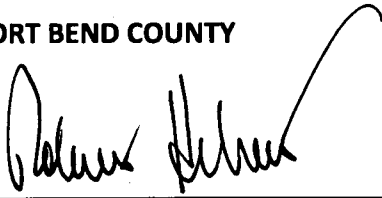


IN WITNESS WHEREOF, the parties put their hands to this Amendment on the dates indicated below.

FORT BEND COUNTY



Robert E. Hebert, County Judge
10-9-2018

WSP USA INC.



Authorized Agent- Signature

Joseph B. Willhite

Authorized Agent- Printed Name

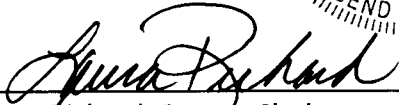
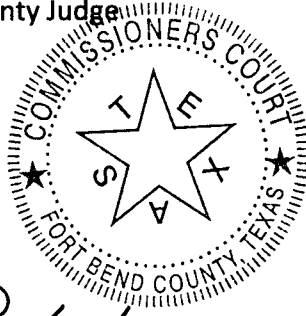
Area Manager

Title

10/3/2018

Date


ATTEST:



Laura Richard, County Clerk

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$ 162,925.00 to accomplish and pay the obligation of Fort Bend County under this contract.


Robert Ed Sturdivant, County Auditor

ATTACHMENT A

SCOPE OF WORK FOR PLANNING SERVICES FOR FORT BEND COUNTY PUBLIC TRANSPORTATION

Due to a staffing shortage, Fort Bend County's Public Transportation Department (FBC) requires assistance with a variety of tasks related to project development and grants management. To support the county in meeting its obligations to state and federal grantors, WSP proposes the following:

Task 1. Various Planning Assignments

a. Grants reporting

- Assist FBC in completing required monthly, quarterly and annual reports for the Federal Transit Administration and the Texas Department of Transportation
- Coordinate with FTA and TxDOT representatives as necessary

Deliverable: Completed reports as required by federal and state agencies for 3 months, if necessary

b. Financing/Funding

- Formulate strategies for pursuit of funding from various resources, including pursuit of federal, state, local and MPO funding resources
- Identification of local match opportunities (state toll road credits, land donation, advanced spending authority, etc.)
- Rules surrounding local match re
- Meeting attendance with funding agencies or partners
- Analyze available grant funding programs, assist the County in the development of project funding frameworks, and serve as liaison between County, project developers and funding agencies, as necessary.
- Research regarding transportation project planning and financing
- Research, guidance, and reports for transit mode planning, public participation plans and processes, ridership projections, park and ride location analysis, transit friendly design concepts, travel demand analysis, financial plan, etc. for new or expansion of existing services

Deliverable: Development of plans for grant pursuits; other financial analysis services, as needed; attendance at all necessary meetings.

c. Grant Applications

- Development and submission of grant applications to local, state and federal agencies.
- Development and submission of applications related to special calls for projects
- Preparation of and follow-through to completion of pre-award authority requests and documentation
- Meeting attendance with funding agencies or partners
- Coordinate with the Houston-Galveston Area Council, necessary amendments to the Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP) and the Unified Planning Work Program (UPWP).
- Provide guidance on federal, state or local requirements and reporting for grant awards
-

Deliverable: Preparation of grant applications; preparation of all supporting documents for grant applications, attendance at all necessary meetings;

- d. Environmental documentation for Federal Transit Administration (FTA)
- Coordinate with FTA to determine the scope of additional environmental documentation that may be needed for Westpark Park and Ride site and for Fairgrounds Park and Ride sign
 - Write memos to FTA outlining issues and questions to be answered

Deliverable: Revised scope for completion of environmental documentation; revised subconsultant contract based on scope changes; coordination with H-GAC on funding request

- e. Transit Facility Project Management

- Manage design contract
 - Meet regularly with design contractor to assess progress and issues
 - Serve as liaison between contractor and county departments
 - Monitor schedules and budget
 - Prepare contract modifications as needed
 - Procurement documentation preparation, as needed

Deliverable: Project management through the end of 2019, if necessary

ATTACHMENT B

LABOR ESTIMATE

Scope of Work for Planning Services for Fort Bend County Public Transportation							
			[Fee Schedule]				
Planning Services	Project Manager (WSP)	Sr. Landscape Architect (Knudson)	Lead Planner (WSP)	Lead Financial Planner	Economist	TOTAL LABOR HOURS	TOTAL LABOR COST
Task Description							
TASK 1 - Various Planning Assignment							
a. Grants Reporting	2		20			22	\$ 2,850.00
b. Financial/Funding	2		100	24		126	\$ 19,530.00
c(1) Fed Discretionary Grant Applications	2		180	24	100	306	\$ 43,610.00
c(2). State/Local Discretionary Grant Applications	1		80	8		89	\$ 12,445.00
d. Envirionmental Documentation - Westpark and Fairgrounds	1	20				21	\$ 2,965.00
e. Transit Facility Project Management*	5	570				575	\$ 80,625.00
HOURS SUB - TOTALS	13	590	380	56	100	1139	
CONTRACT RATE PER HOUR	\$ 165.00	\$ 140.00	\$ 126.00	\$ 275.00	\$ 140.00		
TOTAL LABOR COSTS	\$ 2,145.00	\$ 82,600.00	\$ 47,880.00	\$ 15,400.00	\$ 14,000.00		\$ 162,025.00
TRAVEL EXPENSE			\$ 900.00				
GRAND TOTAL							\$ 162,925.00
	* Assumes 5 hrs/wk for 114 weeks, and includes procurement document preparation for 1 year, if needed						

ATTACHMENT C

WORK SCHEDULE

	2018			2019												
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Planning Services																
Task 1. Planning Assignments																
a. Grant Reporting			Δ													
b. Clarification of FTA Environmental Documentation - West Park & Fairgrounds		Δ														
c. Transit facility project Management				Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
1.b Financing/Funding		Δ														
1.c(1). Fed Discretionary Grant Applications	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
1.c(2). State/Local Discretionary Grant Applications	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
	Δ	Indicates deliverable														

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

WSP USA Inc.
Houston, TX United States

Certificate Number:
2018-410653

Date Filed:
10/03/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Fort Bend

Date Acknowledged:
10/09/2018

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP 15-072 1 AMNDMT, WA#5
Planning Services and Transit Facility Project Development, Grant Management, Environmental Documentation, and Funding Strategies

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	WSP USA Inc.	New York, NY United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)