

Fort Bend County
Grant Application Approval Form

County Judge's Office Approval:	Signature:	Date:
Commissioners Court Approval:	Signature:	Date:

Name of Grant: Violence Against Women (VAWA) – Adult Sex Crimes Prosecutor		
Purpose of Grant: To fund a prosecutor for the Fort Bend County District Attorney's Office who will be responsible for the intake and prosecution of adult sexual assault cases committed in Fort Bend County.		
Date: February 2, 2021	Announcement Date: December 14, 2020	Application Deadline: February 11, 2021
Name of Department/Division Requesting Grant: District Attorney's Office		
Point of Contact: Traci Bennett	Email: Traci.Bennett@fortbendcountytx.gov	Phone: (281)238-3395

Pre-Application Assessment Considerations

- 1) Financial
 - i. Financial Breakdown

Request Amount:	\$80,000	
Match and Source		
Cash:	\$67,321.00	Source: Fort Bend County general fund.
In-kind:	\$0	Source:
Program Income:	\$0	Source:
Total Anticipated Project Cost:	\$147,321.00	

- ii. Staffing Requirements (including salary and benefits increases for multi-year grants, number and title of positions):

One experienced Attorney 2 level prosecutor dedicated solely to the intake and prosecution of sex crimes committed against adult victims. This prosecutor will receive the specialized training required to address the unique issues found in adult sex crimes and will also train other prosecutors and law enforcement.

Cost as follows:

Felony Prosecutor (Annually) \$48.65 (Step 8):	
Total Gross Salary:	\$101,581.00
Payroll Taxes:	\$7,771.00
Retirement:	\$12,525.00
W/C – Unemployment:	\$3,860.00
Group Insurance:	\$13,100.00

- iii. Operational Needs (i.e., office space, equipment, etc.):

As this will be a new position, the DA's Office will need to provide office supplies and equipment as outlined below. Total is \$8,384.00.

63000 Fees-DP	TDCAA Dues	\$60.00	1
63000 Fees-DP	State Bar Dues	\$235.00	1
63200 Travel & Training-DP	Seminars	\$2,000.00	1
64000 Property & Equipment-DP	71x36 Executive Desk	\$1,200.00	1
64000 Property & Equipment-DP	Credenza	\$1,100.00	1
64000 Property & Equipment-DP	72" Bookcase	\$230.00	1
64000 Property & Equipment-DP	4-drawer File Cabinet	\$350.00	1
64000 Property & Equipment-DP	Executive Chair	\$500.00	1
64000 Property & Equipment-DP	Guest Chairs	\$150.00	2
63600 Supplies & Maintenance-DP	Books & Office Supplies	\$100.00	1
63600 Supplies & Maintenance-DP	Laptop Bag	\$35.00	1
65000 IT-DP	Laptop Bundle	\$1,251.00	1
65000 IT-DP	24" Monitors	\$209.00	2
65000 IT-DP	Adobe Pro License	\$355.00	1
65000 IT-DP	Desk Phone	\$250.00	1

- iv. Grant Financial History (two-year history, if applicable. If no history, please explain why- this is the first time the County has applied for this grant, etc.):

This is the first time the County has applied for this grant.

- v. Sustainability Plan: a clear continuation plan for sustaining grant-funded program if funding is reduced or terminated which reflects the potential for loss of grant-funded position or program component.

The County would be required to absorb the cost.

2) Programmatic

- i. Alignment with County's strategic priorities and/or department/program plan.

This grant would allow the DA's Office to add a specially trained and experienced prosecutor to the office that will focus specifically on sex crimes against adult victims. This is in direct alignment with the strategic priority of targeting crimes against women, Law Enforcement Priority 16 of the FBC Community Safety Plan. In addition, this prosecutor's duties will include providing assistance to local law enforcement in their investigation of sex crimes thus fostering inter-agency cooperation in the identification and apprehension of sex offenders.

- ii. Needs of Fort Bend County residents that will be addressed by the grant.

Residents will be granted greater protection as a result of this specialized position. For those residents who are victimized by sex offenders, this position will provide an experienced and trained prosecutor to assist in the investigation leading to a stronger case along with a stronger prosecution. Stronger prosecutions will not only provide results for the victim of the specific case but also the community as a whole.

- iii. Department's capacity to administer administrative aspects of the grant

The Auditors Office will handle the financial management of the grant and does so effectively for other grants in our department. The District Attorney's Office will handle the other administrative duties required to administer the grant through the Project Manager and leadership of the DA's Office. We have a record of successfully doing so in regard to other VAWA and VOCA grants within the office.

- iv. Prior year grant performance data/accomplishments: NA