



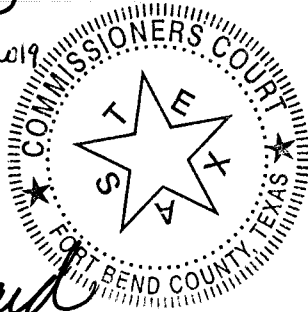
FORT BEND COUNTY

WSP, USA INC.

*KP George*

KP George, County Judge

8.13.2019



ATTEST:

*Laura Richard*  
Laura Richard, County Clerk

*James L. Caughorn*  
Authorized Agent- Signature

James L. Caughorn

Authorized Agent- Printed Name

Area Manager

Title

8/2/2019

Date

Reviewed By:

*Perri D'Armond*  
Perri D'Armond, Public Transportation Director

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available in the amount of \$62,653.25 to accomplish and pay the obligation of Fort Bend County under this contract.

*Robert Ed Sturdivant*  
Robert Ed Sturdivant, County Auditor

# ATTACHMENT A



## ATTACHMENT A SCOPE OF WORK

### Fort Bend County Public Transportation Planning Service

#### Westpark Park and Ride

##### **Task 1: Project Management**

The WSP Staff will coordinate with Westpark Park & Ride construction manager, design contractor and the Fort Bend County (FBC) Public Transportation regarding monthly invoice, project progress, FTA Buy America procedures and other issues.

Specifically, the WSP staff will conduct the following tasks:

- Meet regularly with the design contractor and construction manager to assess progress and issues
- Serve as a liaison between contractor and county departments
- Monitor schedules and budget
- Assist with project invoices
- Assist with Cost Price Analysis
- Prepare contract modifications, as needed
- Procurement documentation preparation, as needed
- Buy America and other federal clause issues

##### Deliverables

- Construction coordination through December 2020.

##### **Task 2: Funding Strategies**

WSP and Nancy R. Edmonson will develop funding strategies to close the anticipated \$2 million deficiency for Westpark Park & Ride construction. The WSP Team will look at the following potential funding options:

- Funds from H-GAC
- Section 5339 grant
- Ability to use TDCs
- Source and amount of local match needed

##### Deliverables

- Technical memo of Funding Options.

# ATTACHMENT B

Westpark Park & Ride Construction Coordination

Scope of Work

July 18, 2019

**Attachment B: Cost Proposal**

Task 1	Hourly Rate	Labor (Hours)	Total
<b>WSP</b>			
Sina Raouf	\$297.30	2	2
Bin Wang	\$149.15	5	5
Joseph Boateng	\$101.18	5	5
Patricia Gedda	\$114.00	390	390
<b>Total Labor Cost</b>		\$46,306.25	\$46,306.25
<b>WSP</b>			
Direct Expenses			\$1,500.00
<b>Total Direct Expense</b>			\$1,500.00
<b>Total Cost</b>			<b>\$47,806.25</b>

\* Assume 5 hours per week for 78 weeks.

Task 2	Hourly Rate	Labor (Hours)	Total
<b>Nancy R. Edmonson</b>			
Nancy Edmonson	\$150.00	16	16
Ross Griffey	\$65.00	4	4
Subtotal		\$2,660	\$2,660
<b>WSP</b>			
Sina Raouf	\$297.30	2	2
Bin Wang	\$149.15	4	4
Joseph Boateng	\$101.18	4	4
Russell Koff	\$129.59	60	60
Sean Libberton	\$261.58	10	10
Subtotal		\$11,987	\$11,987
<b>Total Labor Cost</b>		\$14,647	\$14,647
<b>Nancy R. Edmonson</b>			
Direct Expenses			\$100
<b>WSP</b>			
Direct Expenses			\$100
<b>Total Direct Expense</b>			\$200
<b>Total Cost</b>			<b>\$14,847</b>

Total \$62,653.25

# ATTACHMENT C

**Attachment C: Work Schedule**

	2019						2020											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Construction Coordination</b>	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲

▲ Indicates deliverables

# CERTIFICATE OF INTERESTED PARTIES

**FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
 WSP USA INC.  
 HOUSTON, TX United States

**Certificate Number:**  
 2019-525117

**Date Filed:**  
 08/05/2019

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
 Fort Bend County, Texas

**Date Acknowledged:**  
 08/13/2019

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
 RFP 15-072, WA 10  
 professional services generally described as transportation planning assistance

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
WSP USA Inc.	New York, NY United States	X	

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)