## **MEMORANDUM**

## VIA EMAIL

TO:

Fort Bend County, Texas, as Lessee ("County")

Marcus D. Spencer, First Asst. County Attorney

marcus.spencer@fortbendcountytx.gov

FROM:

Jean Matzeder

DATE:

June 2, 2021

RE:

Lease Revenue Bonds (Epicenter-Multipurpose Facilities Project)

Series 2021A and Series 2021B

Execution of Bond Transaction Documents ("Bond Documents")

In connection with the above-referenced project, please find attached electronic PDFs of the signature pages for the following Bond Documents. Each attachment will need to be printed and signed per the directions noted in the brackets after each document listed below:

- 1. Ground Lease [four (4) originals to be signed by an authorized representative of the County and attested to];
- 2. Memorandum of Ground Lease [four (4) originals to be signed by an authorized representative of the County and notarized];
- 3. Facilities Lease Agreement [four (4) originals to be signed by an authorized representative of the County and attested to];
- 4. Memorandum of Lease Agreement [four (4) originals to be signed by KP George, County Judge, and notarized];
- 5. Continuing Disclosure Agreement [four (4) originals to be signed by an authorized representative of the County];
- 6. Signature Identification and No-Litigation Certificate [four (4) originals to be signed by a County Judge and a County Clerk and notarized];
- 7. Requisition Certificate [four (4) originals to be signed by an authorized representative];
- 8. General Certificate of County [four (4) originals to be signed by a County Judge and a County Clerk]; and
- 9. Closing Certificate of County [four (4) originals to be signed by a Presiding Judge of the County].

Once execution is complete, please email a PDF of one copy of each signature to the following: <u>jmatzeder@hardwicklaw.com</u> and <u>cfoltz@hardwicklaw.com</u>.

All originally executed signature pages should be sent to Hardwick Law Firm, LLC, Attention: Darrick W. Eugene, Principal, 1700 Resaca Blvd., Austin, Texas 78738..

Should you have any questions or concerns, please do not hesitate to contact Jean Matzeder at <u>Jmatzeder@hardwicklaw.com</u>.

enclosures