

# MULLER



## LAW GROUP

A PROFESSIONAL LIMITED LIABILITY COMPANY

202 Century Square Blvd. | Sugar Land, TX 77478 | 281.500.6050

September 19, 2019

**(Via Electronic Mail)**

Dear Judge and Commissioners:

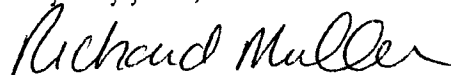
The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority (“Authority”) reviewed the following items at their regular meeting held on September 18, 2019, and make the following recommendations to Commissioners Court:

1. Approval of engagement of Roberts Markel Weinberg Butler Hailey, PC, for sign regulation enforcement services.
2. Approval of insurance renewal through McDonald and Wessendorff.
3. Approval of insurance renewal through HARCO Insurance Services.
4. Approval of Agreement for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services on the Grand Parkway Tollway.
5. Adoption of operations and maintenance budget for fiscal year ending September 30, 2020.
6. Approval of Engineering Services Agreement with Binkley & Barfield, Inc.

Copies of the related documents are attached. Please place these items for consideration by Commissioners Court on the agenda for the meeting scheduled on September 24, 2019.

As always, if you should have any questions regarding this matter, please don't hesitate to contact any member of the Board of Directors or the Authority's consultants.

Very truly yours,



Richard Muller

Attorney for the Authority

THE STATE OF TEXAS           §  
  §  
COUNTY OF FORT BEND       §

**AGREEMENT FOR THE PROVISION OF TOLL ENFORCEMENT,  
INCIDENT MANAGEMENT, AND LAW ENFORCEMENT SERVICES  
ON THE FORT BEND GRAND PARKWAY TOLL ROAD**

This Service Agreement (this "Agreement") is entered into on the 24 day of September, 2019 (the "Effective Date") by and between Fort Bend County, Texas, a body corporate and politic acting herein by and through its Commissioners Court ("County"), the Fort Bend Grand Parkway Toll Road Authority, a local government corporation (the "Authority"), and the Fort Bend County Constable Precinct Four (the "Constable").

**RECITALS**

WHEREAS, the Authority has determined it is in the Authority's best interest to engage the County for the toll enforcement, incident management, and law enforcement services necessary for the operation of the County's Grand Parkway Toll Road (the "Parkway"); and

WHEREAS, the Authority previously has contracted with County to provide services, and desires to replace prior agreements with a new service agreement; and

WHEREAS, the Parties have read and understood the terms and provisions set forth in this Agreement, and have been afforded a reasonable opportunity to review this Agreement with their respective legal counsel; and

WHEREAS, the County and the Authority desire to further promote public safety and to protect the public interest by having the County provide additional law enforcement services to a certain area in Fort Bend County, Texas, generally referred to as the Parkway, including entrance and exit ramps and toll collection equipment;

NOW, THEREFORE, in consideration of the premises, mutual promises, covenants, obligations and benefits herein contained, the Authority and County agree as follows:

**I.  
SERVICES**

**Section 1.01. Services.** The Constable shall perform at a minimum the toll enforcement, incident management, and law enforcement services more particularly described on Exhibit A (the "Services") on the Parkway, for the period beginning October 1, 2019 through and including September 30, 2020. The Constable shall not provide less service than described in Exhibit A without the prior written consent of the Authority.

**Section 1.02. Supervision.** The Parties agree that the Constable shall retain primary supervision of the deputies performing Services for the Parkway to the same extent as they do with other deputies. However, the Constable intends to assign personnel that will effectively cooperate, communicate and coordinate their law enforcement services with

representatives/designees of the Authority. The Parties understand that the Board of Directors, or its representative, intends to inform the Constable whenever, in the Board of Directors' or its representative's opinion, these primary services are not being provided by any of the Constable's deputies.

Section 1.03. Scheduling. The Constable shall provide the scheduled hours of service per week shown in Exhibit B. Scheduling and delivery of contract services provided herein shall be managed between the Constable and the Authority.

Section 1.04. Non-exclusivity. Calls for service during times that a contract deputy is not scheduled for service shall be placed with any law enforcement agency with jurisdiction in the geographical area.

Section 1.05. Coordination. The Constable agrees to cooperate with other Fort Bend County agencies who also supply law enforcement services for the Authority with regard to: organizing and conducting of specific operations; generation of a combined monthly report; scheduling of the deputies and creation of daily work assignments. The Constable will identify the specific point of contact for purposes of coordination of services and agrees that precinct boundaries within Fort Bend County shall not limit the scope of services to be provided.

## II. COMPENSATION

Section 2.01. The Authority hereby expressly agrees to pay for all of the expenses set forth in Exhibit B (the "Contract Amount"). Both parties agree that Exhibit "B" is an estimate of the cost for providing law enforcement service and that actual cost of contract will be reviewed at least semiannually and no more than quarterly, at the discretion of the Fort Bend County Auditor.

Section 2.02. In the event that the estimated amount does not recover the actual cost for providing law enforcement services, the Auditor will send notification of the amount owing no later than thirty (30) days following the end of the period being reported.

Section 2.03. Payment for Services. The Contract Amount shall be due and payable, without demand, no later than the last day of the month in which the current service is provided. Payment shall be made in equal monthly installments as shown on Exhibit "B", subject to any adjustments as provided herein.

## III. GENERAL CONDITIONS

Section 3.01. Relationship of Authority and Constable. By signing this agreement, the Constable agrees to provide the Services shown in Exhibit A. The Constable expressly retains full and complete authority to supervise the deputies and, in an emergency, determined solely at the Constable's discretion, may assign any deputy to duties other than those to be performed pursuant to this Agreement. The Constable agrees to send notice to the Authority prior to making personnel changes to deputies performing duties under this Agreement. The deputies performing

duties under this Agreement shall at all times remain a County employee subject to the same rights and responsibilities as the Constable's other deputies.

**Section 3.02. Insurance and Indemnification.** Authority shall furnish County with insurance certificate(s) and a copy of each policy that is in effect as of the effective date of this Agreement for verification and approval by the County Risk Management Department. Authority shall provide County subsequent insurance certificates throughout the term of this Agreement upon request. Authority shall carry Commercial General Liability insurance at minimum combined single limits of (\$1,000,000 per-occurrence and \$2,000,000 general aggregate) for bodily injury and property damage, which coverage shall include independent contractors, and contractual liability each at \$1,000,000 per occurrence. Coverages shall be written on per occurrence forms. Policies shall name the County, its elected and appointed officials, agents and employees as additional insureds.

**Section 3.03. THE AUTHORITY AGREES FOR ITSELF, ITS HEIRS, ASSIGNS, AND LEGAL REPRESENTATIVES TO INDEMNIFY THE COUNTY AND TO RELEASE AND HOLD HARMLESS FORT BEND COUNTY, TEXAS AND ALL OF ITS ELECTED AND APPOINTED OFFICIALS, STAFF, EMPLOYEES AND SERVANTS FOR ANY AND ALL LOSSES, CLAIMS, DAMAGES, ATTORNEY'S FEES, COSTS, AND/OR INJURIES, INCLUDING DEATH, THAT THE AUTHORITY, ITS HEIRS, ASSIGNS, AND LEGAL REPRESENTATIVES MAY SUSTAIN AND WHICH MAY ARISE, DIRECTLY OR INDIRECTLY OUT OF THE COUNTY'S, CONSTABLE'S AND/OR EXTRA DEPUTY'S PERFORMANCE PURSUANT TO THIS AGREEMENT.**

**Section 3.04. Term and Termination.** The term of this Agreement shall be for a one year period commencing **October 1, 2019** and expiring on **September 30, 2020**, unless sooner terminated pursuant to the terms herein contained. The Authority shall have the option to renew this Agreement, by giving the County written notice of its election not later than thirty (30) days prior to the expiration of the initial term.

Any party may terminate this Agreement at any time, upon thirty (30) days written notice to the other party. In the event of early termination, the County shall receive compensation for the services performed up to the date of termination on a pro-rata per day basis. The Authority does not waive any other remedy allowed under Texas law.

**Section 3.05. Agreement Controls.** To the extent that there is any inconsistency between the provisions of this Agreement and any attachments or exhibits hereto, the terms of this Agreement shall control.

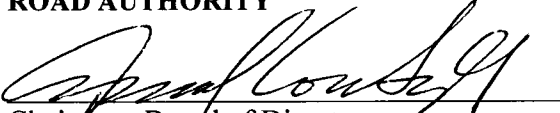
**Section 3.06. Inspection.** The Authority and its duly authorized representatives shall have the right to inspect all Services being performed hereunder at any time. Upon reasonable notification, the Authority may inspect the books, payrolls, and records kept in relation to any and all Services performed hereunder and to maintain such books, payrolls, and records for at least four years. The Authority and its duly authorized representatives shall have the right to audit such books, payrolls, and records at any reasonable time or times.

**Section 3.07. Assignability.** This Agreement is not assignable.

Section 4.02. Each party may designate a different address by giving at least ten (10) days written notice to the other parties in the manner provided above.

IN WITNESS WHEREOF, the parties put their hands to this Agreement on the dates indicated below, but effective **October 1, 2019**.

**FORT BEND GRAND PARKWAY TOLL  
ROAD AUTHORITY**

  
Chairman, Board of Directors

Date: 9/18/2019

Reviewed:

  
Law Enforcement Official Signature

Agency: FAR CONSTABLE PC-4

**FORT BEND COUNTY**

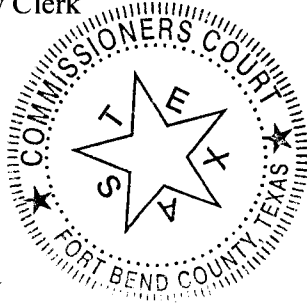
  
KP George, County Judge

Date: 9-24-2019

ATTEST:

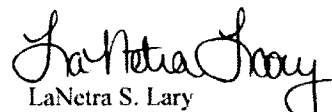
  
Laura Richard, County Clerk

(SEAL)



Approved as to form:

FORT BEND COUNTY

  
LaNetra S. Lary  
Assistant County Attorney

Attachments: Exhibit "A" – Scope of Services  
Exhibit "B" – Cost Estimate Sheet

Section 3.08. Modifications. This Agreement shall be subject to amendment, change or modification only with the prior mutual written consent of the Authority and County.

Section 3.09. Governing Law. This Agreement is governed in accordance with the laws of the State of Texas and shall be enforceable in Fort Bend County.

Section 3.10. Waiver. No waiver or waivers of any breach or default by a party hereto of any term, covenant or condition or liability hereunder of performance by the other party of any duty or obligation hereunder will be deemed a waiver thereof in the future, nor will any such waiver or waivers be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, character or description, under any circumstances.

Section 3.11. Intended Beneficiaries. This Agreement is for the sole and exclusive benefit of the Authority and County and will not be construed to confer any benefit upon any other party.

Section 3.12. Severability. The provisions of this Agreement are severable, and if any word, phrase, clause, sentence, paragraph, section or other part of this Agreement or the application thereof, to any person or circumstance, shall ever be held by any court or regulatory authority of competent jurisdiction, to be invalid, illegal or unconstitutional for any reason, the remainder of this Agreement shall not be affected thereby, unless, in the sole opinion of the County, the purposes of this Agreement have been rendered useless.

IV.  
NOTICE

Section 4.01. Any notice required or permitted under this Agreement shall be sent, postage prepaid, certified or registered mail, or delivered in person or by facsimile, with verification, as follows:

To the **County**: Fort Bend County Judge  
401 Jackson Street, 1<sup>st</sup> Floor  
Richmond, Texas 77469  
ATTN: County Judge

To the **Authority**: Fort Bend Grand Parkway Toll Road Authority  
c/o Muller Law Group, PLLC  
~~4655 Southwest Freeway, Suite 200~~  
~~Sugar Land, Texas 77479~~

If any **Authority** Notification Changes: 202 Century Square Blvd.  
Sugar Land, Tx 77478  
\_\_\_\_\_  
\_\_\_\_\_

To the **Constable**: Fort Bend County Constable Precinct Four  
12919 Dairy Ashford, Suite 300  
Sugar Land, Texas 77478

AS PER ORIGINAL

**EXHIBIT A**  
**SCOPE OF SERVICES**  
Fort Bend Grand Parkway Toll Road Authority

It is understood that the primary contractual responsibility of the Constable is to provide an effective law enforcement presence on the Fort Bend Grand Parkway and to rapidly respond to incidents in order to suppress crime and manage the transportation needs of the public and the Authority.

Recognizing the Authority's core responsibility of collecting revenue for usage of the system, the Constable understands his role in enforcement of toll violations. All parties understand that maintaining a low violation rate is crucial, and through this partnership the Authority can be fiscally responsible to its bond holders, patrons and the County.

All parties understand that the deputies assigned to the system may have duties that are unique to their positions when compared to other law enforcement deputies. These duties/tasks include but are not limited to: providing roadside assistance to motorists, removal of debris on the roadway that might affect public safety and the reporting of issues to the maintenance contractor, traffic control for contractors or maintenance crews. The parties intend that these tasks will be performed unless the deputies' obligation to enforce state and local laws is called on by the public or another empowered authority.

All parties understand these services shall be provided on the main-lanes of the system as well as the service roads or any adjacent street that provides direct access to the system and may affect the toll road corridor. If an incident such as an accident or non-construction issue arises to close any section of the main-lanes, the Constable intends to staff the service road intersections as needed and/or any other detour to ensure traffic can continue to move through the affected area.

**Fort Bend County**  
**Constable 4 Contract Deputy Budget Proposal**  
**Grand Parkway Toll Rd (GPTRA)**  
 For the 12 Month Period of  
 October 1, 2019 through September 30, 2020

<u>Description</u>	<u>Estimated Costs</u>
Salary (3) 40/80 Hour Deputy * One Sgt	173,430
Holiday	2,670
Overtime	-
3.35% Cost of Living	5,900
Certification	5,900
Longevity	780
FICA/Medicare	14,430
Retirement	22,640
Group Insurance	31,500
Workers' Comp./Unemployment	1,890
<b>Total Salary &amp; Fringe Benefits</b>	<b>259,140</b>
Fees	1,370
Administration Fee	12,960
Travel	
Officer Training	900
Property & Casualty Coverage	5,280
Operating Supplies	
Materials & Supplies	600
Officer Training Supplies	600
Uniforms	2,250
Property & Equipment	1,500
Communications Equipment/Service	1,370
Fuel	est miles 18,620
Automobile Capital Mileage	74490 37,990
Automobile Maintenance & Repair	17,880
<b>Total Estimated Cost</b>	<b>360,460</b>
95% of Estimated Cost	<b>342,440</b>
Monthly Payment*	<b>28,540</b>

\*Payments are due by the 1st of the month in which services will be received.

*All costs estimated in Exhibit A are subject to adjustment by the Fort Bend County Auditor in accordance with the terms of the executed Agreement. Actual cost of the contract will be reviewed at least semiannually and no more than quarterly, at the discretion of the Fort Bend County Auditor. The review and notice of payment changes shall be sent to the Association's contacts listed below:*

kristinadowling@milestoneassociates.com  
 Email Address

Kristina Dowling  
 Name

\_\_\_\_\_  
 Email Address

\_\_\_\_\_  
 Name

  
 LEA Initial

  
 HOA/MUD Initial