



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge KP George  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner Kenneth DeMerchant

From: Kent Edwards,  
Director of Human Resources

Subject: Agenda Item for November 3, 2020 Commissioners Court

Date: October 27, 2020

---

The following information is a summary of the Agenda Items for the October 27, 2020 Commissioners Court

Agenda Item – 6111-0103 – Road & Bridge – This department is requesting to reclassify this vacant position from Parts Supervisor, Grade 8 of the Operator Skilled Trade Policy Group to Facilities Maintenance Supervisor, Grade 10 of the Operator Skilled Trade Policy Group in order to meet the needs of the department.

Agenda Item – 6111-0002 – Road & Bridge – This department is requesting to reclassify this vacant position from Specials Project Coordinator, Grade 12 of the Professional Management Policy Group to Fleet Maintenance Supervisor, Grade 10 of the Operator Skilled Trade Policy Group in order to meet the needs of the department.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd