

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2019

On this the 5th day of February 2019, the Commissioners' Court, with the following members being present:

- KP George - County Judge
- Vincent Morales - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- Ken R. DeMerchant - Commissioner Precinct #4

The following proceedings were had, to-writ,

THAT WHEREAS, theretofore, on September 11, 2018, the Court heard and approved the budget for the year 2019 for Fort Bend County; and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Information Technology Accounting Unit: 100503100

TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Fees and Services	100503100-63000	\$ 39,834
TOTAL TRANSFERRED TO:		\$ 39,834

TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Non-Departmental Contingency	100409100-66500	\$ 39,834
TOTAL TRANSFERRED FROM:		\$ 39,834

EXPLANATION: Take all appropriate action on request to transfer the amount of \$39,834 from Non-Departmental Contingency into Information Technology to allocate funds for the purchase of Odyssey end user training.

Department Head: *J. Ruwe* Date: 1/30/2019

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND
BY: *KP George* ^{T.P.}
KP George, County Judge

GL Transfer
 AC Transfer



Proposal

COURTS AND JUSTICE SOLUTIONS

Presented to: **Fort Bend County**
Richmond, TX
Robyn Doughtie
Re: **Attorney Manager Training**

Proposal Date: January 25, 2019

Submitted by: Brian Murray
TYLER TECHNOLOGIES, INC.
COURTS & JUSTICE SOLUTIONS
5101 Tennyson Pkwy
Plano, Texas 75024

Investment Summary

Fort Bend County Proposal



Cost Breakdown

Proposal Valid for 120 Days

Software	Cost	Annual M&S
Software Licenses - Odyssey Product Centers	\$0	\$0
Software Licenses - Optional Features	\$0	\$0
License Fees	\$0	\$0

Services	Hours	Cost
Project Services	8.00	\$1,440
Technical Services	0.00	\$0
Implementation Services	64.00	\$9,600
Services	72.00	\$11,040

Hardware and Third Party Software

Description	Amount
	\$0
	\$0
	\$0
Hardware & Third Party Software	\$0

Travel Expenses

Description	Amount
Estimated Travel Expenses	\$2,238

Project Total **\$13,278**

Professional Services

Fort Bend County Proposal



Proposal Valid for 120 Days

Project Services

Project Management	Months	PM Dedication	Total PM (Hours)
Estimated Duration of Project (Months)	1	5%	8.00
Data Conversion	Number	Hours Per Conv	Total Conversion (Hours)
Number of Conversions	-	-	0.00
Technical Services	Allowance for Technical Services (Hours)		
Software Customization Interfaces			0.00

Implementation Services by Office (in Days)

Office/Division/Department	Number of Divisions	Deployment	Setup & Config	Training	Go-Live Assistance	Followup Training	Total Days
DA & CA Training (27 Users)	2			8.0			8.0
Total Days	2			8.0			8.0

Services by Activity

Project Services	Hours	Rate/Hour	Cost	
Project Management	8.00	180.00	\$1,440.00	
Subtotal - Project Services	8.00		\$1,440.00	
Technical Services	Days	Hours	Rate/Hour	Cost
Data Conversion	0	0.00	165.00	\$0.00
Customization	0	0.00	165.00	\$0.00
Interfaces	0	0.00	165.00	\$0.00
Subtotal - Technical Services		0.00		\$0.00
Implementation Services	Days	Hours	Rate/Hour	Cost
Deployment	-	0.00	170.00	\$0.00
Setup, Configuration & Consulting	-	0.00	150.00	\$0.00
Initial Training	8.00	64.00	150.00	\$9,600.00
Go-Live Assistance	-	0.00	150.00	\$0.00
Follow-up Training	-	0.00	150.00	\$0.00
Subtotal - Implementation Services		64.00		\$9,600.00

Total Project Services	Hours	Services Cost
	72.00	\$11,040.00

Assumptions and Notes

Fort Bend County Proposal



Project Assumptions

Proposal Valid for 120 Days

Project Management, Schedule, etc.

The project management services included in this proposal assume the project duration and project manager dedication listed on the Professional Services cost summary.

Data Conversion

Tyler assumes there will be no data conversion

Technical Services

Tyler assumes no development.

Equipment

The Client will provide all servers, hardware, workstations, and peripheral equipment. Server operating system, database licenses, and other Third Party Software required to run Odyssey will be provided by the County

Implementation Assumptions

Configuration, Training, and Go-Live Assistance

This proposal includes a specific amount of training time. Training will be performed in a classroom setting using facilities and equipment provided by client such that each participant can have hands-on access to a computer workstation during training. Training classes will have no more than 15 participants per instructor. Training will be conducted during normal business hours.

This proposal assumes the training schedule, topics, and delivery will be generic to Odyssey Attorney Manager.

Any specific business processes, or County-specific procedures to be trained must be provided to Tyler two (2) weeks in advance for review by Tyler Trainers.

This proposal assumes Odyssey access has been granted to all users prior to training commencement.

This proposal assumes a local training environment will be provided by the County where users and trainers can complete any training processes or objectives.

Tyler assumes the client has Odyssey servers already installed in the county.

Travel

Client will reimburse Tyler for actual and reasonable travel expenses, at least the rates specified by the US General Services Administration.

Tyler Travel will be on Monday morning and Friday afternoons within reasonably acceptable hours.



Proposal

COURTS AND JUSTICE SOLUTIONS

Presented to: **Fort Bend County**
Richmond, TX
Robyn Doughtie
Re: **Judge Edition Training**

Proposal Date: January 25, 2019

Submitted by: Brian Murray
TYLER TECHNOLOGIES, INC.
COURTS & JUSTICE SOLUTIONS
5101 Tennyson Pkwy
Plano, Texas 75024

Investment Summary

Fort Bend County Proposal



Cost Breakdown

Proposal Valid for 120 Days

Software	Cost	Annual M&S
Software Licenses - Odyssey Product Centers	\$0	\$0
Software Licenses - Optional Features	\$0	\$0
License Fees	\$0	\$0

Services	Hours	Cost
Project Services	8.00	\$1,440
Technical Services	0.00	\$0
Implementation Services	32.00	\$4,800
Services	40.00	\$6,240

Hardware and Third Party Software

Description	Amount
	\$0
	\$0
	\$0
Hardware & Third Party Software	\$0

Travel Expenses

Description	Amount
Estimated Travel Expenses	\$1,119

Project Total **\$7,359**

Professional Services

Fort Bend County Proposal



Proposal Valid for 120 Days

Project Services

Project Management	Months	PM Dedication	Total PM (Hours)
Estimated Duration of Project (Months)	1	5%	8.00
Data Conversion	Number	Hours Per Conv	Total Conversion (Hours)
Number of Conversions	-	-	0.00
Technical Services	Allowance for Technical Services (Hours)		
Software Customization Interfaces			0.00

Implementation Services by Office (in Days)

Office/Division/Department	Number of Divisions	Deployment	Setup & Config	Training	Go-Live Assistance	Followup Training	Total Days
Judge Edition Training (5-10 Users)				4.0			4.0
Total Days	-			4.0			4.0

Services by Activity

Project Services	Hours	Rate/Hour	Cost	
Project Management	8.00	180.00	\$1,440.00	
Subtotal - Project Services	8.00		\$1,440.00	
Technical Services	Days	Hours	Rate/Hour	Cost
Data Conversion	0	0.00	165.00	\$0.00
Customization	0	0.00	165.00	\$0.00
Interfaces	0	0.00	165.00	\$0.00
Subtotal - Technical Services		0.00		\$0.00
Implementation Services	Days	Hours	Rate/Hour	Cost
Deployment	-	0.00	170.00	\$0.00
Setup, Configuration & Consulting	-	0.00	150.00	\$0.00
Initial Training	4.00	32.00	150.00	\$4,800.00
Go-Live Assistance	-	0.00	150.00	\$0.00
Follow-up Training	-	0.00	150.00	\$0.00
Subtotal - Implementation Services		32.00		\$4,800.00

Total Project Services	Hours	Services Cost
	40.00	\$6,240.00

Assumptions and Notes

Fort Bend County Proposal



Project Assumptions

Proposal Valid for 120 Days

Project Management, Schedule, etc.

The project management services included in this proposal assume the project duration and project manager dedication listed on the Professional Services cost summary.

Data Conversion

Tyler assumes there will be no data conversion

Technical Services

Tyler assumes no development.

Equipment

The Client will provide all servers, hardware, workstations, and peripheral equipment. Server operating system, database licenses, and other Third Party Software required to run Odyssey will be provided by the County

Implementation Assumptions

Configuration, Training, and Go-Live Assistance

This proposal includes a specific amount of training time. Training will be performed in a classroom setting using facilities and equipment provided by client such that each participant can have hands-on access to a computer workstation during training. Training classes will have no more than 15 participants per instructor. Training will be conducted during normal business hours.

This proposal assumes the training schedule, topics, and delivery will be generic to Odyssey Judge Edition.

Any specific business processes, or County-specific procedures to be trained must be provided to Tyler two (2) weeks in advance for review by Tyler Trainers.

This proposal assumes Odyssey access has been granted to all users prior to training commencement.

This proposal assumes a local training environment will be provided by the County where users and trainers can complete any training processes or objectives.

Tyler assumes the client has Odyssey servers already installed in the county.

Travel

Client will reimburse Tyler for actual and reasonable travel expenses, at least the rates specified by the US General Services Administration.

Tyler Travel will be on Monday morning and Friday afternoons within reasonably acceptable hours.



Proposal

COURTS AND JUSTICE SOLUTIONS

Presented to: **Fort Bend County**
Richmond, TX
Robyn Doughtie
Re: **Case Manager Training**

Proposal Date: January 25, 2019

Submitted by: Brian Murray
TYLER TECHNOLOGIES, INC.
COURTS & JUSTICE SOLUTIONS
5101 Tennyson Pkwy
Plano, Texas 75024

Investment Summary

Fort Bend County Proposal



Cost Breakdown

Proposal Valid for 120 Days

Software	Cost	Annual M&S
Software Licenses - Odyssey Product Centers	\$0	\$0
Software Licenses - Optional Features	\$0	\$0
License Fees	\$0	\$0

Services	Hours	Cost
Project Services	8.00	\$1,440
Technical Services	0.00	\$0
Implementation Services	96.00	\$14,400
Services	104.00	\$15,840

Hardware and Third Party Software

Description	Amount
	\$0
	\$0
	\$0
Hardware & Third Party Software	\$0

Travel Expenses

Description	Amount
Estimated Travel Expenses	\$3,357

Project Total **\$19,197**

Professional Services

Fort Bend County Proposal



Proposal Valid for 120 Days

Project Services

Project Management	Months	PM Dedication	Total PM (Hours)
Estimated Duration of Project (Months)	1	5%	8.00
Data Conversion	Number	Hours Per Conv	Total Conversion (Hours)
Number of Conversions	-	-	0.00
Technical Services	Allowance for Technical Services (Hours)		
Software Customization Interfaces			0.00

Implementation Services by Office (in Days)

Office/Division/Department	Number of Divisions	Deployment	Setup & Config	Training	Go-Live Assistance	Followup Training	Total Days
JP Training (20 Users)	5			4.0			4.0
CC Training (16 Users)	6			4.0			4.0
DC Training (30 Users)	12			4.0			4.0
Total Days	23			12.0			12.0

Services by Activity

Project Services	Hours	Rate/Hour	Cost	
Project Management	8.00	180.00	\$1,440.00	
Subtotal - Project Services	8.00		\$1,440.00	
Technical Services	Days	Hours	Rate/Hour	Cost
Data Conversion	0	0.00	165.00	\$0.00
Customization	0	0.00	165.00	\$0.00
Interfaces	0	0.00	165.00	\$0.00
Subtotal - Technical Services		0.00		\$0.00
Implementation Services	Days	Hours	Rate/Hour	Cost
Deployment	-	0.00	170.00	\$0.00
Setup, Configuration & Consulting	-	0.00	150.00	\$0.00
Initial Training	12.00	96.00	150.00	\$14,400.00
Go-Live Assistance	-	0.00	150.00	\$0.00
Follow-up Training	-	0.00	150.00	\$0.00
Subtotal - Implementation Services		96.00		\$14,400.00

Total Project Services	Hours	Services Cost
	104.00	\$15,840.00

Assumptions and Notes

Fort Bend County Proposal



Project Assumptions

Proposal Valid for 120 Days

Project Management, Schedule, etc.

The project management services included in this proposal assume the project duration and project manager dedication listed on the Professional Services cost summary. Project management time will be utilized for

Data Conversion

Tyler assumes there will be no data conversion

Technical Services

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Equipment

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Implementation Assumptions

Configuration, Training, and Go-Live Assistance

This proposal includes a specific amount of training time. Training will be performed in a classroom setting using facilities and equipment provided by client such that each participant can have hands-on access to a computer workstation during training. Training classes will have no more than 15 participants per instructor. Training will be conducted during normal business hours.

This proposal assumes the training schedule, topics, and delivery will be generic to Odyssey Case Manager.

Any specific business processes, or County-specific procedures to be trained must be provided to Tyler two (2) weeks in advance for review by Tyler Trainers.

This proposal assumes Odyssey access has been granted to all users prior to training commencement.

This proposal assumes a local training environment will be provided by the County where users and trainers can complete any training processes or objectives.

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Travel

Client will reimburse Tyler for actual and reasonable travel expenses, at least the rates specified by the US General Services Administration.

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