

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, OCTOBER 2, 2018
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Vincent Morales.
3. Approve minutes of regular meeting held on September 25, 2018.
4. Public Comments regarding the Agenda and Announcements.

CONSENT AGENDA ITEMS 5 - 16:

5. **OUT-OF-STATE TRAVEL: Record into Minutes the out-of-state travel for elected official:**

Constable, Pct. 3: Constable Wayne K. Thompson to Orlando, Florida, December 9-15, 2018, to attend Force Science Institute. (Fund: Constable, Precinct 3)

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

Human Resources: Kent Edwards to Las Vegas, Nevada, April 29 - May 4, 2019 for the 2019 Ogletree Deakins National Educational Labor and Employment Law Seminar. (Fund: Human Resources)

7. **COMMISSIONER, PCT. 3:**

- A. **Approve Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Harris/Fort Bend Counties Municipal Utility District No. 1, with services to be provided by the Office of Constable Precinct 3 effective through September 30, 2019.**
- B. **Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Grand Lakes Municipal Utility District No. 4, with services to be provided by the Office of Constable, Precinct 3 effective through September 30, 2019.**
- C. **Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 58, with services to be provided by the Office of Constable, Precinct 3 effective through September 30, 2019.**
- D. **Approve renewal of Agreement for Additional Law Enforcement services between Fort Bend County and Cinco Residential Property Association, with services provided by the Office of Constable, Precinct 3 effective through September 30, 2019.**
- E. **Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 185, with services to be provided by the Office of Constable Precinct 3 effective through September 30, 2019.**

8. **BUDGET TRANSFERS:**

- A. **Library: Approve FY 2018 transfer in the amount of \$397 as detailed on the Auditor's form dated September 24, 2018 to close completed Library project and return remaining funds to Commissioners Court Project account.**
- B. **Road & Bridge: Approve FY 2018 transfer in the amount of \$269,715 as detailed on the Auditor's form dated September 26, 2018 to allocate funds from Road & Bridge Projects to fund initial cost of Peek Road Bridge Repairs pertaining to the Agreement with CivilTech approved by Commissioners Court on September 25, 2018.**

9. **ENGINEERING-PAYMENTS:**

- A. **Approve payment of Invoice No. 55400 in the amount of \$51,841.05 to Landtech, Inc. for professional engineering services regarding Bryan Road, Mobility Bond Project No. 17118, Precinct 1. (Fund: 2017 Mobility Bonds)**
- B. **Approve payment of Invoice No. 18-7-000039 in the amount of \$2,891.75 to Associated Testing Laboratories, Inc. for construction materials testing services regarding A. Myers, Mobility Bond Project No. 13102, Precinct 1. (Fund: 2013 Mobility Bonds)**
- C. **Approve payment of Invoice No. U2770-01 in the amount of \$31,962.80 to S&B Infrastructure, Ltd. for professional engineering services regarding Old Needville-Fairchilds, Mobility Bond Project No. 17108, Precinct 1. (Fund: 2017 Mobility Bonds)**
- D. **Approve payment of Invoice No. 29373 in the amount of \$41,111.23 to Terra Associates, Inc. for professional engineering services regarding Lake Olympia Segment 2, Mobility Bond Project No. 17201, Precincts 1 and 2. (Fund: 2017 Mobility Bonds)**
- E. **Approve payment of Invoice No. 818073 in the amount of \$78,133.77 to RPS Infrastructure, Inc. for project management services regarding 2017 Mobility Bond Projects within Precinct 2. (Fund: 2017 Mobility Bonds)**
- F. **Approve payment of Invoice No. 518051 in the amount of \$59,482.29 and Invoice No. 718022 in the amount of \$38,279.97 to RPS Infrastructure, Inc. for project management services regarding 2017 Mobility Bond Projects within Precinct 2. (Fund: 2017 Mobility Bonds)**
- G. **Approve payment of Invoice No. 52220 in the amount of \$52,831.40 to Costello, Inc. for professional engineering services regarding Beechnut Street, Mobility Bond Project No. 17204, Precincts 2 and 3. (Fund: 2017 Mobility Bonds)**
- H. **Approve payment of Invoice No. 29372 in the amount of \$116,354.24 to Terra Associates, Inc. for professional engineering services regarding Brandt Road, Mobility Bond Project No. 17310, Precinct 3. (Fund: 2017 Mobility Bonds)**
- I. **Approve payment of Invoice No. 3 in the amount of \$44,500.00 to Huitt-Zollars, Inc. for professional engineering services regarding Old Richmond Road, Mobility Bond Project No. 17208, Precincts 2 and 3. (Fund: 2017 Mobility Bonds)**

- J. **Approve payment of Invoice No. 459301/77/II in the amount of \$17,936.75 to Dannenbaum Engineering Corp. for professional engineering services regarding FM 1093/Westpark Extension Phase I and Phase IIA, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- K. **Approve payment of Invoice No. 220757 in the amount of \$8,506.75 to Ninyo & Moore Geotechnical and Environmental Sciences Consultants regarding construction material testing for Cane Island, Mobility Bond Project No. 13306, Precinct 3. (Fund: 2013 Mobility Bonds)**
- L. **Approve payment of Invoice No. 818075 in the amount of \$26,496.94 to Klotz Associates for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- M. **Approve payment of Invoice No. 818072 in the amount of \$27,014.32 to Klotz Associates for professional project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- N. **Approve payment of Invoice No. 00234605 in the amount of \$8,371.53 to Bio-West, Inc. for professional environmental services regarding 2017 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2017 Mobility Bonds)**
- 10. **ENGINEERING-PERMITS:**
 - A. **Accept Western Surety Company perpetual bond for King Construction Materials Co., Inc.**
 - B. **Approve release of Cashier's Check in the amount of \$5,000 to Teddy's House LLC/ Jim Lawless AIA for the completion of work at 8717 Scanlan Trace, Permit No. 2018-17892, Precinct 1.**
 - C. **Approve application from King Construction Materials Co., Inc. to install two driveway tie-ins on Nails Road and a driveway tie-in on Sanders Street, Permit No. 2018-22611, Precinct 3.**
 - D. **Approve application from Donald Pollard to install a driveway tie-in at 16903 Kaitlyn Kerria Court, Permit No. 2018-23202, Precinct 3.**

11. **ENGINEERING-DEVELOPMENT:**

- A. **Approve the plat for A-A-A Hwy 6, Precinct 1.**
- B. **Approve plat for the roads within Tamarron, Section 26, Precinct 3.**
- C. **Approve plat for the lots within Tamarron, Section 26, Precinct 3.**
- D. **Approve the plat for Riverstone Market SWC, Precinct 4.**
- E. **Set public hearing for acceptance of the traffic control plan for Horseshoe Estates, Precinct 1. (Tuesday, November 6, 2018 at 1:00 p.m.)**

12. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**

- A. **Pay Application No. 3 and No 4 for an amount totaling \$288,719.08 to Crain Group for construction services regarding the Sienna Annex Emergency Medical Service Facility Improvements;**
- B. **Invoice No. 102241 in the amount of \$862.00 to Alpha Testing for materials testing services regarding the Sienna Annex Emergency Medical Service Facility Improvements;**
- C. **Invoice No. 9306109889 in the amount of \$8,015.91 to Graybar for video equipment regarding the Sienna Annex Emergency Medical Service Facility Improvements;**
- D. **Invoice No. 125126 in the amount of \$2,603.00 to McLemore Building Maintenance for flooring services regarding the Sienna Annex Emergency Medical Service Facility Improvements;**
- E. **Invoice No. 202001468001 in the amount of \$5,440.00 to Office Depot for workstation components and installation regarding expansion of the Justice Center;**

- F. Invoice No. 006 and No. 007 for an amount totaling \$73,625.00 to AutoArch Architects for architectural services regarding renovations to the Missouri City Gymnasium Rehabilitation;
- G. Invoice No. 273006 in the amount of \$26,926.50 to Amigos Library Services for library equipment regarding an addition to and expansion of the Missouri City Branch Library;
- H. Invoice No. 20047499001, No. 200474991001, and No. 200475004001 for an amount totaling \$1,372.51 to Office Depot for supplies regarding an addition to and expansion of the Missouri City Branch Library;
- I. Invoice No. IN31899 in the amount of \$9,179.69 to NWN Corporation for information technology expenses regarding an addition to and expansion of the Missouri City Branch Library.

13. **GRANTS ADMINISTRATION:** The grant application for the below item has been approved by Commissioners Court; the Grants Coordinator has reviewed the acceptance documents and makes the following recommendation to Commissioners Court:

District Attorney: Accept grant funds from Office of the Governor, Criminal Justice Division for the FY 2019 Violence Against Women Prosecutor and Investigator program, Grant Number 1344721, in the amount of \$126,625, requiring a cash match by Fort Bend County of \$139,953 for a total program budget of \$266,578 for the period of September 1, 2018 through August 31, 2019.

14. **LIBRARY:**

- A. Approve renewal of Agreement between Fort Bend County and Coin Copier for the use of thirty-eight copiers and a networked barcode scanner system utilized at the Fort Bend County Libraries effective October 1, 2018 through September 30, 2021.
- B. Approve request to increase the Fort Bend County Libraries Change Fund to accommodate the new Mission Bend Branch Library.

15. **PUBLIC TRANSPORTATION:**

Approve payment of invoice No. 3081690109 in the amount of \$17,682.50 to Huitt-Zollars for construction management service regarding the Transit Center. (Fund: 2013 Mobility Bonds and Public Transportation Grant)

16. **SHERIFF'S OFFICE:**

Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 162 effective October 1, 2018 through September 30, 2019.

17. **ELECTIONS ADMINISTRATION:**

Take all appropriate action on Contract for Election Services between Fort Bend County and Fort Bend County Municipal Utility District No. 174 for the November 6, 2018 election.

18. **ENGINEERING:**

- A. Take all appropriate action on Amendment to Fort Bend County Regulations of Subdivisions, specifically Section 2.23, Section 2.24, and Appendix V, regarding plat filing fees, plat recording fees, and the plat fee calculation form.
- B. Take all appropriate action on Standard Utility Agreement between Fort Bend County and DCP Intrastate Network, LLC. in an amount not to exceed \$183,474.86 for utility relocations regarding FM 762/FM 2759 (Crabb River Road), Mobility Bond Project No. x28, Precinct 1. (Fund: Right of Way)
- C. Take all appropriate action on request to purchase Parcel 28 in the amount of \$11,302.22 plus necessary costs, and authorize County Judge to sign closing documents regarding the Parcel for South Post Oak, Mobility Bond Project No. 13112, Precinct 1. (Fund: 2013 Mobility Bonds)

- D. Take all appropriate action on Amendment to Interlocal Agreements for Kirkwood and West Airport Improvements between Fort Bend County and City of Meadows Place to reallocate funds from West Airport Blvd. Mobility Bond Project No. 760 to Kirkwood Road, Mobility Bond Project No. 706, with no change to the County obligation, Precinct 2.
- E. Take all appropriate action on Amendment to Development Agreement between Fort Bend County and Vanbrooke, LLC to revise the order of the phased construction of Hunt Road within Vanbrooke Development, Precinct 3.

19. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on Interlocal Lease Agreement between Fort Bend County and Sienna Plantation Levee Improvement District for the District to lease office space at the Sienna Annex located at 5855 Sienna Springs Way in Missouri City, Texas.

20. HUMAN RESOURCES:

- A. Take all appropriate action on revisions to the Employee Information Manual, specifically the Family Medical Leave Act forms, as submitted by Human Resources.
- B. Take all appropriate action on revisions to the Employee Information Manual, specifically Policy 508: Emergency Medical Service Paid Leave, as submitted by Human Resources.

21. JUVENILE PROBATION & DETENTION:

Take all appropriate action on Interlocal Agreement for Truancy Prevention and Intervention Services between Fort Bend County, Fort Bend County Juvenile Board, and Fort Bend Independent School District to provide funding for the 2018-2019 academic year, pending approval by the Juvenile Board at their next meeting.

22. PARKS & RECREATION:

- A. Take all appropriate action on License Agreement for use of Ball Fields at Freedom Park between Fort Bend County and Katy United LLC effective for a one year term commencing October 2, 2018.

- B. Take all appropriate action on application to The Henderson-Wessendorff Foundation for grant funding in the amount of \$60,000 to support the capital improvement project at King-Kennedy Memorial Park in Precinct 1, with a County contribution of \$206,435 to date of the total project. (Fund: 2015 Facilities Bond Project Proposition 1)

23. PURCHASING:

- A. Take all appropriate action on request to purchase preservation and archival digitization services from Kofile Technologies for the District Clerk, utilizing General Services Administration Schedule 70 Contract Number GS-35F-275AA, for an amount not to exceed \$2,099,852.66. (Fund: Capital Improvement Project)
- B. Take all appropriate action on RFP 18-094, term contract for commissary management services for Fort Bend County Sheriff's Office.
- C. Take all appropriate action on RFP 18-092 for Risk Management Information System.
- D. Take all appropriate action on RFP 18-093, term contract for Grant Writer for Fort Bend County Health & Human Services.
- E. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(7) for the purchase of an item from only one source, for traffic light and school zone light repair parts, from Trafficware Group, Inc. for various departments for Fiscal Year 2019.
- F. Take all appropriate action on Third Addendum to Data Processing Services Agreement between Fort Bend County and Indigent Health Care Solutions, Ltd. in an amount not to exceed \$196,158.96 through September 30, 2020. (Fund: Indigent Health)
- G. Take all appropriate action on Amendment No. 4 to Work Authorization No. 2 regarding the Agreement for Professional Services between Fort Bend County and Lockwood, Andrews & Newnam, Inc., pursuant to SOQ 14-027, in an amount not to exceed \$23,800 for a total amount of \$1,299,762 on Work Authorization No. 2 for the transit facility. (Fund: Public Transportation Grant)
- H. Take all appropriate action on Amendment No. 6 to Agreement for Professional Services between Fort Bend County and Lockwood, Andrews & Newnam, Inc., pursuant to SOQ 14-027, with no additional cost regarding the transit facility.

- I. Take all appropriate action on Addendum to Master Services Agreement between Fort Bend County and Jetty Communications Solutions, LLC, in an amount not to exceed \$39,600 for designing website templates for Jetty software. (Fund: Office of Emergency Management, Homeland Security Urban Area Security Initiative)
- J. Take all appropriate action on Second Addendum to Master Services Agreement between Fort Bend County and Jetty Communications Solutions, LLC, in an amount not to exceed \$78,500 for language translation plugin. (Fund: Office of Emergency Management, Homeland Security Urban Area Security Initiative)

24. RISK MANAGEMENT:

Take all appropriate action on Employee, Retiree Under Age 65, Leave of Absence, and COBRA rates for the Fort Bend County Benefit Medical and Dental plans effective January 1, 2019, as presented by the Risk Manager.

25. SHERIFF'S OFFICE:

Take all appropriate action of Fourth Amendment to Professional Services Agreement for Intelligence Analysts between Fort Bend County and MVM, Inc., effective through September 30, 2019. (Fund: Sheriff's Office, High Intensity Drug Trafficking Areas Grant)

26. Approve Bills.

27. WORKSHOP:

Receive update by the Brazoria-Fort Bend Rail District.

28. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

- A. § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

Fort Bend County, Texas and The State of Texas, acting on behalf of The Texas Commission on Environmental Quality, a Necessary and Indispensable Party vs. Volkswagen Group of America, Inc. and Audi of America, LLC, et al.; Cause No. 15-DCV-226954 in the 268th Judicial District Court of Fort Bend County, Texas, transferred to the In Re: Volkswagen Clean Diesel Texas MDL, Cause No. D-1-GN-16-000370 in the 353rd Judicial District Court of Travis County, Texas.

- B. § 551.089. Deliberation Regarding Security Devices or Security Audits. Commissioners Court will meet in Closed Session to discuss or deliberate regarding security assessments or deployments relating to information resources technology; network security information; or the deployment, or specific occasions for implementation of security personnel, critical infrastructure, or security devices.

Security Devices or Security Audits.

29. Reconvene Open Session and consider taking action on the following matters:

A. § 551.071. Consultation With Attorney.


Fort Bend County, Texas and The State of Texas, acting on behalf of The Texas Commission on Environmental Quality, a Necessary and Indispensable Party vs. Volkswagen Group of America, Inc. and Audi of America, LLC, et al.; Cause No. 15-DCV-226954 in the 268th Judicial District Court of Fort Bend County, Texas, transferred to the In Re: Volkswagen Clean Diesel Texas MDL, Cause No. D-1-GN-16-000370 in the 353rd Judicial District Court of Travis County, Texas.

B. § 551.089. Deliberation Regarding Security Devices or Security Audits.

Security Devices or Security Audits.

30. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Thursday, September 27, 2018. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytx.gov under Commissioners Court and under Legal Notices.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 2:04 A.M.
P.M.

SEP 27 2018


County Clerk Fort Bend Co. Texas