

**Fort Bend County Tabulation  
 BID 19-053  
 Term Contract for Tax Statement Processing**

**Term: 1 June 2019 through 31 May 2020**

**Awarded 4/23/19: Information Management Solutions, LLC**

**Lawson Number 13833**

Item Description	Information Management Solutions San Antonio, TX	Perigrine Services Inc. Monroe, LA	QuestMark Information Management Houston, TX	Salter Elite Consulting Houston, TX	VariVerge Amarillo, TX	Zytron, Inc. Houston, TX
	Form 1295					
	Yes					
Design and Print 8-1/2" x 11" Statements, price per each	\$ 0.0700	Disqualified: Did not include required quantities of comparable experience with references, references not provided on required form, and did not provide required samples.	Disqualified: Did not include required quantities of comparable experience with references.	Disqualified: No prior experience provided as required.	Disqualified: Did not provide required samples.	Disqualified: Did not include required quantities of comparable experience with references and did not provide required samples.
Design and Print 8-1/2" x 11" Reminder Statements, price per each	\$ 0.0500					
Design and Print 8-1/2" x 11" Duplex Insert, price per each	\$ 0.0300					
Print 8-1/2" x 11" over 65 Letter, price per each	\$ 0.0200					
Print 8-1/2" x 11" over 65 Letter Duplex, price per each	\$ 0.0300					
#10 Window Envelope, price per each	\$ 0.0220					
#9 Window Envelope, price per each	\$ 0.0240					
9" x 12" Envelope, price per each	\$ 0.5000					
Individual Indexed PDF file, price per each	\$ 0.0001					
Estimated Annual Total:	\$ 35,057.50					



**COUNTY PURCHASING AGENT**  
Fort Bend County, Texas

**Vendor Information**

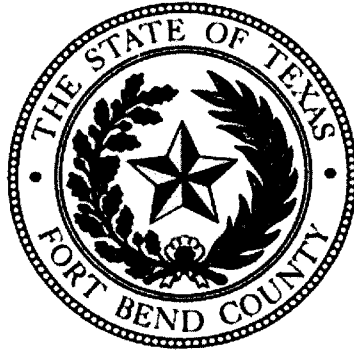
Debbie Kaminski, CPPB  
County Purchasing Agent

Office (281) 341-8640

Legal Company Name (top line of W9)	Information Management Solutions, L.L.C.		
Business Name (if different from legal name)			
Federal ID # or S.S. # 74-2766148	DUNS #		
Type of Business	<input checked="" type="checkbox"/> Corporation/LLC <input type="checkbox"/> Sole Proprietor/Individual	<input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Tax Exempt Organization	
Publicly Traded Business	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Ticker Symbol <u>n/a</u>		
Remittance Address	2416 Brockton Street #105		
City/State/Zip	San Antonio, TX 78213		
Physical Address	2416 Brockton Street #105		
City/State/Zip	San Antonio, TX 78213		
Phone/Fax Number	Phone: <u>210-826-4994</u>	Fax: <u>210-826-2676</u>	
Contact Person	Sy Green		
E-mail	sy@totalims.com		
Check all that apply to the company listed above and provide certification number.	DBE-Disadvantaged Business Enterprise <input type="checkbox"/>	SBE-Small Business Enterprise <input type="checkbox"/>	HUB -Texas Historically Underutilized Business <input type="checkbox"/>
	WBE-Women's Business Enterprise <input type="checkbox"/>	Certification # _____	Certification # _____
	Certification # _____	Certification # _____	Certification # _____
Company's gross annual receipts	<\$500,000 <input type="checkbox"/>	\$500,000-\$4,999,999 <input checked="" type="checkbox"/>	
	\$5,000,000-\$16,999,999 <input type="checkbox"/>	\$17,000,000-\$22,399,999 <input type="checkbox"/>	
	>\$22,400,000 <input type="checkbox"/>		
NAICs codes (Please enter all that apply)	<small>[915-26] Electronic Information and Mailing Services [915-44] Fulfillment (includes: Data Processing, Packaging, Labeling and Mailing of Literature As A Package)[915-56] Mailing Services (includes: Addressing, Collating, Packaging, Sorting and</small>		
Signature of Authorized Representative			
Printed Name	Sy Green		
Title	General Manager		
Date	March 18, 2019		

**THIS FORM MUST BE SUBMITTED WITH THE SOLICITATION RESPONSE**

*Fort Bend County, Texas  
Invitation for Bid*



*Term Contract for Tax Statement Processing  
BID 19-053*

**SUBMIT BIDS TO:**

Fort Bend County  
Purchasing Department  
Travis Annex  
301 Jackson, Suite 201  
Richmond, TX 77469

Note: All correspondence must include the term  
"Purchasing Department" in address to assist in  
proper delivery.

**SUBMIT NO LATER THAN:**

Tuesday, April 2, 2019  
2:00 PM (Central)

**LABEL ENVELOPE:**

BID 19-053  
TAX STATEMENT PROCESSING

***ALL BIDS MUST BE RECEIVED IN AND TIME/DATE STAMPED BY THE PURCHASING OFFICE  
OF FORT BEND COUNTY BEFORE THE SPECIFIED TIME/DATE STATED ABOVE.***

***BIDS RECEIVED AS REQUIRED WILL THEN BE OPENED AND PUBLICLY READ.***

***BIDS RECEIVED AFTER THE SPECIFIED TIME, WILL BE RETURNED UNOPENED.***

Results will not be given by phone.  
Results will be provided to bidder in writing  
after the Commissioners Court awards.

Requests for information must be in  
writing and directed to:  
Cheryl Krejci, CPPB  
Senior Buyer  
[cheryl.krejci@fortbendcountytexas.gov](mailto:cheryl.krejci@fortbendcountytexas.gov)


**Vendor Responsibilities:**

- Download and complete any addendums. (Addendums will be posted on the Fort Bend County website no  
Later than 48 hours prior to bid opening)
- Submit response in accordance with requirements stated on the cover of this document.
- DO NOT submit responses via email or fax.

**1.0 GENERAL REQUIREMENTS:**

- 1.1 Read this entire document carefully. Follow all instructions. You are responsible for fulfilling all requirements and specifications. Be sure you understand them.
- 1.2 General Requirements apply to all advertised bids, however, these may be superseded, whole or in part, by the scope, special requirements, specifications, special specifications or other data contained herein.
- 1.3 Governing Law: Bidder is advised that these requirements shall be fully governed by the laws of the State of Texas and that Fort Bend County may request and rely on advice, decisions and opinions of the Attorney General of Texas and the County Attorney concerning any portion of these requirements.
- 1.4 Bid Document Completion: Fill out, sign, and return to the Fort Bend County Purchasing Department one (1) complete bid document. An authorized representative of the bidder must sign the Contract Sheet. The Contract will be binding only when signed by the County Judge, Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of corrective fluid is not acceptable and may result in the disqualification of bid. If an error is made, the bidder must draw a line through error and initial each change.
- 1.5 Bid Returns: Bidders must return completed bid document to the Fort Bend County Purchasing Department at 301 Jackson, Suite 201, Richmond, Texas no later than 2:00 P.M. on the date specified. Late bids will not be accepted. Bids must be submitted in a sealed envelope, addressed as follows: Fort Bend County Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, Texas 77469.
- 1.6 Governing Document: In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Fort Bend County's interpretation shall govern.
- 1.7 Addenda: No interpretation of the meaning of the drawings, specifications or other bid documents will be made to any bidder orally. All requests for such interpretations must be made in writing addressed to Ms. Cheryl Krejci, Senior Buyer, 301 Jackson, Suite 201, Richmond, Texas 77469, e-mail: [cheryl.krejci@fortbendcountytexas.gov](mailto:cheryl.krejci@fortbendcountytexas.gov). Any and all interpretations and any supplemental instructions will be in the form of written addenda to the contract documents which will be posted on Fort Bend County's website. Addenda will **ONLY** be issued by the Fort Bend County Purchasing Agent. It is the sole responsibility of each bidder to insure receipt of any and all addenda. All addenda issued will become part of the contract documents. Bidders must sign and include addendum in the returned bid package. Deadline for submission of questions and/or clarification is **Tuesday, March 26, 2019 at 10:00 a.m. (CST)**. Requests received after the deadline will not be responded to due to the time constraints of this


Initials of Bidder:



bid process.


- 1.8 **Hold Harmless Agreement:** Contractor shall indemnify and hold Fort Bend County harmless from all claims for personal injury, death and/or property damage arising from any cause whatsoever, resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this bid. Certification of such coverage must be provided to the County upon request.
- 1.9 **Waiver of Subrogation:** Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Fort Bend County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.
- 1.10 **Severability:** If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.
- 1.11 **Bonds:** If this bid requires submission of bid guarantee and performance bond, there will be a separate page explaining those requirements. Bids submitted without the required bid bond or cashier's checks are not acceptable. Bond/s or cashier's check must be complete with all required signatures.
- 1.12 **Taxes:** Fort Bend County is exempt from all federal excise, state and local taxes unless otherwise stated in this document. Fort Bend County claims exemption from all sales and/or use taxes under Chapter 20, Title 122a, Vernon's Texas Civil Statutes, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to the Fort Bend County Purchasing Department.
- 1.13 **Fiscal Funding:** A multi-year lease or lease/purchase arrangement (if requested by the specifications), or any contract continuing as a result of an extension option, must include fiscal funding out. If, for any reason, funds are not appropriated to continue the lease or contract, said lease or contract shall become null and void. After expiration of the lease, leased equipment shall be removed by the bidder from the using department without penalty of any kind or form to Fort Bend County. All charges and physical activity related to delivery, installation, removal and redelivery shall be the responsibility of the bidder.
- 1.14 **Pricing:** Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated in the bid spreadsheet. Prices shall be all inclusive. No price changes, additions, or subsequent qualifications will be honored during the

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course of the contract. All prices must be written in ink or typewritten. Pricing on all transportation, freight, and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, bidder MUST indicate the items required and attendant costs or forfeit the right to payment for such items.

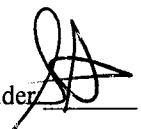
- 1.15 **Silence of Specifications:** The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.
- 1.16 **Supplemental Materials:** Bidders are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements, which the bidder wishes to include as a condition of the bid, must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire bid.
- 1.17 **Material Safety Data Sheets:** Under the "Hazardous Communication Act", commonly known as the "Texas Right To Know Act", a bidder must provide to County and using departments, with each delivery, material safety data sheets, which are, applicable to hazardous substances defined in the Act. Bidders are obligated to maintain a current, updated file in the Fort Bend County Purchasing Department. Failure of the bidder to maintain such a file will be cause to reject any bid applying thereto.
- 1.18 **Name Brands:** Specifications may reference name brands and model numbers. It is not the intent of Fort Bend County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Bidders may offer items of equal stature and the burden of proof of such stature rests with them. Fort Bend County shall act as sole judge in determining equality and acceptability of products offered.
- 1.19 **Color Selection:** Determination of colors of materials is a right reserved by the using department unless otherwise specified in the bid. Unspecified colors shall be quoted as standard colors, not colors, which require up charges or special handling. Unspecified fabrics or vinyl should be construed as medium grade. If bidder fails to get color/material approvals prior to delivery of merchandise, the using department may refuse to accept the items and demand correct shipment without penalty, subject

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to other legal remedies.

- 1.20 Evaluation: Evaluation shall be used as a determinant as to which bid items or services are the most efficient and/or most economical for the County. It shall be based on all factors, which have a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Fort Bend County Purchasing Department and recommendation to Fort Bend County Commissioners Court. Compliance with all bid requirements, delivery and needs of the using department are considerations in evaluating bids. Pricing is NOT the only criteria for making a recommendation. The Fort Bend County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or request information with regard to any bid.
- 1.21 Inspections: Fort Bend County reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If a bidder cannot furnish a sample of a bid item, where applicable, for review, or fails to satisfactorily show an ability to perform, the County can reject the bid as inadequate.
- 1.22 Testing: Fort Bend County reserves the right to test equipment, supplies, material and goods bid for quality, compliance with specifications and ability to meet the needs of the user. Demonstration units must be available for review. Should the goods or services fail to meet requirements and/or be unavailable for evaluation, the bid is subject to rejection.
- 1.23 Disqualification of Bidder: Upon signing this bid document, a bidder offering to sell supplies, materials, services, or equipment to Fort Bend County certifies that the bidder has not violated the antitrust laws of this state codified in section 15.01, et seq., Business & Commerce Code, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if the County believes that collusion exists among the bidders. Bids in which the prices are obviously unbalanced may be rejected. If multiple bids are submitted by a bidder and after the bids are opened, one of the bids is withdrawn, the result will be that all of the bids submitted by that bidder will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple bids for different products or services.
- 1.24 Awards: Fort Bend County reserves the right to award this contract on the basis of lowest and best bid in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one bidder, to reject any or all bids. In the event the lowest dollar bidder meeting specifications is not awarded a contract, the bidder may appear before the Commissioners Court and present evidence concerning his responsibility. An award is final only upon formal execution by the Fort Bend County Commissioners Court or the Fort Bend County Purchasing Agent. Fort Bend County reserves the right to withdraw any award until execution by the

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proper authority.

- 1.25 Assignment: The successful vendor may not assign, sell or otherwise transfer this contract without written permission of Fort Bend County Commissioners Court.
- 1.26 Term Contracts: If the contract is intended to cover a specific time period, said time will be given in the specifications under scope.
- 1.27 Maintenance: Maintenance required for equipment bid should be available in Fort Bend County by a manufacturer authorized maintenance facility. Costs for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Fort Bend County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.
- 1.28 Contract Obligation: Fort Bend County Commissioners Court must award the contract and the County Judge or other person authorized by the Fort Bend County Commissioners Court must sign the contract before it becomes binding on Fort Bend County or the bidders. Department heads are not authorized to sign agreements for Fort Bend County. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.
- 1.29 Title Transfer: Title and Risk of Loss of goods shall not pass to Fort Bend County until Fort Bend County actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 4:00 p.m., Monday through Friday. Bidders are advised to consult the using department for instructions. The place of delivery shall be shown under the "Special Requirement" section of this bid document and/or on the Purchase Order as a "Ship To:" address.
- 1.30 Purchase Order and Delivery: The successful bidder shall not deliver products or provide services without a Fort Bend County Purchase Order, signed by an authorized agent of the Fort Bend County Purchasing Department. The fastest, most reasonable delivery time shall be indicated by the bidder in the proper place on the bid sheet. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped F.O.B. inside delivery unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including time, delivery and quality. Nonconformance shall constitute a breach, which must be rectified prior to expiration of the time for performance. Failure to rectify within the performance period will be considered cause to reject future deliveries and cancellation of the contract by Fort Bend County without prejudice to other remedies provided by law. Where delivery times are critical, Fort Bend County reserves the right to award accordingly.

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- 1.31 Contract Extension: Extensions may be made only by written agreement between Fort Bend County and the bidder. Any price escalations are limited to those stated by the bidder in the original bid.
- 1.32 Termination: Fort Bend County reserves the right to terminate the contract for default if Seller breaches any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Fort Bend County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days written notice to either party unless otherwise specified.
- 1.33 Recycled Materials: Fort Bend County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Fort Bend County will be the sole judge in determining product preference application.
- 1.34 Interlocal Participation: Additional governmental entities may purchase from this bid. Vendor agrees to accept purchase orders from those participating entities and to invoice each entity separately.
- 1.35 Escalation Clause: Successful bidder may apply for a price increase to the Fort Bend County Purchasing Agent. The County Purchasing Agent will review, and, if increase is deemed warranted, place the request on Fort Bend County's Commissioners Court agenda for their action of approval or disapproval. Approval by the County's Commissioner's Court is required. Any proposed price increase will only be the amount increased to the vendor from his/her supplier. The price increase request must be stated on the vendor's letterhead with the bid number and name in the subject including, in columns, for each item: item description, original bid price, percent of increase, and the total cost of the original bid price including the increased dollar amount. Written documentation from the vendor's supplier of the increase notice must be provided to the Purchasing Agent at time of increase request. No application for a price increase may be submitted within the first six (6) months of this contract. Increase requests of more than 25% of the original bid price will not be considered.
- 1.36 Modifications: This instrument contains the entire Contract between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

**2.0 TERMS & CONDITIONS:**

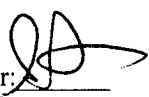
- 2.1 Seller to Package Goods: Seller will package goods in accordance with good commercial practice. Each delivery container shall be clearly and permanently marked as follows (a) Seller's name and address; (b) Consignee's name, address and purchase order number and the bid number if applicable; (c) Container number and total number of containers (e.g. box 1 of 4 boxes); and (d) the number of the container bearing the packing slip. Seller shall bear cost of packaging unless otherwise provided. Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications. Fort Bend County's count or weight shall be final and conclusive on shipments not accompanied by packing list.
- 2.2 Shipment Under Reservation Prohibited: Seller is not authorized to ship goods under reservation and no tender of a bill of lading will operate as a tender of goods.
- 2.3 Title and Risk of Loss: The title and risk of loss of the goods shall not pass to the County until a County employee actually receives and takes possession of the goods at the point or points of delivery.
- 2.4 Delivery Terms: F.O.B. Destination Freight Prepaid, Inside Delivery, unless delivery terms are specified otherwise on Purchase Order.
- 2.5 No Replacement of Defective Tender: Every tender or delivery of goods must fully comply with all provisions of the Purchase Order as to time of delivery, quality and the like. If a tender is made which does not fully conform, this shall constitute a breach and Seller shall not have the right to substitute a conforming tender.
- 2.6 Place of Delivery: The place of delivery shall be that set forth in the block of the purchase order entitled "Ship To". Any change thereto shall be effective by modification as provided for in Clause number 2.20 "Modifications", hereof. The terms of this agreement are "no arrival, no sale", at the discretion of Fort Bend County.
- 2.7 Invoices and Payments:
- 2.7.1 Seller shall submit separate invoices, in duplicate. Invoices shall indicate the purchase order number and the bid number if applicable. Invoices shall be itemized and transportation charges, if any, shall be listed separately. A copy of the bill of lading, and the freight waybill when applicable should be attached to the invoice.
- 2.7.2 Fort Bend County's obligation is payable only and solely from funds available for the purpose of this purchase. Lack of funds shall render the order null and void to the extent funds are not available and any delivered but unpaid goods

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will be returned to Seller by the county.

- 2.7.3 Do not include Federal Excise, State, or City Sales Tax. Fort Bend County is a tax-exempt governmental entity.
- 2.8 **Gratuities:** Fort Bend County may, by written notice to the Seller, cancel any order without liability, if it is determined by the County that gratuities, in the form of entertainment, gifts, or otherwise were offered or given by the Seller, or any agent or representative of the Seller to any officer or employee of Fort Bend County with a view toward securing an order. In the event an order is canceled by the County pursuant to this provision, the County shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Seller in providing such gratuities.
- 2.9 **Special Tools and Test Equipment:** If the price stated on the face of an order includes the cost of any special tooling or special test equipment fabricated or required by Seller for the purpose of filing this order, such special tooling equipment and any process sheets related thereto shall become the property of the County and to the extent feasible shall be identified by the Seller as such.
- 2.10 **Warranty/Price:**
- 2.10.1 The price to be paid by the County shall be that contained in Seller's quote or bid which Seller warrants to be no higher than Seller's current prices on orders by others for products of the kind and specification covered by an order for similar quantities under similar or like conditions and methods of purchase. In the event Seller breaches this warranty the prices of the items shall be reduced to the Seller's current prices on orders by others. Fort Bend County may cancel this contract without liability.
- 2.10.2 The Seller warrants that no person or selling agency has been employed or retained to solicit or secure any County order based upon any agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. A breach or violation of this warranty gives the County the right, in addition to any other right or rights, to cancel this contract without liability.
- 2.11 **Warranty Product:** Seller shall not limit or exclude any implied warranties and any attempt to do so shall render an order voidable at the option of the County. Seller warrants that the goods furnished will conform to the specifications, drawings, and description listed in the bid invitation and purchase order as applicable, and to the sample(s) furnished by Seller if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern.


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- 2.12 **Safety Warranty:** Seller warrants that the product sold to Fort Bend County shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event the product does not conform to OSHA standards, the County may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make the appropriate correction within 10 days, correction made by the County will be at Seller's expense.
- 2.13 **No Warranty by Fort Bend County Against Infringements:** As part of a contract for sale Seller agrees to ascertain whether goods manufactured in accordance with the specifications will give rise to the rightful claim of any third person by way of infringement. Fort Bend County makes no warranty that the production of goods according to the specification will not give rise to such a claim and in no event shall Fort Bend County be liable to Seller for indemnification in the event the Seller is sued on the grounds of infringement or the like. If Seller is of the opinion that an infringement will result, he will notify Fort Bend County to this effect in writing within two days after the receiving Purchase Order. If the County does not receive notice and is subsequently held liable for the infringement, Seller will defend and save the County harmless. If Seller in good faith ascertains that production of the goods in accordance with the specifications will result in infringement, this contract shall be null and void except that the County will pay Seller the reasonable cost of his search as to infringements.
- 2.14 **Right of Inspection:** The County shall have the right to inspect the goods at delivery before accepting them.
- 2.15 **Cancellation:** Fort Bend County shall have the right to cancel for default all or any part of the undelivered portion of an order if Seller breaches any of the terms hereof including warranties of Seller, or if the Seller becomes insolvent or files for protection under the bankruptcy laws. Such rights of cancellation are in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity.
- 2.16 **Termination:** The performance of work under a Purchase Order may be terminated in whole or in part by the County in accordance with this provision. Termination of work there under shall be effected by the delivery to the Seller of a "Notice of Termination" specifying the extent to which performance of work under the order is terminated and the date upon which such termination becomes effective. Such right of termination is in addition to and not in lieu of rights of Fort Bend County set forth in Clause 15 herein.
- 2.17 **Force Majeure:** Force Majeure means a delay encountered by a party in the performance of its obligations under this Agreement, which is caused by an event beyond the reasonable control of that party. Without limiting the generality of the foregoing, "Force Majeure" shall include but not be restricted to the following types of events: acts of God or public enemy; acts of governmental or regulatory authorities; fires, floods, epidemics or serious accidents; unusually severe weather conditions;

strikes, lockouts, or other labor disputes; and defaults by subcontractors.

In the event of a Force Majeure, the affected party shall not be deemed to have violated its obligations under this Agreement, and the time for performance of any obligations of that party shall be extended by a period of time necessary to overcome the effects of the Force Majeure, provided that the foregoing shall not prevent this Agreement from terminating in accordance with the termination provisions. If any event constituting a Force Majeure occurs, the affected party shall notify the other parties in writing, within twenty-four (24) hours, and disclose the estimated length of delay, and cause of the delay.

- 2.18 Assignment-Delegation: No right or interest in an order shall be assigned or delegation of any obligation made by Seller without the written permission of Fort Bend County. Any attempted assignment or delegation by Seller shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
- 2.19 Waiver: No claim or right arising out of a breach of any contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waived or renunciation is supported by consideration and is in writing signed by the aggrieved party.
- 2.20 Modification: A Purchase Order can be modified or rescinded only by a writing signed by both of the parties or their duly authorized agents.
- 2.21 Parol Evidence: This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of this agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms rendered under this agreement and shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
- 2.22 Applicable Law: This agreement shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas and in effective on the date of the purchase order.
- 2.23 Advertising: Seller shall not advertise or publish, without the County's prior consent the fact that Fort Bend County has entered into any contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.
- 2.24 Right to Assurance: Whenever the County in good faith has reason to question the other party's intent to perform. The County may demand that the other party give

Initials of Bidder: 

written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the County may treat this failure as an anticipatory repudiation of the contract.

- 2.25 Venue: Both parties agree that venue for any litigation arising from this contract shall lie in Richmond, Fort Bend County, Texas.
- 2.26 Prohibition Against Personal Interest in Contracts: No officer or employee of the County shall have a financial interest, direct or indirect, in any contract with the County, or shall be financially interested, directly or indirectly, in the sale to the County of any land, materials, supplies, or service, except on behalf of the County as an officer or employee. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall be subject to disciplinary action under applicable laws, statutes and codes of the State of Texas. Any violation of this section, with the knowledge, expressed or implied of the person or corporation contracting with the County shall render the contract involved voidable by the County Commissioners Court.

### 3.0 SCOPE:

It is the intent of Fort Bend County to contract with one (1) vendor for tax statement processing as specified herein.

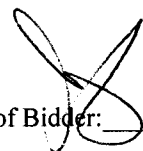
### 4.0 TERM OF CONTRACT:

The term of this contract is **through 31 May 2020**, renewable annually for four (4) years (through 31 May 2024) under the same terms and conditions if mutually agreeable to both parties. Either party for any reason may terminate this contract by giving thirty (30) days written notice of the intent to terminate.

### 5.0 BID DOCUMENT COMPLETION:

**Fill out, initial each page, SIGN CONTRACT SHEET, do not date, and return ONE (1) complete bid document to include a printed copy of the pricing form completed by vendor and ONE (1) electronic Excel file in Excel software (not a PDF), on CD or Flash Drive, to the Fort Bend County Purchasing Department. An authorized representative of the bidder MUST sign the contract sheet.** Do not complete the date at the top of the contract sheet. The Excel file must be capable of Purchasing Department to save a copy in Excel format/software and be able to copy and paste the bidder's pricing and information into the tabulation. The bid document, printed copy of completed pricing form, and electronic file, as provided on County's website in Excel, must be in the same sealed envelope marked with the appropriate bid number and title. The contract will be binding only when signed by the County Judge of Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of correction fluid is **NOT** acceptable and may result in the disqualification of bid. If an error is made, vendor **MUST** draw a line through error and initial each change. All response, typed or written information, must be clear and legible.

Initials of Bidder: \_\_\_\_\_



**6.0 MODIFICATIONS:**

This instrument contains the entire Contract between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

**7.0 TEXAS ETHICS COMMISSION FORM 1295:**

7.1 Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, renewals or change orders are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit: [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm).

7.2 On-line instructions:

7.2.1 Name of governmental entity is to read: Fort Bend County.

7.2.2 Identification number used by the governmental entity is: B19-053.

7.2.3 Description is the title of the solicitation: Tax Statement Processing.

7.3 Apparent low bidder(s) will be required to provide the Form 1295 within three (3) calendar days from notification; however, if your company is publicly traded you are not required to complete this form.

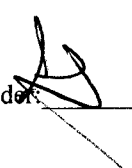
**8.0 STATE LAW REQUIREMENTS FOR CONTRACTS:**

The contents of this section are required by Texas Law and are included by County regardless of content.

8.1 Agreement to Not Boycott Israel Chapter 2270 Texas Government Code: By signature on vendor form, Contractor verifies Contractor does not boycott Israel and will not boycott Israel during the term of this Contract.

8.2 Texas Government Code Section 2251.152 Acknowledgment: By signature on vendor form, Contractor represents pursuant to Section 2252.152 of the Texas Government Code, that Contractor is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153.

Initials of Bidder



**9.0 LIQUIDATED DAMAGES:**

If the Work is not Substantially Complete within the Contract Time as adjusted by extension of time approved by Commissioner Court, the County will deduct (from the final payment, as liquidated damages), the sum of Three Hundred Dollars (\$300.00) per calendar day that the work remains not Substantially Complete, such sum is agreed upon as a reasonable and proper measure of damages which the County will sustain per day by failure of Contractor to substantially complete work within the Contract Time. It is understood that said sum shall be considered as liquidated damages and shall in no sense be considered as a penalty against the Contractor.

**10.0 PERFORMANCE AND PAYMENT BONDS:**

The successful bidder must provide to the Office of the County Purchasing Agent, a performance bond and a payment bond, each in the amount of 100% of the total contract sum within ten (10) calendar days after receipt of notification of bid award. Such bonds shall be executed by a corporate surety duly authorized and admitted to do business in the State of Texas and licensed in the State of Texas to issue surety bonds with a Best Rating of "A" or better. Fort Bend County reserves the right to accept or reject any surety company proposed by the bidder. In the event Fort Bend County rejects the proposed surety company, the bidder will be afforded five (5) additional days to submit the required bonds issued by a surety company acceptable to Fort Bend County.

**11.0 AWARD:**


This contract will be awarded to one (1) overall lowest and best bidder meeting specifications.

**12.0 SPECIFICATIONS:**

The awarded contractor is required to perform the tasks as specified below to provide products and services for an estimated annual quantity of 250,000 tax statements. Statement processing may occur any where between October 15 through November 15 each year. Contractor will participate in a two (2) hour planning/kick-off meeting with the Fort Bend County Tax Office and tax system software vendor (ACT) each year prior to printing tax statements. Statements shall be printed and mailed within ten (10) days of receiving the tax statement data file.

**12.1 Design and Printing of forms and envelopes**

Contractor will be provided with a data file and tax statement format which must be utilized to create the tax statements. Statements are to be printed on 8 ½" x 11" loose sheets of paper, 24# white stock, printed front with one color (black) and printed back with one color (black) so as not to bleed through. Statements will have a perforation for the coupon. Perforation must conform to specifications for scanner tolerance as required by the Tax Office and bank lockbox processing. After award of the contract and receipt of the payment and performance bonds, the contractor will be provided with a sample data file and tax statement format to produce sample statements from within ten (10) days for approval by the Tax Office.

Initials of Bidder: 

Contractor will consult with the County's lockbox bank and Tax Office personnel for standards for optical character reader (OCR) print to be included on the bottom of each document. These scan lines MUST be properly positioned without exception. Vendor will also add 2D barcodes with dot matrix font at two (2) points on each statement. Fort Bend County's bank depository is Prosperity Bank, and the internal lock box vendor is Jaguar. The successful vendor will be given the contact information and must work with the bank, Jaguar and the Tax Office to test documents prior to printing final statements each year. The contractor will provide sample statements from each printer to be used to print statements for proofs prior to printing final statements.

All printed statements and reminder statements will include a "Processed Date" printed on them to indicate the date they were printed. On the back of each coupon, return address will be printed in a format to align in the window of #9 return envelope.


Contractor will also furnish required envelopes. These envelopes will be #10 white window envelopes with window large enough to show both recipient and return address (approximately 175,000) for mail out of statements; #9 return white window envelope to display address from back of coupon (approximately 170,000); and 9" x 12" white envelopes with window large enough to show both recipient and return address for agent mailings (approximately 1,500). For all mail out of statements, envelopes and/or statements must say "RETURN SERVICE REQUESTED". Window envelopes to be used for mailing of statements must meet the Fort Bend County Tax Office specifications to include but are not limited to the ability to read/scan 2D bar code through the window.

Contractor is required to print duplex inserts as provided by the Tax Office for inclusion with all mailings. The statement insert will be 8-1/2" x 11" black ink, two (2) sided (approximately 175,000). Tax payers over 65 will receive a Tax Office letter, 8-1/2" x 11", black ink, single side or duplex (approximately 47,000 and number of sides may vary from year to year). The contractor will be given the text insert at least ten (10) days before the mailing is to go out. Approval of proof will be given by Fort Bend County Tax Assessor within two (2) days of receipt of proofs.

## 12.2 Printing of Statements

Printing of statements will be black on two (2) sides with formatted data. The contractor will receive the tax statement data file in multiple files in ASCII text file format (file and field format to be provided by tax system software vendor) via file transfer protocol (FTP).

## 12.3 Mail Processing

  
Initials of Bidder: \_\_\_\_\_

The contractor will package, bundle and mail statements in the most cost-efficient manner possible. Vendor will include one (1) copy of the insert and one (1) return envelope with each envelope being prepared for mailing, excluding agent statements. Contractor must fold statements, insert statements into envelopes, which will be furnished by the contractor, include insert where applicable, and apply correct postage for zip + 4 bar coded first class mail. Postage and other information must be affixed to each envelope, then deliver all envelopes to the U. S. Post Office for distribution. Envelope face must say "Return Service Requested".

Contractor will postal qualify and U.S. Postal CASS certify the tax statements in groups, based on the number of statements to be combined into a single envelope (i.e. single-owned properties, two properties, three properties, etc.). Postal qualification will provide the lowest postal rate possible for the tax statements using the Carrier Route Code or the U.S. Postal Bar Code or the Zip+4 Code. Contractor will prepare the reports and bag tags necessary to obtain optimum postal discounts. Contractor shall bundle and mail foreign statements separately. The contractor must provide the Tax Office with an itemized postage report including quantity and price per item in that quantity within five (5) working days of mail out completion

12.4 Agent Tax Statements

Contractor will be provided an agent data file from which to print the agent statements. Statements will be sorted, batched and mailed by agent code. Agent batches to be packaged in the most cost-efficient mailing container.

12.5 Statement PDF files


Contractor must be capable of creating individual PDF pages for all original and reminder statements and is required to upload these files to the designated FTP site. These files must be between 50-200 KB and are recommended to be in .zip format.

12.6 February Reminder Notices

Contractor must print and mail approximately 25,000 reminder notices in February on a date mutually agreed upon annually between the Tax Office and Contractor. These notices must display a diagonal watermark reading "PAST DUE". Contractor will provide a PDF file of the individual statements and is required to upload these files. These files must be between 50-200 KB and may be in .zip format.

**13.0 CONTRACTOR QUALIFICATIONS:**

13.1 Bidders must have been in business at least five (5) years and have prior experience with printing, processing, and mailing of tax statements within the last three (3) years in order to qualify, and bidder must complete questionnaire on pages 17 and 18, and identify the client references, with emphasis on Texas Tax Offices if

  
Initials of Bidder: \_\_\_\_\_

applicable, for similar jobs in comparable quantities as required in this solicitation.

- 13.2 Contractor may not subcontract or outsource any portion of this contract. All processing, printing, and prepping for mailing must be completed onsite at Contractor's facility with no outsourcing or sub-contracting.
- 13.3 The questionnaire/reference form must include a list of any "blackout days" for the expected term of this contract and the expected delivery time in workdays per task. "Blackout days" are defined as days reserved for other than the work required by this solicitation.
- 13.4 Fort Bend County may, at its sole discretion and anytime during the entire duration of this contract, make unannounced visits to the contractor's facilities during normal business hours for the purposes of audit control of statement mail outs, discussion, inspection or review of processes that might affect the project. Fort Bend County may utilize a Dun and Bradstreet analysis in reviewing Contractor's history and qualifications.

**14.0 SAMPLE:**

A sample of a tax statement or similar invoice as described herein, reproduced by the bidder, is required from the bidder to be included with their bid response. Failure to provide sample may result in disqualification.

(the remainder of this page is intentionally left blank)



b. Client: Comal TAC  
Contact: Cathy Talcott  
Address: 205 North Seguin Ave  
City: New Braunfels State: TX Zip Code: 78130  
Telephone: (830)221-1354 Email Address: talcoc@co.comal.tx.us  
Timespan and quantity of most recent current contract:  
2004 through 2019 - 65,500 pieces and 250,000 images

c. Client: Nueces TAC  
Contact: Rafael Benavidez  
Address: 901 Leopard St.#301  
City: Corpus Christi State: TX Zip Code: 78401  
Telephone: (361)888-0523 Email Address: rafael.benavidez@nuecesco.com  
Timespan and quantity of most recent current contract:  
2016 through 2019 - 100,000 pieces and 251,000 images last year

d. Client: Burnet TAC  
Contact: Stan Hemphill  
Address: PO Box 908  
City: Burnet State: TX Zip Code: 78611  
Telephone: (512) 756-8291 Email Address: stanad@nctv.com  
Timespan and quantity of most recent current contract:  
2004 through 2019 - 34,500 pieces and 122,500 images last year

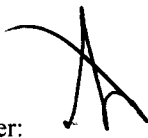
**16.0 PRICING:**

Bidder must complete the Pricing Form downloadable from Fort Bend County's website. Bidders are to complete the unit bid price column and type in the Vendor's name. All prices are to be all inclusive. No additional fees will be paid. Quantities provided are estimates only. In the case of discrepancy between unit and extended pricing, unit pricing governs.

**17.0 REQUIRED FORMS:**

All bidders are required to complete the attached and return with their submission:

- 17.1 Pricing Form in Excel file
- 17.2 Vendor Form
- 17.3 W9 Form
- 17.4 Tax Form/Debt/Residence Certification
- 17.5 Contractor Acknowledgement of Stormwater Management Program
- 17.6 No Bid Questionnaire

Initials of Bidder: 

CONTRACT SHEET  
B19-053

THE STATE OF TEXAS  
COUNTY OF FORT BEND

This memorandum of agreement made and entered into on the 23<sup>rd</sup> day of April, 2019,  
by and between Fort Bend County in the State of Texas (hereinafter designated County), acting herein by  
County Judge KP George, by virtue of an order of Fort Bend County Commissioners Court, and  
Information Management Solutions (hereinafter designated Contractor).  
(company name)

WITNESSETH:

The Contractor and the County agree that the bid and specifications for **Tax Statement Processing**  
which are hereto attached and made a part hereof, together with this instrument and the bond  
(when required) shall constitute the full agreement and contract between parties and for furnishing  
the items set out and described; the County agrees to pay the prices stipulated in the accepted bid.

It is further agreed that this contract shall not become binding or effective until signed by the parties  
hereto and a purchase order authorizing the items desired has been issued.

Executed at Richmond, Texas this 23<sup>rd</sup> day of April, 2019.

Fort Bend County, Texas

By: KP George  
County Judge KP George

By: [Signature]  
Signature of Contractor

By: Sy Green General Manager  
Printed Name and Title

**Pricing Form  
 BID 19-053  
 Term Contract for Tax Statement Processing**

**Term: 1 June 2019 through 31 May 2020**

**Vendor Name: Information Management Solutions, LLC**

Description	Estimated Quantity	Unit Bid Price	Extended Price
Design and Print 8-1/2" x 11" Statements	250,000	\$ 0.0700	\$ 17,500.00
Design and Print 8-1/2" x 11" Reminder Statements	25,000	\$ 0.0500	\$ 1,250.00
Design and Print 8-1/2" x 11" Duplex Insert	175,000	\$ 0.0300	\$ 5,250.00
Print 8-1/2" x 11" over 65 Letter	47,000	\$ 0.0200	\$ 940.00
Print 8-1/2" x 11" over 65 Letter Duplex	47,000	\$ 0.0300	\$ 1,410.00
#10 Window Envelope	175,000	\$ 0.0220	\$ 3,850.00
#9 Window Envelope	170,000	\$ 0.0240	\$ 4,080.00
9" x 12" Envelope	1,500	\$ 0.5000	\$ 750.00
Individual Indexed PDF file	275,000	\$ 0.0001	\$ 27.50
<b>Grand Total:</b>			<b>\$ 35,057.50</b>

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Information Management Solutions LLC</b>		
	2 Business name/disregarded entity name, if different from above <b>74-2766148</b>		
	3 Check appropriate box for federal tax classification; check <b>only one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ <b>P</b> <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) <b>Information Management Solutions LLC</b>		Requester's name and address (optional)
	6 City, state, and ZIP code <b>2416 Brockton Street, Suite 105, San Antonio, TX 78217</b>		
	7 List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	
<b>or</b>	
<b>Employer identification number</b>	
7 4 - 2 7 6 6 1 4 8	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <b>3/18/2019</b>
------------------	----------------------------	-------------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

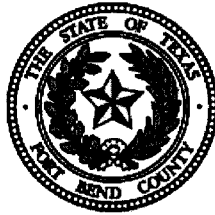
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.





**Contractor Acknowledgement of Stormwater Management Program**

I hereby acknowledge that I am aware of the stormwater management program and standard operating procedures developed by Fort Bend County in compliance with the TPDES General Permit No. TXR040000. I agree to comply with all applicable best management practices and standard operating procedures while conducting my services for Fort Bend County. I agree to conduct all services in a manner that does not introduce illicit discharges of pollutants to streets, stormwater inlets, drainage ditches or any portion of the drainage system. The following materials and/or pollutant sources must not be discharged to the drainage system as a result of any services provided:

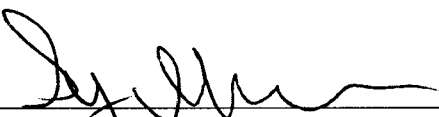
1. Grass clippings, leaves, mulch, rocks, sand, dirt or other waste materials resulting from landscaping activities, (except those materials resulting from ditch mowing or maintenance activities)
2. Herbicides, pesticides and/or fertilizers, (except those intended for aquatic use)
3. Detergents, fuels, solvents, oils and/or lubricants, other equipment and/or vehicle fluids,
4. Other hazardous materials including paints, thinners, chemicals or related waste materials,
5. Uncontrolled dewatering discharges, equipment and/or vehicle wash waters,
6. Sanitary waste, trash, debris, or other waste products
7. Wastewater from wet saw machinery,
8. Other pollutants that degrade water quality or pose a threat to human health or the environment.

Furthermore, I agree to notify Fort Bend County immediately of any issue caused by or identified by:

**Information Management Solutions LLC**

(Company/Contractor)

that is believed to be an immediate threat to human health or the environment.

  
Contractor Signature

**3/18/2019**

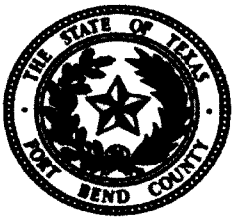
Date

**Sy Green**

Printed Name

**General Manager**

Title



**COUNTY PURCHASING AGENT  
Fort Bend County, Texas**

Debbie Kaminski, CPPB  
County Purchasing Agent

Office (281) 341-8640

**NO BID/PROPOSAL/QUALIFICATIONS FORM**

**Bid/RFP/RFQ Number:** n/a

Vendor's not responding to this solicitation are requested to complete and submit this form to:  
[Jessica.Carabajal@fortbendcountytexas.gov](mailto:Jessica.Carabajal@fortbendcountytexas.gov)

Please provide your purpose for not responding to this solicitation.

<input type="checkbox"/>	Do not provide this type of product. Please remove us from your notification list for this solicitation.	
<input type="checkbox"/>	Cannot supply item/service by the delivery/completion date.	
<input type="checkbox"/>	Not equipped to complete this project.	
<input type="checkbox"/>	Not within the scope of our expertise.	
<input type="checkbox"/>	Can supply item, but it is not competitive.	
<input type="checkbox"/>	Project size is too large.	
<input type="checkbox"/>	Project size is too small.	
<input type="checkbox"/>	Not enough time to respond to this solicitation.	
<input type="checkbox"/>	Unable to obtain required insurance.	
<input type="checkbox"/>	Unable to obtain required bonding.	
<input type="checkbox"/>	Do not desire to remain on your notification list.	
<input type="checkbox"/>	Not interested in this type of project. Explain:	2 7 6 6 1 4 8
		2 7 6 6 1 4 8
	Cannot comply with specifications. Explain:	2 7 6 6 1 4 8
		2 7 6 6 1 4 8
	Other:	

Please complete the below information:

Company Name:	2 7 6 6 1 4 8
Mailing Address:	
Physical Address:	
City:	
State:	
Zipcode:	
Name of Signatory:	
Title of Signatory:	
Signature:	

# 2018 CONSOLIDATED PROPERTY TAX STATEMENT



TAXES ARE DUE UPON RECEIPT. TAXES WILL BECOME DELINQUENT FEBRUARY 1, 2019  
 PENALTY AND INTEREST WILL BE ADDED MONTHLY BEGINNING FEBRUARY 1, 2019  
 The jurisdictions listed below have consolidated their tax collections for 2018. Please refer questions to the  
 Nueces County Tax Office by telephone at (361) 888-0230 or by mail at P.O. Box 2810, Corpus Christi, Texas 78403-2810  
**Kevin Kieschnick, Tax Assessor-Collector, Nueces County, Texas**



**ACCOUNT NUMBER:** 0031-0001-0010 **DATE OF NOTICE:** October 1, 2018

<p><b>OWNER NAME AND ADDRESS</b></p> <div style="text-align: center;"> <div style="background-color: black; width: 100px; height: 20px; margin: 5px auto;"></div> <p>FRISCO TX 75034-4443</p> </div>	<p><b>LEGAL DESCRIPTION:</b>                  ADAMOSKY PLACE BLK 1 LOT 1  <b>PARCEL ADDRESS:</b>  <div style="background-color: black; width: 100%; height: 15px;"></div>  <b>LEGAL ACRES:</b>                  .4541</p>
--	---

APPRAISAL ASSESSMENT AND EXEMPTIONS	Property Class	Land	Ag / Other	Improvements	Personal Property and Minerals	Total Appraised Value	100% Assessed Value	Exemptions
		Qualifying						
	Non-Qualifying	\$395,580		\$234,480		\$630,060	\$630,060	
	Ag / Other							
	<b>Total</b>	\$395,580		\$234,480		\$630,060	\$630,060	

Taxing Unit	100% Assessed Value	Cap Value	Exemption Amount	Taxable Value	Tax Rate per \$100	Tax Levy	Early Payment Discounts (If available)			
							3% October	2% November	1% December	
NUECES COUNTY	\$630,060		\$0	\$630,060	.30918900	\$1,948.08	\$1,948.08	\$1,948.08	\$1,948.08	
FARM TO MARKET ROAD	\$630,060		\$0	\$630,060	.00389900	\$24.57	\$24.57	\$24.57	\$24.57	
HOSPITAL DISTRICT	\$630,060		\$0	\$630,060	.11767200	\$741.40	\$741.40	\$741.40	\$741.40	
CITY OF PORT ARANSAS	\$630,060		\$0	\$630,060	.31090600	\$1,958.89	\$1,958.89	\$1,958.89	\$1,958.89	
PORT ARANSAS ISD	\$630,060		\$0	\$630,060	1.11800000	\$7,044.07	\$6,832.75	\$6,903.19	\$6,973.63	
<b>Total Tax Due By JANUARY 31, 2019 is</b>							<b>\$11,717.01</b>	<b>\$11,505.69</b>	<b>\$11,576.13</b>	<b>\$11,646.57</b>

• If you believe there is an error in the value or exemptions, you may contact the NUECES COUNTY APPRAISAL DISTRICT at (361) 881-9978

• If these taxes should be paid by your mortgage company or agent, please forward this bill to them for payment.

- To make a payment:
  - Online visit our website at [www.nuecesco.com/taxoffice](http://www.nuecesco.com/taxoffice)
  - Call 1-888-949-0985
  - All tax office locations accept debit or credit cards
  - Processing fee will apply when using debit or credit card
  - No processing fee for online electronic checks



PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

	<b>Date of Notice</b>	<b>If Paid In</b>	<b>Amount Due</b>
	October 1, 2018	OCTOBER 2018	\$11,505.69
		NOVEMBER 2018	\$11,576.13
		DECEMBER 2018	\$11,646.57
		JANUARY 2019	\$11,717.01
		FEBRUARY 2019	\$12,537.20
<b>AMOUNT OF CHECK</b>			

- To avoid delays in your payment:**
- ➔ Please write your account number on your check or money order.
  - ➔ If you would like a printed receipt mailed to you, please include a self-addressed, stamped envelope with your payment.

Please make checks payable and mail to:

**Nueces County  
 Tax Assessor-Collector  
 P.O. Box 2810  
 Corpus Christi, Texas 78403-2810**

FRISCO TX 75034-4443

182522 2018 0001150569 0001157613 0001164657 0001171701 0001253720 8

IF YOU ARE 65 YEARS OR OLDER OR ARE DISABLED AND THE PROPERTY DESCRIBED IN THIS DOCUMENT IS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE APPRAISAL DISTRICT REGARDING ANY ENTITLEMENT YOU MAY HAVE TO A POSTPONEMENT IN THE PAYMENT OF THESE TAXES. ALSO YOU ARE ENTITLED TO PAY AT LEAST ONE FOURTH OF YOUR TAXES BEFORE JANUARY 31, 2019 AND PAY THE REMAINING TAXES WITHOUT PENALTIES OR INTEREST IN THREE EQUAL INSTALLMENTS BY JULY 31, 2019. PLEASE CONTACT OUR OFFICE FOR MORE DETAILS.

**IMPORTANT TAX YEAR COMPARISON INFORMATION**

In accordance with Senate Bill #18 passed during the 2005 Legislative Session, the 2018 tax comparison information is furnished below. The 2018 assessed value, taxable value, tax rate, and the tax amount due is compared to the 2013 tax year information. The percentage increase/decrease is expressed for each comparison. The percentage increase/decrease in the taxes calculated is also compared to each prior year since the 2013 tax year.

0031-0001-0010		2018	2017	2016	2015	2014	2013	5TH YR DIFF
<b>TAXING UNIT</b>	<b>APPRAISED</b>	<b>\$630,060</b>	<b>\$861,218</b>	<b>\$904,028</b>	<b>\$852,994</b>	<b>\$714,541</b>	<b>\$734,320</b>	<b>-14.20</b>
NUECES	TAX VALUE	\$630,060	\$861,218	\$904,028	\$852,994	\$714,541	\$734,320	-14.20
COUNTY	TAX RATE	.30918900	.30409200	.30409200	.31292800	.33094200	.34099900	-9.330000
	LEVY	\$1,948.08	\$2,618.90	\$2,749.08	\$2,669.26	\$2,364.72	\$2,504.02	-22.20
	% DIFF	-25.61	-4.74	2.99	12.88	-5.56		
FM ROAD	TAX VALUE	\$630,060	\$861,218	\$904,028	\$852,994	\$714,541	\$734,320	-14.20
	TAX RATE	.00389900	.00389900	.00389900	.00396700	.00418800	.00418800	-6.900000
	LEVY	\$24.57	\$33.58	\$35.25	\$33.84	\$29.92	\$30.75	-20.10
	% DIFF	-26.83	-4.74	4.17	13.10	-2.70		
HOSPITAL	TAX VALUE	\$630,060	\$861,218	\$904,028	\$852,994	\$714,541	\$734,320	-14.20
DISTRICT	TAX RATE	.11767200	.12129700	.12683600	.12974600	.13745500	.14807700	-20.53000
	LEVY	\$741.40	\$1,044.63	\$1,146.63	\$1,106.73	\$982.17	\$1,087.36	-31.82
	% DIFF	-29.03	-8.90	3.61	12.68	-9.67		
CITY OF	TAX VALUE	\$630,060	\$861,218	\$904,028	\$852,994	\$714,541	\$734,320	-14.20
PORT A	TAX RATE	.31090600	.28090600	.27219100	.27566600	.29911800	.32261500	-3.630000
	LEVY	\$1,958.89	\$2,419.21	\$2,460.68	\$2,351.41	\$2,137.32	\$2,369.03	-17.31
	% DIFF	-19.03	-1.69	4.65	10.02	-9.78		
PORT A	TAX VALUE	\$630,060	\$861,218	\$904,028	\$852,994	\$714,541	\$734,320	-14.20
ISD	TAX RATE	1.1180000	1.1180000	1.1180000	1.1180500	1.1255500	1.1255500	-6700000
	LEVY	\$7,044.07	\$9,628.42	\$10,107.03	\$9,536.90	\$8,042.52	\$8,265.14	-14.77
	% DIFF	-26.84	-4.74	5.98	18.58	-2.69		
	TAX VALUE							
	TAX RATE							
	LEVY							
	% DIFF							
	TAX VALUE							
	TAX RATE							
	LEVY							
	% DIFF							
	TAX VALUE							
	TAX RATE							
	LEVY							
	% DIFF							
	TAX VALUE							
	TAX RATE							
	LEVY							
	% DIFF							

**School District Tax Rate Breakdown for the current year and previous year.**

	TAX RATE	2018	2017
	M&O RATE	1.0333000	1.0333000
PORT A	I&S RATE	.08470000	.08470000
ISD	TOTAL TAX RATE	1.1180000	1.1180000

NOTE: Blank means information is not available for the year.

CATHY C. TALCOTT, PCAC-TAX ASSESSOR-COLLECTOR  
 205 N. Seguin Ave.  
 New Braunfels, TX 78130  
 Phone: 830-221-1353

COMAL COUNTY TAX OFFICE

**2018 TAX STATEMENT**

www.comalcountytaxoffice.net



PROPERTY ID NUMBER	44287
PROPERTY GEOGRAPHICAL ID	420370013600
PROPERTY SITUS / LOCATION	BRAUNFELS, TX 78130

NAME & ADDRESS	PROPERTY DESCRIPTION	PROPERTY GEOGRAPHICAL ID
Owner ID: 930085 Pct: 100.000% [REDACTED] BOERNE, TX 78006-0026	[REDACTED] 5, BLOCK 2, LOT 25  Acreage: 0.0000 Type: R	420370013600

LAND MARKET VALUE	IMPROVEMENT MARKET VALUE	AG/TIMBER USE VALUE	AG/TIMBER USE MARKET	ASSESSED VALUE	TOTAL LATE AG PENALTY
44,510	113,700	0	0	158,210	
100% Assessment Ratio		Appraised Value:		158,210	

Taxing Unit	Assessed	Homestead Exemption	OV65 or DP Exemptions	Other Exemptions	Freeze Year and Ceiling	Taxable Value	Rate Per \$100	Tax Due
NEW BRAUNFELS ISD	158,210	25,000	13,750	0	2016 1,524.43	119,460	1.365800	1,524.43
Lateral Road	158,210	31,642	50,000	0	2016 36.11	76,568	0.062730	36.11
COMAL COUNTY	158,210	31,642	50,000	0	2016 211.04	76,568	0.295191	211.04
CITY OF NEW BRAUNFELS	158,210	31,642	3,750	0	2016 589.52	122,818	0.488220	589.52

CITY TAXES REDUCED BY SALES TAX 49.32  
 COUNTY TAXES REDUCED BY SALES TAX 68.33



Scan here to pay instantly!

Property taxes in Texas are assessed as of January 1st each year and cover a period of one year from that date. Tax statutes make no provisions for proration; therefore, a change of address during the year would have no effect on the tax liability established on January 1st of the calendar year. These tax statutes also make no provisions for proration in case the property is disposed of during the calendar year. Also, if you owned personal property described on the tax statement on January 1st, then you are personally liable for the taxes. IF YOU ARE 65 YEARS OF AGE OR OLDER OR ARE DISABLED, AND YOU OCCUPY THE PROPERTY DESCRIBED IN THIS DOCUMENT AS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE APPRAISAL DISTRICT REGARDING ANY ENTITLEMENT YOU MAY HAVE TO A POSTPONEMENT IN THE PAYMENT OF THESE TAXES.

\* Total Tax Due may include Additional Penalty up to 20% incurred on April 1 or July 1 of the year of delinquency [Tax Code Section 33.11] or Additional Late Ag Penalty of 10% [Tax Code Section 23.54].

**Total Taxes Due by Jan 31, 2019 2,361.10**

Penalty & Interest if paid after Jan 31, 2019		
If Paid in Month	P&I Rate	Tax Due
February 2019	7%	2,526.38
March 2019	9%	2,573.60
April 2019	11%	2,620.80
May 2019	13%	2,668.06
June 2019	15%	2,715.27

Taxpayers who were 65 years of age or older, or disabled on January 1, 2018 and have filed an application for exemption may pay the taxes on their HOMESTEAD in four equal installments as indicated below. If delinquent, penalty and interest accrue.

PMT	Due By	Payment Amount
1st	January 31, 2019	590.28
2nd	March 31, 2019	590.28
3rd	May 31, 2019	590.28
4th	July 31, 2019	590.26

\*DETACH HERE AND RETURN WITH PAYMENT\*

Make check payable to:



CATHY C. TALCOTT, PCAC  
 COMAL COUNTY TAX OFFICE  
 PO BOX 659480  
 SAN ANTONIO, TX 78265-9480

**TAX STATEMENT ENCLOSED**

Owner Name and Address
[REDACTED] BOERNE, TX 78006-0026

Prop ID Number	44287
Geographical ID	420370013600

Taxes are payable upon receipt and become delinquent on February 1, 2019.

In January Pay  
**2,361.10**

Check here if paying in 4 equal installments



BOERNE TX 78006-0026



COMAL COUNTY TAX OFFICE  
 PO BOX 659480  
 SAN ANTONIO TX 78265-9480



0000044287000000236110

Comparison of Tax History

Year	Taxing Unit	Stmnt ID	Assessed Value	Taxable Value	Rate Per \$100	Tax Amount	% Change in Tax
2018	CITY OF NEW BRAUNFELS	462428	158,210	122,818	0.488220	589.52	0.00
	COMAL COUNTY	462428	158,210	76,568	0.295191	211.04	0.00
	Lateral Road	462428	158,210	76,568	0.062730	36.11	0.00
	NEW BRAUNFELS ISD	462428	158,210	119,460	1.365800	1,524.43	0.00
2017	CITY OF NEW BRAUNFELS	96230	158,880	123,354	0.488220	589.52	0.00
	COMAL COUNTY	96230	158,880	77,104	0.307821	211.04	0.00
	Lateral Road	96230	158,880	77,104	0.050100	36.11	0.00
	NEW BRAUNFELS ISD	96230	158,880	120,130	1.339100	1,524.43	0.00
2016	CITY OF NEW BRAUNFELS	93629	152,590	118,322	0.498230	589.52	-15.47
	COMAL COUNTY	93629	152,590	72,072	0.292821	211.04	-48.51
	Lateral Road	93629	152,590	72,072	0.050100	36.11	-48.51
	NEW BRAUNFELS ISD	93629	152,590	113,840	1.339100	1,524.43	-18.67
2015	CITY OF NEW BRAUNFELS	204777	139,980	139,980	0.498230	697.42	3.52
	COMAL COUNTY	204777	139,980	139,980	0.292821	409.89	3.52
	Lateral Road	204777	139,980	139,980	0.050100	70.13	3.51
	NEW BRAUNFELS ISD	204777	139,980	139,980	1.339100	1,874.47	3.52
2014	CITY OF NEW BRAUNFELS	89882	135,220	135,220	0.498230	673.71	6.18
	COMAL COUNTY	89882	135,220	135,220	0.292821	395.96	-1.08
	Lateral Road	89882	135,220	135,220	0.050100	67.75	47.38
	NEW BRAUNFELS ISD	89882	135,220	135,220	1.339100	1,810.73	6.18
2013	CITY OF NEW BRAUNFELS	88199	127,350	127,350	0.498230	634.49	N/A
	COMAL COUNTY	88199	127,350	127,350	0.314321	400.28	N/A
	Lateral Road	88199	127,350	127,350	0.036100	45.97	N/A
	NEW BRAUNFELS ISD	88199	127,350	127,350	1.339100	1,705.35	N/A

% Change 5th Year Comparison(Compare 2018 to 2013)

Taxing Unit	Assessed Value	Taxable Value	Rate Per 100	Tax Amount
CITY OF NEW BRAUNFELS	24.23%	-3.56%	-2.01%	-7.09%
COMAL COUNTY	24.23%	-39.88%	-6.09%	-47.28%
Lateral Road	24.23%	-39.88%	73.77%	-21.45%
NEW BRAUNFELS ISD	24.23%	-6.20%	1.99%	-10.61%

N/A = Not Available

NEW BRAUNFELS ISD Tax Rate Breakdown

Year	M&O Rate	I&S Rate	Total Rate
2018	1.040000	0.325800	1.365800
2017	1.013300	0.325800	1.339100



**IF YOU ARE 65 YEARS OF AGE OR OLDER OR ARE DISABLED AND THE PROPERTY DESCRIBED IN THIS DOCUMENT IS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE APPRAISAL DISTRICT REGARDING ANY ENTITLEMENT YOU MAY HAVE TO A POSTPONEMENT IN THE PAYMENT OF THESE TAXES**

**IMPORTANT 2016 TAX YEAR COMPARISON INFORMATION**

In accordance with Senate Bill #18 passed during the 2005 Legislative Session, the 2016 tax comparison information is furnished below. The 2016 assessed value, taxable value, tax rate, and the tax amount due is compared to the 2011 tax year information. The percentage increase/decrease is expressed for each comparison. The percentage increase/decrease in the taxes calculated is also compared to each prior year since the 2011 tax year.

TAXING		2016	2015	2014	2013	2012	2011	5TH YR DIFF
JURISDICTION	APPRAISED	\$100	\$100	\$100	\$100	\$100	\$100	.00
Judson	TAX VALUE	\$0	\$0	\$0	\$0	\$0	\$0	
ISD	TAX RATE	1.4700000	1.4200000	1.4250000	1.4250000	1.4250000	1.4300000	2.8000000
	LEVY	\$ .00	\$ .00	\$ .00	\$ .00	\$ .00	\$ .00	
	% DIFF							

**School District Tax Rate breakdown for Current year and Previous year.**

Judson	TAX RATE	2016	2015
ISD	M&O RATE	1.0400000	1.0400000
	I&S RATE	.43000000	.38000000
	TOTAL TAXRATE	1.4700000	1.4200000

BLANK: Information is not available

**Have you filed for tax saving exemptions on your residence?**

Property taxes may be reduced by filing and qualifying for exemptions granted to your residence.

If you owned and resided in your home on January 1 of this tax year, you may qualify for a mandatory \$25,000 homestead exemption on your homes value for school taxes. Your 2016 school taxes could be reduced by \$367.50 if you file and qualify for the homestead exemption.

Homeowners over 65 years of age may qualify for the over 65 exemption, which would reduce your tax levy by \$147.00 for 2016. The school district grants a mandatory \$10,000 value exemption to persons over 65 years of age. School districts also place a ceiling on the tax levy, which means your tax levy will remain the same as long as you own your home, unless you make structural improvements to the home. If you are over 65 and disabled, you must choose one or the other for school taxes; you cannot receive both.

Disabled persons owning their homes are also entitled to a \$10,000 value exemption, which represents a tax savings of \$147.00 this year. They also enjoy the tax ceiling on school taxes similar to that provided to over 65 homeowners. Disabled persons must provide a TPQY letter from Social Security Administration for proof of disability while filing for the exemption.

Disabled Veteran Exemptions are available to veterans who were disabled while serving with the U.S. armed forces, or the surviving spouse or child (under 18 years of age and unmarried) of a disabled veteran or a member of the armed forces who was killed on active duty. This exemption ranges from \$5,000 to \$12,000 depending on the percent of service connected disability. This exemption may be used on any piece of property in Texas, but may only be used on one (1) property. Disabled Veteran Homestead property may pay in four equal installments without incurring penalty & interest, if the first payment is made by January 31, the second by March 31, the third by May 31, and the fourth payment by July 31. The veteran must reside in the State of Texas.

Filing for exemptions is free and simple. Exemptions may be obtained by calling Bexar Appraisal District at (210) 224-2432 or visiting their website at [www.bcad.org](http://www.bcad.org). You may also obtain the forms at Judson ISD Tax Office. One exemption form is all that is needed for both Judson ISD and Bexar County. You can contact the Judson ISD Tax Office at (210) 945-5535 for any information. We are located at 8012 Shin Oak Drive, Live Oak, Texas 78233.

# 2017 CONSOLIDATED PROPERTY TAX STATEMENT

TAXES ARE DUE UPON RECEIPT. TAXES WILL BECOME DELINQUENT ON FEBRUARY 1, 2018  
PENALTY AND INTEREST WILL BE ADDED MONTHLY BEGINNING FEBRUARY 1, 2018



The jurisdictions listed below have consolidated their tax collections for 2017. Please refer questions to the Hidalgo County Tax Office by telephone at (956) 318-2157 or by mail at PO Box 178, Edinburg, Texas 78540-0178  
**Pablo (Paul) Villarreal Jr., Tax Assessor/Collector, Hidalgo County, Texas**

ACCOUNT NUMBER: A [REDACTED] LOAN # [REDACTED] FIDO # 800093

DATE OF NOTICE: November 1, 2017 HCAD Number: 1017931 OWNER NAME AND ADDRESS: [REDACTED] EDINBURG TX 78541-4931	LEGAL DESCRIPTION: ACRES OF SANTA CRUZ PH 2-A LOT 160 [REDACTED] ACREAGE: .5525
---	--

APPRaisal ASSESSMENT AND EXEMPTIONS	Property Class	Land	AG /Other	Improvement	Personal Property And Minerals	Total Appraised Value	100% Assessed Value	Exemptions
	Qualifying							
	Non-Qualifying	\$36,102				\$36,102	\$36,102	
	AG / Other							
<b>TOTAL</b>		\$36,102				\$36,102	\$36,102	

Tax Unit	UDI	HS Cap Value	Exemption Codes	Exempt Amount	Taxable Value	Tax Rate Per \$100	FRZ Flag	Tax Levy	Total Amount Due If Paid in Month-Year	
1	0			\$0	\$36,102	.58000000		\$209.39	Oct-2017 +00%	\$775.86
2	0			\$0	\$36,102	.09510000		\$34.33	Nov-2017 +00%	\$775.86
41	0			\$0	\$36,102	1.23980000		\$447.59	Dec-2017 +00%	\$775.86
54	0			\$0	\$36,102	.04920000		\$17.76	Jan-2018 +00%	\$775.86
55	0			\$0	\$36,102	.18500000		\$66.79	Feb-2018 +07%	\$830.17
									Mar-2018 +09%	\$845.69
									Apr-2018 +11%	\$861.20
									May-2018 +13%	\$876.72
									Jun-2018 +15%	\$892.24
									Jul-2018 +33%	\$1,052.84

**Total Tax Due By January 31, 2018 is \$775.86** ISD Rate: 2016 M&O 1.1700000 I&S .06980000 TOTAL 1.23980000  
**Prior Year Taxes Due on November 1, 2017: \$5.00** ISD Rate: 2017 M&O 1.1700000 I&S .06980000 TOTAL 1.23980000

- ➔ Please examine the assessed value and exemptions granted on this bill. If you believe there is an error in the value or exemptions, you may contact the Hidalgo County Appraisal District at (956) 381-8466
- ➔ If these taxes should be paid by your mortgage company, please forward this bill to them for payment.
- ➔ Please visit our website to pay online or to inquire on your property information at [www.hidalgocountytax.org](http://www.hidalgocountytax.org)
- ➔ Pursuant to Sec 33.11, Texas Property Tax Code, all personal property delinquent on April 1 may be subject to an additional early penalty

JURISDICTIONS:					
1	HIDALGO COUNTY	2	DRAINAGE DIST #1	41	EDINBURG CISD
54	SOUTH TEXAS ISD	55	SOUTH TEXAS COLLEGE		

EXEMPTIONS:

5 YEAR HISTORY: (As per section 31.01(c-11) of the Texas Property Tax Code) NOTE: Blanks means no data is available.

YEAR	1	2	41	54	55
2017	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX VALUE	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX RATE	.000000	.09510000	1.23980000	.04920000	.58000000
5th Yr % DIFF					
LEVY	\$209.39	\$34.33	\$447.59	\$17.76	\$66.79
5th Yr % DIFF					
Prev Yr % DIFF					
2016	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
TAX VALUE	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX RATE	.000000	.09510000	1.23980000	.04920000	.58000000
5th Yr % DIFF					
LEVY	\$209.39	\$34.33	\$447.59	\$17.76	\$66.79
5th Yr % DIFF					
Prev Yr % DIFF					
2015	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
TAX VALUE	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX RATE	.000000	.09510000	1.23980000	.04920000	.58000000
5th Yr % DIFF					
LEVY	\$209.39	\$34.33	\$447.59	\$17.76	\$66.79
5th Yr % DIFF					
Prev Yr % DIFF					
2014	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
TAX VALUE	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX RATE	.000000	.09510000	1.23980000	.04920000	.58000000
5th Yr % DIFF					
LEVY	\$209.39	\$34.33	\$447.59	\$17.76	\$66.79
5th Yr % DIFF					
Prev Yr % DIFF					
2013	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
TAX VALUE	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX RATE	.000000	.09510000	1.23980000	.04920000	.58000000
5th Yr % DIFF					
LEVY	\$209.39	\$34.33	\$447.59	\$17.76	\$66.79
5th Yr % DIFF					
Prev Yr % DIFF					
2012	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
TAX VALUE	\$36,102	\$36,102	\$36,102	\$36,102	\$36,102
5th Yr % DIFF					
TAX RATE	.000000	.09510000	1.23980000	.04920000	.58000000
5th Yr % DIFF					
LEVY	\$209.39	\$34.33	\$447.59	\$17.76	\$66.79
5th Yr % DIFF					
Prev Yr % DIFF					

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT  CHECK HERE FOR CHANGE OF ADDRESS CHANGE OF ADDRESS FORM ON BACK

October 2017	November 2017	December 2017	January 2018	February 2018	March 2018
\$775.86	\$775.86	\$775.86	\$775.86	\$830.17	\$845.69
Account Number: A0621-2A-000-0160-00		HCAD Number: 1017931		AMOUNT PAID:	

PAY TO:  
PABLO (PAUL) VILLARREAL JR., PCC  
HIDALGO COUNTY TEXAS  
PO BOX 3337  
EDINBURG TX 78540-3337



[REDACTED]  
EDINBURG TX 78541-4931

00010179310000077586

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2019-474227

Date Filed:  
 04/09/2019

Date Acknowledged:  
 04/23/2019

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Information Management Solutions, L.L.C.  
 San Antonio, Texas, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Fort Bend County

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

B19-053  
 Tax Statement Processing

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)