

**COUNTY JUDGE**

Fort Bend County, Texas

Robert E. Hebert
County Judge

October 2, 2018

(281) 341-8608
Fax (281) 341-8609The Henderson-Wessendorff Foundation
611 Morton Street
Richmond, Texas 77469

Dear Board of Directors:

In my official capacity as County Judge of Fort Bend County, I am pleased to submit this request for support for a grant application to The Henderson-Wessendorff Foundation for improvements to the King-Kennedy Memorial Park, located in Kendleton, Texas (Precinct 1).

Fort Bend County is currently engaged in a capital improvement project to bring much-needed enhancements to the 27-acre park. For several years park enhancements have sat dormant and Commissioner Vincent Morales' current initiative seeks to finish out improvements to this community asset. To date the County has expended \$206,435 toward enhancements including pond renovation, picnic equipment, playground mulching and basketball court resurfacing. The County is now seeking an additional \$60,000 for infrastructure improvements that include roofing, fencing, signage and abatement.

The County's Parks and Recreation Department will provide ongoing maintenance of the facility in a lease agreement with the City through 2020 with the option to renew. With the amenity improvements requested and the enhancements made to date, the park will be a well-equipped park that supports and encourages the well-being of all who come to enjoy it. To this end, I request that The Henderson-Wessendorff Foundation's Board of Directors kindly consider Fort Bend County's request for financial assistance in restoring this community asset. As an update to this request and the accompanying application documents, The George Foundation has just generously awarded \$50,000 towards upgrades for the restroom renovations. However, the award for the amenity renovations will be below the estimated budget of \$150,000 to include an asphalt walking trail.

Should you have any questions about the park project please contact Parks Director Michel Davis at 281-642-3716 or Michel.davis@fortbendcountytexas.gov. In addition, you may contact our Grants Coordinator Jenetha Jones at 281-344-3994 or Jenetha.jones@fortbendcountytexas.gov for any questions about the application.

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert E. Hebert", is written over a light blue horizontal line.

Robert E. Hebert
County Judge

Previous Grantee v2

Fort Bend County

The Honorable Robert Hebert
301 Jackson Street
Richmond, TX 77469

O: (281) 341-8608
F: (281) 341-8609

Jenetha R. Jones

301 Jackson Street
Richmond, TX 77469

jenetha.jones@fortbendcountytexas.gov
O: (281) 344-3994
F: (281) 341-8609

Application Form

REQUEST INFORMATION

Amount requested:*

\$60,000.00

Total project, program or operating cost:*

\$416,435.00

Amount of funds received to date in support of the total cost of the project, program or operations:*

\$206,435.00

List outstanding funding requests related to this project, program, or operations:*

\$150,000 grant request to The George Foundation.

Upload a detailed budget for the amount requested.*

If requesting operating support, upload the organization's budget.

181002 HWF King-Kennedy Park Infrastructure Budget.xlsx

When do you plan to use these grant funds?*

October 2018 - March 2019

What needs have been identified, and how will the requested funds be used to address these needs?*

Include geographic area and numbers to be served.

The County has taken over maintenance operations of the 27-acre King-Kennedy Memorial Park located in Kendleton, Texas (County Precinct 1) to complete needed upgrades, including roofing, fencing, signage and building abatement to help bring the facility up to the level of county parks offering similar amenities. Park enhancements have sat dormant for several years and Commissioner Morales' current initiative seeks to finish out improvements to the community asset through additional park infrastructure. The Parks and Recreation Department has provided regularly scheduled maintenance in an agreement with the City with the potential to renew in 2020.

Which organizations will help to accomplish your plan?*

Include entities, facilities, partnerships, etc.

The City of Kendleton is a key partner in the project by continuing to promote availability of their community parks for local residents and surrounding areas. A request has been submitted to The George Foundation for amenity improvements to the restroom facility and an asphalt walking trail.

REQUEST CODING*

Options listed below are used for internal classification purposes and do not represent the Foundation's areas of focus for grants. Please visit www.hw-foundation.com for the Foundation's grant guidelines.

Target Population

Choose the best option.

General Population

Program Area*

Choose the best option.

Community Development

Geographic Area*

Choose the best option.

Fort Bend County

Funding Type*

Choose the best option.

Construction

Age Group*

Choose the best option.

All Ages

Upload a one page cover letter on organization letterhead.*

This letter should be signed by the Executive Director and Board Chair, and include the following:

- Specific amount of the request and purpose for use of funds
- Name, title, phone numbers and email address of the Executive Director
- Name, title, phone numbers and email address of the Board Chair
- Name, title, phone numbers and email address for the person with whom the Foundation is to communicate about this request

181002 HWF King-Kennedy Letter of Support.pdf

ORGANIZATION AND BOARD INFORMATION

Mission Statement*

Fort Bend County strives to be the most family-friendly community in Texas by providing a high quality enriching and safe environment.

Upload a list of the organization's current board members.*

Include their company and community affiliations, number of years served and contact information.

Fort Bend Co Commissioners Court Bio.pdf

Describe upcoming leadership changes or changes which occurred during the past two years.*

Vincent Morales, Commissioner, Precinct 1 (January 1, 2017)

FINANCIAL INFORMATION

Fiscal Year End Date*

09/30/2018

Upload the organization's current, board approved, budget.*

Fort Bend Co Adopted Budget FY 2019.pdf

Upload the organization's previous budget.*

2018 Fort Bend Co Budget In Brief.pdf

Upload the organization's most recent reviewed, compiled, or audited financial statements.*

Fort Bend Co State Single Audit FY 2017.pdf

Upload the organization's internal financial statements for the previous fiscal year.*

Fort Bend Co Comprehensive Financial Report 2017.pdf

Does the board have a reserve policy?*

If so, provide a description and the current reserved amount.

Yes, the County maintains a Fund Balance account of 15% of the total operating budget for emergencies. The current reserve amount is \$61,178,796.00.

Does the organization have an endowment fund?*

If so, what is the current amount and what percentage is available annually for expenditure?

No

Does the organization file an IRS Form 990?*

If so, the Form 990 will be reviewed through online sources and you will be contacted if additional information is needed.

No

ADDITIONAL DOCUMENTATION

Upload additional documents important to this request. (optional)

Fort Bend County Form W-9 2018.pdf

Upload additional documents important to this request. (optional)

Upload additional documents important to this request. (optional)

File Attachment Summary

Applicant File Uploads

- 181002 HWF King-Kennedy Park Infrastructure Budget.xlsx
- 181002 HWF King-Kennedy Letter of Support.pdf
- Fort Bend Co Commissioners Court Bio.pdf
- Fort Bend Co Adopted Budget FY 2019.pdf
- 2018 Fort Bend Co Budget In Brief.pdf
- Fort Bend Co State Single Audit FY 2017.pdf
- Fort Bend Co Comprehensive Financial Report 2017.pdf
- Fort Bend County Form W-9 2018.pdf

King-Kennedy Memorial Park - HWF Budget Proposal				
		Project Time Frame		Jun 2018 - Mar 2019
	Project Funds Expended	Proposed Items	Pending Funding Request	Total Project Budget
Picnic tables	\$11,777.00			
Playground rubber mulch	\$23,362.00			
New basketball goals/backboards & resurfaced courts	\$21,296.00			
Pond renovation	\$150,000.00			
Roofing @ 25.00 per sq. foot		\$30,000.00		
Fencing w/ 2 drive gates		\$15,000.00		
Signage		\$10,000.00		
Abatement for building		\$5,000.00		
Asphalt Trail			\$98,000.00	
Restroom			\$52,000.00	
Total Project Budget	\$206,435.00	\$60,000.00	\$150,000.00	\$416,435.00