

MEMORANDUM

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Kenneth DeMerchant

From: Darren McCarthy
Director of Parks and Fairgrounds

Date: March 11, 2021

Re: Agenda Item for March 23, 2021 Commissioners Court

After consulting with Risk Management, the Parks Department has been advised to place this item on the Court agenda to receive formal approval to allow the Turf Manager position and the Freedom Park Maintenance Supervisor position to utilize a take-home vehicle. The current Parks Maintenance Supervisor lives on the Harris County/Fort Bend County line however will be using the vehicle for on-call issues for the parks that are also located on the County lines or fully within Harris County.

Parks Agenda Item – Take all appropriate action on a request to provide take-home vehicles to the Turf Manager position and Freedom Park Maintenance Supervisor position, effective March 23, 2021.

The vehicle that will be assigned to the Turf Manager is UO 027, license plate no. 1204793. The vehicle that will be assigned to the Freedom Park Maintenance Supervisor is UO 44, license plate no. 1206989. If approved, staff will complete all insurance documentation with Risk Management before utilizing the vehicle.

Parks and Recreation approves the proposed item.

Should you have any questions, please do not hesitate to contact me at (832) 471-2583.

Thank you