



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge KP George  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner Kenneth DeMerchant

From: Kent Edwards,  
Director of Human Resources

Subject: Agenda Item for August 11, 2020 Commissioners Court

Date: August 5, 2020

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The following information is a summary of the Agenda Items for the August 11, 2020 Commissioners Court

Agenda Item – 5504-0007 – Constable Pct 4 – This department is requesting this vacant position to be downgraded from Administrative Deputy, Grade 9 of the Law Enforcement Policy Group to Administrative Assistant, Grade 8 of the Administrative Clerical Policy Group, in order to meet the needs of the department.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd