

December 11, 2018

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, DECEMBER 11, 2018
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner James Patterson.
3. Approve minutes of regular meeting held on December 4, 2018.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Commissioner Pct. 4: Conduct Public Hearing and take all appropriate action on the Amended Order Prohibiting Solid Waste Disposal in Fort Bend County, Texas.
 - B. Engineering: The renaming of Owens Road to John Sharp Drive, from the limits of Harlem Road to FM 1464, Precinct 4.

CONSENT AGENDA ITEMS (6-20):

6. **OUT-OF-STATE TRAVEL - Record into Minutes the out-of-state travel for elected official:**

Commissioner, Pct. 2: Commissioner Grady Prestage to Detroit, Michigan, April 30-May 5, 2019 to attend NOBCO Economic Development Conference. (Fund: Commissioner, Pct. 2)

7. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

- A. **Commissioner, Pct. 1: Amanda Bronsell to Nashville, Tennessee, April 1-4, 2019, to attend the 2019 Government Social Media Conference. (Fund: Commissioner, Pct. 1)**
- B. **Commissioner, Pct. 2: Katie L. Herrington, Felecia Evans-Smith, Brenda Patton, and Maurice Lewis to Detroit, Michigan, April 30-May 5, 2019 to attend NOBCO Economic Development Conference. (Fund: Commissioner, Pct. 2)**
- C. **Health & Human Services - Emergency Medical Service: Steven Ray, Matthew Liversidge, Nathan Sutton and Jack Fulmer to National Harbor, Maryland, February 19 -23, 2019 to attend EMS Today, the JEMS Conference and Exposition. (Fund: Emergency Medical Service)**

8. **COMMISSIONER, PCT. 3:**

- A. **Approve the reappointment of Robert Miller, Tom Raia and John Schwin to the Board of Commissioners of Fort Bend County Emergency Services District No. 2, for a two year term effective January 1, 2019 through December 31, 2020.**
- B. **Approve the reappointment of Ed Krennek and Tommy Kuykendall to the Board of Commissioners of Fort Bend County Emergency Services District No. 4, for a two year term effective January 1, 2019 through December 31, 2020.**

9. **COMMISSIONER, PCT. 4:**

Approve the reappointment of Ben Bono, John Godbee, and John Mukoro to the Board of Commissioners of Fort Bend County Emergency Services District No. 5, for a term effective January 1, 2019 through December 31, 2020.

10. **BUDGET TRANSFERS:**

- A. **Auditor: Approve FY 2019 transfer in the amount of \$1,274,600 as detailed on Auditor's form dated December 3, 2018 to allocate other post employment benefits liability for FY2019.**
- B. **County Court-at-Law No. 6: Approve FY 2019 transfer in the amount of \$500 from Fees into Information Technology to allocate funds for the purchase of one printer.**

- C. **District Clerk: Approve FY 2019 transfer in the amount of \$5,000 from Supplies & Maintenance to Construction in Progress to allocate funds for the purchase of a desk for the Archive Room.**

- D. **Elections Administration: Approve FY 2019 transfer in the amount of \$1,000 from Supplies & Materials to Information Technology to allocate funds into correct line item for purchase of computer peripherals.**

- E. **Facilities Management & Planning: Approve FY 2019 transfer in the amount of \$19,544 as detailed on Auditor's form dated November 30, 2018 to close out Facilities project and reallocate remaining funds into Commissioners Court Projects Account.**

- F. **Health & Human Services - Emergency Medical Service: Approve FY 2019 transfer in the amount of \$7,000 from Fees into Information Technology to allocate funds for contract fees.**

- G. **Sheriff's Office: Approve transfer in the amount of \$1,000 from forfeited Assets, State, Contingency into Information Technology to allocate funds for the purchase of computer peripherals.**

11. **CONSTABLE, PCT. 1:**

Accept the funds from Classic Chevrolet (Chili Cook Off) to be deposited into a residual fund for Constable Pct. 1 to spend on training and supplies.

12. **CONSTABLE, PCT. 4:**

Accept the funds from Classic Chevrolet (Chili Cook Off) to be deposited into a residual fund for Constable Precinct 4.

13. **ENGINEERING-PAYMENTS:**

- A. **Approve payment of Invoice No. ES180724-4R in the amount of \$21,053.70 to Amani Engineering Inc. for professional engineering services regarding Intersection Improvements, Mobility Bond Project No. 17114, Precinct 1. (Fund: 2017 Mobility Bonds)**

- B. **Approve payment of Invoice No. 77208 in the amount of \$60,121.95 to R. G. Miller Engineers, Inc. for professional engineering services regarding Ransom Road, Mobility Bond Project No. 17102, Precinct 1. (Fund: 2017 Mobility Bonds)**

- C. **Approve payment of Invoice No. 29695 in the amount of \$3,905.28 to Terra Associates, Inc. for professional engineering services regarding Lake Olympia Segment 2, Mobility Bond Project No. 17201, Precincts 1 and 2. (Fund: 2017 Mobility Bonds)**

- D. **Approve payment of Invoice No. 6668 in the amount of \$58,515.00 to Property Acquisition Services, LLC for right of way services regarding projects within Precincts 1 and 4. (Fund: Right of Way)**

- E. **Approve payment of Invoice No. 41 in the amount of \$3,912.50 to Schaumburg & Polk, Inc. for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**

- F. **Approve payment of Invoice No. 33 in the amount of \$31,031.25 to HJ Consulting for professional engineering inspection services regarding FM 1093/Westpark Extension Phase IIA, Precinct 3. (Fund: 2017A Series Road Bonds)**

- G. **Approve payment of Invoice No. 75947 in the amount of \$38,788.70 to Edminster Hinshaw Russ & Associates, Inc. dba EHRA for professional engineering services regarding Cane Island, Mobility Bond Project No. 17308, Precinct 3. (Fund: 2017 Mobility Bonds)**

- H. **Approve payment of Invoice No. 513601/03/II in the amount of \$70,256.66 to Dannenbaum Engineering Corporation for professional engineering services regarding Grand Parkway Segment 2, Mobility Bond Project No. 17304, Precinct 3. (Fund: 2017 Mobility Bonds)**

December 11, 2018

- I. **Approve payment of Invoice No. 8 in the amount of \$27,765.00 to Schaumburg & Polk, Inc. for project management services regarding 2017 Mobility Bond Projects within Precinct 3. (Fund: 2017 Mobility Bonds)**

- J. **Approve payment of Invoice No. 081829C in the amount of \$5,831.25 and Invoice No. 091827C in the amount of \$982.50 to Aviles Engineering Corp. for construction materials testing on FM 1093/Westpark Extension Phase IIA, Precinct 3. (Fund: 2017A Series Road Bonds)**

- K. **Approve payment of Invoice No. 459301/79/II in the amount of \$9,040.19 to Dannenbaum Engineering Corporation for professional engineering services regarding FM 1093/Westpark Extension Phase I and Phase IIA, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**

14. ENGINEERING-PERMITTS:

- A. **Approve application from R Construction Company to bore two 8-inch water lines and one 8-inch sanitary line under Richmond Parkway (previously known as Williams Way Boulevard) at the future intersection with Circle Seven Road, Permit No. 2018-24649, Precinct 1.**

- B. **Approve application from R Construction Company to install a westbound left-turn lane and an eastbound right-turn lane on Richmond Parkway (previously known as Williams Way Boulevard) at the future intersection with Circle Seven Road, Permit No. 2018-24786, Precinct 1.**

- C. **Approve application from Comcast of Houston, LLC to bury fiber optic cable along Palmetto Street, Permit No. 2018-24784, Precinct 1.**

- D. **Approve application from MCI Metro Access Transmission Services, Corp/Pivot Permit & Design LLC to bury fiber optic cable under and along Macek Road, Permit No. 2018-24679, Precinct 1.**

15. **ENGINEERING-DEVELOPMENT:**
- A. **Approve the plat for Prairie Barn Trail Street Dedication, Precinct 1.**
 - B. **Approve the plat for the roads within Ramsaki Estates, Precinct 1.**
 - C. **Approve the plat for the lots within Ramsaki Estates, Precinct 1.**
 - D. **Approve the plat for Lakeview Retreat Water Plant No. 1, Precinct 2.**
 - E. **Approve the plat for Lakeview Retreat, Sec. 1, Amending Plat No. 1, Precinct 2.**
 - F. **Approve the plat for Lakeview Retreat, Sec. 2 Amending Plat No. 1, Precinct 2.**
 - G. **Approve the plat for West Aliana Trace Street Dedication, Sec. 5, Precinct 4.**
 - H. **Remove Hartledge Road and Gerken Road from the County Road Log. It is now Spur 10 and has been conveyed to Texas Department of Transportation, Precinct 1.**
 - I. **Accept the streets in Williams Ranch, Section 4: Clifton Hills Lane 538.52 LF, Williams Oak Lane 994.10 LF, and Anna Creek Drive 542.31 LF, for a total of 2,074.93 LF, and release the bond and rider in the amount of \$71,295.00, Precinct 1.**
 - J. **Accept the streets in Aliana Clouston Avenue at Manderston Avenue Street Dedication: Manderston Avenue 1,292.00 LF, and Clouston Avenue 795.64 LF for a total of 2,087.64 LF, and release the bond in the amount of \$100,975.00, Precinct 4.**
 - K. **Set public hearing for acceptance of the traffic control plan for McCrary Meadows, Section 3, and McCrary Meadows Drive Extension and Reserve, Precinct 3. (*Tuesday, January 8, 2019 at 1:00 p.m.*)**
 - L. **Set public hearing for acceptance of the traffic control plan for Clearstone Circle and Sunhollow Drive Street Dedication, Section 1, Precinct 3. (*Tuesday, January 8, 2019 at 1:00 p.m.*)**

- M. **Set public hearing for acceptance of the traffic control plan for Tamarron Crossing Section 1 Street Dedication, Precinct 3. (Tuesday, January 8, 2019 at 1:00 p.m.)**

- 16. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**
 - A. **Invoice No. 52286 in the amount of \$15,880.00 to Imperial Woodworks for courtroom pews regarding the buildout of the 1st floor of the Justice Center;**
 - B. **Invoice No. 18356 in the amount of \$1,415.00 to Intex United for signage regarding the expansion of the Justice Center.**

- 17. **FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY: The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority reviewed the following items at their regular meeting held on November 28, 2018 and makes the following recommendations to Commissioners Court:**

Approve Agreement for Engineering Services between Fort Bend Grand Parkway Toll Road Authority and Iteris, Inc.

- 18. **GRANTS ADMINISTRATION: The grant application for the below item(s) has been approved by Commissioners Court on the dates indicated; the Grants Coordinator has reviewed the acceptance documents and makes the following recommendation(s) to Commissioners Court:**

Clinical Health Services: Accept grant funds from Texas Department of State Health Services, Contract No. 2016-004093, Amendment No. 5, in the amount of \$144,361.00 for HIV prevention activities for the period of January 1, 2019 through June 30, 2019.

- 19. **PUBLIC TRANSPORTATION:**
 - A. **Approve payment of invoice No. 3081690111 in the amount of \$60,677.45 to Huitt-Zollars for Construction Management Service regarding Transit Facility, Mobility Bond Project No. 13406. (Fund: Mobility Bond Project 13406)**
 - B. **Approve payment of invoice No. 03 in the amount of \$1,243,166.95 to SpawGlass Construction Corp. for construction regarding Transit Facility, Mobility Bond Project No. 13406. (Fund: Mobility Bond Project 13406)**

20. **TAX ASSESSOR/COLLECTOR:**

Approve & record in the minutes tax payment refunds in the amount of \$46,666.72 for the Office of Patsy Schultz.

21. **COUNTY JUDGE:**

- A. Take all appropriate action on the renaming of Owens Road to John Sharp Drive, from Harlem Road to FM 1464, Precinct 4.
- B. Take all appropriate action to record the order of County Judge's appointment of Jerry Bussell as temporary Justice of the Peace, Precinct 2, to serve until December 31, 2018 as needed per the request of Judge Joel Clouser and pursuant to Government Code Sec. 27.0055(b),

22. **COMMISSIONER, PCT. 2:**

Take all appropriate action to authorize Fort Bend County Judge to notify the City of Stafford of the County's intent to create a County Assistance District within the extraterritorial jurisdiction of the City of Stafford, pursuant to Local Government Code Section 387.003 (b-1).

23. **COMMISSIONER, PCT. 4:**

Take all appropriate action on the Amended Order Prohibiting Solid Waste Disposal in Fort Bend County, Texas and approve written agreement with Sprint Fort Bend County Landfill, LP for relocation of Red Gully, detention construction, and operations of the same.

24. COMMUNITY DEVELOPMENT:

A. Take all appropriate action on agreements between Fort Bend County and the following agencies all of which are a part of the FY 2018 Consolidated Annual Action Plan approved by Commissioners Court on July 03, 2018 and funded by the Community Development Block Grant Program:

- Brazos Bend Guardianship Services in the amount of \$35,000;
- Catholic Charities of the Archdiocese of Galveston-Houston in the amount of \$37,570;
- Fort Bend Senior Citizens, Inc. in the amount of \$45,000;
- Literacy Council of Fort Bend County in the amount of \$40,536;
- The Arc of Fort Bend County in the amount of \$34,000;
- Fort Bend Women's Center, Inc. in the amount of \$37,432;

B. Take all appropriate action on agreements between Fort Bend County and the following agencies both which are part of the FY 2018 Consolidated Annual Action Plan approved by Commissioners Court July 03, 2018, and funded by the Emergency Solutions Grant Program:

- Fred & Mabel R. Parks Youth Ranch, Inc. in the amount of \$61,703;
- Fort Bend Women's Center in the amount of \$55,815.

25. COUNTY ATTORNEY:

A. Take all appropriate action on request for a new full-time, temporary position, Civil Attorney-Litigation, Grade 15 of the Professional Management Policy Group, in the County Attorney's Office, effective January 1, 2019 through June 30, 2019.

B. Take all appropriate action on request to transfer the amount of \$10,500 from Fees into Insurance to allocate funds for new Civil Attorney-Litigation position.

26. COUNTY CLERK:

Take all appropriate action on request to create one new full-time position in the Office of County Clerk, Department Supervisor, Grade 10 of the Professional Management Policy Group, effective December 29, 2018. (Fund: County Clerk, Records Management)

27. ENGINEERING:

- A. Take all appropriate action on request to purchase South Post Oak Parcel 27 in the amount of \$40,604.50, plus necessary costs, and authorize County Judge to sign all necessary closing documents, regarding South Post Oak, Mobility Bond Project No. 13112, Precinct 1. (Fund: 2013 Mobility Bonds)
- B. Take all appropriate action to ratify submission of TxDOT Permit Application regarding a temporary traffic signal at the intersection of IH-10 at Cane Island, Mobility Bond Project No. 13306, Precinct 3.

28. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on request to transfer the amount of \$14,477 from Contingency as detailed on Director's form dated December 4, 2018 to allocate funds into project account for additional services necessary for the Chiller Project at the First Colony Branch Library.

29. HEALTH & HUMAN SERVICES:

Social Services: Take all appropriate action on acceptance of funds in the amount of \$5,000 from TXU Energy to provide assistance to qualified County residents under the TXU Energy Aid Program.

30. JUSTICE OF THE PEACE, PCT. 2 :

Take all appropriate action on request to transfer \$1,031 from Contingency as detailed on Director's form dated December 6, 2018 to allocate funds to cover eviction docket for Judge.

31. LIBRARY:

Take all appropriate action on request to transfer the amount of \$7,442 as detailed on Auditor's form dated November 30, 2018, to amend the budget pursuant to Local Government Code Section 111.0707 and allocate funds received from the State Library Archives Commission.

32. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on request to authorize the Deputy Emergency Management Coordinator and the Senior Planning Coordinator the use of a full-time/take home vehicle for the purposes of after-hours emergency response, after-hours public outreach events, and frequent meetings around the greater Houston area that take place early in the morning or late afternoon.

33. PURCHASING:

- A. Take all appropriate action on request to add EMS Squad 2 - Orchard and Mission Bend Branch Library locations to Bid 18-014, term contract for Pest Control Services with Gillen Pest Control, Inc., for an additional amount not to exceed \$476 for the remainder of the 2019 budget year. (Fund: Facilities and Library)
- B. Take all appropriate action on Second Amendment to Agreement for Property and Casualty Insurance Program Third Party Administration Services between Fort Bend County and York Risk Services Group, Inc., pursuant to RFP 16-101, for renewal through December 30, 2019, for the amount not to exceed \$190,540. (Fund: Property Casualty)
- C. Take all appropriate action on Amendment to Agreement for Construction of Pinnacle Aquatic Fitness Center between Fort Bend County and Frost Construction Company, Inc., pursuant to RFP 17-025 for additional services, for an amount not to exceed \$48,993.39, for a total contract amount not to exceed \$1,648,103.39. (Fund: County Wide Parks Bond, Proposition 1 and Aquatic Center at Pinnacle).
- D. Take all appropriate action on Addendum to Technical Service Agreement between Fort Bend County and Physio-Control, Inc., a sole source provider as authorized by Section 262.024 (a)(7) Texas Local Government Code, for additional equipment, in the amount of \$1,890.20, for a total contract amount not to exceed \$211,087.66. (Fund: Emergency Medical Service)
- E. Take all appropriate action on Addendum to Agreement between Fort Bend County and Office Depot, Inc. to purchase furniture for the Sheriff's Office Administration Building, utilizing National Intergovernmental Purchasing Alliance (National IPA) Region 4 ESC R142212 (TCPN), for an amount not to exceed \$226,804.61. (Fund: Bond Proposition 4)
- F. Take all appropriate action on request to donate surplus property equipment to the Fairchild Volunteer Fire Department, as requested in their letter and permitted by Texas Local Government Code Section §352.002(b).

- G. Take all appropriate action on request to donate surplus property equipment to the Needville Volunteer Fire Department, as requested in their letter and permitted by Texas Local Government Code Section §352.002(b).
- H. Take all appropriate action on Resolution Authorizing Signatory Authority to the Purchasing Agent to Execute a Contract or Amendments through the Houston Galveston Area Council Energy Purchasing Corporation.
- I. Take all appropriate action on Fourth Amendment to Agreement for Professional Engineering Inspection Services between Fort Bend County and HJ Consulting, Inc., in an additional amount of \$150,000 for a total contract amount not to exceed \$1,055,000 pursuant to SOQ 14-025 regarding FM 1093/Westpark Extension Phase IIA, Precinct 3. (Fund: 2017A Series Road Bonds)
- J. Take all appropriate action on Fifth Amendment to Project Management Agreement between Fort Bend County and RPS Infrastructure, Inc., in an additional amount of \$200,000 for a total contract amount not to exceed \$1,607,875 pursuant to SOQ 14-025 regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)

34. RISK MANAGEMENT:


Take all appropriate action on requested revisions to the Employee Information Manual, specifically Section 511, Continuation of Health Benefits upon Retirement, as recommended by the Director of Risk Management and submitted by Human Resources.

35. Approve Bills.

36. Adjournment.

December 11, 2018

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.


Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, December 7, 2018. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court and under Legal Notices.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 2:16 P.M.

DEC 07 2018


County Clerk Fort Bend Co. Texas