation)**
- R. **Approve payment of Invoice No. 1072953 in the amount of \$4,131.00 to Neel-Schaffer, Inc. for professional engineering services regarding Traffic Signal I, Mobility Bond Project No. 20315x, Precinct 3. (Fund: Mobility Bonds)**

- S. **Approve payment of Invoice No. 22-0156668 in the amount of \$35,608.89 to IDS Engineering Group for professional engineering services regarding Harlem Road, Mobility Bond Project No. 17402, Precincts 3 and 4. (Fund: Mobility Bonds)**
- T. **Approve payment of Invoice No. H014379 Final in the amount of \$67,352.32 to Raba Kistner, Inc. for construction materials testing regarding Clodine Road, Mobility Bond Project No. 17417, Precinct 4. (Fund: Mobility Bonds)**
- U. **Approve payment of Invoice No. 1072949 in the amount of \$350.00 to Neel-Schaffer, Inc. for professional engineering services regarding Pheasant Creek at Old Richmond Road, Mobility Bond Project No. 17415, Precinct 4. (Fund: Mobility Bonds)**
- V. **Approve payment of Invoice No. 202114042 in the amount of \$18,940.49 to LJA Engineering, Inc. for project management services regarding 2017 Mobility Bond Projects within Precinct 4. (Fund: Mobility Bonds)**
- 11. **ENGINEERING-PERMITTS:**
 - A. **Approve permit application from William Jarrell/The Blodgett Company to install a commercial driveway at 6310 Pleak Road, Permit No. 2021-46868, Precinct 1.**
 - B. **Approve permit application from Southwestern Bell Telephone Company dba AT&T Texas/ TDC2 to install fiber optic cable along Gosling Pass and Owen Bend Drive, Permit No. 2021-47477, Precinct 1.**
 - C. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along Post Road, Permit No. 2021-47471, Precinct 1.**
 - D. **Approve permit application from Southwestern Bell Telephone Company dba AT&T Texas/ TDC2 to install fiber optic cable along Mount Logan, Permit No. 2021-47472, Precinct 1.**
 - E. **Approve permit application from Southwestern Bell Telephone Company dba AT&T Texas/ TDC2 to install utility cable along Reindeer Run, Caribou Cove and Swift Fox Corner, Permit No. 2021-47470, Precinct 1.**
 - F. **Approve permit application from PS Light Wave, Inc to install a utility pole along Richmond Parkway, Permit No. 2021-47448, Precinct 1.**

- G. **Approve permit application from CNR Contractors Incorporated to install utility cable crossing under Padon Road, Hughes Road, Barek Road and Wolfgang Road, Permit No. 2021-47392, Precinct 1.**
- H. **Approve permit application from Comcast of Houston, LLC to install utility cable along Alief Clodine Road, Permit No. 2021-47380, Precinct 2.**
- I. **Approve permit application from DivisionOne Construction, LLC to install 2 new commercial driveways on Old Richmond Road, one new commercial driveway and a construction entrance on Belknap Road, Permit No. 2021-47312, Precinct 2.**
- J. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along Galahad Court, Permit No. 2021-47473, Precinct 2.**
- K. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable crossing under Fort Bend Parkway Toll Road along Lake Olympia Parkway, Permit No. 2021-47197, Precinct 2.**
- L. **Approve permit application from Crown Castle Fiber LLC to install fiber optic cable along Westheimer Parkway, Permit No. 2021-47469, Precinct 3.**
- M. **Approve permit application from Crown Castle Fiber LLC to install fiber optic cable along Peek Road, Permit No. 2021-47467, Precinct 3.**
- N. **Approve permit application from Crown Castle Fiber LLC to install fiber optic cable along Seven Meadows Parkway, Permit No. 2021-47468, Precinct 3.**
- O. **Approve release of performance bond from Tikon Group, Inc. for work completed on W Grand Parkway S, Permit No. 2021-44361, Precinct 4.**
- P. **Approve release of Cashier's check from A-S 144 Grand Parkway for work completed on Aliana Trace and Clouston Avenue, Permit No. 2020-37064, Precinct 4.**

12. **ENGINEERING-DEVELOPMENT:**
- A. **Approve request for Fort Bend County to sponsor a Texas Department of Transportation project on behalf of D.R. Horton, Ltd. to expedite the construction of a public road connection at FM 2977 to serve Windstone on the Prairie, Precinct 1.**
 - B. **Accept the bond rider for Sienna Section 29A reducing it from \$77,755.30 to \$38,877.65, Precinct 1.**
 - C. **Accept the bond rider for Avalon Run and Avalon Point Street Dedication reducing it from \$193,789.40 to \$96,894.70, Precinct 2.**
 - D. **Approve the plat for Grand Mission Reserves partial replat No. 1, Precinct 3.**
 - E. **Approve the plat for the lots within Highland Meadows Section Two, Precinct 1.**
 - F. **Approve the plat for the roads within Highland Meadows Section Two, Precinct 1.**
 - G. **Set public hearing for acceptance of the traffic control plan for Avalon Run and Avalon Point Street Dedication, Precinct 2. (*Tuesday, September 7, 2021 at 1:00 p.m.*)**
13. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that are funded by 2015 Facility Bonds and by Certificates of Obligation:**
- A. **Pay Application No. 4 (Retainage - Boys & Girls Club) and No. 3 (Retainage - Sugar Land Library) for a total amount of \$10,803.95 to Strategic Roofing Solutions for 6 Roof Replacements;**
 - B. **Invoice No. IN393690 in the amount of \$2,619.90 to NWN, for network equipment regarding the Precinct 3 Public Safety Annex;**
 - C. **Pay Application No. 5 in the amount of \$301,726.61 to Crain Group for construction services regarding the Emergency Operations Center.**

14. **HEALTH & HUMAN SERVICES:**

- A. **Social Services:** Approval Letter from Reliant Energy, accepting contribution of funds in an amount of \$5,000 to provide assistance to qualified County residents under the Reliant CARE Program to Fort Bend County Social Services.
- B. **Health & Human Services:** Approve Renewal of Agreement for FFP funding between Fort Bend County and Justice Benefits, Inc., effective June 23, 2021 through June 22, 2022.
- C. **Health & Human Services:** Approve Temporary Facility Use Agreement between Fort Bend County and Richmond Rosenberg Boys and Girls Club to use designated space for a communicable disease testing site, vaccination site, or as otherwise mutually agreed by Richmond Rosenberg Boys and Girls Club and Fort Bend Health and Human Services Director.

15. **HOMELAND SECURITY & EMERGENCY MANAGEMENT:**

Approve Memorandum of Understanding between Fort Bend County and the National United States Armed Forces Museum to provide assistance with equipment to be used for Search and Rescue, evacuations, and resupply during the disaster.

16. **HUMAN RESOURCES:**

Approve the rehire of former employee Robin Cole, who terminated employment on July 5, 2019, and who will be rehired effective August 9, 2021.

17. **PURCHASING:**

Authorize advertising for bids for purchase of vehicles.

18. **ROAD & BRIDGE:**

- A. **Vehicle Maintenance:** Approve payment of Invoice No. 21-018 in an amount of \$30,280.00 to Helfman Ford for an approved 2021 budgeted vehicle.

- B. **Vehicle Maintenance:** Approve payment of Invoice No. 40292285-00 for an amount totaling \$12,250.00 to Mcgee Company for an approved Brake Lathe.

19. **TAX ASSESSOR/COLLECTOR:**

Approve & record into Minutes tax payment refunds in the amount of \$11,742.27 for the Office of Carmen P. Turner.

20. **COUNTY JUDGE:**

- A. Take all appropriate action on Application to the U.S. Department of Justice for the FY 2021 Edward Byrne Memorial Justice Assistance Grant in an amount of \$64,034 with no local match, and authorize certification of all documents related to the Application.
- B. Take all appropriate action on Modification No. M-007 to Contract No. 696-HS-16-17-L089 between Texas Department of Criminal Justice and Fort Bend County for a new contract term effective September 1, 2021 through August 31, 2023.

21. **COMMISSIONER, PCT. 1:**

Take all appropriate action on Project Agreement between Fort Bend County and Fort Bend County Municipal Utility District No. 116, regarding Payne Lane Extension with reimbursement by Fort Bend County Municipal Utility District No. 116 for all materials used.

22. **COMMISSIONER, PCT. 3:**

Take all appropriate action to appoint Gregory Rodger to the Emergency Services District Board No. 1 to fill the unexpired term of Mark "Skip" Hutnek who has stepped down after moving from the District, effective August 31, 2021.

23. **AUDITOR:**

Take all appropriate action to approve the implementation of the Small Business Employment Incentive Program.

24. ENGINEERING:

Take all appropriate action on conveyance of Special Warranty Deed between Fort Bend County and Fort Bend County Municipal Management District No. 1, regarding Harlem Road, Mobility Bond Project No. 17402, Precinct 4, and authorize County Clerk to record in the Official Public Records at no cost. (Fund: Mobility Bonds)

25. FACILITIES MANAGEMENT & PLANNING:

- A. Take all necessary action to authorize the use of Certificates of Obligation to fund replacement of the roof at the Jane Long Building in an amount not to exceed \$271,000. (Fund: Certificates of Obligation)
- B. Take all appropriate action to authorize the use of Certificates of Obligation for additional funds regarding the Jail Elevators in an amount not to exceed \$27,500. (Fund: Certificates of Obligation)

26. FIRE MARSHAL:

Take all appropriate action on issuance of check to Rosenberg Fire Department in an amount of \$5,000 as part of the Interlocal Agreement between Fort Bend County and the City of Rosenberg for Fire Protection in Unincorporated Fort Bend County. (Fund: Fire Marshal-Public Assistance)

27. HOMELAND SECURITY & EMERGENCY MANAGEMENT:

Take all appropriate action on submission of Application, and Resolution for Grant Number 4358501 to the State of Texas, Office of the Governor, for Homeland Security Grant funding, in an amount of \$177,000 for the Backup Emergency Operations Center Upgrades Project, effective September 1, 2021, through October 31, 2021, with no cash match required by the County. (Fund: Homeland Security Grant Program)

28. HUMAN RESOURCES:

- A. Take all appropriate action to authorize the County Judge to execute Fort Bend County's Texas County & District Retirement System (TCDRS) Plan Authorization for the Plan Year 2022 and consider action on the following items: changes in the plan provisions for non-retirees; Cost of Living Adjustment (COLA) for retirees; and payment of a rate greater than the TCERS required rate.

- B. Take all appropriate action on request for two new full time positions, Youth Employment Program Coordinator, Grade 9 of the Administrative Clerical Policy Group, effective August 7, 2021. (Fund: American Rescue Plan Act)
- C. Take all appropriate action on request to create a full time position, Economic Development Director, Grade 16 of the Professional Management Policy Group in the Economic Development Department and designate this position as an Executive Manager, effective August 3, 2021. (Fund: American Rescue Plan Act)

29. PURCHASING:

- A. Take all appropriate action on request to purchase one (1) truck from Lake Country Chevrolet for Risk Management, utilizing TIPS Contract Number 200206 in an amount not to exceed \$35,685.35. (Fund: Certificates of Obligation)
- B. Take all appropriate action on request to purchase one (1) truck from Silsbee Ford for the Medical Examiner Office, utilizing TIPS Contract Number 200206 in an amount not to exceed \$34,042.50. (Fund: Certificates of Obligation)
- C. Take all appropriate action on Bid 21-092 Construction of Detention Pond for the Precinct 3 North Library in Fort Bend County. (Fund: Advance Funding Resolution – Certificates of Obligation)
- D. Take all appropriate action on Bid 21-093, term contract for Law Enforcement Ammunition.
- E. Take all appropriate action on Bid 21-094, for Purchase and Delivery of Rock Riprap.
- F. Take all appropriate action on Second Amendment to Agreement between Fort Bend County and KONE, Inc. for Elevator Modernization and Maintenance Services, utilizing the US Communities Cooperative Contract Number EV2516, for additional services at the Sheriff's Office Detention Center-West Tower, in an additional amount of \$27,500 and a total contract amount not to exceed \$582,000. (Fund: General Fund, Advance Funding Resolution)
- G. Take all appropriate action on Bid 21-091 Construction of Lift Station at Packer Lane for Fort Bend County Bond Project 13219X. (Fund: Mobility Bonds)

- H. Take all appropriate action on Third Amendment to Professional Engineering Services Agreement between Fort Bend County and Terra Associates, Inc., to increase the contract by \$80,710 for a total contract amount not to exceed \$1,507,765, pursuant to SOQ 14-025, regarding Lake Olympia Segment 2, Mobility Bond Project No's. 13217x and 17201, Precinct 2. (Fund: Mobility Bonds)
 - I. Take all appropriate action on Amendment to Project Management Agreement between Fort Bend County and Schaumburg & Polk, Inc., to increase the contract by \$411,432 for a total contract amount not to exceed \$1,411,432 and extend the contract time through December 31, 2025, regarding project management services for 2017 Mobility Bond Projects within Precinct 3. (Fund: Mobility Bonds)
 - J. Take all appropriate action on Fourth Amendment to Professional Engineering Services Agreement between Fort Bend County and Lippke, Cartwright & Roberts, Inc., to increase the contract by \$31,556.50 for a total contract amount not to exceed \$498,085.50, regarding Front Street, Mobility Bond Project No. x18, Precinct 1. (Fund: Mobility Bonds)
 - K. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Terra Associates, Inc., for a total contract amount not to exceed \$68,070, pursuant to SOQ 14-025, regarding US 90A, Mobility Bond Project No. 20404, Precinct 4. (Fund: Mobility Bonds)
30. SHERIFF'S OFFICE:
- A. Take all appropriate action on Institutional Affiliation Agreement between Fort Bend County and Angelo State University Center for Student Internship effective August 1, 2021 through July 31, 2022.
 - B. Take all appropriate action on Agreement between Fort Bend County and Justin Cloud for the transfer of a Law Enforcement Animal to the care of its handler or other persons familiar to the animal.
 - C. Take all appropriate action on Addendum to Vehicle Borrower Application and Agreement between Fort Bend County and Mazda North American Operations for vehicles used in the Kids N' Cops and related Programs effective August 1, 2021 through July 31, 2022.
31. Approve Bills.

32. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

- A. Annual Evaluation: Chief Engineer - Drainage District
Annual Evaluation: Director of Finance & Investments

- B. Director of Human Resources

33. Reconvene Open Session and consider taking action on the following matters:

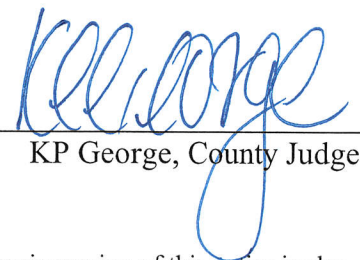
§ 551.074. Personnel Matters.

- A. Annual Evaluation: Chief Engineer - Drainage District
Annual Evaluation: Director of Finance & Investments

- B. Director of Human Resources

34. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



KP George, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, July 30, 2021. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court and under Legal Notices.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Risk Management, located at 301 Jackson Street, Suite 224, in Richmond, Texas, 77469, telephone 281-341-8630. The Director of Risk Management is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations.

Fort Bend County will, generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so that they can participate equally in the County's programs, services, and activities. Anyone who requires an auxiliary aid or service for effective communication or modification of policies or procedures to participate in a program, service, or activity of Fort Bend County, should contact the office of the

August 3, 2021

ADA Coordinator as soon as possible, but no later than 48 hours before the scheduled event.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.0745 (Personnel Matters Affecting County Advisory Body) 551.076 (Deliberation of Security Devices) 551.087 (Economic Development) and 551.089 (Deliberation Regarding Security Devices or Security Audits).

RECEIVED

**TIME 1:46 PM A.M.
P.M.**

July 30, 2021

Laura Richard
County Clerk Fort Bend Co. Texas