

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JULY 2, 2019
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Vincent Morales.
3. Approve minutes of regular meeting held on June 25, 2019.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plan for Sansbury Boulevard, Precinct 1.
 - B. Acceptance of the traffic control plan for Precinct Line Road at Clayhead Road, Precinct 3.

CONSENT AGENDA ITEMS 6 - 18:

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **Commissioner, Pct. 4: Ahmad Alaswad to Washington, DC, July 20-28, 2019, to attend a Conference and related meetings/workshops. (Fund: Commissioner Pct. 4)**
 - B. **Information Technology: Robyn Doughtie to Scottsdale, Arizona, October 20-23, 2019 to attend the Courts & Justice Executive Forum 2019. (Fund: Information Technology)**
 - C. **Public Transportation: Perri D'Armond to Columbus, Ohio, September 13-20, 2019, to attend 2019 American Public Transportation Association Technology Conference. (Fund: Public Transportation Grant)**

7. COUNTY JUDGE:

Approve Letter of Support to Dr. Jayna Dave regarding the grant application by Children's Nutrition Research Center at Baylor College of Medicine to the United States Department of Agriculture for funds to study food insecurity among low-income households.

8. AUDITOR:

A. **Approve Interlocal Cooperation Contract between Fort Bend County and Texas Department of Family and Protective Services for Claims Processing effective September 1, 2019 through August 31, 2024.**

B. **Accept Monthly Financial Report prepared by County Auditor for the one month ended October 31, 2018, pursuant to Local Government Code Section 114.023.**

C. **Accept Monthly Financial Report prepared by County Auditor for the two months ended November 30, 2018, pursuant to Local Government Code Section 114.023.**

D. **Accept Monthly Financial Report prepared by County Auditor for the three months ended December 31, 2018, pursuant to Local Government Code Section 114.023.**

9. BUDGET TRANSFERS:

A. **Budget Office: Approve transfer in the amount of \$647,216 as detailed on Director of Finance form dated June 26, 2019 to allocate FY 2019 fleet upfitting expenses into Vehicle Equipment account to initiate vehicle purchasing process for Fiscal Year 2020.**

B. **County Court at Law No. 3: Approve transfer in the amount of \$100 from Fees into Information Technology to allocate funds for the purchase of computer accessories.**

C. **Health & Human Services - Clinical Health: Approve transfer in the amount \$400 from Fees into Information Technology Department, Fees, to allocate funds for additional license user to manage our medication inventory in the new electronic medical record system.**

- D. **Public Transportation:** Approve transfer in the amount of \$52,481 as detailed on the Auditor's form dated June 24, 2019 to close completed grant and return unused funds to Moving Ahead for Progress in the 21st Century account match for future grant allocations.

10. **ELECTIONS ADMINISTRATION:**

Record into minutes the Continuation Certificate for the Official Bond and Oath by John Oldham, Fort Bend County Elections Administrator, in the amount of \$20,000 effective June 18, 2019 until June 18, 2020.

11. **ENGINEERING-PAYMENTS:**

- A. Approve payment of Invoice No. 201910103 in the amount of \$2,345.52 to Berg-Oliver Associates, Inc. for professional environmental services regarding Chimney Rock, Mobility Bond Project No. 13203, Precincts 1 and 2. (Fund: 2013 Mobility Bonds)
- B. Approve payment of Invoice No. 201909155 in the amount of \$7,336.81 to LJA Engineering, Inc. for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)
- C. Approve payment of Invoice No. 0295704 in the amount of \$1,740 to Percheron for right of way services for FM 1093/Westpark, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- D. Approve payment of Invoice No. 0293292 in the amount of \$3,922.50 and Invoice No. 0295824 in the amount of \$10,107.68 to Percheron, LLC for professional acquisition services for McCrary Road, Mobility Bond Project No. 17313x, Precinct 3. (Fund: Right of Way)
- E. Approve payment of Invoice No. 4 in the amount of \$122,346.86 to ISI Contracting, Inc. for the construction of Bamore Road Extension, Mobility Project No. 13406, Precinct 4. (Fund: 2013 Mobility Bonds)
- F. Approve payment of Invoice No. 201909157 in the amount of \$23,366.32 to LJA Engineering, Inc. for project management services regarding 2017 Mobility Bond Projects within Precinct 4. (Fund: 2017 Mobility Bonds)

12. **ENGINEERING-PERMITS:**

- A. **Approve application from CenterPoint Energy Resources Corp. d/b/a Texas Gas Operations/Binkley & Barfield, Inc. to install fiber optic cable under the Fort Bend Parkway Toll Road, Permit No. 2019-28738, Precinct 1.**
- B. **Approve release of performance bond to Hurtado Construction Company for completion of work along Rohan Road, Permit No. 2018-4131, Precinct 1.**
- C. **Approve release of performance bond to Hurtado Construction Company for completion of work along Rohan Road, Permit No. 2015-4089, Precinct 1.**
- D. **Approve release of performance bond to D.L. Elliot Enterprises, Inc. for completion of work along Riverwood Drive, Permit No. 2015-3208, Precinct 1.**
- E. **Approve release of performance bond to First Texas Homes, Inc. for completion of work along Bridlewood Drive, Permit No. 2015-2950, Precinct 1.**
- F. **Approve release of performance bond to First Texas Homes, Inc. for completion of work along Blackberry Cove Lane, Permit No. 2015-2948, Precinct 1.**
- G. **Approve release of performance bond to Millis Equipment Rental, LLC for completion of work along Pecan Terrace Drive, Permit No. 2015-1967, Precinct 3.**
- H. **Approve release of performance bond to Cruz Tec, Inc. for completion of work along Spring Green Boulevard, Permit No. 2015-3120 Precinct 3.**
- I. **Approve release of performance bond to Construction LTD for completion of work along Cinco Ranch Boulevard, Permit No. 2015-3824, Precinct 3.**
- J. **Approve release of performance bond to Exhalt, Inc. DBA Tri Contracting for completion of work along Fulshear-Gaston Road, Permit No. 2015-3905, Precinct 3.**
- K. **Approve application from Drymalla Construction Company to install two driveway tie-ins along Coles Canyon and two driveway tie-ins along Rileys Ridge, Permit No. 2019-28169, Precinct 3.**

- L. **Approve release of performance bond to Southern Facility Services Construction Inc. for completion of work along Holmes Road, Permit No. 2015-2721, Precinct 3.**
 - M. **Approve application from Sundance Construction/Arch-con to install three driveway tie-ins, two left turn lanes and three right turn lanes along Harlem Road, Permit No. 2019-28726, Precinct 4.**
 - N. **Approve application from Comcast of Houston, LLC to install utility conduit along Pearl Lake Lane and LJ Parkway, Permit No. 2019-28749, Precinct 4.**
13. **ENGINEERING-DEVELOPMENT:**
- A. **Approve the plat for the roads within Southern Colony, Section 5, Precinct 1.**
 - B. **Approve the plat for the lots within Southern Colony, Section 5, Precinct 1.**
 - C. **Approve the plat for the roads within Sienna Plantation, Section 15B, Precinct 1.**
 - D. **Approve the plat for the lots within Sienna Plantation, Section 15B, Precinct 1.**
 - E. **Approve the plat for Avalon at Sienna Plantation Section 3 Partial Replat No. 1, Precinct 2.**
 - F. **Approve the plat for the roads within Firethorne West, Section 15, Precinct 3.**
 - G. **Approve the plat for the lots within Firethorne West, Section 15, Precinct 3.**
 - H. **Approve the plat for the roads within Firethorne West, Section 16, Precinct 3.**
 - I. **Approve the plat for the lots within Firethorne West, Section 16, Precinct 3.**
 - J. **Approve the plat for the roads within Firethorne West, Section 17, Precinct 3.**
 - K. **Approve the plat for the lots within Firethorne West, Section 17, Precinct 3.**
 - L. **Approve the plat for the roads within Firethorne West, Section 18, Precinct 3.**

- M. Approve the plat for the lots within Firethorne West, Section 18, Precinct 3.
- N. Approve the plat for the roads within Firethorne West, Section 19, Precinct 3.
- O. Approve the plat for the lots within Firethorne West, Section 19, Precinct 3.
- P. Approve the plat for Haven at Bellaire, Precinct 3.
- Q. Approve the plat for the roads within Hagerson Road Tract, Section 1, Precinct 4.
- R. Approve the plat for the lots within Hagerson Road Tract, Section 1, Precinct 4.
- S. Accept the streets in Grand Vista, Section 20: Morningside Meadow Drive 200.00 LF, Tindarey Maple Trace 709.66 LF, Summer Cedar Crossing 97.50 LF, Whitehaven Bend Lane 44.34 LF, Bellwick Bay Court 633.19 LF, and Fulvetta Haven Way 144.34 LF, for a total of 1,829.03LF and release the bond in the amount of \$134,050.00, Precinct 2.
- T. Set public hearing for acceptance of the traffic control plan for Winfield Lakes North, Section 4, Precinct 2. *(Tuesday, July 23, 2019 at 1:00 p.m.)*
- U. Set public hearing for acceptance of the traffic control plan for West Oaks Village Drive, Precinct 2. *(Tuesday, July 23, 2019 at 1:00 p.m.)*
- V. Set public hearing for acceptance of the traffic control plan for Long Meadow Farms, Section 45, Precinct 4. *(Tuesday, July 23, 2019 at 1:00 p.m.)*
- 14. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**
 - A. Invoice No. 1070 in the amount of \$3,645.86 to Tron Electric for electrical services regarding the Fairgrounds Livestock Building;
 - B. Invoice No. 328704402001 in the amount of \$461.98 to Office Depot for supplies regarding the Sheriff's Office Administration Building;

- C. **Invoice No. 915412 in the amount of \$4,585.11 to Audio Visual Technologies for information technology related equipment regarding the Sheriff's Office Administration Building;**
- D. **Invoice No. 8392 in the amount of \$1,835.26 to MCA Communications for voice/data cabling services regarding the Sienna Emergency Medical Service Facility Improvements.**

15. **HUMAN RESOURCES:**

- A. **Approve request for withdrawal of 120 hours from the Shared Sick Leave Pool for employee of the Library, Position No. 6501-0117.**
- B. **Approve request for withdrawal of 130 hours from the Shared Sick Leave Pool for employee of Health & Human Services - Environmental Health, Position No. 6381-0017.**

16. **PUBLIC TRANSPORTATION:**

- A. **Approve payment of Invoice No. 3071210110 for an amount of \$34,352.80 to Huitt-Zollars for construction management services regarding the Transit Center - Bamore Road, Mobility Bond Project No. 13406. (Fund: 2013 Mobility Bonds)**
- B. **Approve and submit the Annual Certification Letter of Compliance required by Houston METRO, as presented by Director of Public Transportation.**

17. **SHERIFF'S OFFICE:**

- A. **Approve Renewal Agreement between Fort Bend County and Bryan Smith dba BPS Professional Services to provide services as Deputy Director of the High Intensity Drug Trafficking Area (HIDTA) effective July 1, 2019 through June 30, 2020. (Fund: HIDTA Grant)**
- B. **Approve renewal of Professional Services Agreement between Fort Bend County and William Stephens dba Osprey Research Corporation to provide services as Intelligence/Training Coordinator for the High Intensity Drug Trafficking Area (HIDTA) program effective July 1, 2019 through June 30, 2020. (Fund: HIDTA Grant)**

18. **TAX ASSESSOR/COLLECTOR:**

- A. **Record into Minutes the 10/20 Year Write Off of Property Taxes pursuant to Texas Property Tax Code Section 33.05 for Fort Bend County General Fund for the Office of Carrie Surratt, Tax Assessor-Collector.**
 - B. **Record into Minutes the 10/20 Year Write Off of Property Taxes pursuant to Texas Property Tax Code Section 33.05 for Fort Bend County Lateral Road & Flood Control for the office of Carrie Surratt, Tax Assessor-Collector.**
 - C. **Record into Minutes the 10/20 Year Write Off of Property Taxes pursuant to Texas Property Tax Code Section 33.05 for Fort Bend County Parkway Road for the Office of Carrie Surratt, Tax Assessor-Collector.**
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19. **COUNTY JUDGE:**

Take all appropriate action on Tax Abatement Agreement between Fort Bend County and AP Solar 2, LLC, located in Reinvestment Zone No. 24, Precinct 1.

20. **COMMISSIONER, PCT. 3:**

Discuss and take all appropriate action on the Agreement between Fort Bend County and Falcon Ranch Homeowners Association for a drainage easement.

21. **COMMISSIONER, PCT. 4:**

Take all appropriate action on Petition and Consent to the inclusion of Certain Land to Fort Bend County Assistance District No. 2.

22. **AUDITOR:**

Take all appropriate action on Resolution declaring the intention to advance funding and reimburse project expenditures in the amount of \$17,592,231.

23. BUDGET & FINANCE:

Take all appropriate action to accept resignation of Upendra Sahu and appoint Lewis Luckenbach, appointee of Commissioner Precinct 3, to the Fort Bend County Investment Advisory Committee.

24. COMMUNITY DEVELOPMENT:

- A. Take all appropriate action on Agreement between Fort Bend County and City of Arcola in the amount of \$550,000 for construction of water treatment plant, part of the FY 2018 Consolidated Annual Action Plan approved by Commissioners Court on July 3, 2018. (Fund: Community Development Block Grant)
- B. Take all appropriate action on the FY 2019 Fort Bend County Consolidated Action Plan as presented for the Community Development Block Program (CDBG) HOME Investment Partnership Program (HOME) and Emergency Solutions Grant Program (ESG) and authorize County Judge to sign all documents pertaining to the plan.

25. ENGINEERING:

- A. Take all appropriate action on request for variance to the sidewalk requirement as stated in Section 5.8 of the Fort Bend Regulations of Subdivisions, for recorded sections Firethorne West Reserve "A", Firethorne West Section 1, Firethorne West Section 11, West Firethorne Road Street Dedication Sections 1, 3 and 4, and proposed West Firethorne Road Street Dedication Section 2, for Firethorne Development on behalf of JDC/Firethorne, Ltd., Precinct 3.
- B. Take all appropriate action on the plat for West Firethorne Road Section 2 Street Dedication, Precinct 3.
- C. Take all appropriate action on Letter of Understanding between Fort Bend County and Texas Department of Transportation regarding an exchange of right of way for FM 359, Precinct 3. (Fund: Right of Way)

26. FIRE MARSHAL:

Take all appropriate action on Interlocal Agreement for Fire Code and Investigations between Fort Bend County and the Village of Pleak.

27. HEALTH & HUMAN SERVICES:

Animal Services: Take all appropriate action on Agreement between Fort Bend County and Cy-Fair Animal Hospital to provide mobile spay-neuter services for low-income County residents through September 30, 2019. (Fund: Animal Services, Fees)

28. HOMELAND SECURITY & EMERGENCY MANAGEMENT:

Take all appropriate action on request to purchase two properties under the 2016 Hazard Mitigation buyout grant (FEMA Project Number DR-4269-006 and FEMA Project Number DR-4269-007) in the amount of \$302,984.17 plus the necessary closing costs, with an overall project cost match by the County of twenty-five percent, and authorize County Judge to sign all closing documents. (Fund: 2016 Hazard Mitigation Grant)

29. HUMAN RESOURCES:

Take all appropriate action on request to extend an unpaid leave of absence for employee of Road and Bridge effective July 9, 2019 for not more than six months.

30. PUBLIC TRANSPORTATION:

Take all appropriate action on request to transfer the amount of \$7,542 from Non-Departmental Contingency into Public Transportation account as detailed on Auditor's form dated June 24, 2019 to recognize and allocate interest earned due to pre-funding of Texas Commission on Environmental Quality grant.

31. PURCHASING:

- A. Take all appropriate action on RFP 19-018 for Pauper Burial, Transportation and Related Services.
- B. Take all appropriate action on request by City of Beasley to purchase surplus property from Fort Bend County, pursuant to Local Government Code §263.152(a)(1), specifically a 2009 Ford F250 Truck for \$1,600.
- C. Take all appropriate action on Bid 19-070, a term contract for pre-award, post-delivery, and bus inspection services for Public Transportation.

July 2, 2019

32. SHERIFF'S OFFICE:

Take all appropriate action on Interlocal Cooperation Agreement between Fort Bend County and Hays County for Jail Services.

33. Approve Bills.

34. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Road Commissioner.

35. Reconvene Open Session and consider taking action on the following matters:

§ 551.074. Personnel Matters.

Road Commissioner.

36. Adjournment.

FILED FOR RECORD
NO _____ TIME 3:42 A.M.
P.M.

JUN 28 2019

Lana Richard
County Clerk Fort Bend Co. Texas

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.

KP George

KP George, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, June 28, 2019. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court and under Legal Notices.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.0745 (Personnel Matters Affecting County Advisory Body) 551.076 (Deliberation of Security Devices) 551.087 (Economic Development) and 551.089 (Deliberation Regarding Security Devices or Security Audits).