



County of Fort Bend, Texas

Grant Intent to Apply Form

Name of Grant: Violence Against Women Prosecutor and Investigator		
Purpose of Grant: Prosecution of Protective Orders and Domestic Violence Cases		
Department/Division: District Attorney		
Point of Contact: Chad Bridges		Phone Number: (281) 238-3353
Announcement Date: 12/14/20	Commissioners Court: 2/2/21	Submission Deadline: 2/11/21

**Pre-Application Considerations:**

1) Financial

i) Financial Breakdown (First-year applicants, please provide best estimates.)

Grant Funding Request:	\$182,607.00	
<b>Match</b>	<b>Amount</b>	<b>Source</b>
Cash:	\$222,746.00	Fort Bend County General Fund
In-kind:	0	
Program Income:	0	
<b>Total Project Cost:</b>	<b>\$405,353.00</b>	

ii) Staffing Requirements (including salary and benefits increases for multi-year grants, number of personnel and brief description of duties. If this a first-year application, please provide best estimates.)

One Chief Prosecutor and two DA Investigators with salaries set pursuant to the Fort Bend County salary plan. The total of salary and fringe benefits for all three positions is \$392,853.00.

The grant funds a board certified, highly experienced and specially trained prosecutor who handles felony domestic violence cases. This prosecutor supervises and teaches the other attorneys in the division that prosecute family violence crimes and protective order applications.

The Investigators locate and serve protective order respondents and witnesses, prepares exhibits for court, works with local law enforcement, and handle additional investigation requests from the prosecutors in the Family Violence Division.

iii) Operational Needs (i.e., office space, equipment, IT needs, etc.)

All IT, office space and equipment needs have already been fulfilled during prior grant cycles.

iv) Grant Financial History (Two-year history if available. Please write N/A for first-year applications.)

This is the 24th cycle of the grant. The Auditor's Office has made all reports to CJD in an accurate and timely fashion. The amount of cash match and CJD funds has been relatively stable since the addition of the second investigator position.

v) Sustainability Plan (continuation for grant-funded program if grant funding is reduced or terminated)

Absorption by Fort Bend County

2) Programmatic

i) Alignment with department/program's plans and priorities

The Fort Bend County District Attorney's Office has a strong commitment to vigorously prosecuting domestic violence cases and protective orders.

ii) Department's capacity to administer the financial and administrative aspects of the grant

The District Attorney's Office has a long history of successfully administering this grant and being in compliance with CJD guidelines. As mentioned above, the Auditor's Office has made all reports to CJD in an accurate and timely fashion.

iii) Prior year performance data and accomplishments (Please write N/A for first-year applications.)

The grant has met both the performance and outcome measures set by CJD during the last grant cycle and also the other prior grant cycles. The current grant cycle may present problems due to pandemic conditions.