



County of Fort Bend, Texas

Grant Intent to Apply Form

Name of Grant: Fort Bend County Children First Program: Children of Incarcerated Parents		
Purpose of Grant: Improve the outcomes for children of incarcerated parents		
Department/Division: Behavioral Health Services		
Point of Contact: M. Connie Almeida, Ph.D.		Phone Number: (281) 238-3079
Announcement Date: 12/21/20	Commissioners Court: 3/9/21	Submission Deadline: 3/19/21

Pre-Application Considerations:

1) Financial

i) Financial Breakdown (First-year applicants, please provide best estimates.)

Grant Funding Request:	\$749,749.00	
Match	Amount	Source
Cash:	\$0.00	
In-kind:	0	
Program Income:	0	
Total Project Cost:	\$749,749.00	

ii) Staffing Requirements (including salary and benefits increases for multi-year grants, number of personnel and brief description of duties. If this a first-year application, please provide best estimates.)

Funding Source: <https://ojjdp.ojp.gov/funding/fy2021/O-OJJDP-2021-41001-PROD> (3 years max \$750,000 with no match required)

Personnel

Project Manager - Mental Health Professional (this position will manage the daily operations of the project, be responsible for implementation, data collections and deliverables)

Salary \$66,854 plus benefits \$28,289 = \$95,752 (Yr 1 and yr2); 98,685 (yr3 - includes 3% cost of living adjustment)

iii) Operational Needs (i.e., office space, equipment, IT needs, etc.)

Space will need to be provided for project manager, part time therapist and part time case manager. These staff can be housed at FBCSO or BHS and work remotely as needed. Office furniture needs are minimal. IT needs will include phone and laptops.

iv) Grant Financial History (Two-year history if available. Please write N/A for first-year applications.)

N/ A

v) Sustainability Plan (continuation for grant-funded program if grant funding is reduced or terminated)

The funds requested will allow us better understand the needs of children of incarcerated parents, reduce the adverse effects of incarceration, support parent-child relationships and develop a family focused reentry program, with connection to services and supports.

The grant funds will support enhancements in sharing of information, connecting individuals to resources , training, developing resources, and developing processes. These can be sustained

2) Programmatic

i) Alignment with department/program's plans and priorities

<https://ojjdp.ojp.gov/funding/fy2021/O-OJJDP-2021-41001-PROD>

This grant aligns with the mission, vision, and goals of Behavioral Health Services. Fort Bend County Behavioral Health Services works to increase awareness, services and supports to address the complex needs of persons with behavioral health disorders involved in the legal system or at risk of involvement. BHS collaboratively works with the courts, criminal justice, other county departments,

ii) Department's capacity to administer the financial and administrative aspects of the grant

BHS has the capacity to administer the financial and administrative aspects of the grant.

Grant oversight is provided by Dr. Almeida; reporting is done by BHS staff with oversight by Dr. Almeida; financial transactions are handled by BHS administrative coordinator and auditor's office. Grant management will be provided by BHS staff (new position designated to this project).

iii) Prior year performance data and accomplishments (Please write N/A for first-year applications.)

N/A