

January 12, 2021

**NOTICE OF MEETING**  
**FORT BEND COUNTY COMMISSIONERS COURT**  
***DUE TO EMERGENCY CONDITIONS, THIS MEETING WILL BE CONDUCTED BY***  
***TELEPHONE AND/OR VIDEO CONFERENCE***  
**TUESDAY, JANUARY 12, 2021**  
**1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Vincent Morales.
3. Approve minutes of regular meeting held on January 5, 2021.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
  - A. Acceptance of the traffic control plan for Lakeview Retreat Section 5, Precinct 2.
  - B. Acceptance of the traffic control plan for Old South Drive in Pecan Grove Plantation Section 7, Precinct 3.
  - C. Acceptance of traffic control plan for Richtowne Lane and Village Point Lane in Townewest, Section 1 and Section 3, Precinct 3.
  - D. Request to modify the Major Thoroughfare Plan (MTP), specifically an Unnamed Thoroughfare between Bowser Road and Guyler Road within the extraterritorial jurisdiction of City of Simonton, Precinct 3.
  - E. Acceptance of the traffic control plans for Jordan Ranch Sections 20, 21, and 23, Precinct 3.

**CONSENT AGENDA ITEMS 6 - 16:**

6. COUNTY JUDGE:

Record into Minutes the Public Official Bond for John Godbee as Treasurer for Fort Bend County Emergency Services District No. 5 in the amount of \$100,000 effective through December 15, 2021.

7. COMMISSIONER, PCT. 1:

- A. Reappoint Quart Graves as a Director to the Fort Bend Subsidence District representing agriculture interests for a two year term effective February 1, 2021 through January 31, 2023.
- B. Approve the reappointment of Paula Arrington and Alice Bijarro to the Fort Bend County Library Advisory Board for terms effective through December 31, 2023.

8. COMMISSIONER, PCT. 3:

- A. Approve the appointment of Molly McColgan and Nicole Johnson to the Fort Bend County Child Welfare Board for a three-year term, effective January 1, 2021.
- B. Approve reappointment of members to the Board of Commissioners of Fort Bend County Emergency Services District No. 1 as follows: Gayle "Pat" Hawkins, Mark "Skip" Hutnek, and Dean McBride for terms effective January 1, 2020 through December 31, 2021; and Hank Wenzler and Paul Lambert for terms effective January 1, 2021 through December 31, 2022.

9. BUDGET TRANSFER:

Parks Department: Approve transfer in the amount of \$1,251 from Property and Equipment into Information Technology to allocate funds for the purchase of computer equipment for new Parks Director.

10. ELECTIONS ADMINISTRATION:

Approve payment of invoice in the amount of \$77,292.40 to The Ambassador Theatre Group for utilization of Smart Financial Center for voter polling site. (Fund: Elections)

11. **ENGINEERING-PAYMENTS:**

- A. **Approve correction to funding source for Agenda Item 35Z from Commissioners Court meeting on December 15, 2020 so it reads: "Take all appropriate action on Amendment to Agreement for Professional Engineering Services between Fort Bend County and Costello, Inc. to increase the contract by \$403,469 for a total contract not to exceed \$511,913 pursuant to SOQ 14-025 regarding Pecan Creek Road and Cedar Creek, Project No. BR19301, Precinct 3, (Fund: Mobility Bonds); instead of Drainage Bonds.**
- B. **Approve payment of Invoice No. 19085-14 in the amount of \$33,678.51 and Invoice No. 19085-15 in the amount of \$2,582.00 to Earth Engineering, Inc. for professional engineering services regarding Old Needville-Fairchilds Road, Mobility Bond Projects No. 13109 and No. 17109, Precinct 1. (Fund: Mobility Bonds)**
- C. **Approve payment of Invoice No. 3131380102 Final in the amount of \$50,590.00 to Huitt-Zollars, Inc. for major thoroughfare plan alignment analysis regarding SH 99 (Grand Parkway) and Fort Bend Parkway, Precinct 1. (Fund: Landfill Tipping Fees)**
- D. **Approve payment of Invoice No. 1 in the amount of \$10,220.62 to Allgood Construction Company, Inc. for paving and drainage improvements regarding Beechnut Road, Mobility Bond Project No. 17204, Precinct 2. (Fund: Mobility Bonds)**
- E. **Approve payment of Invoice No. 3 in the amount of \$307,855.02 to Allgood Construction Company, Inc. for construction of Old Richmond Road, Mobility Project No. 17208, Precinct 2. (Fund: Mobility Bonds)**

12. **ENGINEERING-PERMITS:**

- A. **Approve permit application from SiEnergy, L.P. to install a gas line along Juliff Manvel Road, Permit No. 2020-42288, Precinct 1.**
- B. **Approve permit application from CenterPoint Energy to install residential street lights along Ashland Way Drive and West Bellfort, Permit No. 2020-42298, Precinct 3.**
- C. **Approve permit application from CenterPoint Energy to install a gas line across Katy Gaston Road, Permit No. 2020-42362, Precinct 3.**
- D. **Approve permit application from CenterPoint Energy to install a gas line along James Lane, Permit No. 2020-42374, Precinct 3.**

- E. **Approve permit application from CenterPoint Energy to install residential street lights along Kirkshaw Drive, Ancrum Avenue and Dochart Way, Permit No. 2020-42296, Precinct 4.**
- F. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along various roads within Rosedale Addition, Ridgewood Estates, Televue Terrace, Magnolia Place and Fresno Subdivisions, Permit No. 2020-42376, Precinct 1.**
- G. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along Fenn Road, Porter Road, Coen Road, Long Street, North Pine Street and along various roads within Gulfview Acres and One Oak Chase subdivisions, Permit No. 2020-42144, Precinct 1.**
- H. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along Willow Street, Wood Street, E. Dallas Street, Marilyn Street and Laurel Street, Permit No. 2020-42137, Precinct 1.**
- I. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable across Bellaire Boulevard, Permit No. 2020-42283, Precinct 3.**
- J. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along Via Renata Drive and Palmanova Drive, Permit No. 2020-42396, Pct. 3.**
- K. **Approve permit application from Comcast of Houston, LLC to install fiber optic cable along Peek Road, Permit No. 2020-42395, Precinct 3.**
- 13. **ENGINEERING-DEVELOPMENT:**
  - A. **Approve the plat for Southern Colony Plaza, Precinct 1.**
  - B. **Approve the plat for Magnolia Place Tract 621 Replat No 1, Precinct 1.**
  - C. **Set public hearing for acceptance of the traffic control plan for Gaston Road at Northlight Lane, Precinct 3. (Tuesday, February 9, 2021 at 1:00 p.m.)**
  - D. **Set public hearing for acceptance of the traffic control plan for Aliana Kirkshaw Drive and Reserve, Precinct 4. (Tuesday, February 9, 2021 at 1:00 p.m.)**

- E. Set public hearing for acceptance of the traffic control plan for Tamarron Section 14, Precinct 3. *(Tuesday, February 9, 2021 at 1:00 p.m.)*
  - F. Set public hearing for acceptance of the traffic control plan for Kingdom Heights Section Five, Precinct 1. *(Tuesday, February 9, 2021 at 1:00 p.m.)*
  - G. Set public hearing for acceptance of the traffic control plan for Grand Vista Section 22, Precinct 2. *(Tuesday, February 9, 2021 at 1:00 p.m.)*
14. **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that are funded by 2015 Facility Bonds and by 2020 Certificates of Obligation:
- A. Invoice No. 320021 in the amount of \$4,479.00 to Brazos-Valley Division LLC for roofing work regarding the Landmark Community Center;
  - B. Invoice No. GB00395455 in the amount of \$406.28 to SHI Government Solutions for technology regarding expansion of the Missouri City Branch Library;
  - C. Invoice No. 10033955 in the amount of \$47,800.00 to Cherry Demolition for demolition services regarding the Emergency Operations Center;
  - D. Invoice No. 12191 in the amount of \$5,080.00 to Dolphin Environmental for asbestos testing regarding the Emergency Operations Center;
  - E. Invoice No. 10052372 in the amount of \$61,164.88 to PGAL for design services regarding the Emergency Operations Center.
15. **GRANTS ADMINISTRATION:** The grant application for the below item has been approved by Commissioners Court; the Grants Coordinator has reviewed the acceptance documents and makes the following recommendation to Commissioners Court:
- Health & Human Services:** Accept grant funds from the National Association of County and City Health Officials in the amount of \$99,999.69 for COVID-19 related services, with no cash match required by Fort Bend County effective through July 31, 2021.

16. **PURCHASING:**

- A. **Approve Amendment to Lease Agreement between Fort Bend County and the University of Houston System for extension of lease time through March 31, 2021 for the Public Transportation Park & Ride facility at no additional cost.**
  - B. **Approve Fifth Amendment to Work Authorization No. 8 for professional services between Fort Bend County and WSP USA, Inc. formerly dba Parsons Brinckerhoff, pursuant to RFP 15-072, to replace cost proposal for long-term financial strategies with no change in contract total. (Fund: Public Transportation Grant)**
  - C. **Authorize renewal of Bid 20-042, term contract for purchase and installation of carpet, with Gomez Floor Covering, Inc.**
  - D. **Authorize renewal of Bid 20-070, term contract for purchase and hauling of road materials, with Century Asphalt, Ltd and Waller County Asphalt, Inc.**
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17. **COMMISSIONER, PCT. 3:**

- A. Take all appropriate action on Resolution in support of modifying the Fort Bend Subsidence District Board Allocation to include the City of Fulshear as an appointing authority.
- B. Take all appropriate action on Amended Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Assistance Districts No. 1, No. 7, No. 9, No. 10 and No. 11, with services to be provided by the Office of Constable Precinct 3 effective through September 30, 2021.

18. **AUDITOR:**

- A. Take all appropriate action to set the mileage reimbursement rate at 56.0 cents (same as Internal Revenue Service) effective January 13, 2021.
- B. Take all appropriate action on the CARES Act Budget Allocations and extension of the County's current programs.

- C. Take all appropriate action on Resolution declaring intention to advance funding from General Fund for an amount not to exceed \$10,000,000 and reimburse expenditures related to construction of the new Fort Bend County Emergency Operations Center from issuance of certificates of obligation within eighteen months from the start of construction.
- D. Take all appropriate action on Resolution declaring intention to advance funding from General Fund for an amount not to exceed \$460,000 and reimburse expenditure related to the purchase of one asphalt roller from issuance of certificates of obligation within eighteen months of the purchase.

19. BUDGET & FINANCE:

Take all appropriate action on request to transfer the amount of \$6,250 from Non-Departmental Contingency into Budget Office, Fees, to allocate funds for a subscription of ClearGov budget presentation software.

20. COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:

- A. Take all appropriate action on request to create three new position, Pre-Trial Monitor, Grade 7 of the Administrative/Clerical Policy Group, to assist with the pre-trial bond caseload that has grown to a number of 1,782 participants; and authorize funding for the new positions from Non-Departmental Contingency.
- B. Take all appropriate action on request to transfer the amount of \$139,950 from Non-Departmental Contingency into salary accounts as detailed on Director's form dated January 8, 2021, to allocate funds for three new positions.

21. DISTRICT ATTORNEY:

- A. Take all appropriate action on request to ratify Application to Texas Council on Family Violence for grant funding in the amount of \$6,000 to enhance responses to family violence calls for service, with no cash match required by Fort Bend County.
- B. Take all appropriate action on request to assign two vehicles: a Chevrolet Tahoe, Unit No. R102, and a Ford F-150 Truck, Unit No. V072, from Vehicle Maintenance as additions to fleet for the Office of District Attorney.

22. ENGINEERING:

- A. Take all appropriate action on request for temporary road closure pursuant to Section 251.011 of the Texas Transportation Code for Needville Fairchilds Road at FM 361 for pavement repairs beginning February 1, 2021 until the project is complete, Precinct 1.
- B. Take all appropriate action on letter of verification regarding Fort Bend County Development Regulations requested by representatives of Cutlass Solar II LLC pertaining to the Cutlass Solar II Project, Precinct 1.
- C. Take all appropriate action on request to purchase Parcel 51 of South Post Oak in the amount of \$27,035.65 plus the necessary closing costs and authorize County Judge to sign all closing documents, Mobility Bond Project No. 13112, Precinct 1. (Fund: Mobility Bonds)
- D. Take all appropriate action on request to purchase Parcel 1A in the amount of \$11,466.33 plus the necessary costs, and authorize the County Judge to sign all the necessary closing documents, regarding Burney-Old Richmond Road, Mobility Bond Project No. 17207, Precincts 2, 3, and 4. (Fund: Mobility Bonds)
- E. Take all appropriate action on Interlocal Agreement for County-Managed Road Construction Project between Fort Bend County and Harris County regarding the construction of Belknap Road, Mobility Bond Project No. 17211, Precinct 2.
- F. Take all appropriate action on Application for Department of the Army Permit regarding Lake Olympia, Mobility Bond Project No. 17201, Precincts 1 and 2.

23. HUMAN RESOURCES:

Take all appropriate action on revisions to the Employee Information Manual, specifically Section 709, Sick Leave, as submitted by Human Resources.

24. LIBRARY:

- A. Take all appropriate action on request to reclassify part time position 6501-P001 to a full time, Library Clerk II, Grade 6 of the Administrative Clerical Policy Group, effective January 25, 2021. (Fund: Library)
- B. Take all appropriate action on request to transfer the amount of \$13,100 as detailed on Director's form dated January 8, 2021 to allocate funds for the reclassification of a part-time position to a full-time position.

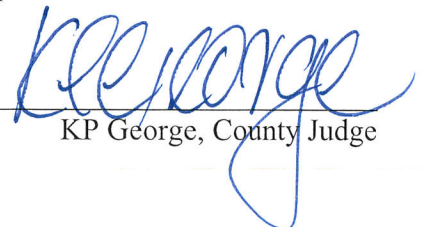
25. PURCHASING:

- A. Take all appropriate action on Second Amendment to Agreement for Laboratory Services between Fort Bend County and Baylor Miraca Genetics Laboratories, LLC for additional COVID-19 testing services and specimens in the amount of \$200,000 for a total contract amount not to exceed \$700,000. (Fund: COVID-19/FEMA-PA)
- B. Take all appropriate action on Fourth Amendment to Agreement between Fort Bend County and Staffing Solutions, Inc. in the amount of \$300,000 for additional medical staff services related to COVID-19 for a total contract amount not to exceed \$1,500,000. (Fund: FEMA PA)
- C. Take all appropriate action on Agreement for Professional Environmental Services between Fort Bend County and MPACT Strategic Consulting LLC, pursuant to RFQ 20-109, for environmental consulting services in an amount not to exceed \$65,000 regarding infrastructure projects effective through January 31, 2022. (Fund: Community Development Grants)
- D. Take all appropriate action on Agreement for Professional Environmental Services between Fort Bend County and SWCA, Inc., pursuant to RFQ 20-109 for environmental review and consulting services in an amount not to exceed \$65,000 for housing improvement projects effective through January 31, 2022. (Fund: Community Development Block Grant)
- E. Take all appropriate action on Change Order No. 1 to the Agreement between Fort Bend County and Nash Industries, pursuant to Bid 20-085 for Shower Renovation in Fort Bend County Jail, to increase the contract by \$3,107.88 for a total amount not to exceed \$961,107.88 (Fund: 2020 Certificates of Obligation)

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- F. Take all appropriate action on Consultant Agreement between Fort Bend County and Jim Short, Inc. for professional services regarding state legislative matters in the amount of \$60,000 per year, for a total amount not to exceed \$120,000 effective through September 30, 2022. (Fund: Non-Departmental-Developer Fees)
  - G. Take all appropriate action on Consultant Agreement between Fort Bend County and Michelle Wittenburg for professional services regarding state legislative matters in the amount of \$60,000 per year, for a total amount not to exceed \$120,000 effective through September 30, 2022. (Fund: Non-Departmental-Developer Fees)
  - H. Take all appropriate action on Consultant Agreement between Fort Bend County and Darryl B. Carter for professional services regarding state legislative matters in the amount of \$60,000 per year, for a total amount not to exceed \$120,000 effective through September 30, 2022. (Fund: Non-Departmental-Developer Fees)
26. TAX ASSESSOR/COLLECTOR:
- A. Take all appropriate action on request to reclassify vacant position number 4991-0021 from Clerk III, Grade 7 of the Administrative Clerical policy group to Staff Director, Grade 13 of the Professional Management policy group in the office of the Tax Assessor/Collector, effective January 12, 2021. (Fund: Tax Assessor Salaries)
  - B. Take all appropriate action on request to reclassify vacant position number 4991-0028 from Clerk III, Grade 7 of the Administrative Clerical policy group to Project Manager, Grade 13 of the Professional Management policy group in the office of the Tax Assessor/Collector, effective January 12, 2021. (Fund: Tax Assessor Salaries)
27. Approve Bills.
28. Authorize County Auditor to pay and release time sensitive disbursements on January 21, 2021, to be ratified by Commissioners Court on January 26, 2021.
29. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.

  
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KP George, County Judge

January 12, 2021

Notice of meeting/agenda was filed with the County Clerk on Friday, January 8, 2021. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court and under Legal Notices. *As always, the public is invited to watch the live stream on Fort Bend County's website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) select Commissioners Court, then the LIVE Streaming Video. If a member of the public wishes to speak on an agenda item, a Public Participant Form must be received prior to 10:00 a.m. the day of the meeting. Instructions for the form are included on the Commissioners Court webpage.*

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.0745 (Personnel Matters Affecting County Advisory Body) 551.076 (Deliberation of Security Devices) 551.087 (Economic Development) and 551.089 (Deliberation Regarding Security Devices or Security Audits).

**RECEIVED**

\_\_\_\_ TIME 2:04 PM **A.M.**  
**P.M.**

January 8, 2021

*Laura Richard*  
**County Clerk Fort Bend Co. Texas**