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Agency Name: Fort Bend County
Grant/App: 3850701 **Start Date:** 10/1/2019 **End Date:** 9/30/2020

Project Title: Human Trafficking Investigation and Prosecution Project
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
746001969

Application Eligibility Certify:

Created on: 2/19/2019 5:34:38 PM By: Chad Bridges

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: Human Trafficking Investigation and Prosecution Project
Division or Unit to Administer the Project: Fort Bend County DA's Office
Address Line 1: 301 Jackson St
Address Line 2:
City/State/Zip: Richmond Texas 77469
Start Date: 10/1/2019
End Date: 9/30/2020

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area:

Grant Officials:

Authorized Official

Name: KP George
Email: county.judge@fortbendcountytexas.gov
Address 1: 301 Jackson Street
Address 1: Office of the County Judge
City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-341-8634
Fax: 281-341-8609
Title: The Honorable
Salutation: Judge
Position: County Judge

Project Director

Name: Chad Bridges
Email: Chad.Bridges@fortbendcountytexas.gov
Address 1: 301 Jackson
Address 1:
City: Richmond, Texas 77469
Phone: 281-341-3353 Other Phone: 832-867-0471
Fax: 281-238-3340
Title: Mr.
Salutation: Mr.
Position: Assistant District Attorney

Financial Official

Name: liliana jimenez
Email: liliana.jimenez@fortbendcountytexas.gov
Address 1: 301 jackson street
Address 1:
City: richmond, Texas 77469
Phone: 281-344-3971 Other Phone:
Fax:
Title: Ms.
Salutation: Ms.
Position: accountant

Grant Writer

Name: Chad Bridges
Email: Chad.Bridges@fortbendcountytexas.gov
Address 1: 301 Jackson

Address 1:**City:** Richmond, Texas 77469**Phone:** 281-341-3353 Other Phone: 832-867-0471**Fax:** 281-238-3340**Title:** Mr.**Salutation:** Mr.**Position:** Assistant District Attorney**Grant Vendor Information****Organization Type:** County**Organization Option:** applying to provide direct services to victims only**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**
746001969**Data Universal Numbering System (DUNS):** 081497075**Narrative Information****Introduction**

The purpose of this announcement is to solicit applications for projects that prevent, investigate, and/or prosecute the commercial sexual exploitation of children in Texas.

Please read the funding announcement for program rules and application guides, available on the [eGrants Calendar](#) page. Additionally, you should review the *Guide to Grants* available at [CJD's resources webpage](#) for information and guidance related to the management and use of grant funds.

Use the space provided below to describe your project. For help with your narrative, see CJD's [Developing a Good Project Narrative Guide](#).

Note: Do not upload attachments with further information unless specifically instructed to do so.

Program Requirements**Community Collaboration**

Applicants from communities with an existing human trafficking task force or coalition must **upload documentation of active membership in the task force or coalition**. Applicants should also **upload letters of support from any partners** critical to achieving the proposed objectives. For example, if the proposed project is to provide multi-session prevention education in schools, the applicant should provide a letter of support from the school district for the project. All documents must be uploaded onto the Upload.Files Tab prior to the submission and certification of the eGrants application.

Prevention Education

Applicants seeking to provide prevention education to children should **upload curriculum content for review** onto the Upload.Files Tab prior to the submission and certification of the eGrants application. If the curriculum is not available in a format that can be uploaded, the applicant should provide guidance on how to preview the materials.

Project Evaluation

Recipients of funding under this announcement may be required to participate in a third-party evaluation funded by PSO and in improvement reviews performed by PSO program staff. Grantees must make good-faith efforts to follow recommendations by the evaluator and PSO staff – including recommended project modifications – as a condition of ongoing funding.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Criminal History Reporting

Entities receiving funds from CJD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 60. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Frances Desmond

Enter the Address for the Civil Rights Liaison:

301 Jackson Richmond Texas

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(281)633-7769

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

I certify to all of the application content & requirements.

Project Abstract :

This project is to focus on prevention of child sex trafficking by proactively investigating and prosecuting individuals recruiting and trafficking persons 24 years of age and younger. The project will provide training and equipment to investigators and a prosecutor. As described below these people will be trained to investigate and prosecute Human Trafficking with cross training in the multiple facets of crime that human trafficking encompasses such as vice, fraud, sexual assault, and crimes against children.

Problem Statement :

Houston is one of the nation's largest hubs for human trafficking. Houston is part of Fort Bend County and one of the biggest "tracks" in Houston lies just on the other side of the Harris/Fort Bend County line on Bissonnet Avenue. There is currently a lack of resources to investigate and prosecute those in our area engaged in recruiting and exploiting persons younger than 25 for sex trafficking.

Supporting Data :

I have attached the "Free the Captives" presentation from the Governor's Child Sex Trafficking Team. Slide 4 contains a hotspot map of tips in

Texas. Fort Bend County is in the big red spot in southeast Texas. 41.6% of tips for this crime came from the Greater Houston area. (2013-2015 National Human Trafficking Hotline Data- Texas). However, in In FY 2018, the Fort Bend District Attorney's Office tracked 20 human trafficking cases. Harris County is the number one trafficking area in the state. Fort Bend County is adjacent to Harris County and part of Houston is actually in Fort Bend County. Our belief is that there is more investigation resources needed to address what we see around us. The University of Texas at Austin's Institute on Domestic Violence & Sexual Assault published a report in December 2016, titled, "Human Trafficking by the Numbers: The Initial Benchmark of Prevalence and Economic Impact for Texas." It estimates there are 313,000 victims of human trafficking in Texas and of those, 79,000 are minor and youth victims of sex trafficking. (25.2%).

Project Approach & Activities:

The grant will use specially trained investigators to apply ICAC investigation principals to finding pimps looking to recruit young prostitutes. They will proactively use internet postings to attract pimps to "Renegades" (prostitutes without a pimp). They will also use ICAC principals while using online chatrooms to search for children being trafficked. This will be done using a concept borrowed from narcotics enforcements called "reversals" - essentially letting those wanting to promote trafficking solicit the undercover investigators to be trafficked. Once arrests are made it is our intention to aggressively pursue search warrants for that offender's cellphones and computers to see if there are other victims these defendants have trafficked.

Capacity & Capabilities:

The Fort Bend County DA's Office has historically been an innovator and early adapter of policies that ensure the safety of it's residents. We have strong collaborative relationships with the agencies relevant to this process including the Houston Human Trafficking Rescue Alliance and can utilize victim services through Triad and Fort Bend County's Children Assessment Center.

Performance Management :

Our case management system has the ability to track and report case filings and outcomes. Using this system we can monitor the number of investigations and arrests made by the persons provided by funds provided by this project.

Data Management:

Target Group :

Victims of human trafficking under the age of 24.

Evidence-Based Practices:

This concept is new and novel. It seeks to eliminate one of the long standing issues of human trafficking cases - that victims often will not or cannot testify. By using concepts from other disciplines of prosecution such ICAC investigations, money laundering, and principals from family violence cases involving proving a case without the victim testifying we believe we can better hold offenders accountable while increasing victim safety.

Project Activities Information

Reserved

This section left intentionally blank.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Investigation	75.00	Proactively investigating offenders trying to traffic persons under 24 years of age by using techniques from multiple disciplines of prosecution. The investigation includes human trafficking and other crimes to human trafficking such as (but not limited to) money laundering, promotion of prostitution, and engaging in organized criminal activity.
Prosecution	25.00	Evidence based prosecution of the offenders uncovered by the investigators provided by this grant.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of trafficking cases filed.	30
Number of trafficking cases referred for prosecution.	60

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases resulting in a felony conviction.	20
Number of cases resulting in a misdemeanor conviction.	0
Number of cases resulting in deferred adjudication.	10
Number of charges dismissed or acquitted.	0

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

We will monitor the compliance for the undercover lease vehicles through our County Auditor's standard payment practices.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2019

Enter the End Date [mm/dd/yyyy]:

9/30/2020

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

21433431

Enter the amount (\$) of State Grant Funds:

8086205

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2017

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

Yes

No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

Yes

No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

Yes

No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

Yes

No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

Yes

No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

THIS SECTION APPLIES TO NONPROFIT CORPORATIONS ONLY

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
 No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
 No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Attorney	One dedicated felony level Assistant District Attorney assigned specifically to prosecute cases from the project and any other agencies submitting Human Trafficking related cases. The amount includes salary and fringe benefits.	\$137,000.00	\$0.00	\$0.00	\$0.00	\$137,000.00	100
Personnel	Court Advocate	There was not a spot in the template for investigators. We will be glad to address this in a PRR later. We are asking for TWO very highly trained investigators. Investigators that	\$192,964.00	\$0.00	\$0.00	\$0.00	\$192,964.00	100

		can forensically search phones and computers. We want them to be ICAC certified chatters. We also want them to have fraud examiner training to deal with financial aspect of Human Trafficking. And of course have the training for running vice reversals and properly investigating any other offenses that are revealed during an investigation. The amount includes salary and fringe benefits.							
Travel and Training	In-State Registration Fees, Training, and/or Travel	In state training for investigators on topics including organized crime, vice, ICAC for all investigators funded in the project.	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0	
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	In state training for investigators on topics including organized crime, vice, ICAC for all investigators funded in the project and registration for the International Association of Human Trafficking Investigators Conference.	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0	
Equipment	Personal Data Assistant (PDA) System	2 Laptops and 2 cellphones for undercover	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	4	

	and Accessories	investigators for use in the field.						
Contractual and Professional Services	Vehicle Transportation-Related Services	Lease vehicles for undercover investigators	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00
Equipment	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Personnel	\$329,964.00	\$0.00	\$0.00	\$0.00	\$329,964.00
Travel and Training	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$378,964.00	\$0.00	\$0.00	\$0.00	\$378,964.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** KPGeorge