

5. Human Trafficking. BY ACCEPTANCE OF CONTRACT, CONTRACTOR ACKNOWLEDGES THAT FORT BEND COUNTY IS OPPOSED TO HUMAN TRAFFICKING AND THAT NO COUNTY FUNDS WILL BE USED IN SUPPORT OF SERVICES OR ACTIVITIES THAT VIOLATE HUMAN TRAFFICKING LAWS.

Except as provided herein, all terms and conditions of the Agreement, including any addenda or amendments, not modified shall remain in full force and effect. If there is a conflict between this First Amendment and the Agreement, the provisions of this First Amendment shall prevail with regard to the conflict.

IN WITNESS WHEREOF, the parties put their hands to this Amendment on the dates indicated below.

FORT BEND COUNTY


County Judge KP George

KP George, County Judge

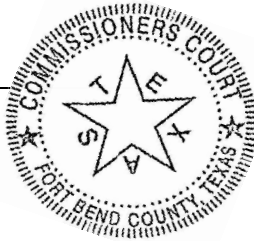
7-7-2020

Date

ATTEST:



Laura Richard, County Clerk



FIRST TRANSIT, INC.



Authorized Agent- Signature

John Mathews

Authorized Agent- Printed Name

Senior Vice President

Title

6/30/20

Date

- | | |
|-----------|--|
| EXHIBIT A | Revised Scope of Work |
| EXHIBIT B | Fort Bend County Public Transportation Service Plans |
| EXHIBIT C | Revised Pricing Sheets |
| EXHIBIT F | Revised Contractor Organization Chart Fleet Listing |
| EXHIBIT G | Revised RFP 18-057 Transfer of Fleet |
| EXHIBIT H | Revised RFP 18-057 Transfer of Furniture and Equipment |

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$ 31,024,370.00 to accomplish and pay the obligation of Fort Bend County under this contract.



Robert Ed Sturdivant, County Auditor

REVISED EXHIBIT A-AMENDMENT 1
SCOPE OF SERVICES

REVISED EXHIBIT A-AMENDMENT 1
SCOPE OF SERVICES

Section 1. GENERAL SERVICE REQUIREMENTS

- 1.1 Contractor shall, during the term of this Agreement, supply and maintain such buses (in quantity and capacity), property, and personnel as are required to fulfill County's needs for transportation services as described in County's Request for Proposals No. RFP18-057 (hereinafter "RFP" attached as Exhibit L and Contractor's Final Proposal, attached as Exhibit C.
- 1.2 Transportation Service Plans are attached as Exhibit B. The Transportation Service Plans may change from time to time at the direction of the Fort Bend County Public Transportation Director (hereinafter "PT Director"). Any changes must be approved in writing by the PT Director or his/her designee.
- 1.3 County and Contractor will consult concerning the transportation requirements of County if such requirements fall below ninety percent (90%) of the annual estimated service hours authorized to Contractor at Agreement execution or exceed the annual estimated service hours authorized to Contract at Agreement execution by more than ten percent. In the event of increases or decreases in the number of service hours, routes, or schedules, the number of buses and the number of spare buses may be adjusted accordingly. Any changes must be approved in writing by the PT Director.
- 1.4 County may increase or decrease services to be provided by Contractor under this Agreement. However, where such increases or decreases materially impact the service levels or equipment levels required of Contractor under the assumed routes, schedules, and vehicle requirements contained in this Agreement, County and Contractor shall negotiate an equitable adjustment to cover increases or decreases in cost structure associated with such changes by the County. Any changes must be approved in writing by the County Commissioners Court.
- 1.5 Notwithstanding the foregoing, Contractor expressly acknowledges that the provision of services described hereunder is contingent upon receipt by County of federal, state, and local funds. County shall not be liable for failing to authorize services because of the loss of federal, state, or local funds by County.
- 1.6 County in cooperation with Contractor wishes to explore the utilization of sedans for a portion of transportation services. At a mutually agreed upon time, Contractor and County will analyze how sedans may improve service quality for passengers, positively affect driver turnover rates and potentially reduce costs. Should use of sedans/minivans be determined to meet the objectives, Contractor agrees to develop and negotiate rate amounts with County. Any changes, including changes to the rate, must be approved in writing by the County Commissioners Court.

- 1.7 Review and final edit of data for each route must be completed with two (2) working days of each route's completion. Copies of driver's manifests and other documentation will be required as necessary.
- 1.8 Fort Bend County reserves the right to award transportation services to additional contractors or provide all or a portion of services itself.

Section 2. RATES

- 2.1 Rates as expressed in Exhibit C include payment for the following:
 - 2.1.1 Contractor's facility lease costs, including utilities, building maintenance, and janitorial services, on Eldridge Road in Sugar Land, Texas are included in rates shown on Exhibit C for years one and two only and shall remain in the rates until the Contractor moves to County's planned new facility.
 - 2.1.2 The wage rate for drivers at the time of Agreement execution will start at \$14.50 per hour and shall not fall below \$14.50 per hour for the remainder of this agreement.
 - 2.1.3 Rates on Exhibit C include moving expenses. Rates in Exhibit C are based on an estimate of contractors moving expenses. The County and the Contractor agree to meet and discuss unanticipated moving expenses necessitated by the move the County facility in year 3.
 - 2.1.4 Rates provided include \$0.05/hour for taxi/same day provider based back up services.
- 2.2 No additional costs will be considered unless approved in writing by the County Commissioners Court.

Section 3. REQUESTS FOR RATE INCREASE

- 3.1 Procedure
 - 3.1.1 No application for a price increase may be submitted by Contractor within the first two (2) years of the contract period.
 - 3.1.2 Year One (1) shall begin on the day of execution and end on September 30, 2019. Each subsequent year shall begin on October 1st and end on September 30th. Year Five (5) shall end on September 30, 2023.
 - 3.1.3 During years Three (3) through Five (5), Contractor may apply for a rate increase, no more than once annually.
 - 3.1.4 The request must be made during the first thirty (30) days of the new Contract year.
 - 3.1.5 Price increases shall be calculated as follows: a price increase shall be less than or equal to a percentage equal to the applicable annual percentage increase in the Consumer Price Index (CPI) – South Region. This price increase will be the percent change in the CPI-South Region for all Urban Consumers, which can be found at https://www.bls.gov/regions/southeast/news-release/consumerpriceindex_south.htm.

Section 4. INCREASE CAP

- 4.1 The total cumulative amount of increases, over the period of five (5) years shall not exceed twenty-five (25%) of the Year One contracted rate (hereinafter the "Increase Cap"). This cap shall remain in effect throughout the dates of performance for this Agreement including any subsequent extension periods past Year Five (5).
- 4.2 Application for a price increase does not guarantee approval.
- 4.3 County reserves the right to have the Contractor provide all services and/or to provide any services directly or via other contractors.
- 4.4 The county may initiate price changes based on service driven volume adjustments. County agrees to negotiate with Contractor the equitable adjustments to cover increases or decreases to service rates should service volume exceed $\pm 10\%$ of the service hours in Attachment A Scope of Work. Rate adjustments due to service volume changes shall be mutually agreed upon by both County and Contractor. Any rate changes initiated by County, whether increasing or decreasing, shall not be counted towards the Increase Cap.

Section 5. FACILITY LEASE (Prior to move-in to new County Transit Facility)

- 5.1 County intends to transition to a new Transit Administration and Operations Facility (hereinafter "County Facility") located on Bamore Road in Rosenberg, Texas during the Agreement term. Until that time, Contractor shall lease facilities on Eldridge Road in Sugar Land, Texas or such other facility as may be agreed to by County and Contractor until the new facility is ready for move-in.
- 5.2 Upon move in, County intends to provide all utilities, building maintenance, janitorial services, computers, and furnishings as reflected in the rates shown on Exhibit C for Years 3, 4, and 5.
- 5.3 When the County transitions into the new facility, rates reflected in Exhibit C for Year 2-After Facility Move-In shall be applicable and effective the first billing period following the move into the new County facility, and Contractor agrees to negotiate other expenses as may be needed related to the facility transition.
- 5.4 Any changes must be approved in writing by the County Commissioners Court.
- 5.5 Moving Expenses
 - 5.5.1 Fort Bend County shall move County Equipment and Furnishings to the new facility at County's sole expense. Reference Exhibit H
 - 5.5.2 Contractor shall move Contractor Equipment and Furnishings to the new facility at Contractor's sole expense.
 - 5.5.3 Contractor shall move both County and Contractor owned vehicles to the new facility at County expense.

Section 6. TRANSIT EQUIPMENT

- 6.1 Contractor shall provide, in both County and Contractor owned vehicles, and at no cost to County, an operable data management system inclusive of mobile data terminals (MDT), bus mounting stands for MDTs, the necessary equipment to transmit data, and provider costs for MDT data transmission/connections/operation costs.
- 6.2 Contractor shall provide, in both County and Contractor owned vehicles, Operable driver safety, and vehicle tracking system (Drivecam/GeoTab), the necessary equipment to transmit data, and costs for data transmission/connections/operations costs.
- 6.3 Contractor shall complete implementation, management procedures, installation, testing, and “go-live” of the data management system within 90 days of contract execution. Contractor shall utilize County’s existing system, if applicable, and equipment during this implementation period and, at its close, return all County equipment to County.
- 6.4 Contractor services provided shall include provision of and repairs to equipment (MDT tablets/PC’s/Drive Cam/GeoTab) for operation inclusive of Wi-Fi or other equipment necessary for cellular or other transmission of data, provider for data transmissions, Wi-Fi communication and any/all installation services as applicable (MDT mounting stands, Wi-Fi hotspot, etc.).
- 6.5 Contractor agrees that Wi-Fi access in buses may be accessed by other County data or security systems (AVL, Security Cameras, Route Identification, Etc.).
 - 6.5.1 **Contractor** shall provide Wi-Fi access in County facilities.
 - 6.5.2 At the end of the Five (5) Year period, or such other time as may be agreed upon in writing, Contractor agrees to transfer all MDT and Wi-Fi equipment to County at no cost to County.

Section 7. PERFORMANCE AND OPERATIONS STANDARDS

- 7.1 Performance standards are identified in the attached Exhibit D and Operations Standards are identified in the attached Exhibit I, Fort Bend County Operations. Contractor will comply with County’s performance-based incentives and minimum operating goals. The performance will be reviewed for compliance with the performance standards on a quarterly basis. Any adjustments in fees resulting from this review shall be applied and included in the first invoice following the completion of the quarter.

Section 8. VEHICLE FUEL AND FLUIDS

- 8.1 County will provide fuel at County owned fueling facilities to be used in the service of this Agreement at no cost to Contractor.
- 8.2 Contractor may elect to provide additional fuel tanks at either County owned facilities or Contractor owned facilities; Contractor will compensate County for fuel deliveries to these other sites either at the County’s current contracted rate for fuel deliveries or at a rate of \$0.02/gallon for handling, whichever is less.

- 8.3 Should fuel be used for services performed that are not eligible for tax exemption, whether in Contractor or County owned vehicles used for transportation services requested by County, Contractor shall replace such fuel at its own expense.
- 8.3.1 Contractor shall document all time and miles performed and the fuel gallons consumed on “Charter, Training, and other Non-Exempt Vehicle Usage Report” (hereinafter the “Use Report”), attached as Exhibit E and incorporated by reference. Failure by Contractor to complete and return Use Report and related refueling receipts upon return may result in Contractor being prohibited from seeking any adjustment.
- 8.3.2 Upon the return of the vehicle from performing services not eligible for tax exemption, the Contractor shall return the vehicle with a full tank of fuel, regardless of fuel level upon departure. Contractor must replace fuel with mid-grade purchased on the open market and provide a copy of the fuel receipt showing the date, fuel type, gallons pumped, price per gallon, fuel tax, and total and attach to the Use Report.
- 8.3.3 For purposes of a trip to perform services not eligible for tax exemption, Contractor is prohibited from refueling at a County refueling station.
- 8.3.4 Failure by Contractor to return vehicles with a full tank of fuel may result in the Contractor being prohibited from seeking any adjustment.
- 8.3.5 County shall have the right to withhold pending payment remedy between County and Contractor.
- 8.3.6 Should County incur any fuel tax penalties as a result of Contractor’s failure to comply, Contractor will be held responsible for the penalty.
- 8.4 For both County and Contractor owned vehicles, Contractor shall provide the fuel needed after hours, out of service area, and/or during emergency evacuations, where or when Fort Bend County fueling facilities are not open or operating.
- 8.5 For emergency evacuations, fuel expenses will be reimbursed provided appropriate receipts, or other such documents as may be required are provided.
- 8.6 County may provide oil and or other fluids (DEF, transmission, etc.) after the transition to the new County’s new Administration and Operations Facility. Within 90 days of transition to the new facility, County and Contractor agree to negotiate the provision of these fluids in an approach similar to that provided for fuel, to negotiate rate adjustments accordingly and to amend any changes into this agreement. County may elect to continue having the Contractor provide fluids at County’s discretion.

Section 9. EMERGENCY OPERATIONS

- 9.1 County may order Contractor to suspend, delay, adjust or interrupt all or any part of the transportation services for the period that the County determines appropriate before, during, or after an emergency event.

- 9.2 Contractor shall assist County during emergency events by providing vehicles, supervisors, and drivers to perform evacuation services.
- 9.3 Contractor will not be required to provide more vehicles or drivers than are currently contracted for at the time of the emergency.
- 9.4 Contractor is encouraged to offer additional vehicles and drivers during an emergency event.
- 9.5 Charges for services during an emergency event shall be in accordance with the fees set forth in Exhibit C. Additional charges related to supervisors, dispatchers, and driver overtime compensation, lodging, and meals may be allowed when applicable.

Section 10. TRANSIT RECORDS AND REPORTS

- 10.1 Contractor shall provide within five (5) business days of any request, those reports and records that may be reasonably requested by County pertaining to operational data, passengers, routes, stops, mileage audits, fares, and other information having to do with daily operations.
- 10.2 In reviewing Contractor's records, County shall protect the confidentiality of the Contractor's proprietary or confidential information included in the data provided. Contractor expressly acknowledges that County is subject to the Texas Public Information Act, TEX. GOVT CODE ANN. §§ 552.001 et seq., as amended, and notwithstanding any provision in the Agreement to the contrary, County will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided to County by Contractor shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed.
- 10.3 Contractor shall maintain such records and submit such reports, as are deemed necessary by the County and as negotiated between Contractor and County from time to time. All reports required by County shall be submitted on forms mutually agreed upon by both parties.
- 10.4 Contractor shall immediately notify County, or its designated representative, and confirm in writing, the occurrence of all accidents or incidents that involve passengers, personnel or damage to property or equipment related to this Agreement. Written notification shall be provided no later than forty-eight (48) hours after the event and shall contain a complete statement of all relevant facts, photographs, video/audio, witness statements and a copy of the police report when available.

- 10.5 If County reviews Contractor's reports, the personnel reports and information contained therein shall be limited to that information permitted to be transmitted to County by federal and state privacy laws.
- 10.6 Contractor shall prepare and submit to County the required National Transit Database data regarding Contractor's operations for Fort Bend County under this agreement within sixty (60) calendar days after the end of County's fiscal year and not later than November 29 of each calendar year until completion of this Agreement. The National Transit Database data provided shall comply with the latest FTA guidelines, including the required financial, safety, service supplied/consumed, fleet composition, and similar forms.
- 10.7 Contractor shall submit monthly, quarterly, and yearly National Transit Database report data within thirty (30) calendar days after the close of each period for County to determine data is being collected and reported correctly.
- 10.8 As applicable, Contractor shall prepare and submit the federally required Title VI Report and Plan in accordance with federal requirements and no later than the federally required due date. Contractor shall provide the County a copy of the submission within forty-eight (48) hours of its filing.
- 10.9 Contractor shall prepare and submit the federally required Annual Drug and Alcohol Testing Report in accordance with federal requirements and due date. Contractor shall provide County a copy of the report within forty-eight (48) hours of its filing.
- 10.10 Upon request of County or requirement of funding agencies, Contractor shall prepare and submit such other reports as may be required over the course of the contract. Contractor shall provide County copies of any filings within forty-eight (48) hours of filing as applicable.

Section 11. RESERVATIONS / SCHEDULING / DISPATCH

- 11.1 Unless otherwise agreed to in writing, the Contractor shall perform dispatching activities. Dispatching activities shall be performed by qualified personnel with an emphasis on safety and on-time performance
- 11.2 Contractor shall perform driver and vehicle assignments. The County reserves the right to assign vehicles and/or to approve driver assignments at its discretion. Contractor shall ensure that vehicle assignment are based on safety, ADA and passenger load requirements, and passenger comfort. The County owned fleet shall be selected as priority assignment whenever possible unless otherwise agreed to.
- 11.3 Unless otherwise agreed to in writing, for fixed route services, County shall be responsible for determining routes and schedules upon consultation with the contractor. Contractor shall adhere to schedules produced by County unless unplanned incidents (mechanical

breakdowns, accidents, traffic delays, emergency closings, re-routing due to emergency, traffic or weather conditions) prevent completion of schedule as published.

- 11.4 Unless otherwise agreed to in writing, for demand response services, County shall be responsible for taking reservations and producing daily schedules. Contractor shall adhere to schedules produced unless unplanned incidents (mechanical breakdowns, accidents, traffic delays, emergency closing, re-routing due to emergency, traffic or weather conditions) prevent completion of schedules as provided by County.
- 11.5 Combined routes/schedules due to excessive absenteeism or prolonged position vacancies for dispatching or driving staff shall be avoided and addressed by Contractor.
- 11.6 Contractor agrees to take all steps possible to notify the public of any schedule disruption for all service modes.
- 11.7 Should contractor identify a need to develop alternative run cut(s) for any mode of service, County agrees to work with Contractor to produce a schedule(s) fitting contractor staffing hours/days.
- 11.8 Contractor may utilize taxi or other same-day transportation providers to assist with meeting on-time performance and customer service goals at contractor's expense under the following conditions:
 - 11.8.1 Contractor agrees to utilize providers who meet or exceed FTA requirements for the performance of public transportation services.
 - 11.8.2 Contractor agrees to utilize providers who meet or exceed County requirements for the provision of service, including but not limited to vehicle and driver standards.
 - 11.8.3 Contractor agrees that no-charges for same-day providers will be assessed to passengers.
 - 11.8.4 Contractor agrees that the intent for the use of same-day providers is to ensure customer service and on-time performance objectives are met and that no same-day provider will be utilized to perform routes that cannot be performed due to staff shortages without the express written consent of County.
 - 11.8.5 Contractor and County may agree to automatically schedule selected trips to a same-day provider in cases where a route would need to travel to the outer limits of the County for extremely small passenger loads and trip lengths less than 15 miles.
 - 11.8.6 Contractor agrees to limit trips assigned to same-day providers as follows:
 - 11.8.6.1 Those trips necessary to carry passengers already onboard a route to their final destination when the route is disrupted due to an accident, mechanical breakdown or emergency incident preventing the continuation of the route.
 - 11.8.6.2 Those trips necessary to bring a disrupted route back on-schedule while an alternate bus/driver is being routed to take over the disrupted route.
 - 11.8.6.3 Those Guaranteed Ride Home (GRH) trips where the cost of providing the trip is less than the fee for GRH trips provided in Exhibit C.

Section 12. USE OF SOFTWARE

- 12.1 County will ensure that the Contractor shall be named as an authorized user under its routing software. Contractor use of County licensed software is subject to the terms and conditions of the applicable software licensing agreement between the County and the software provider. **CONTRACTOR SPECIFICALLY AGREES TO SAVE HARMLESS COUNTY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES RESULTING FROM THE VIOLATION OF THE TERMS AND CONDITIONS OF ANY APPLICABLE SOFTWARE LICENSING AGREEMENT BY CONTRACTOR, ITS' AGENTS, EMPLOYEES, OFFICERS, OR VOLUNTEERS.**
- 12.2 County reserves the right to perform dispatching services in-house with a corresponding rate to be negotiated should this occur.

Section 13. SAFETY PROGRAM

- 13.1 Contractor shall be responsible for implementing, maintaining, and previewing a comprehensive transportation safety program annually. At a minimum, safety program shall include an employee training and incentive program designed to enhance overall safety and security for employees, passengers, and equipment in accordance with County Request for Proposals (RFP) 18-057, Exhibit I – Fort Bend County Operations Standards, and Exhibit J – Fort Bend County Passenger Guidelines.

Section 14. MANAGEMENT – PERSONNEL / FLEET

- 14.1 Exhibit F – Contractor Organizational Chart/Fleet Listing – Contractor shall provide services as detailed in the Scope of Services. Contractor's organizational chart and fleet listing detailing Contractor's key personnel and equipment approach to address the requirements detailed in Fort Bend County Request for Proposal 18-057 shall include the names of Key Personnel (Site Manager, Site Manager Supervisor, Road, and Safety Supervisors, Maintenance Supervisors, and Administrative Managers) as applicable. Organization Chart shall include the number of positions to be provided for other key operational staff (dispatchers, road supervisors, service employees, etc.) as applicable. Contract Fleet listing shall include the age, data, mileage, vehicle number, license plate number and condition of vehicles to be utilized in providing services to County.
- 14.2 Contractor shall notify County in writing of any changes to Key Personnel through the course of the contract. County shall approve any key personnel changes.
- 14.3 Contractor agrees that key management and operational staff are dedicated to County services and will not be shared or allocated to other contracts.

- 14.4 County and Contractor acknowledge that staffing and fleet requirements will fluctuate over the course of the contract. Contractor shall provide the staffing and fleet levels identified in Exhibit F and County shall approve any proposed changes during the course of this agreement.
- 14.5 Contractor shall employ management personnel who shall be responsible for the efficient operation of the transportation services furnished hereunder and who shall be Contractor's liaison to County.
- 14.6 Contractor will designate the site manager, maintenance manager, and a crisis management contact person (for emergency contact with County). Contractor shall inform County of the names(s), qualifications, contact telephone number(s), and address(es) of such management personnel prior to execution of this Agreement. Prior to substituting other personnel for any of the individuals so identified, Contractor shall notify County and submit justification and qualifications in sufficient detail to permit evaluation of the proposed individual and/or Impact on the services. Contractor shall make no such substitutions without first securing County approval.
- 14.7 County shall employ management personnel who shall be responsible for the coordination of the transportation requirements of County to be furnished under this Agreement and who shall be County's liaison to Contractor.
- 14.8 County will designate a crisis management contact person for emergency contact with the Contractor. County shall inform Contractor of the names(s), contact telephone number(s), and address(es) of such management personnel.
- 14.9 Contractor is required to provide dispatching services at all times vehicles are in service.
- 14.10 Contractor is required to ensure that telephones are answered at all times vehicles are in service. All calls are to be answered promptly and courteously and before the tenth (10th) ring. Calls should not be placed on hold more than five minutes without prior notification to the caller. Individuals answering calls are to identify themselves by name upon answering calls.
- 14.11 Contractor personnel and contractors shall adhere to all County policies while on County premises, in vehicles used to perform County services and/or while performing County services.
- 14.12 Contractor personnel and contractors shall adhere to County, State and Federal guidelines for tobacco, drugs and alcohol use at all times County services are being performed and/or personnel or contractors are on County premises or in County vehicles.
- 14.13 In addition to the requirements stated herein, services will meet all requirements specified in the RFP, the Fort Bend County Exhibit I – Fort Bend County Operations Standards and Exhibit J – Fort Bend County Passenger Guidelines as applicable.

- 14.14 Contractor shall notify County in writing of any changes to vehicles being used throughout the course of the contract. County shall approve any proposed changes.
- 14.15 Exhibit F – Contractor Organization Chart/Fleet Listing shall include an inventory of the Contractor owned fleet to be provided to County at Contract inception. The inventory shall be updated at least annually and kept on file in Contractor’s County provided office facility. Copies of completed inventories shall be furnished to County within ten (10) days of completion.

Section 15. OPERATIONS PERSONNEL – DRIVERS / MAINTENANCE / SUPPORT

- 15.1 Contractor shall employ a sufficient number of qualified drivers, maintenance, and support personnel to assure County of continuous, reliable, safe, and on-time service.
- 15.2 Excessive absenteeism or prolonged position vacancies for key personnel including management personnel, supervisors, drivers, dispatchers, mechanics, and service workers shall be avoided and addressed by Contractor.
- 15.3 Contractor shall not permit its personnel to smoke inside County facilities or on buses, to drink any intoxicating beverage, or to be under the influence of drugs or alcohol while operating any bus OR while performing any safety-sensitive function.
- 15.4 Contractor shall be responsible for hiring and discharging personnel employed by Contractor to perform its obligations hereunder; provide, however, that County shall have the right to request Contractor to remove from service to the County any employee who, in County’s sole discretion, is deemed unsuitable for the performance of transportation services for County.
- 15.5 Contractor shall provide qualified driver/trainers and qualified drivers, trained and licensed in accordance with applicable laws and the rules and regulations of County. Contractor will, to the extent such requirements do not conflict with state or federal laws, implement such requirements identified in the RFP into its hiring and training programs for drivers servicing County’s operations. Contractor agrees that each driver shall:
 - 15.5.1 Drivers shall satisfy minimum requirements as identified in County’s Request for Proposals 18-057.
 - 15.5.2 Possess a valid license or permit issued by this State authorizing such person to operate a vehicle of the type being operated.
 - 15.5.3 Be certified by a duly licensed medical practitioner as medical qualified and free of medical or physical conditions, which, absent reasonable accommodation, would limit the safe operation of a bus. The physical examination shall be conducted prior to employment and periodically hereafter as permitted by law.
 - 15.5.4 Possess a satisfactory driving record and criminal history record, after reviewing of such records prior to employment and periodically thereafter to the extent permitted or available by law.

- 15.5.5 Prior to employment and from time-to-time thereafter, to the extent permitted by law, undergo such tests as may reveal, within a reasonable degree of medical or scientific certainty, the presence or absence of drugs or controlled substances in the body and such tests as may clinically reveal alcoholism or alcohol abuse. Negative findings for such tests shall be a condition of employment.
- 15.5.6 Meet any other criteria required by law or by County's policies, rules or regulations.

Section 16. TRAINING REQUIREMENTS

- 16.1 Contractor shall provide thorough instruction to drivers in compliance with state and federal safety and operations guidelines and regulations. Training will meet all requirements specified in the RFP and Exhibit I – Fort Bend County Operations Standards. County shall have the right to review course content.
- 16.2 County staff may attend driver training and/or safety meetings to familiarize drivers with staff members, or to provide information regarding safety, operations, and service expectations.
- 16.3 County may not distribute materials to drivers without Contractor's prior approval.
- 16.4 Contractor will ensure that all personnel performing County services shall receive periodic training related to their specific job duties to ensure a qualified workforce.

Section 17. VEHICLES

- 17.1 Contractor shall provide a minimum of ten (10) new or used buses as fleet reserves at contract start with size and condition subject to County approval. Vehicles provided must meet County vehicle standards.
- 17.2 Contractor shall at all times maintain a Contractor/County owned spare fleet ratio of a minimum of twenty (20) percent of the average daily-required fleet inclusive of county and contractor-owned vehicles.
- 17.3 Contractor shall not display any commercial, public safety, political or other types of advertisements in or on any vehicle used in the performance of this Agreement.
- 17.4 Contractor shall be responsible for expenses, taxes, charges, assessments, license fees, inspection fees and other costs related to contractor vehicles and facilities. Contractor shall also be responsible for registration and safety inspection fees for County vehicles and all traffic and toll violations related to the transportation services.
- 17.5 Exhibit G – Fort Bend County Fleet Inventory to this agreement represents the County owned vehicles to be conveyed to Contractor at contract inception. The inventory shall be updated at least annually and kept on file in the County Public Transportation Department offices. Copies of completed inventories shall be furnished to the Contractor upon request.

- 17.6 All buses supplied by Contractor for performance of this Agreement shall meet or exceed the standards established by the applicable laws and regulations governing such vehicles, including but not limited to FTA, FMVSS, USDOT, TXDOT, TXDPS, and Exhibit I – Fort Bend County Operations Standards.
- 17.7 Contractor shall maintain the buses (County and Contractor owned) used to provide transportation services under this Agreement in good operating condition and in accordance with law, accepted industry safety and maintenance standards, vehicle manufacturers recommendations, and Exhibit I – Fort Bend County Operations Standards.
- 17.8 Contractor will follow the vehicle preventative maintenance schedule detailed in Exhibit I – Fort Bend County Operations Standards. Any OEM preventative maintenance standard not addressed in the Fort Bend County Operations Standards shall be performed as scheduled by the OEM standard for the vehicle. Contractor shall complete all vehicle repairs in a professional and workmanlike manner.
- 17.9 County will consult with the Contractor from time to time regarding updates, changes, or additions to Exhibit I – Fort Bend County Operations Standards. However, for County-owned vehicles, County will be the final determining authority regarding any modification of the vehicle maintenance standards and preventative maintenance schedules.
- 17.10 County shall have the authority to immediately remove a vehicle from service if a vehicle has not received its scheduled preventative maintenance and/or repairs necessary to meet accepted industry safety and maintenance standards.
- 17.11 All accident or incident body damage shall be repaired within a reasonable time.
- 17.12 Any body damage to a County-owned vehicle estimated to exceed five thousand dollars and no/100 (\$5,000) will require inspection and approval by County before repairs are started. In the case of County-owned vehicles that have been severely damaged, the Contractor will consult with County before determining whether to “total” the vehicle or have it repaired. County understands that this determination must be made within liability insurance provisions and industry standards. Fees for replacement vehicles shall not exceed the County-owned vehicle-rate set forth in the attached Exhibit C.
- 17.13 County may elect to provide funding to refurbish County owned vehicles that have reached or exceeded their useful life. County and Contractor shall agree in writing to the refurbishment elements, the timeline for completion and vehicle(s) to be refurbished and shall amend any funding adjustments into the contract as applicable.
- 17.14 If County or any government agency shall at some time in the future specify or request that Contractor retrofit its own or County owned vehicles providing transportation services under this Agreement with specialized equipment, the parties shall negotiate in good faith, to mutual agreement, on alternative pricing and availability of vehicles to service County under this Agreement.

- 17.15 If County or any governmental agency imposes additional equipment requirements, other than those set forth specifically in this Agreement, on Contractor's vehicles during the term of this Agreement, Contractor and County shall negotiate in good faith concerning price or repayment of expenses applicable to such equipment installation.
- 17.16 Contractor agrees that all vehicles shall be equipped with at least two forms of non-redundant communication with drivers (approved two-way radio communication, cell phones, MDT, etc.) at the Contractor's expense. Communication devices will be maintained in working order.
- 17.17 County may utilize County-owned vehicles for other purposes when not utilized for the transportation services described herein. For service that is not related to the Agreement, the County will be responsible for damages and liability that result from County's use of the vehicles.
- 17.18 Title to County-furnished vehicles and equipment shall remain with County. Contractor shall use County-furnished vehicles and equipment only in connection with this Agreement. Vehicle and equipment inventories shall be maintained by the parties throughout the course of the contract. Said inventories shall be reconciled at least annually.

Section 18. EQUIPMENT AND FURNISHINGS

- 18.1 Contractor shall, at its sole cost and expense, maintain any County equipment and furniture used by Contractor, in good and clean condition and repair in accordance with the manufacturer's preventative maintenance guidelines throughout the term of this Agreement.
- 18.2 Contractor shall be responsible for the cost of preventative maintenance repairs as applicable.
- 18.3 Contractor shall, at its sole cost and expense, repair any damage to County equipment or furnishings caused by Contractor throughout the term of this Agreement.
- 18.4 Contractor shall notify County of needed repairs or replacements prior to commencing repairs/replacement. If Contractor fails to repair such damage within thirty (30) days *due to circumstances within its control* and after written demand from County, the County shall have the right to do so at Contractor's expense.
- 18.5 Contractor covenants and agrees that County equipment and furnishings shall be used and maintained in conformity with all applicable laws, codes, administrative regulations, and such covenants and restrictions as are imposed upon County equipment including without limitation, all health, safety, sanitary and other codes. Contractor shall ensure that its employees are aware of all health, safety, sanitary, and other requirements and regulations applicable to the services under this Agreement.

- 18.6 Contractor agrees that County furnishings and equipment shall only be used to carry out County services.
- 18.7 Contractor agrees at its own expense to perform routine maintenance and/or repair of furnishings and equipment provided by County.
- 18.8 Contractor hereby acknowledges and agrees that the use granted hereunder does not confer upon the Contractor any right, title, or interest in County equipment or furnishings, as Contractors or otherwise, and Contractor hereby expressly disclaims any such right, title, or interest in any County furnishing or equipment.
- 18.9 County and Contractor agree that any County equipment or furnishings provided for Contractor use shall be provided "as is" at the time of Contractor use. County and Contractor will document the current physical condition of the County equipment and furnishings at the time of initial transfer to Contractor's use and note such condition in the inventory file.
- 18.10 Exhibit H - Fort Bend County Furnishing/Equipment Inventory to this agreement represents the equipment and furnishings conveyed to Contractor at contract inception. The inventory shall be updated at least annually and kept on file in the Fort Bend County Public Transportation Department offices. Copies of completed inventories shall be furnished to the Contractor upon request.
- 18.11 Contractor shall not be responsible for repairing any condition existing and documented at the time of initial Contractor use or, if undocumented, may be shown to have resulted from pre-existing conditions not associated with Contractor's use.
- 18.12 Contractor agrees that it shall not add any additions or alterations to County equipment or furnishings without the express written consent of County. Costs associated with any additions or alterations shall be negotiated at the time the request is made and amended into the agreement.
- 18.13 County and Contractor have negotiated equipment and furnishings use arrangement in which County is currently providing Contractor use of equipment and furnishings at a County Facility located at 1809 Eldridge Road, Sugar Land, Texas 77478, and on Contractor and County owned buses. In addition, the Contractor is providing a maintenance facility such as furnishings and equipment may be used and/or stored. County acknowledges that Contractor-owned equipment and furnishings are also utilized at these locations. Upon presentation of reasonable alternatives and with sufficient advance notice, County and Contractor shall both have the right to renegotiate the current arrangement should suitable alternatives be identified. Both parties will negotiate in good faith and to a mutual agreement, any change in the current arrangement.
- 18.14 All costs for equipment and furnishings at these locations provided for the Contractor's use, together with any penalties, surcharges, or the like pertaining thereto and any

maintenance charges are paid by Contractor if damages are due to routine use, neglect, theft or ill-used.

Section 19. FACILITIES

- 19.1 County shall allow Contractor personnel access to County facilities and fueling facilities to provide transportation services hereunder. Contractor may use such County facilities for the provision of transportation services described hereunder and for no other purpose unless otherwise agreed upon in writing between County and Contractor.
- 19.2 Contractor agrees to adhere to reasonable practice while utilizing County facilities in regards to utility consumption, facility use, and cleanliness. Contractor shall rectify excessive or unreasonable utility or facility use or uncleanliness at Contractor's expense.
- 19.3 County will provide any Contractor personnel granted access to County facilities with an access card and entry key. Contractor assumes responsibility for any access cards or entry keys issued to its personnel. Lost or damaged access card and entry keys must be replaced at the Contractor's expense.
- 19.4 All contractor personnel or contractors granted access to County facilities shall adhere to all County safety and security policies as well as all Federal, State and Local laws.
- 19.5 Contractor assumes liability for all actions of its personnel or contractors while on County premises. Contractor shall not permit any hazardous, unsafe, unhealthy or environmentally unsound conditions or activities over which it has control at a County facility. In the event Contractor becomes aware of any such condition or activity, it shall promptly notify County and immediately take whatever steps are necessary to eliminate, terminate, abate, or rectify the condition.
- 19.6 Contractor will be responsible for the cost of damage or loss or recover costs resulting directly from negligent use of County provided facilities, furnishings, equipment, data systems, washing systems, fluid systems. This shall include the cost of damage or loss resulting from the operations of fuel/fluid pumps and/or operation of vehicle washing facilities operated by Contractor. Cost shall include recover costs and/or the cost of cleaning up spill, repair to damaged fuel or fluid pumps or bus wash systems, the replacement lost fuel system key tags, and the cost of any unauthorized fuel dispensed by keys issued to Contractor or unauthorized use of vehicle washing facilities.
- 19.7 County may discontinue access to County facilities to any or all Contractor personnel at any time with reasonable prior notice. Notwithstanding this clause, it is understood that access to County facilities provided for Contractor's use including offices, parking, and fueling facilities are critical to Contractor's ability to perform the services required under this Agreement.
- 19.8 Contractor shall, at its sole cost and expense, maintain any County facilities, furniture or equipment used by Contractor, in good and clean condition and repair throughout the term

of this Agreement. Contractor shall not be responsible for the cost of repairs or replacement of structural elements, roof, foundation, and HVAC system. Contractor shall, at its sole cost and expense, repair any damage to County facilities caused by Contractor throughout the term of this Agreement. Contractor shall notify County of needed repairs or replacements prior to commencing repairs/replacement. If Contractor fails to repair such damage within thirty (30) days after written demand from County, the County shall have the right to do so at Contractor's expense.

- 19.9 Contractor covenants and agrees that County facilities shall be used and maintained in conformity with all applicable laws, codes, administrative regulations, and such covenants and restrictions as are imposed upon County facilities including without limitation, all health, safety, sanitary and other codes. Contractor shall ensure that its employees are aware of all health, safety, sanitary, and other requirements and regulations applicable to the services under this Agreement.
- 19.10 Contractor hereby acknowledges and agrees that the access granted hereunder does not confer upon Contractor any right, title, or interest in County facilities, as Contractors or otherwise, and Contractor hereby expressly disclaims any such right, title, or interest in any County facilities.
- 19.11 County and Contractor agree that any County facilities provided for Contractor use shall be provided "as is" at the time of Contractor use. County and Contractor will document the current physical condition of the County facility at the time of initial Contractor use and note such condition in the file. Contractor shall not be responsible for repairing any condition existing and documented at the time of initial Contractor use or, if undocumented, may be shown to have resulted from pre-existing conditions not associated with Contractor's use.
- 19.12 Contractor agrees that it shall not add any additions or alterations to County facilities without the express written consent of County. Costs associated with any additions or alterations shall be negotiated at the time the request is made and amended into the agreement.
- 19.13 Prior to the expiration of this Agreement, Contractor shall remove all additions or alterations to County facilities made by Contractor and shall, at Contractor's sole cost and expense, make any repairs to County facilities caused by Contractor during the removal of the alteration and additions. At the expiration of this Agreement, alterations or additions that have not been removed by Contractor shall become the property of County and title to same shall be deemed to be conveyed to County without further action of the parties.
- 19.14 County and Contractor have negotiated a facility arrangement in which County is providing Contractor use of parking, office space, and a maintenance facility at a County facility located at 3737 Bamore Road, Rosenberg, Texas 77471. Upon presentation of reasonable alternatives and with sufficient advance notice, County and Contractor shall both have the right to renegotiate the current facility arrangement should suitable alternative be identified. Both parties will negotiate in good faith and to a mutual agreement, any change in the current facility arrangement.
- 19.15 All costs for utility services at County facilities located on Bamore Road in Rosenberg Texas provided for the Contractor's use, together with any penalties, surcharges or the like pertaining thereto and any maintenance charges for all utilities shall be paid by County.

County will provide routine maintenance, pest control, and cleaning services.

Section 20. CONTINUITY OF SERVICES

- 20.1 Contractor recognizes that the services provided under this Agreement are vital to County and must be continued without disruption and that upon contract expiration a successor may continue the services. Contractor agrees to exercise the diligent and professional efforts and cooperation necessary to effect an orderly and efficient transition to a successor.
- 20.2 Contractor shall allow reasonable communication with employees engaged in the transportation services. If selected employees are agreeable, Contractor will not unreasonably interfere with their release at mutually agreeable dates. Contractor shall work with the successor to set mutually agreeable dates and times to attend training sessions. It is understood that such training and scheduled release dates must allow the Contractor to meet service obligations through the end of the contract.
- 20.3 At the conclusion of the Agreement, Contractor shall work with the incumbent contractor (successor), County staff and/or a third party contractor(s) to provide an efficient and non-disruptive transition of all transportation services including but not limited to administration, personnel, subcontractors, County-owned vehicles, and County owned supplies, furnishings, and equipment. Contractor will perform professionally and courteously throughout the transition period. Contractor will cooperate with mutually agreed transition planning that does not unduly interfere with continuing operations of the transportation services and will provide the services agreed to in this Agreement through the last pull-in on the date of contract conclusion.
- 20.4 Prior to the last day of service, Contractor will make available for inspection any County owned facilities, equipment, property or inventory. County provided equipment, facilities and vehicles will be in good repair, and original operating condition absent reasonable wear and tear.
- 20.5 At least 30 days prior to the end of the Contract conclusion period, County and Contractor agree to perform a detailed inspection of County facilities, equipment and supplies for the purposes of establishing the current condition and general state of repair for the existing County facilities, furnishing, equipment and supplies before the successor assumes maintenance responsibility. The inspection will document the current physical condition of the existing County furnishings and equipment as well as the condition of certain mechanical components. For parts and/or supplies, an interim inventory shall be agreed to

in writing and finalized on the last day of the contract period. The condition report for furnishings and equipment shall include at a minimum the following items:

- 20.5.1 Discrepancies in mechanical integrity and visual appearance and signs of lack of proper maintenance including estimated labor hours and parts costs to return the equipment or furnishings to a state of good repair, less normal wear and tear.
 - 20.5.2 Photographs of each item inspected, the inventory tag number, and a listing of all significant discrepancies or damages (including pictures of the interior and exterior surfaces of each as applicable).
 - 20.5.3 Discrepancies in maintenance practices performed as compared to manufacturers' or County recommended practices including any issues related to governmental compliance.
 - 20.5.4 An outline of the recommended steps to be taken to bring each item's maintenance condition up to the expected condition for the item's age and use.
 - 20.5.5 Repair estimates for recommended actions.
 - 20.5.6 Upon completion of the inspection, County and Contractor will review each item to determine the appropriate action required to complete the transition process. Contractor shall repair, at Contractor's expense, all safety items and any equipment not operating due to mechanical failure. County and Contractor agree that non-safety items such as minor scuffs and/or damage, and repairs recommended for aged or reserve equipment or furnishings may be left unrepaired, at the sole discretion of County, but noted in the file at the time of transition.
- 20.6 For the purposes of transitioning the fleet to a new contractor at the end of the Contract term, County and Contractor agree to provide all vehicle maintenance records for the current County fleet and have an independent third party perform a detailed vehicle condition inspection by County at County expense beginning at least 60 days prior to the end of the contract term. An inspection report shall be completed as the result of the inspection to establish the current condition and general state of repair for the existing County fleet. The independent fleet inspection will document the current physical condition of the existing County vehicles as well as the condition of certain mechanical components. A written report shall be produced that shall include at a minimum the following items for each vehicle:
- 20.6.1 Discrepancies in mechanical integrity and visual appearance and signs of lack of proper maintenance including estimated labor hours and parts costs to return vehicles to a state of good repair, less normal wear and tear.
 - 20.6.2 Photographs of each vehicle inspected and of all significant discrepancies including pictures of the interior and exterior surfaces of each vehicle and pictures of significant body damage and physical or mechanical defects.
 - 20.6.3 Discrepancies in maintenance practices performed as compared to manufacturers' or County recommended practices including any issues related to governmental compliance.
 - 20.6.4 An outline of the recommended steps to be taken to bring each vehicle's maintenance condition up to the expected condition for the vehicle's age and use.
 - 20.6.5 Repair estimates per vehicle for recommended actions.

- 20.6.6 Upon completion of the third party inspection, County and Contractor will review each item to determine the appropriate action required to complete the transition process. County may, at County's expenses, elect to have necessary repairs performed by Contractor, County, or other third party contractors.
- 20.6.7 County and Contractor agree that Contractor shall perform at the Contractors' expense, all repairs necessary due to the failure of the contractor to perform scheduled preventative maintenance repairs and/or substantial body or mechanical repairs. County and Contractor agree that County may not require substantial body repair or mechanical repairs recommended for vehicles and allow vehicles to be unrepaired for vehicles scheduled to be replaced within 30 days of contract expiration at the sole discretion of the County. County and Contractor agree that non-safety items such as minor body scuffs, minor body damage, and repairs recommended for aged or reserve vehicles may be left unrepaired, at the sole discretion of County, but noted in the vehicle file at the time of transition. County will not later require such deferred repair(s) to be corrected at Contractor's expense.
- 20.7 Prior to the expiration of this Agreement, Contractor shall remove all additions or alterations to County facilities, vehicles, equipment or furnishings made by Contractor and shall, at Contractor's sole cost and expense, make any repairs caused by Contractor during the removal of the alteration and additions.
- 20.8 At the expiration of this Agreement, alterations or additions that have not been removed by Contractor shall become the property of County and title to same shall be deemed to be conveyed to County without further action of the parties.

Section 21. AMBASSADOR SERVICE

- 21.1 Contractor will provide Ambassadors including one On-Site Manager during normal operating hours for County as defined in Exhibit K. The number of Ambassadors needed and shift times will be determined by County. Contractor will hire and schedule employees to accommodate service levels as determined County. Ambassador Services will be provided by Contractor at the rates stated in this Agreement but will terminate as of July 2, 2019 or until County enters into an Agreement for Ambassador Services pursuant to RFP 19-047, whichever shall occur first.

**REVISED EXHIBIT B - AMENDMENT 1
FORT BEND COUNTY PUBLIC TRANSPORTATION
SERVICE PLANS**

**FORT BEND COUNTY PUBLIC TRANSPORTATION
SERVICE PLAN**

SERVICE PLAN NAME:	DEMAND RESPONSE		
START DATE:	Upon Execution of Contract	END DATE:	Automatically renews annually unless otherwise notified in writing
SERVICE DAYS:	Monday through Friday, excluding County holidays		
HOURS OF OPERATION:	Schedules determined on a daily basis.		
NUMBER OF VEHICLES	Daily avg. 23		
MINIMUM SERVICE HOURS PER DAY PER VEHICLE:	0.0		
MAXIMUM SERVICE HOURS PER DAY PER VEHICLE:	Daily avg. 12		
RATE PER HOUR (COUNTY OWNED VEHICLE):	See Contract Price Exhibit		
RATE PER HOUR (CONTRACTOR OWNED VEHICLE):	See Contract Price Exhibit		
FARE RATE(S):	\$1.00 per person each way; Tickets accepted.		

GENERAL SERVICE DESCRIPTION

General Public Demand Response service averaging 252 service days per year utilizing County-owned fleet and contractor-owned fleet as necessary. Schedules/Manifest are to be produced by the County and furnished to the contractor by 8 pm the day before the service day. AMENDMENT 1 revision notates the Number of vehicles avg. to 23 vehicles

CONTRACTOR RESPONSIBILITIES

Contractor will be responsible for scheduling and assigning drivers and buses according to the run cut for the day, carry out the service and dispatch all vehicles. Contractor is responsible for handling all day of canceled ride calls and "where's my ride" calls, maintaining Trapeze dispatching software in real-time, re-routing as necessary, maintaining On-Time performance goals, accommodating service interruptions (incidents, accidents, traffic congestion, etc.) and updating dispatch software, as applicable. Contractor will be responsible for ensuring that data entered into dispatching software is accurate. Fare collection and accounting to be performed by Contractor.

NOTE: Fort Bend County reserves the right to adjust the service parameters as necessary over the course of the contract. Service parameter adjustments may include, but not be limited to, increases or decreases in the number of service hours, service days, vehicles used, vehicle size utilized etc. Contractor will be notified at least 30 days in advance of any service parameter adjustment.

**FORT BEND COUNTY PUBLIC TRANSPORTATION
SERVICE PLAN**

SERVICE PLAN NAME:	Texas Medical Center Commuter Service		
START DATE:	Upon Execution of Contract	END DATE:	Automatically renews annually unless otherwise notified in writing
SERVICE DAYS:	Monday through Friday, excluding County holidays		
HOURS OF OPERATION:	Reference Service Schedule in RFP Document		
NUMBER OF VEHICLES	Daily Avg. 10		
MINIMUM SERVICE HOURS PER DAY PER VEHICLE:	Approx. 7		
MAXIMUM SERVICE HOURS PER DAY PER VEHICLE:	Approx. 8		
RATE PER HOUR (COUNTY OWNED VEHICLE):	See Contract Price Exhibit		
RATE PER HOUR (CONTRACTOR OWNED VEHICLE):	See Contract Price Exhibit		
FARE RATE(S):	\$3.50 per person each way; Shuttle services are offered free of charge. Tickets accepted.		

GENERAL SERVICE DESCRIPTION

Park and Ride Commuter Service averages 252 service days per year utilizing County owned fleet and contractor-owned fleet as necessary. This service is open to the General Public. Texas Medical Center offers service from Fairgrounds, U of H and AMC Park and Rides as well as shuttle services between the Park and Ride lots. Reference Service Schedule in RFP Document. AMENDEMENT 1 revision notates the addition of the Shuttle service to the service plan, daily number of vehicles and maximum service hours per day per vehicle.

CONTRACTOR RESPONSIBILITIES

Contractor will be responsible for scheduling and assigning drivers and buses according to the run cut for the day, carry out the service, and dispatch all vehicles. Contractor is responsible for handling all canceled ride calls and "where's my ride" calls, maintaining Trapeze dispatching software in real-time, re-routing as necessary, maintaining On-Time performance goals for timed stops, accommodating service interruptions (incidents, accidents, traffic congestion, etc.) and update dispatch software as applicable. Contractor will be responsible for ensuring that data entered into dispatching software is accurate. Fare Collection and Reporting to be performed by Contractor. Contractor to provide Guaranteed Ride Home (GRH) service for registered passengers.

NOTE: Fort Bend County reserves the right to adjust the service parameters as necessary over the course of the contract. Service parameter adjustments may include, but not be limited to, increases or decreases in the number of service hours, service days, vehicles used, vehicle size utilized etc. Contractor will be notified at least 30 days in advance of any service parameter adjustment.

**FORT BEND COUNTY PUBLIC TRANSPORTATION
SERVICE PLAN**

SERVICE PLAN NAME:	Greenway Commuter Service	
START DATE:	Upon Execution of Contract	END DATE: Automatically renews annually unless otherwise notified in writing
SERVICE DAYS:	Monday through Friday, excluding County holidays	
HOURS OF OPERATION:	Reference Service Schedule in RFP Document	
NUMBER OF VEHICLES	Daily Avg. 5	
MINIMUM SERVICE HOURS PER DAY PER VEHICLE:	Approx. 6	
MAXIMUM SERVICE HOURS PER DAY PER VEHICLE:	Approx. 7	
RATE PER HOUR (COUNTY OWNED VEHICLE):	See Contract Price Exhibit	
RATE PER HOUR (CONTRACTOR OWNED VEHICLE):	See Contract Price Exhibit	
FARE RATE(S):	\$2.25 U of H/AMC to Greenway Plaza; \$1.00 U of H/AMC to West Bellfort; \$2.00 West Bellfort to Greenway Plaza. Tickets accepted.	

GENERAL SERVICE DESCRIPTION

Park and Ride Commuter Service averages 252 service days per year utilizing County-owned fleet and contractor-owned fleet as necessary. This service is open to the General Public. Reference Service Schedule in RFP Document. AMENDMENT 1 revision notates changes to Minimum and Maximum service hours per day per vehicle.

CONTRACTOR RESPONSIBILITIES

Contractor will be responsible for scheduling and assigning drivers and buses according to the run cut for the day, carry out the service and dispatch all vehicles. Contractor is responsible for handling all canceled ride calls and "where's my ride" calls, maintaining Trapeze dispatching software in real-time, re-routing as necessary, maintaining On-Time performance goals for timed stops, accommodating service interruptions (incidents, accidents, traffic congestion, etc.) and update dispatch software as applicable. Contractor will be responsible for ensuring that data entered into dispatching software is accurate. Fare Collection and Reporting to be performed by Contractor. Contractor to provide Guaranteed Ride Home (GRH) service for registered passengers.

NOTE: Fort Bend County reserves the right to adjust the service parameters as necessary over the course of the contract. Service parameter adjustments may include, but not be limited to, increases or decreases in the number of service hours, service days, vehicles used, vehicle size utilized etc. Contractor will be notified at least 30 days in advance of any service parameter adjustment.

**FORT BEND COUNTY PUBLIC TRANSPORTATION
SERVICE PLAN**

SERVICE PLAN NAME:	Galleria/Post Oak Commuter Service		
START DATE:	Upon Execution of Contract	END DATE:	Automatically renews annually unless otherwise notified in writing
SERVICE DAYS:	Monday through Friday, excluding County holidays		
HOURS OF OPERATION:	Reference Service Schedule in RFP Document		
NUMBER OF VEHICLES	Daily Avg. 5		
MINIMUM SERVICE HOURS PER DAY PER VEHICLE:	Approx. 7		
MAXIMUM SERVICE HOURS PER DAY PER VEHICLE:	Approx. 7		
RATE PER HOUR (COUNTY OWNED VEHICLE):	See Contract Price Exhibit		
RATE PER HOUR (CONTRACTOR OWNED VEHICLE):	See Contract Price Exhibit		
FARE RATE(S):	\$2.25 U of H/AMC to Uptown/Galleria. Tickets accepted.		

GENERAL SERVICE DESCRIPTION

Park and Ride Commuter Service averages 252 service days per year utilizing County-owned fleet and contractor-owned fleet as necessary. This service is open to the General Public. Reference Service Schedule in RFP Document. AMENDMENT 1 revision notates minimum and maximum service hours per day per vehicle and the utilization of County-owned fleet and contractor owned fleet as necessary.

CONTRACTOR RESPONSIBILITIES

Contractor will be responsible for scheduling and assigning drivers and buses according to the run cut for the day, carry out the service and dispatch all vehicles. Contractor is responsible for handling all canceled ride calls and "where's my ride" calls, maintaining Trapeze dispatching software in real-time, re-routing as necessary, maintaining On-Time performance goals for timed stops, accommodating service interruptions (incidents, accidents, traffic congestion, etc.) and update dispatch software as applicable. Contractor will be responsible for ensuring that data entered into dispatching software is accurate. Fare Collection and Reporting to be performed by Contractor. Contractor to provide Guaranteed Ride Home (GRH) service for registered passengers.

NOTE: Fort Bend County reserves the right to adjust the service parameters as necessary over the course of the contract. Service parameter adjustments may include, but not be limited to, increases or decreases in the number of service hours, service days, vehicles used, vehicle size utilized etc. Contractor will be notified at least 30 days in advance of any service parameter adjustment.

**FORT BEND COUNTY PUBLIC TRANSPORTATION
SERVICE PLAN**

SERVICE PLAN NAME:	Guaranteed Ride Home	
START DATE:	Upon Execution of Contract	END DATE: Automatically renews annually unless otherwise notified in writing
SERVICE DAYS:	Monday through Friday, excluding County holidays	
HOURS OF OPERATION:	Operated during the same hours/days as all commuter service.	
NUMBER OF VEHICLES	As Needed	
MINIMUM SERVICE HOURS PER DAY PER VEHICLE:	0.0	
MAXIMUM SERVICE HOURS PER DAY PER VEHICLE:	As Needed	
RATE PER HOUR (COUNTY OWNED VEHICLE):	See Contract Price Exhibit	
RATE PER HOUR (CONTRACTOR OWNED VEHICLE):	See Contract Price Exhibit	
FARE RATE(S):	Three (3) free rides per passenger per year. User has option of using more trips at their own expense. Rate to user must not exceed County rate.	

GENERAL SERVICE DESCRIPTION

Fort Bend County will receive requests for registration, service and maintain counts of the number of rides provided to the passenger. Contractor will be provided with the updated registration list and will be notified by Fort Bend County when a request for service is received. Contractor is to provide transportation to and/or from Fort Bend County commuter service destinations in Harris County and Fort Bend County Park and Ride lot locations within Fort Bend County. AMENDMENT 1 revision has no changes.

CONTRACTOR RESPONSIBILITIES

Contractor will provide trips to referred registered users of Fort Bend County commuter services within one hour of receiving a request from the passenger. Contractor may receive and perform requests for services directly from passengers. Contractor may utilize any vehicle type to perform services. Contractor must be able to provide/accommodate ADA trips on demand. Contractor may re-route buses/vans in other modes of service to accommodate a Guaranteed Ride Home (GRH) as long as it does not adversely affect performance of the route.

NOTE: Fort Bend County reserves the right to adjust the service parameters as necessary over the course of the contract. Service parameter adjustments may include, but not be limited to, increases or decreases in the number of service hours, service days, vehicles used, vehicle size utilized etc. Contractor will be notified at least 30 days in advance of any service parameter adjustment.

**REVISED EXHIBIT C - AMENDMENT 1
PRICING SHEETS**

REVISED EXHIBIT C - AMENDMENT 1
PRICING SHEETS

Please complete all applicable unshaded cells. Use the Explanations and Assumptions column to detail or note any information you feel pertinent to your bid. You must also include the methodology used to arrive at your rates. Attach additional sheets as necessary. (NOTE: The gray shaded cells contain formulas that will automatically calculate.)		Before Facility Move-In	Before Facility Move-In	After Facility Move-In	In New Facility	In New Facility	In New Facility	4 FIRST TRANSIT SERVICE WORKERS
		Yr One	Yr Two	Yr Three	Yr Four	Yr Five	Explanations and Assumptions	
		10/1/2018 - 9/30/2019	10/1/2019 - 9/30/2020	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023		
		Line	OPERATIONS LABOR					
1	(61) Vehicle Operators (\$14.50 per hour)	\$ 1,845,338.93	\$ 1,887,184.23	\$ 1,887,184.23	\$ 1,931,590.05	\$ 1,977,691.78	\$ 2,026,550.31	Starting wage is \$14.50/hour.
2	(2) Safety and Training	\$ 185,319.95	\$ 197,068.24	\$ 197,068.24	\$ 199,558.60	\$ 201,540.95	\$ 203,043.94	M. Banks, L. Greenwood
	(1) Field Supervision	\$ 65,000.00	\$ 66,625.00	\$ 66,625.00	\$ 68,290.63	\$ 69,997.89	\$ 71,747.84	L. Byrd (Payroll Clerk)
4	(4) Dispatchers	\$ 135,559.10	\$ 137,999.16	\$ 137,999.16	\$ 140,483.14	\$ 143,011.84	\$ 145,586.05	D. Balasuriya, J. Nelson, S. Porter, A. Wilson
5	(1) General Manager	\$ 108,521.88	\$ 110,692.31	\$ 110,692.31	\$ 112,906.16	\$ 115,164.28	\$ 117,467.57	Yvette McNeese
6	(1) Operations Manager	\$ 56,844.79	\$ 57,981.69	\$ 57,981.69	\$ 59,141.32	\$ 60,324.15	\$ 61,530.63	Edward Eugene
7	(1) Scheduler	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Not Part of Total. Year One Estimate: \$70,740.14
8	(4.5) Reservationist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Not Part of Total. Year One Estimate: \$260,212.21
9	Payroll Taxes	\$ 212,885.54	\$ 218,631.51	\$ 218,631.51	\$ 223,930.57	\$ 229,394.22	\$ 234,879.14	
10	Worker's Compensation	\$ 100,352.92	\$ 105,447.51	\$ 105,447.51	\$ 110,386.86	\$ 115,580.19	\$ 120,935.92	
	Subtotal: Operations Labor	\$ 2,709,823.10	\$ 2,781,629.64	\$ 2,781,629.64	\$ 2,846,287.33	\$ 2,912,705.30	\$ 2,981,741.40	
Line	MAINTENANCE LABOR							
11	(5) Mechanics (Techs)	\$ 258,669.81	\$ 263,325.87	\$ 263,325.87	\$ 268,065.74	\$ 272,890.92	\$ 277,802.96	P. Bisson, T. Hass, J. Ross, C. Villabos, W. Youngblood
12	(2) Supervisors/Foreman	\$ 150,138.17	\$ 153,016.36	\$ 153,016.36	\$ 155,949.87	\$ 158,939.76	\$ 161,987.14	Kenneth Kerbaugh, J. Babineaux
13	(4) Maintenance Clerk (Service Workers)	\$ 62,231.77	\$ 63,351.94	\$ 63,351.94	\$ 64,519.53	\$ 65,738.88	\$ 67,011.88	J. Cruz, A. Gonzalez, J. Issac, Vacant
14	Payroll Taxes	\$ 43,733.01	\$ 44,588.05	\$ 44,588.05	\$ 45,467.47	\$ 46,376.60	\$ 47,315.19	Year 2 - After Facility Move-In: (4) Full-Time and (0) Part-Time Parts Clerk
15	Worker's Compensation	\$ 16,352.32	\$ 16,986.76	\$ 16,986.76	\$ 17,645.83	\$ 18,330.49	\$ 19,041.72	
	Subtotal: Maintenance Labor	\$ 531,125.07	\$ 541,268.98	\$ 541,268.98	\$ 551,141.43	\$ 560,966.65	\$ 570,948.65	
Line	MAINTENANCE							
16	Vehicle Parts	\$ 363,541.23	\$ 424,594.84	\$ 424,594.84	\$ 422,773.84	\$ 498,620.63	\$ 595,651.44	
17	Tires	\$ 41,827.64	\$ 41,864.13	\$ 41,864.13	\$ 41,855.59	\$ 41,844.61	\$ 41,831.49	
18	Fluids	\$ 16,731.06	\$ 16,745.65	\$ 16,745.65	\$ 16,742.24	\$ 16,737.84	\$ 16,732.59	
19	Shop Supplies	\$ 3,500.00	\$ 3,587.50	\$ 3,587.50	\$ 3,677.19	\$ 3,769.12	\$ 3,863.35	
20	Tools and Equipment	\$ 24,395.76	\$ 20,526.94	\$ 20,526.94	\$ 14,686.72	\$ 2,609.75	\$ 2,715.38	
21	Fleet License/Inspection	\$ 10,000.00	\$ 10,250.00	\$ 10,250.00	\$ 10,506.25	\$ 10,768.91	\$ 11,038.13	
	Subtotal: Maintenance	\$ 459,995.69	\$ 517,569.06	\$ 517,569.06	\$ 510,241.83	\$ 574,350.86	\$ 671,832.38	
Line	OTHER OVERHEAD							
22	Uniforms	\$ 10,100.00	\$ 10,352.50	\$ 20,346.25	\$ 21,275.16	\$ 21,807.04	\$ 22,352.21	Year 2 - After Facility Move-In: Increase in Uniform Cost \$250/Employee up to 70 Employees, also includes \$3,690 of technicians uniforms, \$400 per maint. Ee per year.
23	Recruiting	\$ 2,160.00	\$ 2,214.00	\$ 2,214.00	\$ 2,269.35	\$ 2,326.08	\$ 2,384.24	
24	Background/Driving Records	\$ 8,160.00	\$ 9,235.25	\$ 9,235.25	\$ 9,287.53	\$ 9,336.64	\$ 9,394.76	
25	Training	\$ 22,750.00	\$ 23,318.75	\$ 23,318.75	\$ 23,901.72	\$ 24,499.26	\$ 25,111.74	
26	Drug Testing	\$ 22,968.00	\$ 25,653.70	\$ 25,653.70	\$ 25,862.19	\$ 26,065.06	\$ 26,270.15	
	Subtotal: Other Overhead	\$ 66,138.00	\$ 70,774.20	\$ 80,767.95	\$ 82,595.94	\$ 84,034.08	\$ 84,850.10	
Line	ADMINISTRATION							
27	(2) General & Administrative Staff	\$ 101,634.10	\$ 103,594.60	\$ 103,594.60	\$ 105,593.00	\$ 107,630.06	\$ 109,706.50	AGM Samantha Hoedlsher; Trip Editor K. Gwynne
28	Payroll Taxes	\$ 8,907.19	\$ 9,078.29	\$ 9,078.29	\$ 9,252.72	\$ 9,430.54	\$ 9,611.81	
29	Worker's Compensation	\$ 2,032.68	\$ 2,113.33	\$ 2,113.33	\$ 2,197.18	\$ 2,284.36	\$ 2,375.00	
30	Other Benefits	\$ 334,266.18	\$ 352,541.29	\$ 352,541.29	\$ 372,316.81	\$ 392,529.99	\$ 411,463.20	Includes health benefits, life insurance, and paid-time off
31	Administrative Materials/Supplies Sumation of items below.	\$ 690,381.50	\$ 647,933.84	\$ 567,095.17	\$ 592,751.55	\$ 566,681.80	\$ 509,860.49	
31a	Non-Revenue Vehicles	\$ 16,356.60	\$ 16,751.68	\$ 16,751.68	\$ 17,170.38	\$ 17,561.33	\$ 18,201.00	
31b	Property Taxes	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 21,012.50	\$ 21,537.81	\$ 22,076.26	Personal property tax for revenue and non-revenue vehicles
31c	Tolls	\$ 2,400.00	\$ 2,460.00	\$ 2,460.00	\$ 2,521.50	\$ 2,584.54	\$ 2,649.15	First Transit Vehicles: Demand response use of tollways
31d	Office Equipment & Supplies	\$ 18,864.00	\$ 19,225.85	\$ 19,225.85	\$ 19,596.75	\$ 20,314.46	\$ 20,704.14	
31e	Maintenance Facility Rent, All Utilities, & Maintenance	\$ 79,680.00	\$ 81,672.00	\$ -	\$ -	\$ -	\$ -	To remove the Facility expenses After Facility Move In (Years 2- 5) First Transit assumes all utilities, building maintenance and janitorial services will be provided by Fort Bend at no cost to First Transit.
31f	Telephone	\$ 39,000.00	\$ 39,975.00	\$ 39,975.00	\$ 40,974.38	\$ 41,998.73	\$ 43,048.70	Cellular costs for Sprint-Nextel two way radio
31g	Outside Services	\$ 8,748.00	\$ 8,966.70	\$ 8,966.70	\$ 9,190.87	\$ 9,420.64	\$ 9,656.16	Payroll services and environmental support for maintenance functions
31h	Corporate Overhead	\$ 197,757.13	\$ 205,704.28	\$ 205,704.28	\$ 211,431.99	\$ 218,935.55	\$ 227,935.88	
31i	Profit	\$ 249,764.92	\$ 193,551.18	\$ 193,551.18	\$ 209,376.83	\$ 171,469.44	\$ 101,312.39	Assumption this needs to be updated accordingly.
31j	Drivacam	\$ 31,584.00	\$ 32,373.60	\$ 32,373.60	\$ 33,182.94	\$ 34,012.51	\$ 34,862.83	Basic Package
31k	GeoTab	\$ 9,408.00	\$ 9,643.20	\$ 9,643.20	\$ 9,884.28	\$ 10,131.39	\$ 10,384.67	Basic Package
	Moving Expenses			\$ 833.33	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	To reduce the moving expenses in years 3-5 First Transit assumes the following: Office furnishings for the First Transit employees will be provided by Fort Bend including all Manager, Maint, Dispatch, reservations and scheduling staff at no cost to First Transit. All computers provided to Managers, Dispatchers, schedulers, maintenance and safety will be provided by Fort Bend County at no cost to First Transit. First transit will only need to move current personal effects, file cabinets and files to the new facility.
31l	Taxi Back-Up (\$.05/hour)	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$.05/hour drives \$5158/year to be used for taxi back-up services.
31n	Misc. Other	\$ 11,660.00	\$ 11,951.50	\$ 11,951.50	\$ 12,250.29	\$ 12,556.54	\$ 12,870.46	Admin purchases sales tax, Admin equipment purchases, Administrative training (ASE test training), Printing of training materials
	Subtotal: Administrative Costs	\$ 1,137,221.65	\$ 1,115,261.36	\$ 1,034,422.69	\$ 1,082,111.26	\$ 1,078,556.75	\$ 1,043,017.00	
Line	INSURANCE							
32	Auto Insurance (Revenue Fleet Only)	\$ 172,433.92	\$ 176,035.58	\$ 176,035.58	\$ 179,519.79	\$ 183,062.26	\$ 186,665.13	
33	General Liability	\$ 9,075.47	\$ 9,265.03	\$ 9,265.03	\$ 9,448.41	\$ 9,634.86	\$ 9,824.48	
34	Performance Bond	\$ 4,125.00	\$ 4,228.13	\$ 4,228.13	\$ 4,333.83	\$ 4,442.17	\$ 4,553.23	
	Subtotal: Insurance	\$ 185,634.39	\$ 189,528.74	\$ 189,528.74	\$ 193,302.03	\$ 197,139.29	\$ 201,042.84	

Please complete all applicable unshaded cells. Use the Explanations and Assumptions column to detail or note any information you feel pertinent to your bid. You must also include the methodology used to arrive at your rates. Attach additional sheets as necessary. (NOTE: The gray shaded cells contain formulas that will automatically calculate.)	Before Facility Move-In	Before Facility Move-In	After Facility Move-In	In New Facility	In New Facility	In New Facility	4 FIRST TRANSIT SERVICE WORKERS
	Yr One	Yr Two	Yr Three	Yr Four	Yr Five	Explanations and Assumptions	
	10/1/2018 - 9/30/2019	10/1/2019 - 9/30/2020	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023		
COST SUMMARY							
Subtotal: Operations Labor	\$ 2,709,823.10	\$ 2,781,629.64	\$ 2,781,629.64	\$ 2,846,287.33	\$ 2,912,705.30	\$ 2,981,741.40	
Subtotal: Maintenance Labor	\$ 531,125.07	\$ 541,268.98	\$ 581,773.58	\$ 599,141.43	\$ 610,584.65	\$ 622,255.75	
Subtotal: Maintenance	\$ 459,995.69	\$ 517,569.06	\$ 517,569.06	\$ 510,241.83	\$ 574,350.86	\$ 671,832.38	
Subtotal: Other Overhead	\$ 66,138.00	\$ 70,774.20	\$ 80,767.95	\$ 82,595.94	\$ 84,034.08	\$ 84,850.10	
Subtotal: Administrative Costs	\$ 1,137,221.65	\$ 1,115,261.36	\$ 1,034,422.69	\$ 1,082,111.26	\$ 1,078,556.75	\$ 1,043,017.00	
Subtotal: Insurance	\$ 185,634.39	\$ 189,528.74	\$ 189,528.74	\$ 193,302.03	\$ 197,139.29	\$ 201,042.84	
TOTAL COSTS USING FBC OWNED VEHICLES	\$ 5,089,937.89	\$ 5,216,031.98	\$ 5,185,691.66	\$ 5,313,679.81	\$ 5,457,370.94	\$ 5,604,739.46	
ADD: CONTRACTOR VEHICLE COSTS	\$ 88,400.05	\$ 98,585.05	\$ 98,585.05	\$ 148,175.00	\$ 148,175.00	\$ 148,175.00	
TOTAL COSTS USING CONTRACTOR OWNED VEHICLES	\$ 5,178,337.94	\$ 5,314,617.03	\$ 5,284,276.71	\$ 5,461,854.81	\$ 5,605,545.94	\$ 5,752,914.46	
DEMAND RESPONSE/POINT DEVIATION (MINI-VAN OR 16 PASSENGER BUS)							
Est Service Hours: Demand Response/Point Deviation	68696	68696	68696	68696	68696	68696	
# of FBC Vehicles - Demand Response/Point Deviation	24	24	24	24	24	24	estimation for reference only
Est Service Hours: County Vehicle	87.20%	87.20%	87.20%	87.20%	87.20%	87.20%	estimation for reference only
Est Service Hours: Contractor Vehicle	12.80%	12.80%	12.80%	12.80%	12.80%	12.80%	estimation for reference only
# of Contractor Vehicles - Demand Response/Point Deviation	1	1	1	1	1	1	
FBC Vehicle - Cost Per Service Hour	\$ 49.03	\$ 50.32	\$ 51.08	\$ 52.34	\$ 53.75	\$ 55.20	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour	\$ 60.54	\$ 62.14	\$ 56.77	\$ 60.89	\$ 62.31	\$ 63.76	Does not include Scheduler/Reservationist costs.
COMMUTER (32 or 42 PASSENGER BUS)							
Est Service Hours: Commuter	34086	34086	34086	34086	34086	34086	
# of FBC Vehicles - Commuter	18	18	18	18	18	18	estimation for reference only
Est Service Hours: County Vehicle	75.00%	75.00%	75.00%	75.00%	75.00%	75.00%	estimation for reference only
Est Service Hours: Contractor Vehicle	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	estimation for reference only
# of Contractor Vehicles - Commuter	7	7	7	7	7	7	
FBC Vehicle - Cost Per Service Hour	\$ 47.22	\$ 48.46	\$ 49.20	\$ 50.41	\$ 51.78	\$ 53.17	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour	\$ 58.73	\$ 60.28	\$ 54.89	\$ 58.97	\$ 60.33	\$ 61.73	Does not include Scheduler/Reservationist costs.
CHARTER (NO MINIMUM SIZE-MAXIMUM BUS SIZE 42 PASSENGER)							
Est # of trips: Charter	10	10	10	10	10	10	
# of Contractor Vehicles - Charter	2	2	2	2	2	2	
FBC Vehicle - Cost Per Service Hour (must be same rate as Commuter)	\$ 47.22	\$ 48.46	\$ 49.20	\$ 50.41	\$ 51.78	\$ 53.17	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour (must be same rate as Commuter)	\$ 58.73	\$ 60.28	\$ 54.89	\$ 58.97	\$ 60.33	\$ 61.73	Does not include Scheduler/Reservationist costs.
GUARANTEED RIDE HOME (MUST BE ADA ACCESSIBLE IF REQUESTED)							
Est # of trips: Guaranteed Ride Home	48	48	48	48	48	48	
Flat Rate per Trip	\$ 45.00	\$ 46.13	\$ 46.13	\$ 47.28	\$ 48.46	\$ 49.67	

Please complete all applicable unshaded cells. Use the Explanations and Assumptions column to detail or note any information you feel pertinent to your bid. You must also include the methodology used to arrive at your rates. Attach additional sheets as necessary. (NOTE: The gray shaded cells contain formulas that will automatically calculate.)							Before Facility Move-In	Before Facility Move-In	After Facility Move-In	In New Facility	In New Facility	In New Facility	5 FIRST TRANSIT SERVICE WORKERS
							Yr One	Yr Two	Yr Three	Yr Four	Yr Five	Explanations and Assumptions	
							10/1/2018 - 9/30/2019	10/1/2019 - 9/30/2020	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023		
OPERATIONS LABOR													
1	(61) Vehicle Operators (\$14.50 per hour)	\$ 1,845,338.93	\$ 1,887,184.23	\$ 1,887,184.23	\$ 1,931,590.05	\$ 1,977,691.78	\$ 2,026,550.31	Starting wage is \$14.50/hour.					
2	(2) Safety and Training	\$ 185,319.95	\$ 197,068.24	\$ 197,068.24	\$ 199,558.60	\$ 201,540.95	\$ 203,043.94	M. Banks, L. Greenwood					
3	(1) Field Supervision	\$ 65,000.00	\$ 66,625.00	\$ 66,625.00	\$ 68,290.63	\$ 69,997.89	\$ 71,747.84	L. Byrd (Payroll Clerk)					
4	(4) Dispatchers	\$ 135,559.10	\$ 137,999.16	\$ 137,999.16	\$ 140,483.14	\$ 143,011.84	\$ 145,586.05	D. Balasuriya, J. Nelson, S. Porter, A. Wilson					
5	(1) General Manager	\$ 108,521.88	\$ 110,692.31	\$ 110,692.31	\$ 112,906.16	\$ 115,164.28	\$ 117,467.57	Yvette McNeese					
6	(1) Operations Manager	\$ 56,844.79	\$ 57,981.69	\$ 57,981.69	\$ 59,141.32	\$ 60,324.15	\$ 61,530.63	Edward Eugene					
7	(1) Scheduler	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Not Part of Total. Year One Estimate: \$70,740.14					
8	(4.5) Reservationist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Not Part of Total. Year One Estimate: \$260,212.21					
9	Payroll Taxes	\$ 212,885.54	\$ 218,631.51	\$ 218,631.51	\$ 223,930.57	\$ 229,394.22	\$ 234,879.14						
10	Worker's Compensation	\$ 100,352.92	\$ 105,447.51	\$ 105,447.51	\$ 110,386.86	\$ 115,580.19	\$ 120,935.92						
	Subtotal: Operations Labor	\$ 2,709,823.10	\$ 2,781,629.64	\$ 2,781,629.64	\$ 2,846,287.33	\$ 2,912,705.30	\$ 2,981,741.40						
MAINTENANCE LABOR													
11	(5) Mechanics (Techs)	\$ 258,669.81	\$ 263,325.87	\$ 263,325.87	\$ 268,065.74	\$ 272,890.92	\$ 277,802.96	P. Bisson, T. Hass, J. Ross, C. Villabos, W. Youngblood					
12	(2) Supervisors/Foreman	\$ 150,138.17	\$ 153,016.36	\$ 153,016.36	\$ 155,949.87	\$ 158,939.76	\$ 161,987.14	Kenneth Kerbaugh, J. Babineaux					
13	(5) Maintenance Clerk (Service Workers)	\$ 62,231.77	\$ 63,351.94	\$ 131,174.26	\$ 134,537.70	\$ 136,959.38	\$ 139,424.65	J. Cruz, A. Gonzalez, J. Issac, 2 - Vacant					
14	Payroll Taxes	\$ 43,733.01	\$ 44,588.05	\$ 44,588.05	\$ 44,836.53	\$ 45,956.59	\$ 47,101.74	Year 2 - After Facility Move-In: (5) Full-Time and (0) Part-Time Parts Clerk					
15	Worker's Compensation	\$ 16,352.32	\$ 16,986.76	\$ 16,986.76	\$ 17,645.83	\$ 18,330.49	\$ 19,041.72						
	Subtotal: Maintenance Labor	\$ 531,125.07	\$ 541,268.98	\$ 609,091.30	\$ 631,035.67	\$ 643,077.14	\$ 655,358.19						
MAINTENANCE													
16	Vehicle Parts	\$ 363,541.23	\$ 424,594.84	\$ 424,594.84	\$ 422,773.84	\$ 498,620.63	\$ 595,651.44						
17	Tires	\$ 41,827.64	\$ 41,864.13	\$ 41,864.13	\$ 41,855.59	\$ 41,844.61	\$ 41,831.49						
18	Fluids	\$ 16,731.06	\$ 16,745.65	\$ 16,745.65	\$ 16,742.24	\$ 16,737.84	\$ 16,732.59						
19	Shop Supplies	\$ 3,500.00	\$ 3,587.50	\$ 3,587.50	\$ 3,677.19	\$ 3,769.12	\$ 3,863.35						
20	Tools and Equipment	\$ 24,395.76	\$ 20,526.94	\$ 20,526.94	\$ 14,686.72	\$ 2,609.75	\$ 2,715.38						
21	Fleet License/Inspection	\$ 10,000.00	\$ 10,250.00	\$ 10,250.00	\$ 10,506.25	\$ 10,768.91	\$ 11,038.13						
	Subtotal: Maintenance	\$ 459,995.69	\$ 517,569.06	\$ 517,569.06	\$ 510,241.83	\$ 574,350.86	\$ 671,832.38						
OTHER OVERHEAD													
22	Uniforms	\$ 10,100.00	\$ 10,352.50	\$ 20,346.25	\$ 21,695.41	\$ 22,237.79	\$ 22,793.74	Year 2 - After Facility Move-In: Increase in Uniform Cost \$250/Employee up to 70 Employees, also includes \$3690 of technicians uniforms, \$400 per maint. Ee per year.					
23	Recruiting	\$ 2,160.00	\$ 2,214.00	\$ 2,214.00	\$ 2,269.35	\$ 2,326.08	\$ 2,384.24						
24	Background/Driving Records	\$ 8,160.00	\$ 9,235.25	\$ 9,235.25	\$ 9,466.13	\$ 9,336.64	\$ 9,194.76						
25	Training	\$ 22,750.00	\$ 23,318.75	\$ 23,318.75	\$ 23,901.72	\$ 24,499.26	\$ 25,111.74						
26	Drug Testing	\$ 22,968.00	\$ 25,653.70	\$ 25,653.70	\$ 26,295.04	\$ 26,065.06	\$ 25,807.15						
	Subtotal: Other Overhead	\$ 66,138.00	\$ 70,774.20	\$ 80,767.95	\$ 83,627.65	\$ 84,464.84	\$ 85,291.62						
ADMINISTRATION													
27	(2) General & Administrative Staff	\$ 101,634.10	\$ 103,594.60	\$ 103,594.60	\$ 105,593.00	\$ 107,630.06	\$ 109,706.50	AGM Samantha Hoelsher; Trip Editor K. Gwynne					
28	Payroll Taxes	\$ 8,907.19	\$ 9,078.29	\$ 9,078.29	\$ 9,252.72	\$ 9,430.54	\$ 9,611.81						
29	Worker's Compensation	\$ 2,032.68	\$ 2,113.33	\$ 2,113.33	\$ 2,197.18	\$ 2,284.36	\$ 2,375.00						
30	Other Benefits	\$ 334,266.18	\$ 352,541.29	\$ 352,541.29	\$ 379,298.75	\$ 399,857.02	\$ 419,152.47	Includes health benefits, life insurance, and paid-time off					
31	Administrative Materials/Supplies Sumation of items below.	\$ 690,381.50	\$ 647,933.84	\$ 567,095.17	\$ 594,477.29	\$ 568,422.35	\$ 511,643.54						
31a	Non-Revenue Vehicles	\$ 16,356.60	\$ 16,751.68	\$ 16,751.68	\$ 17,170.38	\$ 17,561.33	\$ 18,201.00						
31b	Property Taxes	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 21,012.50	\$ 21,537.81	\$ 22,076.26	More Detail - Personal property tax for revenue and non-revenue vehicles					
31c	Tolls	\$ 2,400.00	\$ 2,460.00	\$ 2,460.00	\$ 2,521.50	\$ 2,584.54	\$ 2,649.15	Demand response use of tollways					
31d	Office Equipment & Supplies	\$ 18,864.00	\$ 19,225.85	\$ 19,225.85	\$ 19,596.75	\$ 20,314.46	\$ 20,704.14						
31e	Maintenance Facility Rent, All Utilities, & Maintenance	\$ 79,680.00	\$ 81,672.00	\$ -	\$ -	\$ -	\$ -	To remove the Facility expenses After Facility Move In (Years 3-5) First Transit assumes all utilities, building maintenance and janitorial services will be provided by Fort Bend at no cost to First Transit.					
31f	Telephone	\$ 39,000.00	\$ 39,975.00	\$ 39,975.00	\$ 40,974.38	\$ 41,998.73	\$ 43,048.70	More Detail - Cellular costs for Sprint-Nextel two way radio					
31g	Outside Services	\$ 8,748.00	\$ 8,966.70	\$ 8,966.70	\$ 9,190.87	\$ 9,420.64	\$ 9,656.16	More Detail - payroll services and environmental support for maintenance functions					
31h	Corporate Overhead	\$ 197,757.13	\$ 205,704.28	\$ 205,704.28	\$ 213,157.73	\$ 220,676.10	\$ 229,718.94						
31i	Profit	\$ 249,764.92	\$ 193,551.18	\$ 193,551.18	\$ 209,376.83	\$ 171,469.44	\$ 101,312.39	Assumption this needs to be updated accordingly.					
31j	Drivecam	\$ 31,584.00	\$ 32,373.60	\$ 32,373.60	\$ 33,182.94	\$ 34,012.51	\$ 34,862.83	Basic Package					
31k	GeoTab	\$ 9,408.00	\$ 9,643.20	\$ 9,643.20	\$ 9,884.28	\$ 10,131.39	\$ 10,384.67	Basic Package					
	Moving Expenses			\$ 833.33	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	To reduce the moving expenses in years 3-5 First Transit assumes the following: Office furnishings for the First Transit employees will be provided by Fort Bend including all Manager, Maint, Dispatch, reservations and scheduling staff at no cost to First Transit. All computers provided to Managers, Dispatchers, schedulers, maintenance and safety will be provided by Fort Bend County at no cost to First Transit. First transit will only need to move current personal effects, file cabinets and files to the new facility.					
31m	Taxi Back-Up (\$05/hour)	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 05/hour drives \$5158/year to be used for taxi back-up services.					
31n	Misc. Other	\$ 11,660.00	\$ 11,951.50	\$ 11,951.50	\$ 12,250.29	\$ 12,556.54	\$ 12,870.46	More Detail - Admin purchases sales tax, admin equipment purchases, administrative training (ASE test training), printing of training materials					
	Subtotal: Administrative Costs	\$ 1,137,221.65	\$ 1,115,261.36	\$ 1,034,422.69	\$ 1,090,818.95	\$ 1,087,624.33	\$ 1,052,489.33						
INSURANCE													
32	Auto Insurance (Revenue Fleet Only)	\$ 172,433.92	\$ 176,035.58	\$ 176,035.58	\$ 179,519.79	\$ 183,062.26	\$ 186,665.13						
33	General Liability	\$ 9,075.47	\$ 9,265.03	\$ 9,265.03	\$ 9,448.41	\$ 9,634.86	\$ 9,824.48						
34	Performance Bond	\$ 4,125.00	\$ 4,228.13	\$ 4,228.13	\$ 4,333.83	\$ 4,442.17	\$ 4,553.23						
	Subtotal: Insurance	\$ 185,634.39	\$ 189,528.74	\$ 189,528.74	\$ 193,302.03	\$ 197,139.29	\$ 201,042.84						

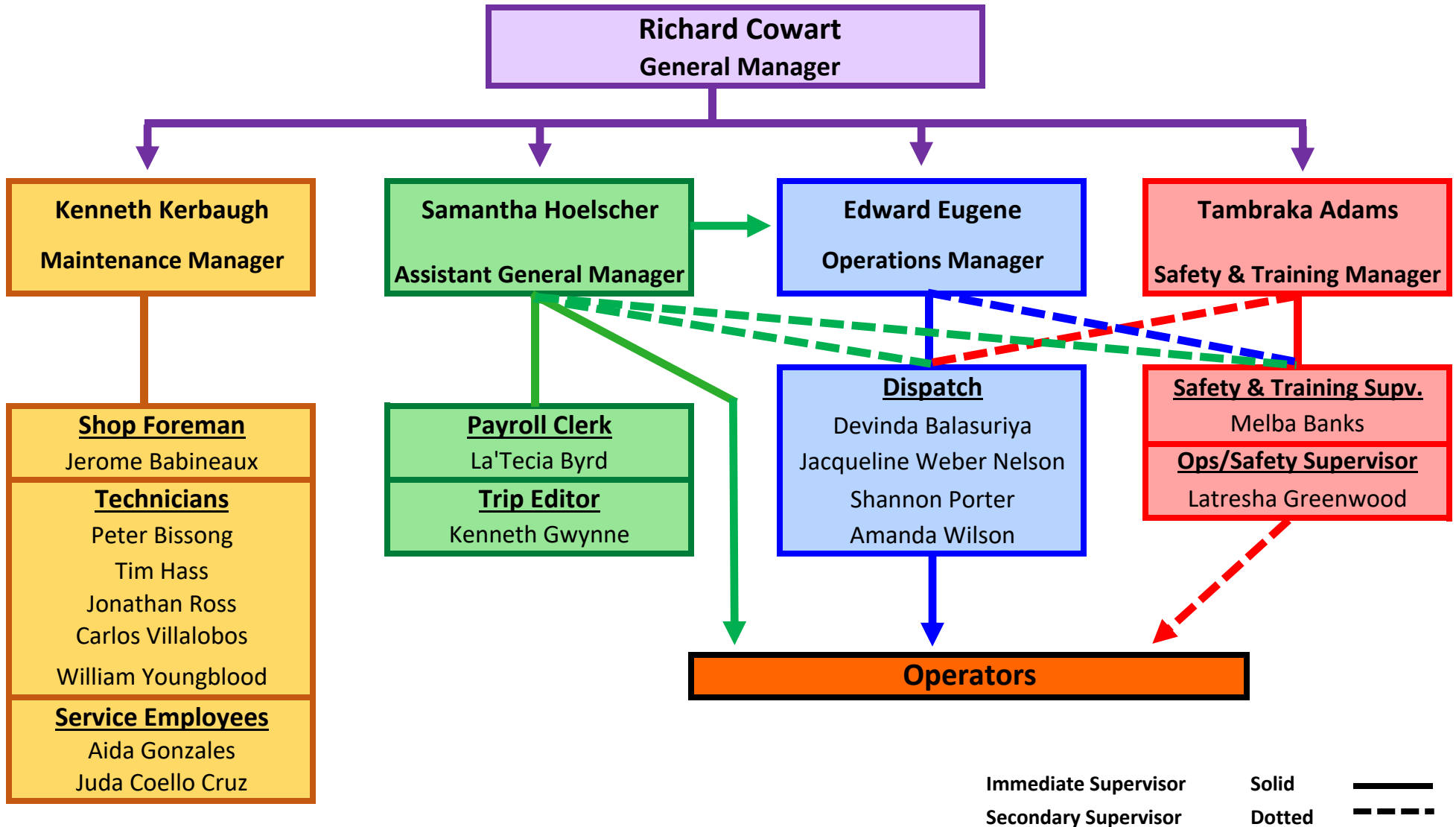
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	Yr One	Yr Two	Yr Three	Yr Four	Yr Five		Explanations and Assumptions
	10/1/2018 - 9/30/2019	10/1/2019 - 9/30/2020	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023		
COST SUMMARY							
Subtotal: Other Overhead	\$ 66,138.00	\$ 70,774.20	\$ 80,767.95	\$ 83,627.65	\$ 84,464.84	\$ 85,291.62	
Subtotal: Administrative Costs	\$ 1,137,221.65	\$ 1,115,261.36	\$ 1,034,422.69	\$ 1,090,818.95	\$ 1,087,624.33	\$ 1,052,489.33	
Subtotal: Insurance	\$ 185,634.39	\$ 189,528.74	\$ 189,528.74	\$ 193,302.03	\$ 197,139.29	\$ 201,042.84	
TOTAL COSTS USING FBC OWNED VEHICLES	\$ 1,388,994.03	\$ 1,375,564.29	\$ 1,304,719.37	\$ 1,367,748.62	\$ 1,369,228.46	\$ 1,338,823.80	
ADD: CONTRACTOR VEHICLE COSTS	\$ 88,400.05	\$ 98,585.05	\$ 98,585.05	\$ 148,175.00	\$ 148,175.00	\$ 148,175.00	
TOTAL COSTS USING CONTRACTOR OWNED VEHICLES	\$ 1,477,394.08	\$ 1,474,149.34	\$ 1,403,304.42	\$ 1,515,923.62	\$ 1,517,403.46	\$ 1,486,998.80	
DEMAND RESPONSE/POINT DEVIATION (MINI-VAN OR 16 PASSENGER BUS)							
Est Service Hours: Demand Response/Point Deviation	68696	68696	68696	68696	68696	68696	
# of FBC Vehicles - Demand Response/Point Deviation	24	24	24	24	24	24	estimation for reference only
Est Service Hours: County Vehicle	87.20%	87.20%	87.20%	87.20%	87.20%	87.20%	estimation for reference only
Est Service Hours: Contractor Vehicle	12.80%	12.80%	12.80%	12.80%	12.80%	12.80%	estimation for reference only
# of Contractor Vehicles - Demand Response/Point Deviation	1	1	1	1	1	1	
FBC Vehicle - Cost Per Service Hour	\$ 49.03	\$ 50.32	\$ 51.35	\$ 52.75	\$ 54.17	\$ 55.63	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour	\$ 60.54	\$ 62.14	\$ 57.04	\$ 61.30	\$ 62.72	\$ 64.19	Does not include Scheduler/Reservationist costs.
COMMUTER (32 or 42 PASSENGER BUS)							
Est Service Hours: Commuter	34086	34086	34086	34086	34086	34086	
# of FBC Vehicles - Commuter	18	18	18	18	18	18	estimation for reference only
Est Service Hours: County Vehicle	75.00%	75.00%	75.00%	75.00%	75.00%	75.00%	estimation for reference only
Est Service Hours: Contractor Vehicle	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	estimation for reference only
# of Contractor Vehicles - Commuter	7	7	7	7	7	7	
FBC Vehicle - Cost Per Service Hour	\$ 47.22	\$ 48.46	\$ 49.46	\$ 50.81	\$ 52.17	\$ 53.58	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour	\$ 58.73	\$ 60.28	\$ 55.15	\$ 59.36	\$ 60.73	\$ 62.14	Does not include Scheduler/Reservationist costs.
CHARTER (NO MINIMUM SIZE-MAXIMUM BUS SIZE 42 PASSENGER)							
Est # of trips: Charter	10	10	10	10	10	10	
# of Contractor Vehicles - Charter	2	2	2	2	2	2	
FBC Vehicle - Cost Per Service Hour (must be same rate as Commuter)	\$ 47.22	\$ 48.46	\$ 49.46	\$ 50.81	\$ 52.17	\$ 53.58	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour (must be same rate as Commuter)	\$ 58.73	\$ 60.28	\$ 55.15	\$ 59.36	\$ 60.73	\$ 62.14	Does not include Scheduler/Reservationist costs.
GUARANTEED RIDE HOME (MUST BE ADA ACCESSIBLE IF REQUESTED)							
Est # of trips: Guaranteed Ride Home	48	48	48	48	48	48	
Flat Rate per Trip	\$ 45.00	\$ 46.13	\$ 46.13	\$ 47.28	\$ 48.46	\$ 49.67	

Please complete all applicable unshaded cells. Use the Explanations and Assumptions column to detail or note any information you feel pertinent to your bid. You must also include the methodology used to arrive at your rates. Attach additional sheets as necessary. (NOTE: The gray shaded cells contain formulas that will automatically calculate.)							6 FIRST TRANSIT SERVICE WORKERS	
Line		Before Facility Move-In	Before Facility Move-In	After Facility Move-In	In New Facility	In New Facility	In New Facility	Explanations and Assumptions
		Yr One	Yr Two	Yr Three	Yr Four	Yr Five		
		10/1/2018 - 9/30/2019	10/1/2019 - 9/30/2020	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023		
OPERATIONS LABOR								
1	(61) Vehicle Operators (\$14.50 per hour)	\$ 1,845,338.93	\$ 1,887,184.23	\$ 1,887,184.23	\$ 1,931,590.05	\$ 1,977,691.78	\$ 2,026,550.31	Starting wage is \$14.50/hour.
2	(2) Safety and Training	\$ 185,319.95	\$ 197,068.24	\$ 197,068.24	\$ 199,558.60	\$ 201,540.95	\$ 203,043.94	M. Banks, L. Greenwood
3	(1) Field Supervision	\$ 65,000.00	\$ 66,625.00	\$ 66,625.00	\$ 68,250.00	\$ 69,979.89	\$ 71,747.84	L. Byrd (Payroll Clerk)
4	(4) Dispatchers	\$ 135,559.10	\$ 137,999.16	\$ 137,999.16	\$ 140,483.14	\$ 143,011.84	\$ 145,586.05	D. Balasuriya, J. Nelson, S. Porter, A. Wilson
5	(1) General Manager	\$ 108,521.88	\$ 110,692.31	\$ 110,692.31	\$ 112,906.16	\$ 115,164.28	\$ 117,467.57	Yvette McNeese
6	(1) Operations Manager	\$ 56,844.79	\$ 57,981.69	\$ 57,981.69	\$ 59,141.32	\$ 60,324.15	\$ 61,530.63	Edward Eugene
7	(1) Scheduler	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Not Part of Total. Year One Estimate: \$70,740.14
8	(4.5) Reservationist	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Not Part of Total. Year One Estimate: \$260,212.21
9	Payroll Taxes	\$ 212,885.54	\$ 218,631.51	\$ 218,631.51	\$ 223,930.57	\$ 229,394.22	\$ 234,879.14	
10	Worker's Compensation	\$ 100,352.92	\$ 105,447.51	\$ 105,447.51	\$ 110,386.86	\$ 115,580.19	\$ 120,935.92	
	Subtotal: Operations Labor	\$ 2,709,823.10	\$ 2,781,629.64	\$ 2,781,629.64	\$ 2,846,287.33	\$ 2,912,705.30	\$ 2,981,741.40	
MAINTENANCE LABOR								
11	(5) Mechanics (Techs)	\$ 258,669.81	\$ 263,325.87	\$ 263,325.87	\$ 268,065.74	\$ 272,890.92	\$ 277,802.96	P. Bissan, T. Hass, J. Ross, C. Villabos, W. Youngblood
12	(2) Supervisors/Foreman	\$ 150,138.17	\$ 153,016.36	\$ 153,016.36	\$ 155,949.87	\$ 158,939.76	\$ 161,987.14	Kenneth Kerbaugh, J. Babineaux
13	(6) Maintenance Clerk (Service Workers)	\$ 62,231.77	\$ 63,351.94	\$ 63,351.94	\$ 64,472.11	\$ 65,592.28	\$ 66,712.45	J. Cruz, A. Gonzalez, J. Issac, 3 - Vacant
14	Payroll Taxes	\$ 43,733.01	\$ 44,588.05	\$ 44,588.05	\$ 45,443.09	\$ 46,298.13	\$ 47,153.17	Year 2 - After Facility Move-In: (6) Full-Time and (0) Part-Time Parts Clerk
15	Worker's Compensation	\$ 16,352.32	\$ 16,986.76	\$ 16,986.76	\$ 17,621.20	\$ 18,255.64	\$ 18,890.08	
	Subtotal: Maintenance Labor	\$ 531,125.07	\$ 541,268.98	\$ 541,268.98	\$ 551,412.89	\$ 561,556.80	\$ 571,700.71	
MAINTENANCE								
16	Vehicle Parts	\$ 363,541.23	\$ 424,594.84	\$ 424,594.84	\$ 422,773.84	\$ 498,620.63	\$ 595,651.44	
17	Tires	\$ 41,827.64	\$ 41,864.13	\$ 41,864.13	\$ 41,855.59	\$ 41,844.61	\$ 41,831.49	
18	Fluids	\$ 16,731.06	\$ 16,745.65	\$ 16,745.65	\$ 16,742.24	\$ 16,737.84	\$ 16,732.59	
19	Shop Supplies	\$ 3,500.00	\$ 3,587.50	\$ 3,587.50	\$ 3,677.19	\$ 3,766.88	\$ 3,856.57	
20	Tools and Equipment	\$ 24,395.76	\$ 20,526.94	\$ 20,526.94	\$ 14,686.72	\$ 2,609.75	\$ 2,715.38	
21	Fleet License/Inspection	\$ 10,000.00	\$ 10,250.00	\$ 10,250.00	\$ 10,500.25	\$ 10,750.50	\$ 11,000.75	
	Subtotal: Maintenance	\$ 459,995.69	\$ 517,569.06	\$ 517,569.06	\$ 510,241.83	\$ 574,350.86	\$ 671,832.38	
OTHER OVERHEAD								
22	Uniforms	\$ 10,100.00	\$ 10,352.50	\$ 20,346.25	\$ 22,115.66	\$ 22,668.55	\$ 23,235.26	Year 2 - After Facility Move-In: Increase in Uniform Cost \$250/Employee up to 70 Employees, also includes \$3690 of technicians uniforms, \$400 per maint. Ee per year.
23	Recruiting	\$ 2,160.00	\$ 2,214.00	\$ 2,214.00	\$ 2,269.35	\$ 2,324.68	\$ 2,380.01	
24	Background/Driving Records	\$ 8,160.00	\$ 9,235.25	\$ 9,235.25	\$ 9,466.13	\$ 9,336.64	\$ 9,382.41	
25	Training	\$ 22,750.00	\$ 23,318.75	\$ 23,318.75	\$ 23,901.72	\$ 24,484.69	\$ 25,067.66	
26	Drug Testing	\$ 22,968.00	\$ 25,653.70	\$ 25,653.70	\$ 26,295.04	\$ 26,065.06	\$ 26,261.92	
	Subtotal: Other Overhead	\$ 66,138.00	\$ 70,774.20	\$ 80,767.95	\$ 84,047.90	\$ 84,895.60	\$ 86,375.57	
ADMINISTRATION								
27	(2) General & Administrative Staff	\$ 101,634.10	\$ 103,594.60	\$ 103,594.60	\$ 105,593.00	\$ 107,630.06	\$ 109,706.50	AGM Samantha Hoelscher, Trip Editor K. Gwynne
28	Payroll Taxes	\$ 8,907.19	\$ 9,078.29	\$ 9,078.29	\$ 9,252.72	\$ 9,430.54	\$ 9,611.81	
29	Worker's Compensation	\$ 2,032.68	\$ 2,113.33	\$ 2,113.33	\$ 2,197.18	\$ 2,284.36	\$ 2,375.00	
30	Other Benefits	\$ 334,266.18	\$ 352,541.29	\$ 352,541.29	\$ 379,462.00	\$ 400,024.43	\$ 419,324.15	Includes health benefits, life insurance, and paid-time off
31	Administrative Materials/Supplies Sumation of items below.	\$ 690,381.50	\$ 647,933.84	\$ 567,095.17	\$ 595,881.73	\$ 569,853.30	\$ 513,129.30	
31a	Non-Revenue Vehicles	\$ 16,356.60	\$ 16,751.68	\$ 16,751.68	\$ 17,170.38	\$ 17,561.33	\$ 18,201.00	
31b	Property Taxes	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 21,012.50	\$ 21,537.81	\$ 22,076.26	More Detail - Personal property tax for revenue and non-revenue vehicles
31c	Tolls	\$ 2,400.00	\$ 2,460.00	\$ 2,460.00	\$ 2,521.50	\$ 2,584.54	\$ 2,649.15	Demand response use of tollways
31d	Office Equipment & Supplies	\$ 18,864.00	\$ 19,225.85	\$ 19,225.85	\$ 19,596.75	\$ 20,314.46	\$ 20,704.14	
31e	Maintenance Facility Rent, All Utilities, & Maintenance	\$ 79,680.00	\$ 81,672.00	\$ -	\$ -	\$ -	\$ -	To remove the Facility expenses After Facility Move In (Years 3- 5) First Transit assumes all utilities , building maintenance and janitorial services will be provided by Fort Bend at no cost to First Transit.
31f	Telephone	\$ 39,000.00	\$ 39,975.00	\$ 39,975.00	\$ 40,974.38	\$ 41,998.73	\$ 43,048.70	More Detail - Cellular costs for Sprint-Nextel two way radio
31g	Outside Services	\$ 8,748.00	\$ 8,966.70	\$ 8,966.70	\$ 9,190.87	\$ 9,420.64	\$ 9,656.16	More Detail - payroll services and environmental support for maintenance functions
31h	Corporate Overhead	\$ 197,757.13	\$ 205,704.28	\$ 205,704.28	\$ 214,562.17	\$ 222,107.05	\$ 231,204.69	
31i	Profit	\$ 249,764.92	\$ 193,551.18	\$ 193,551.18	\$ 209,376.83	\$ 171,469.44	\$ 101,312.39	Assumption this needs to be updated accordingly.
31j	Drivecam	\$ 31,584.00	\$ 32,373.60	\$ 32,373.60	\$ 33,182.94	\$ 34,012.51	\$ 34,862.83	Basic Package
31k	GeoTab	\$ 9,408.00	\$ 9,643.20	\$ 9,643.20	\$ 9,884.28	\$ 10,131.39	\$ 10,384.67	Basic Package
31l	Moving Expenses			\$ 833.33	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	To reduce the moving expenses in years 3-5 First Transit assumes the following: Office furnishings for the First Transit employees will be provided by Fort Bend including all Manager, Maint, Dispatch, reservations and scheduling staff at no cost to First Transit. All computers provided to Managers, Dispatchers, schedulers, maintenance and safety will be provided by Fort Bend County at no cost to First Transit. First transit will only need to move current personal effects, file cabinets and files to the new facility.
31m	Taxi Back-Up (\$.05/hour)	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$ 5,158.85	\$.05/hour drives \$5158/year to be used for taxi back-up services.
31n	Misc. Other	\$ 11,660.00	\$ 11,951.50	\$ 11,951.50	\$ 12,250.29	\$ 12,556.54	\$ 12,870.46	More Detail - Admin purchases sales tax, admin equipment purchases, administrative training (ASE test training), printing of training materials
	Subtotal: Administrative Costs	\$ 1,137,221.65	\$ 1,115,261.36	\$ 1,034,422.69	\$ 1,092,386.64	\$ 1,089,222.69	\$ 1,054,146.76	
INSURANCE								
32	Auto Insurance (Revenue Fleet Only)	\$ 172,433.92	\$ 176,035.58	\$ 176,035.58	\$ 179,519.79	\$ 183,062.26	\$ 186,665.13	
33	General Liability	\$ 9,075.47	\$ 9,265.03	\$ 9,265.03	\$ 9,448.41	\$ 9,634.86	\$ 9,824.48	
34	Performance Bond	\$ 4,125.00	\$ 4,228.13	\$ 4,228.13	\$ 4,333.83	\$ 4,442.17	\$ 4,553.23	
	Subtotal: Insurance	\$ 185,634.39	\$ 189,528.74	\$ 189,528.74	\$ 193,302.03	\$ 197,139.29	\$ 201,042.84	

Please complete all applicable unshaded cells. Use the Explanations and Assumptions column to detail or note any information you feel pertinent to your bid. You must also include the methodology used to arrive at your rates. Attach additional sheets as necessary. (NOTE: The gray shaded cells contain formulas that will automatically calculate.)	Before Facility Move-In	Before Facility Move-In	After Facility Move-In	In New Facility	In New Facility	In New Facility	6 FIRST TRANSIT SERVICE WORKERS
	Yr One	Yr Two	Yr Three	Yr Four	Yr Five	Explanations and Assumptions	
	10/1/2018 - 9/30/2019	10/1/2019 - 9/30/2020	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023		
COST SUMMARY							
Subtotal: Operations Labor	\$ 2,709,823.10	\$ 2,781,629.64	\$ 2,781,629.64	\$ 2,846,287.33	\$ 2,912,705.30	\$ 2,981,741.40	
Subtotal: Maintenance Labor	\$ 531,125.07	\$ 541,268.98	\$ 636,409.01	\$ 662,929.90	\$ 675,569.62	\$ 688,460.64	
Subtotal: Maintenance	\$ 459,995.69	\$ 517,569.06	\$ 517,569.06	\$ 510,241.83	\$ 574,350.86	\$ 671,832.38	
Subtotal: Other Overhead	\$ 66,138.00	\$ 70,774.20	\$ 80,767.95	\$ 84,047.90	\$ 84,895.60	\$ 86,375.57	
Subtotal: Administrative Costs	\$ 1,137,221.65	\$ 1,115,261.36	\$ 1,034,422.69	\$ 1,092,386.64	\$ 1,089,222.69	\$ 1,054,146.76	
Subtotal: Insurance	\$ 185,634.39	\$ 189,528.74	\$ 189,528.74	\$ 193,302.03	\$ 197,139.29	\$ 201,042.84	
TOTAL COSTS USING FBC OWNED VEHICLES	\$ 5,089,937.89	\$ 5,216,031.98	\$ 5,240,327.09	\$ 5,389,195.62	\$ 5,533,883.36	\$ 5,683,599.58	
ADD: CONTRACTOR VEHICLE COSTS	\$ 88,400.05	\$ 98,585.05	\$ 98,585.05	\$ 148,175.00	\$ 148,175.00	\$ 148,175.00	
TOTAL COSTS USING CONTRACTOR OWNED VEHICLES	\$ 5,178,337.94	\$ 5,314,617.03	\$ 5,338,912.14	\$ 5,537,370.62	\$ 5,682,058.36	\$ 5,831,774.58	
DEMAND RESPONSE/POINT DEVIATION (MINI-VAN OR 16 PASSENGER BUS)							
Est Service Hours: Demand Response/Point Deviation	68696	68696	68696	68696	68696	68696	
# of FBC Vehicles - Demand Response/Point Deviation	24	24	24	24	24	24	estimation for reference only
Est Service Hours: County Vehicle	87.20%	87.20%	87.20%	87.20%	87.20%	87.20%	estimation for reference only
Est Service Hours: Contractor Vehicle	12.80%	12.80%	12.80%	12.80%	12.80%	12.80%	estimation for reference only
# of Contractor Vehicles - Demand Response/Point Deviation	1	1	1	1	1	1	
FBC Vehicle - Cost Per Service Hour	\$ 49.03	\$ 50.32	\$ 51.61	\$ 53.08	\$ 54.51	\$ 55.98	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour	\$ 60.54	\$ 62.14	\$ 57.31	\$ 61.64	\$ 63.06	\$ 64.54	Does not include Scheduler/Reservationist costs.
COMMUTER (32 or 42 PASSENGER BUS)							
Est Service Hours: Commuter	34086	34086	34086	34086	34086	34086	
# of FBC Vehicles - Commuter	18	18	18	18	18	18	estimation for reference only
Est Service Hours: County Vehicle	75.00%	75.00%	75.00%	75.00%	75.00%	75.00%	estimation for reference only
Est Service Hours: Contractor Vehicle	25.00%	25.00%	25.00%	25.00%	25.00%	25.00%	estimation for reference only
# of Contractor Vehicles - Commuter	7	7	7	7	7	7	
FBC Vehicle - Cost Per Service Hour	\$ 47.22	\$ 48.46	\$ 49.72	\$ 51.13	\$ 52.50	\$ 53.92	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour	\$ 58.73	\$ 60.28	\$ 55.41	\$ 59.69	\$ 61.06	\$ 62.48	Does not include Scheduler/Reservationist costs.
CHARTER (NO MINIMUM SIZE-MAXIMUM BUS SIZE 42 PASSENGER)							
Est # of trips: Charter	10	10	10	10	10	10	
# of Contractor Vehicles - Charter	2	2	2	2	2	2	
FBC Vehicle - Cost Per Service Hour (must be same rate as Commuter)	\$ 47.22	\$ 48.46	\$ 49.72	\$ 51.13	\$ 52.50	\$ 53.92	Does not include Scheduler/Reservationist costs.
Contractor Vehicle - Cost Per Service Hour (must be same rate as Commuter)	\$ 58.73	\$ 60.28	\$ 55.41	\$ 59.69	\$ 61.06	\$ 62.48	Does not include Scheduler/Reservationist costs.
GUARANTEED RIDE HOME (MUST BE ADA ACCESSIBLE IF REQUESTED)							
Est # of trips: Guaranteed Ride Home	48	48	48	48	48	48	
Flat Rate per Trip	\$ 45.00	\$ 46.13	\$ 46.13	\$ 47.28	\$ 48.46	\$ 49.67	

**REVISED EXHIBIT F - AMENDMENT 1
CONTRACTOR ORGANIZATION CHART**

55431 Operations Organizational Chart



REVISED EXHIBIT G - AMENDMENT 1
TRANSFER OF FLEET

**REVISED EXHIBIT G - AMENDMENT 1
TRANSFER OF FLEET**

COUNTY UNIT NO.	PLATE	YEAR	MODEL	CAPACITY	FUEL
Q-009	108-5360	2011	Defender	32 Passenger	Diesel
Q-012	108-5363	2011	Defender	32 Passenger	Diesel
Q-014	108-5365	2011	Defender	32 Passenger	Diesel
Q-021	110-2851	2011	Defender	32 Passenger	Diesel
Q-022	110-2853	2011	Defender	32 Passenger	Diesel
Q-024	110-2858	2011	Defender	32 Passenger	Diesel
U-069	125-2914	2015	Goshen	16 Passenger	Diesel
U-070	125-2916	2015	Goshen	16 Passenger	Diesel
U-071	125-2915	2015	Goshen	16 Passenger	Diesel
U-120	126-8311	2016	Defender	32 Passenger	Diesel
U-121	126-8312	2016	Defender	32 Passenger	Diesel
U-122	126-8313	2016	Defender	32 Passenger	Diesel
U-123	126-8314	2016	Defender	32 Passenger	Diesel
U-124	126-8315	2016	Defender	32 Passenger	Diesel
U-126	126-0335	2015	Goshen	16 Passenger	Diesel
U-127	127-0334	2015	Goshen	16 Passenger	Diesel
U-128	127-0333	2015	Goshen	16 Passenger	Diesel
X-150	134-4087	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-151	139-4088	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-152	139-4089	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-153	139-4090	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-154	139-4091	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-155	139-4092	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-156	139-4093	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-157	139-4094	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-158	139-4095	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-160	139-4096	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-161	139-4097	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-162	139-4098	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-163	139-4099	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-164	139-4100	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-165	139-4101	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-166	140-1662	2018	Revability Caravan	5 Passenger	Unleaded
X-167	140-1736	2018	Revability Caravan	5 Passenger	Unleaded
X-168	139-4104	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-169	139-4106	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-170	139-4105	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-174	139-4125	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-175	139-4126	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-176	139-4127	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-177	139-4128	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-178	139-4129	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-179	139-4130	2018	El Dorado Aerotech 240	16 Passenger	Unleaded
X-180	139-4152	2018	Defender	40 Passenger	Diesel
Y-004	139-4175	2018	Defender	40 Passenger	Diesel
Y-005	139-4176	2018	Defender	40 Passenger	Diesel
Y-006	139-4177	2018	Defender	40 Passenger	Diesel
Y-007	139-4178	2018	Defender	40 Passenger	Diesel
Y-008	139-4179	2018	Defender	40 Passenger	Diesel
Y-126	141-7962	2019	El Dorado Amerivan	6 Passenger	Unleaded
Y-127	142-3579	2019	El Dorado Aerotech 240	16 Passenger	Unleaded
Y-128	142-3577	2020	Defender	40 Passenger	Diesel
Y-129	142-3578	2020	Defender	40 Passenger	Diesel

REVISED EXHIBIT H - AMENDMENT 1
TRANSFER OF EQUIPMENT
AND FURNITURE

**REVISED EXHIBIT H - AMENDMENT 1
TRANSFER OF EQUIPMENT & FURNITURE**

FBC TAG NO.	PT TAG NO.	ASSET DESCRIPTION	SERIAL NO.	CONDITION2
OPERATIONS - FIRST TRANSIT				
		D100 - Reception		
		3 C5 - SLEEPER CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		D105A - Men's Quiet Room		
		2 C10 - LA-Z-BOY RECLINER		Excellent
		D105B - Women's Quiet Room		
		2 C10 - LA-Z-BOY RECLINER		Excellent
		D106 - File Storage		
		9 S1 - MAYLINE 5-DRAWER LATERAL FILE		Excellent
		D109 - Drivers' Breakroom		
		21 C8 - CINTO, FOUR LEGS, GLIDES, ARMLESS		Excellent
		2 T13 - GUNLOCKE RECTANGLE TABLE		Excellent
		3 T6 - NATIONAL WAVEWORKS ROUND TABLE		Excellent
		1 C6B - NATIONAL TELLARO SEAT LOUNGE		Excellent
		6 C5 - SLEEPER CHAIR		Excellent
		1 T4 - NATIONAL TESSERAL COFFEE TABLE		Excellent
		3 T5 - NATIONAL WAVEWORKS SQUARE TABLE		Excellent
		6 C7 - NATIONAL DITTO BAR STOOL		Excellent
		1 P1 - NATIONAL PODIUM		Excellent
		TCL 55" LED 2160P SMART 4K UHD TV		Excellent
		TCL 55" LED 2160P SMART 4K UHD TV		Excellent
		TCL 55" LED 2160P SMART 4K UHD TV		Excellent
		D111 - Ops Kitchen		
		SAMSUNG 17.6 CF STAINLESS REFRIGERATOR		Excellent
		SAMSUNG 17.6 CF STAINLESS REFRIGERATOR		Excellent
		SAMSUNG 17.6 CF STAINLESS REFRIGERATOR		Excellent
		MICROWAVE		Excellent
		ICE MACHINE - UNDER COUNTER		Excellent
		D112 - Ops Lobby		
		1 SINGLE ADMIN		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		2 C5 - SLEEPER CHAIR		Excellent
		Various office spaces		
	FBCPT-266	20" MONITOR	CN-OW5HWR-74445-36K-7445	Good
	FBCPT-269	20" MONITOR	CN-OW5HWR-74445-36K-7465	Good
	FBCPT-008	20" MONITOR	CN-OW5HWR-74445-36K-7175	Good
	FBCPT-272	20" MONITOR	CN-0MH7HK-72872SCC-D840	Good
	FBCPT-275	20" MONITOR	CN-OW5HWR-74445-36K-7265	Good
	FBCPT-007	17" MONITOR	CN-ORNMH6-74445-9BU-033L	Good
	FBCPT-015	20" MONITOR	CN-OW5HWR-74445-36O-E4NS	Good
		DELL COMPUTER	PUTHRYW0M2	Good
		DELL COMPUTER	PUTHRBJ7M2	Good
		DELL COMPUTER	PUTHRGW0M2	Good
		DELL COMPUTER	PUTHRJX0M2	Good
		DELL COMPUTER	PUTDWJJCH2	Good
		DELL COMPUTER	PUT135T7M2	Good
		DELL LAPTOP	PUT57BPNC2	Good
1021213		DELL LAPTOP	PUTJP5STL1	Good
		AVAYA PHONE W/SIDECAR	EXT 7771	Good
		AVAYA PHONE W/SIDECAR	EXT 7772	Good
		AVAYA PHONE W/SIDECAR	EXT 7773	Good
		AVAYA PHONE W/SIDECAR	EXT 7779	Good
		AVAYA PHONE	EXT 7775	Good
		AVAYA PHONE	EXT 7776	Good
		AVAYA PHONE	EXT 7777	Good
		AVAYA PHONE	EXT 7778	Good
		AVAYA PHONE	EXT 2252	Good
		16-WHEELCHAIRS		Good
		GATE KEY CARD		Good
		1-GATE KEY TO FUEL CENTER AT DAIRY ASHFORD		Good
		KEY FOBS - 1 PER VEHICLE		Good
		KEY FOB - UNIVERAL		Good
		59 - FARE BOXES		Good
		118 - FARE BOX VAULTS		Good

FBC TAG NO.	PT TAG NO.	ASSET DESCRIPTION	SERIAL NO.	CONDITION2
		D114 - Manager		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		2 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		CREAM SLEEPER CHAIR		Excellent
		D115 - TMC		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		2 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		D116 - Storage		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		2 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		D117 - TMC Conference Room		
		1 T1 - NATIONAL RECTANGULAR TABLE -		Excellent
		6 C3 - NATIONAL LAUDIO CHAIR		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		
		D118 - Manager		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		2 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		CREAM SLEEPER CHAIR		Excellent
		CREAM SLEEPER CHAIR		Excellent
		D119 - TMC		
		2 CL1 - L-SHAPED WORKSTATION		Excellent
		2 C1 - DIFFRIENT SMART CHAIR		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		LG 70" LED Model 70UM6970PUA SMART 4K UHD TV	909RMKUG1221 (4024)	Excellent
		CREAM SLEEPER CHAIR		Excellent
		CREAM SLEEPER CHAIR		Excellent
		D120 - Work Area C		
		1 CL2 - L-SHAPED WORKSTATION		Excellent
		1 CL4 - L-SHAPED WORKSTATION		Excellent
		6 C1 - DIFFRIENT SMART CHAIR		Excellent
		D121 - Dispatch		
		2 CL2 - L-SHAPED WORKSTATION		Excellent
		4 C1 - DIFFRIENT SMART CHAIR		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
		TCL 43" LED 2160P SMART 4K UHD TV		Excellent
	FBCPT 353	DESKTOP UPS (BATTERY BACKUP)		Good
	FBCPT 354	DESKTOP UPS (BATTERY BACKUP)		Good
	FBCPT 355	DESKTOP UPS (BATTERY BACKUP)		Good
	FBCPT 356	DESKTOP UPS (BATTERY BACKUP)		Good
MAINTENANCE BUILDING				
		Lobby M100		
		2 C5 - SLEEPER CHAIR		Excellent
		Clerk M100A		
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		Manager M101		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		2 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		Conference Room M102		
		1 T1 - NATIONAL RECTANGULAR TABLEA		Excellent
		10 C3 - NATIONAL LAUDIO CHAIR		Excellent
		IT Workroom M103		
		4 T10 - RECTANGULAR TABLE		Excellent
		4 C1 - DIFFRIENT SMART CHAIR		Excellent
		Breakroom M104		
		3 C5 - SLEEPER CHAIR		Excellent
		1 C6B - NATIONAL TELLARO SEAT LOUNGE		Excellent
		4 T5 - SQUARE TABLE		Excellent
		16 CI - CINTO, FOUR LEGS, GLIDES, ARMLESS -		Excellent
		WHITE REFRIGERATOR		Excellent
		PANASONIC 2.2 CF STAINLESS MICROWAVE		Excellent
		ICE MACHINE - UNDER COUNTER		Excellent
		TCL 55" LED 2160P SMART 4K UHD TV		Excellent
		Small Parts Storage M106A		

FBC TAG NO.	PT TAG NO.	ASSET DESCRIPTION	SERIAL NO.	CONDITION2
		CI - CINTO, FOUR LEGS, GLIDES, ARMLESS		Excellent
		Parts Room - Small Parts		
		(10) 1106 Cabinet, 6 drawer, 33" underbench		Excellent
		(4) 1140 Cabinet, flammable materials, lg		Excellent
		(2) 1200 Cart, parts		Excellent
		(4) 1445 Storage unit, 48 bin		Excellent
		(8) 1455 Rack, bulk storage		Excellent
		(30) 1688 Shelving unit, 18"		Excellent
		(4) 1698 Shelving unit, 18" w/6 drawers		Excellent
		Parts Room - Large Parts		Excellent
		(4) 1537 Rack, pallet, w/ deck		Excellent
		(1) 1798 Table, receiving, steel top, 6'		Excellent
		(1) 2410 Lift pallet, 5500 lb		Excellent
		(1) 5405 Forklift, LPG, 4000 lb		Excellent
		Office M106D		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		2 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		TMC Storage M107		
		6 T10 - RECTANGULAR TABLE		Excellent
		4 C1 - DIFFRIENT SMART CHAIR		Excellent
		4 S1		Excellent
		Lead Counter M111		
		2 C1 - DIFFRIENT SMART CHAIR		Excellent
		M113 - Supervisor		
		1 PO1 - WOOD GRAIN USHAPED DESK		Excellent
		4 C2 - NATIONAL LAUDIO CHAIR		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		1 T3 - ROUND TABLE		Excellent
		2 S1 - MAYLINE 5-DRAWER LATERAL FILE		Excellent
		(1) 7240 Fluid Mgmt System		Excellent
		AVAYA Phone - 281-243-6795	12WZ1266048K	Excellent
		Manual Room M117		
		2 T10 - RECTANGULAR TABLE		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		Mezzanine Storage		
		(30) 1455 Rack, bulk storage		Excellent
		(1) 2410 Lift, pallet, 5500 lb		Excellent
		GRACO 225728 5:1 16 GAL DRUM CART		Excellent
		WESCO 272748 STD DL PALLET TRUCK		Excellent
		COOL-TECH 34988 A/C RECOVER, RECYCLE, RECHARGE MACHINE		Excellent
		COOL-TECH 34988 A/C RECOVER, RECYCLE, RECHARGE MACHINE		Excellent
1032829		CUSHMAN UTILITY VEHICLE/HAULER 800X 13.5HP EFI GAS	3465390	Excellent
1032830		CUSHMAN UTILITY VEHICLE/HAULER 800X 13.5HP EFI GAS	3465386	Excellent
		CLARK TMX 20 4000 LB CAP FORKLIFT		Excellent
		PM/Inspection Bays (2)		
		(2) 1860 Workbench, 6'		Excellent
		(2) 2832 Vise, Swivel Base, 5"		Excellent
		(2) 3460 Reel, vehicle exh, motor op, ind fan, 6" hose		Excellent
		(2) 5780 Lift, platform, vert rise, 64K lb		Excellent
		(1) 7190 Drops, air/elec, trapeze		Excellent
		(2) 7191 Drops, air/elc, spec purp elec, trapeze		Excellent
		(1) 7710 Reel bank (GC)		Excellent
		(2) 7750 Reel bank		Excellent
		Repair Bays (7)		
		(7) 1860 Workbench, 6'		Excellent
		(7) 2832 Vise, swivel base, 5"		Excellent
		(7) 3460 Reel, vehicle exh, motor op, ind fan, 6" hose		Excellent
		(2) 3540 Tank, parts cleaning, 15 gal		Excellent
		(2) 5655 Lift, axle, 2-post, 70K lb, shallow		Excellent
		(1) 5863 Lift, column, mobile (set of 4) batt powered, wireless, 72K		Excellent
		(2) 7190 Drops, air/elec, trapeze		Excellent
		(2) 7191 Drops, air/elec, spec purpose, elec, trapeze		Excellent
		(2) 7192 Drops, air/elec, spec purpose air, trapeze		Excellent
		(2) 7193 Drops, air/elec, spec purpose air & elec, trapeze		Excellent
		(2) 7540 Pump, diaphragm, used fluid evac (UO)		Excellent
		(2) 7541 Pump, diaphragm, used fluid evac (UC)		Excellent
		(4) 7710 Reel bank (CG)		Excellent
		(5) 7750 Reel bank		Excellent
		(1) 9510 Harness, safety, i-beam, trolley, self-retracting		Excellent
		Portable Equipment Storage		

FBC TAG NO.	PT TAG NO.	ASSET DESCRIPTION	SERIAL NO.	CONDITION2
		(1) 1198 Cart, drum, portable		Excellent
		(1) 1801 Platform, work, portable, 120" high		Excellent
		(2) 2040 Charger, battery, portable		Excellent
		(1) 2340 Scrubber, floor, walk behind, 28" path, batt op		Excellent
		(2) 2644 Recovery unit, refrigerant, rolling		Excellent
		(1) 2740 Screen, welding		Excellent
		(1) 2916 Welder, MIG, portable		Excellent
		(1) 2920 Welder, oxyacetylene, with cart		Excellent
		(3) 5413 Jack, service, floor, air/hydraulic		Excellent
		(8) 5414 Jack, stand, lift, portable		Excellent
		(2) 5420 Jack, transmission, 1 ton		Excellent
		(3) 7998 Receiver, used coolant, 25 gal		Excellent
		(3) 7999 Receiver, used oil, 25 gal		Excellent
		Common Work Area		
		(2) 1185 Cabinet, storage, shop		Excellent
		(1) 1860 Workbench, 6'		Excellent
		(1) 2080 Buffer/grinder, 8", w/dust collector		Excellent
		(1) 2220 Drill press, variable speed, 20"		Excellent
		(1) 2525 Press, air/hydraulic, 25 ton		Excellent
		(1) 2698 Saw, cutoff, abrasive, 14"		Excellent
		(1) 2832 Vise, swivel base, 5"		Excellent
		(1) 3085 Cabinet, abrasive blast, w/dust collector		Excellent
		Tire Shop		
		(1) 2110 Cage, inflation, tire		Excellent
		(1) 2440 Changer, tire, auto		Excellent
		(1) 2451 Mounter/demounter, tire, truck		Excellent
		(1) 4920 Balancer, wheel, truck, heavy duty		Excellent
		Tire Storage		
		(18) 1634 Rack, tire, heavy duty, folding ramps		Excellent
		(6) 1641 Rack, tire, auto/light truck, 3 tier		Excellent
		Battery Room		
		(1) 1469 Rack, storage, battery, gravity flow, 64 batteries		Excellent
		(2) 2030 Bench, battery		Excellent
		(1) 2045 Charger, bus, battery, mult w/bus bar		Excellent
		Tool Crib		
		(1) 1098 Board, peg, tool		Excellent
		(5) 1688 Shelving unit, 18"		Excellent
		Lube/Compressor Room		
		(1) 1229 Dolly, drum		Excellent
		(1) 1382 Pallet, containment, 2 drum		Excellent
		(1) 2163 Compressor, air, receiver mounted, 20 HP duplex		Excellent
		(1) 2229 Dryer, air, refrigerated, 150 CFM		Excellent
		(1) 7510 Pump, air piston (CG), w/hoist		Excellent
		(4) 7520 Pump, air piston, 10:1 ratio		Excellent
		(1) 7531 Pump, diaphragm, non-mixing (EC)		Excellent
		(4) 7950 Tank, double wall, cube, 120 ga		Excellent
		(3) 7970 Tank, double wall, cube, 500 ga		Excellent
FUEL & WASH BUILDING				
		Support Storage Room - F104J		
		1 T10 - RECTANGULAR TABLE		Excellent
		1 C1 - DIFFRIENT SMART CHAIR		Excellent
		Fare Retrieval Room - F104F		
		3 T10 - RECTANGULAR TABLE		Excellent
		3 C1 - DIFFRIENT SMART CHAIR		Excellent
		(2) 1185 Cabinet, storage, shop		Excellent
		(2) 1200 Cart, parts		Excellent
		(1) 9350 Counting machine, currency		Excellent
		(1) 9360 Counter/sorter, Coin		Excellent
1006348		DIEBOLD GREEN SAFE		Good
		Covered Fueling Positions		
		(3) 7711 Reel, hose (DEF)		Excellent
		Lube/Compressor Room		
		(1) 1382 Pallet, containment, 2 drum		Excellent
		(1) 2164 Compressor, air, receiver mounted, 7.5 HP duplex		Excellent
		(1) 2227 Dryer, air, refrigerated, 50 CFM		Excellent
		(1) 7532 Pump, diaphragm (DEF)		Excellent
		(1) 7992 Tote, DEF, 275 gal		Excellent
		Vacuum Equipment Room		
		(1) 3622 Vacuum, system, 2 station		Excellent
		Drive Thru Wash Bay (1)		
		(1) 3838 Washer, Bus, Touchless/Brush, hybrid w/reclaim system and reverse		Excellent
		Chassis Wash		
		(1) 5780 Lift, platform, vertical rise, 64K lb		Excellent

FBC TAG NO.	PT TAG NO.	ASSET DESCRIPTION	SERIAL NO.	CONDITION2
		Wash Equipment Room		
		(1) 2160 Compressor, air, vert receiver, 5 HP		Excellent
		(1) 2226 Dryer, air, refrigerated, 25 CFM		Excellent
		(1) 3720 Washer, hi pressure, hot water, NG, 8GPM		Excellent
Condition	Description			
Excellent	Brand new, no major problems exist, only routine PM required			
Good	Element are good working, require only nominal or infrequent minor repairs			
Adequate	Requires frequent minor repairs (<6 months between), or infrequent major reapirs (>6 months between)			
Marginal	Requires frequent major repairs (<6 months between)			
Poor / Inoperable	In such poor condition that continued use presents potential problems			

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
First Transit, Inc.
Cincinnati, OH United States

Certificate Number:
2020-635570

Date Filed:
06/23/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
County of Fort Bend

Date Acknowledged:
07/07/2020

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
RFP 18-057
Transit and Operations Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	McAndrew, Christa	Cincinnati, OH United States	X	
	Petrucci, Michael	Cincinnati, OH United States	X	
	Williams, Mark	Cincinnati, OH United States	X	
	Thomas, Bradley	Cincinnati, OH United States	X	
	FirstGroup America Holdings, Inc.	Cincinnati, OH United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)