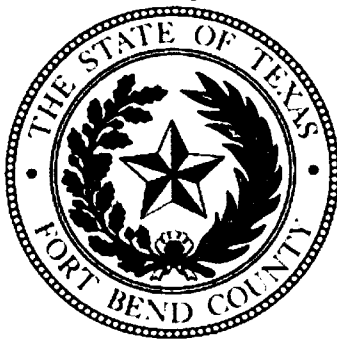


*Fort Bend County, Texas
Invitation for Bid*



*Furniture and Shelving for Fort Bend County Mission Bend Branch Library
BID 18-087*

SUBMIT BIDS TO:

Fort Bend County
Purchasing Department
Travis Annex
301 Jackson, Suite 201
Richmond, TX 77469

Note: All correspondence must include the term
"Purchasing Department" in address to assist in
proper delivery

SUBMIT NO LATER THAN:

Tuesday, July 10, 2018
2:00 PM (Central)

MARK ENVELOPE:

BID 18-087
Mission Bend Furniture & Shelving

***ALL BIDS MUST BE RECEIVED IN AND TIME/DATE STAMPED BY THE PURCHASING OFFICE
OF FORT BEND COUNTY ON OR BEFORE THE SPECIFIED TIME/DATE STATED ABOVE.***

BIDS RECEIVED AS REQUIRED WILL THEN BE OPENED AND PUBLICLY READ.

BIDS RECEIVED AFTER THE SPECIFIED TIME, WILL BE RETURNED UNOPENED.

Results will not be given by phone.
Results will be provided to bidder in writing
after Commissioners Court award.

Requests for information must be in
writing and directed to:
Cheryl Krejci, CPPB
Senior Buyer
cheryl.krejci@fortbendcountytexas.gov

Vendor Responsibilities:

- Download and complete any addendums. (Addendums will be posted on the Fort Bend County website no later than 48 hours prior to bid opening)
- Submit response in accordance with requirements stated on the cover of this document.
- DO NOT submit responses via email or fax.

Prepared: 6/19/18
Issued: 6/25/18

Job No.: _____

TAX FORM/DEBT/ RESIDENCE CERTIFICATION
(for Advertised Projects)

Taxpayer Identification Number (T.I.N.): 76-0642433

Company Name submitting Bid/Proposal: LIBRARY DESIGN SYSTEMS, INC

Mailing Address: PO Box 720757, Houston TX 77275

Are you registered to do business in the State of Texas? ☒ Yes ☐ No

If you are an individual, list the names and addresses of any partnership of which you are a general partner or any assumed name(s) under which you operate your business

- I. **Property:** List all taxable property in Fort Bend County owned by you or above partnerships as well as any d/b/a names. Include real and personal property as well as mineral interest accounts. (Use a second sheet of paper if necessary.)

Fort Bend County Tax Acct. No.*

Property address or location**

N/A

* This is the property account identification number assigned by the Fort Bend County Appraisal District.

** For real property, specify the property address or legal description. For business personal property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored at a warehouse or other location.

- II. **Fort Bend County Debt** - Do you owe any debts to Fort Bend County (taxes on properties listed in I above, tickets, fines, tolls, court judgments, etc.)?

Yes ☒ No

If yes, attach a separate page explaining the debt.

- III. **Residence Certification** - Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Fort Bend County requests Residence Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.


(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

I certify that LIBRARY DESIGN SYSTEMS, INC is a Resident Bidder of Texas as defined in Government Code §2252.001.
[Company Name]

I certify that _____ is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is _____.
[Company Name] [City and State]

1.0 GENERAL REQUIREMENTS:

- 1.1 Read this entire document carefully. Follow all instructions. You are responsible for fulfilling all requirements and specifications. Be sure you understand them.
- 1.2 General Requirements apply to all advertised bids; however, these may be superseded, whole or in part, by the scope, special requirements, specifications, special specifications or other data contained herein.
- 1.3 Governing Law: Bidder is advised that these requirements shall be fully governed by the laws of the State of Texas and that Fort Bend County may request and rely on advice, decisions and opinions of the Attorney General of Texas and the County Attorney concerning any portion of these requirements.
- 1.4 Bid Document Completion: Fill out, sign, and return to the Fort Bend County Purchasing Department one (1) complete bid document. An authorized representative of the bidder must sign the Contract Sheet. The Contract will be binding only when signed by the County Judge, Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of corrective fluid is not acceptable and may result in the disqualification of bid. If an error is made, the bidder must draw a line through error and initial each change.
- 1.5 Bid Returns: Bidders must return completed bid document to the Fort Bend County Purchasing Department at 301 Jackson, Suite 201, Richmond, Texas no later than 2:00 P.M. on the date specified. Late bids will not be accepted. Bids must be submitted in a sealed envelope, addressed as follows: Fort Bend County Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, Texas 77469.
- 1.6 Governing Document: In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Fort Bend County's interpretation shall govern.
- 1.7 Addenda: No interpretation of the meaning of the drawings, specifications or other bid documents will be made to any bidder orally. All requests for such interpretations must be made in writing addressed to Cheryl Krejci, Senior Buyer, 301 Jackson, Suite 201, Richmond, Texas 77469, e-mail: cheryl.krejci@fortbendcountytexas.gov. Any and all interpretations and any supplemental instructions will be in the form of written addenda to the contract documents which will be posted on Fort Bend County's website. Addenda will **ONLY** be issued by the Fort Bend County Purchasing Agent. It is the sole responsibility of each bidder to insure receipt of any and all addenda. All addenda issued will become part of the contract documents. Bidders must sign and include addendum in the returned bid package. Deadline for submission of questions and/or clarification is **Tuesday, July 3, 2018 at 9:00 AM (CST).**

Initials of Bidder: 

Requests received after the deadline will not be responded to due to the time constraints of this bid process.

- 1.8 Hold Harmless Agreement: Contractor shall indemnify and hold Fort Bend County harmless from all claims for personal injury, death and/or property damage arising from any cause whatsoever, resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this bid. Certification of such coverage must be provided to the County upon request.
- 1.9 Waiver of Subrogation: Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Fort Bend County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.
- 1.10 Severability: If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.
- 1.11 Bonds: If this bid requires submission of bid guarantee and performance bond, there will be a separate page explaining those requirements. Bids submitted without the required bid bond or cashier's checks are not acceptable. Bond/s or cashier's check must be complete with all required signatures.
- 1.12 Taxes: Fort Bend County is exempt from all federal excise, state and local taxes unless otherwise stated in this document. Fort Bend County claims exemption from all sales and/or use taxes under Chapter 20, Title 122a, Vernon's Texas Civil Statutes, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to the Fort Bend County Purchasing Department.
- 1.13 Fiscal Funding: A multi-year lease or lease/purchase arrangement (if requested by the specifications), or any contract continuing as a result of an extension option, must include fiscal funding out. If, for any reason, funds are not appropriated to continue the lease or contract, said lease or contract shall become null and void. After expiration of the lease, leased equipment shall be removed by the bidder from the using department without penalty of any kind or form to Fort Bend County. All charges and physical activity related to delivery, installation, removal and redelivery shall be the responsibility of the bidder.
- 1.14 Pricing: Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated in the bid spreadsheet. Prices shall be all inclusive.

Initials of Bidder: dtw

No price changes, additions, or subsequent qualifications will be honored during the course of the contract. All prices must be written in ink or typewritten. Pricing on all transportation, freight, and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, bidder MUST indicate the items required and attendant costs or forfeit the right to payment for such items.

- 1.15 Silence of Specifications: The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.
- 1.16 Supplemental Materials: Bidders are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements, which the bidder wishes to include as a condition of the bid, must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire bid.
- 1.17 Material Safety Data Sheets: Under the "Hazardous Communication Act", commonly known as the "Texas Right To Know Act", a bidder must provide to County and using departments, with each delivery, material safety data sheets, which are, applicable to hazardous substances defined in the Act. Bidders are obligated to maintain a current, updated file in the Fort Bend County Purchasing Department. Failure of the bidder to maintain such a file will be cause to reject any bid applying thereto.
- 1.18 Name Brands: Specifications may reference name brands and model numbers. It is not the intent of Fort Bend County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Bidders may offer items of equal stature and the burden of proof of such stature rests with them. Fort Bend County shall act as sole judge in determining equality and acceptability of products offered.
- 1.19 Color Selection: Determination of colors of materials is a right reserved by the using department unless otherwise specified in the bid. Unspecified colors shall be quoted as standard colors, not colors, which require up charges or special

Initials of Bidder: *PC*

handling. Unspecified fabrics or vinyl should be construed as medium grade. If bidder fails to get color/material approvals prior to delivery of merchandise, the using department may refuse to accept the items and demand correct shipment without penalty, subject to other legal remedies.

- 1.20 Evaluation: Evaluation shall be used as a determinant as to which bid items or services are the most efficient and/or most economical for the County. It shall be based on all factors, which have a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Fort Bend County Purchasing Department and recommendation to Fort Bend County Commissioners Court. Compliance with all bid requirements, delivery and needs of the using department are considerations in evaluating bids. Pricing is NOT the only criteria for making a recommendation. The Fort Bend County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or request information with regard to any bid.
- 1.21 Inspections: Fort Bend County reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If a bidder cannot furnish a sample of a bid item, where applicable, for review, or fails to satisfactorily show an ability to perform, the County can reject the bid as inadequate.
- 1.22 Testing: Fort Bend County reserves the right to test equipment, supplies, material and goods bid for quality, compliance with specifications and ability to meet the needs of the user. Demonstration units must be available for review. Should the goods or services fail to meet requirements and/or be unavailable for evaluation, the bid is subject to rejection.
- 1.23 Disqualification of Bidder: Upon signing this bid document, a bidder offering to sell supplies, materials, services, or equipment to Fort Bend County certifies that the bidder has not violated the antitrust laws of this state codified in section 15.01, et seq., Business & Commerce Code, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if the County believes that collusion exists among the bidders. Bids in which the prices are obviously unbalanced may be rejected. If multiple bids are submitted by a bidder and after the bids are opened, one of the bids is withdrawn, the result will be that all of the bids submitted by that bidder will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple bids for different products or services.
- 1.24 Awards: Fort Bend County reserves the right to award this contract on the basis of lowest and best bid in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one bidder, to reject any or all bids. In the event the lowest dollar bidder meeting specifications is not awarded a contract, the bidder may appear before the Commissioners Court and

Initials of Bidder: AW

present evidence concerning his responsibility. An award is final only upon formal execution by the Fort Bend County Commissioners Court or the Fort Bend County Purchasing Agent. Fort Bend County reserves the right to withdraw any award until execution by the proper authority.

- 1.25 Assignment: The successful vendor may not assign, sell or otherwise transfer this contract without written permission of Fort Bend County Commissioners Court.
- 1.26 Term Contracts: If the contract is intended to cover a specific time period, said time will be given in the specifications under scope.
- 1.27 Maintenance: Maintenance required for equipment bid should be available in Fort Bend County by a manufacturer authorized maintenance facility. Costs for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Fort Bend County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.
- 1.28 Contract Obligation: Fort Bend County Commissioners Court must award the contract and the County Judge or other person authorized by the Fort Bend County Commissioners Court must sign the contract before it becomes binding on Fort Bend County or the bidders. Department heads are not authorized to sign agreements for Fort Bend County. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.
- 1.29 Title Transfer: Title and Risk of Loss of goods shall not pass to Fort Bend County until Fort Bend County actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 4:00 p.m., Monday through Friday. Bidders are advised to consult the using department for instructions. The place of delivery shall be shown under the "Special Requirement" section of this bid document and/or on the Purchase Order as a "Ship To:" address.
- 1.30 Purchase Order and Delivery: The successful bidder shall not deliver products or provide services without a Fort Bend County Purchase Order, signed by an authorized agent of the Fort Bend County Purchasing Department. The fastest, most reasonable delivery time shall be indicated by the bidder in the proper place on the bid sheet. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped F.O.B. inside delivery unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including time, delivery and quality. Nonconformance shall constitute a breach, which must

Initials of Bidder: *RL*

be rectified prior to expiration of the time for performance. Failure to rectify within the performance period will be considered cause to reject future deliveries and cancellation of the contract by Fort Bend County without prejudice to other remedies provided by law. Where delivery times are critical, Fort Bend County reserves the right to award accordingly.

- 1.31 Contract Extension: Extensions may be made only by written agreement between Fort Bend County and the bidder. Any price escalations are limited to those stated by the bidder in the original bid.
- 1.32 Termination: Fort Bend County reserves the right to terminate the contract for default if Seller breaches any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Fort Bend County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days written notice to either party unless otherwise specified.
- 1.33 Recycled Materials: Fort Bend County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Fort Bend County will be the sole judge in determining product preference application.
- 1.34 Interlocal Participation: Additional governmental entities may purchase from this bid. Vendor agrees to accept purchase orders from those participating entities and to invoice each entity separately.
- 1.35 Escalation Clause: Successful bidder may apply for a price increase to the Fort Bend County Purchasing Agent. The County Purchasing Agent will review, and, if increase is deemed warranted, place the request on Fort Bend County's Commissioners Court agenda for their action of approval or disapproval. Approval by the County's Commissioner's Court is required. Any proposed price increase will only be the amount increased to the vendor from his/her supplier. The price increase request must be stated on the vendor's letterhead with the bid number and name in the subject including, in columns, for each item: item description, original bid price, percent of increase, and the total cost of the original bid price including the increased dollar amount. Written documentation from the vendor's supplier of the increase notice must be provided to the Purchasing Agent at time of increase request. No application for a price increase may be submitted within the first four (4) months of this contract. Increase requests of more than 25% of the original bid price will not be considered.

Initials of Bidder: *SL*

- 1.36 Modifications: This instrument contains the entire Contract between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

2.0 TERMS & CONDITIONS:

- 2.1 Seller to Package Goods: Seller will package goods in accordance with good commercial practice. Each delivery container shall be clearly and permanently marked as follows (a) Seller's name and address; (b) Consignee's name, address and purchase order number and the bid number if applicable; (c) Container number and total number of containers (e.g. box 1 of 4 boxes); and (d) the number of the container bearing the packing slip. Seller shall bear cost of packaging unless otherwise provided. Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications. Fort Bend County's count or weight shall be final and conclusive on shipments not accompanied by packing list.
- 2.2 Shipment Under Reservation Prohibited: Seller is not authorized to ship goods under reservation and no tender of a bill of lading will operate as a tender of goods.
- 2.3 Title and Risk of Loss: The title and risk of loss of the goods shall not pass to the County until a County employee actually receives and takes possession of the goods at the point or points of delivery.
- 2.4 Delivery Terms: F.O.B. Destination Freight Prepaid, Inside Delivery, unless delivery terms are specified otherwise on Purchase Order.
- 2.5 No Replacement of Defective Tender: Every tender or delivery of goods must fully comply with all provisions of the Purchase Order as to time of delivery, quality and the like. If a tender is made which does not fully conform, this shall constitute a breach and Seller shall not have the right to substitute a conforming tender.
- 2.6 Place of Delivery: The place of delivery shall be that set forth in the block of the purchase order entitled "Ship To". Any change thereto shall be effective by modification as provided for in Clause number 2.20 "Modifications", hereof. The terms of this agreement are "no arrival, no sale", at the discretion of Fort Bend County.
- 2.7 Invoices and Payments:
- 2.7.1 Seller shall submit separate invoices, in duplicate. Invoices shall indicate the purchase order number and the bid number if applicable. Invoices shall be itemized and transportation charges, if any, shall be listed

Initials of Bidder: AC

separately. A copy of the bill of lading, and the freight waybill when applicable should be attached to the invoice.

- 2.7.2 Fort Bend County's obligation is payable only and solely from funds available for the purpose of this purchase. Lack of funds shall render the order null and void to the extent funds are not available and any delivered but unpaid goods will be returned to Seller by the county.
- 2.7.3 Do not include Federal Excise, State, or City Sales Tax. Fort Bend County is a tax-exempt governmental entity.
- 2.8 Gratuities: Fort Bend County may, by written notice to the Seller, cancel any order without liability, if it is determined by the County that gratuities, in the form of entertainment, gifts, or otherwise were offered or given by the Seller, or any agent or representative of the Seller to any officer or employee of Fort Bend County with a view toward securing an order. In the event an order is canceled by the County pursuant to this provision, the County shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Seller in providing such gratuities.
- 2.9 Special Tools and Test Equipment: If the price stated on the face of an order includes the cost of any special tooling or special test equipment fabricated or required by Seller for the purpose of filing this order, such special tooling equipment and any process sheets related thereto shall become the property of the County and to the extent feasible shall be identified by the Seller as such.
- 2.10 Warranty/Price:
 - 2.10.1 The price to be paid by the County shall be that contained in Seller's quote or bid which Seller warrants to be no higher than Seller's current prices on orders by others for products of the kind and specification covered by an order for similar quantities under similar or like conditions and methods of purchase. In the event Seller breaches this warranty the prices of the items shall be reduced to the Seller's current prices on orders by others. Fort Bend County may cancel this contract without liability.
 - 2.10.2 The Seller warrants that no person or selling agency has been employed or retained to solicit or secure any County order based upon any agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. A breach or violation of this warranty gives the County the right, in addition to any other right or rights, to cancel this contract without liability.
- 2.11 Warranty Product: Seller shall not limit or exclude any implied warranties and

Initials of Bidder: fla

any attempt to do so shall render an order voidable at the option of the County. Seller warrants that the goods furnished will conform to the specifications, drawings, and description listed in the bid invitation and purchase order as applicable, and to the sample(s) furnished by Seller if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern.

- 2.12 Safety Warranty: Seller warrants that the product sold to Fort Bend County shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event the product does not conform to OSHA standards, the County may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make the appropriate correction within 10 days, correction made by the County will be at Seller's expense.
- 2.13 No Warranty by Fort Bend County Against Infringements: As part of a contract for sale Seller agrees to ascertain whether goods manufactured in accordance with the specifications will give rise to the rightful claim of any third person by way of infringement. Fort Bend County makes no warranty that the production of goods according to the specification will not give rise to such a claim and in no event shall Fort Bend County be liable to Seller for indemnification in the event the Seller is sued on the grounds of infringement or the like. If Seller is of the opinion that an infringement will result, he will notify Fort Bend County to this effect in writing within two days after the receiving Purchase Order. If the County does not receive notice and is subsequently held liable for the infringement, Seller will defend and save the County harmless. If Seller in good faith ascertains that production of the goods in accordance with the specifications will result in infringement, this contract shall be null and void except that the County will pay Seller the reasonable cost of his search as to infringements.
- 2.14 Right of Inspection: The County shall have the right to inspect the goods at delivery before accepting them.
- 2.15 Cancellation: Fort Bend County shall have the right to cancel for default all or any part of the undelivered portion of an order if Seller breaches any of the terms hereof including warranties of Seller, or if the Seller becomes insolvent or files for protection under the bankruptcy laws. Such rights of cancellation are in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity.
- 2.16 Termination: The performance of work under a Purchase Order may be terminated in whole or in part by the County in accordance with this provision. Termination of work there under shall be effected by the delivery to the Seller of a "Notice of Termination" specifying the extent to which performance of work under the order is terminated and the date upon which such termination becomes effective. Such right of termination is in addition to and not in lieu of rights of


Initials of Bidder:

Fort Bend County set forth in Clause 15 herein.

- 2.17 Force Majeure: Force Majeure means a delay encountered by a party in the performance of its obligations under this Agreement, which is caused by an event beyond the reasonable control of that party. Without limiting the generality of the foregoing, "Force Majeure" shall include but not be restricted to the following types of events: acts of God or public enemy; acts of governmental or regulatory authorities; fires, floods, epidemics or serious accidents; unusually severe weather conditions; strikes, lockouts, or other labor disputes; and defaults by subcontractors.

In the event of a Force Majeure, the affected party shall not be deemed to have violated its obligations under this Agreement, and the time for performance of any obligations of that party shall be extended by a period of time necessary to overcome the effects of the Force Majeure, provided that the foregoing shall not prevent this Agreement from terminating in accordance with the termination provisions. If any event constituting a Force Majeure occurs, the affected party shall notify the other parties in writing, within twenty-four (24) hours, and disclose the estimated length of delay, and cause of the delay.

- 2.18 Assignment-Delegation: No right or interest in an order shall be assigned or delegation of any obligation made by Seller without the written permission of Fort Bend County. Any attempted assignment or delegation by Seller shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
- 2.19 Waiver: No claim or right arising out of a breach of any contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waived or renunciation is supported by consideration and is in writing signed by the aggrieved party.
- 2.20 Modification: A Purchase Order can be modified or rescinded only by a writing signed by both of the parties or their duly authorized agents.
- 2.21 Parol Evidence: This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of this agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms rendered under this agreement and shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
- 2.22 Applicable Law: This agreement shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used it shall be

Initials of Bidder: 

construed as meaning the Uniform Commercial Code as adopted in the State of Texas and in effective on the date of the purchase order.

- 2.23 Advertising: Seller shall not advertise or publish, without the County's prior consent the fact that Fort Bend County has entered into any contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.
- 2.24 Right to Assurance: Whenever the County in good faith has reason to question the other party's intent to perform. The County may demand that the other party give written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the County may treat this failure as an anticipatory repudiation of the contract.
- 2.25 Venue: Both parties agree that venue for any litigation arising from this contract shall lie in Richmond, Fort Bend County, Texas.
- 2.26 Prohibition Against Personal Interest in Contracts: No officer or employee of the County shall have a financial interest, direct or indirect, in any contract with the County, or shall be financially interested, directly or indirectly, in the sale to the County of any land, materials, supplies, or service, except on behalf of the County as an officer or employee. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall be subject to disciplinary action under applicable laws, statutes and codes of the State of Texas. Any violation of this section, with the knowledge, expressed or implied of the person or corporation contracting with the County shall render the contract involved voidable by the County Commissioners Court.

3.0 SCOPE:

It is the intent of Fort Bend County to purchase furniture and shelving from one (1) or more vendors for the Mission Bend Library, 8421 Addicks Clodine Rd., Houston, TX 77083, which meets or exceeds the specifications contained herein.

4.0 BID DOCUMENT COMPLETION:

Fill out, initial each page, SIGN CONTRACT SHEET, and return ONE (1) completed, signed original of the bid document along with a copy of the completed Pricing Form. On CD or Flash Drive, provide a copy of the completed bid document and ONE (1) electronic Excel file of the Pricing Form, completed by the bidder in Excel, to the Fort Bend County Purchasing Department. An authorized representative of the bidder MUST sign the contract sheet. Do not date the contract sheet. The bid document, copy of completed pricing form, and electronic file, as provided on County's website, must be in the same sealed envelope marked with the appropriate bid number and title. The contract will be binding only when signed by the County Judge of Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of correction fluid is NOT acceptable and may result in the

Initials of Bidder: *Pa*

disqualification of bid. If an error is made, vendor **MUST** draw a line through error and initial each change. All response, typed or written information, must be clear and legible.

5.0 MODIFICATIONS:

This instrument contains the entire Contract between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

6.0 TEXAS ETHICS COMMISSION FORM 1295:

6.1 Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, renewals or change orders are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.

6.2 On-line instructions:

6.2.1 Name of governmental entity is to read: Fort Bend County.

6.2.2 Identification number used by the governmental entity is: B18-087.

6.2.3 Description is the title of the solicitation: Furniture & Shelving for Mission Bend Library.

6.3 Apparent low bidder(s) will be required to provide the Form 1295 within three (3) calendar days from notification; however, if your company is publicly traded you are not required to complete this form.

7.0 INSURANCE:

7.1 All respondents must submit, with response, a current certificate of insurance indicating coverage in the amounts stated below. In lieu of submitting a certificate of insurance, respondents may submit, with response, a notarized statement from an Insurance company, authorized to conduct business in the State of Texas, and acceptable to Fort Bend County, guaranteeing the issuance of an insurance policy, with the coverage stated below, to the firm named therein, if successful, upon award of this Contract. Failure to provide current insurance certificate or notarized statement will result in disqualification of bid.

7.2 At contract execution, contractor shall furnish County with properly executed certificates of insurance which shall evidence all insurance required and provide that such insurance shall not be canceled, except on 30 days prior written notice to

Initials of Bidder: flw

County. Contractor shall provide certified copies of insurance endorsements and/or policies if requested by County. Contractor shall maintain such insurance coverage from the time Services commence until Services are completed and provide replacement certificates, policies and/or endorsements for any such insurance expiring prior to completion of Services. Contractor shall obtain such insurance written on an Occurrence form (or a Claims Made form for Professional Liability insurance) from such companies having Best's rating of A/VII or better, licensed or approved to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

- 7.2.1 Workers' Compensation insurance. Substitutes to genuine Workers' Compensation Insurance will not be allowed.
- 7.2.2 Employers' Liability insurance with limits of not less than \$1,000,000 per injury by accident, \$1,000,000 per injury by disease, and \$1,000,000 per bodily injury by disease.
- 7.2.3 Commercial general liability insurance with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 in the annual aggregate. Policy shall cover liability for bodily injury, personal injury, and property damage and products/completed operations arising out of the business operations of the policyholder.
- 7.2.4 Business Automobile Liability coverage with a combined Bodily Injury/Property Damage limit of not less than \$1,000,000 each accident. The policy shall cover liability arising from the operation of licensed vehicles by policyholder.
- 7.3 County and the members of Commissioners Court shall be named as additional insured to all required coverage except for Workers' Compensation and Professional Liability (if required). All Liability policies including Workers' Compensation written on behalf of contractor, excluding Professional Liability, shall contain a waiver of subrogation in favor of County and members of Commissioners Court.
- 7.4 If required coverage is written on a claims-made basis, contractor warrants that any retroactive date applicable to coverage under the policy precedes the effective date of the contract; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning from the time that work under the agreement is completed.

8.0 INDEMNIFICATION:

Respondent shall save harmless County from and against all claims, liability, and expenses, including reasonable attorney's fees, arising from activities of respondent, its agents, servants or employees, performed under this agreement that result from the negligent act, error, or omission

Initials of Bidder: *flc*

of respondent or any of respondent's agents, servants or employees.

- 8.1 Respondent shall timely report all such matters to Fort Bend County and shall, upon the receipt of any such claim, demand, suit, action, proceeding, lien or judgment, not later than the fifteenth day of each month; provide Fort Bend County with a written report on each such matter, setting forth the status of each matter, the schedule or planned proceedings with respect to each matter and the cooperation or assistance, if any, of Fort Bend County required by Respondent in the defense of each matter.
- 8.2 Respondent's duty to defend, indemnify and hold Fort Bend County harmless shall be absolute. It shall not abate or end by reason of the expiration or termination of any contract unless otherwise agreed by Fort Bend County in writing. The provisions of this section shall survive the termination of the contract and shall remain in full force and effect with respect to all such matters no matter when they arise.
- 8.3 In the event of any dispute between the parties as to whether a claim, demand, suit, action, proceeding, lien or judgment appears to have been caused by or appears to have arisen out of or in connection with acts or omissions of Respondent, Respondent shall never-the-less fully defend such claim, demand, suit, action, proceeding, lien or judgment until and unless there is a determination by a court of competent jurisdiction that the acts and omissions of Respondent are not at issue in the matter.
- 8.4 Respondent's indemnification shall cover, and Respondent agrees to indemnify Fort Bend County, in the event Fort Bend County is found to have been negligent for having selected Respondent to perform the work described in this request.
- 8.5 The provision by Respondent of insurance shall not limit the liability of Respondent under an agreement.
- 8.6 Respondent shall cause all trade contractors and any other contractor who may have a contract to perform construction or installation work in the area where work will be performed under this request, to agree to indemnify Fort Bend County and to hold it harmless from all claims for bodily injury and property damage that may arise from said Respondent's operations. Such provisions shall be in form satisfactory to Fort Bend County.
- 8.7 Loss Deduction Clause - Fort Bend County shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of deductibles shall be the sole responsibility of Respondent and/or trade contractor providing such insurance.

Initials of Bidder: flw

9.0 PREVAILING WAGES:

This project is subject to the prevailing wage rate requirements of Chapter 2258 of the Government Code. The Contractor shall pay Fort Bend County sixty dollars (\$60.00) for each worker employed by the Contractor for the provision of services described herein for each calendar day or part of the day that the worker is paid less than the below stated rates. Contractors may also visit www.wdol.gov/dba.aspx.

General Decision Number: TX170297 01/12/2018 TX297
Superseded General Decision Number: TX20160297

State: Texas
Construction Type: Building
County: Fort Bend County in Texas.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

| Modification Number | Publication Date |
|---------------------|------------------|
| 0 | 01/05/2018 |
| 1 | 01/12/2018 |

ASBE0022-009 06/01/2017


| | Rates | Fringes |
|--|----------|---------|
| ASBESTOS WORKER/HEAT & FROST INSULATOR (Duct, Pipe and Mechanical System Insulation) | \$ 23.26 | 12.92 |

BOIL0074-003 01/01/2017

| | | |
|-------------|----------|-------|
| BOILERMAKER | \$ 28.00 | 22.35 |
|-------------|----------|-------|

CARP0551-008 04/01/2016

| | | |
|--|----------|------|
| CARPENTER (Excludes Acoustical Ceiling Installation, Drywall Hanging, Form Work and Metal Stud Installation) | \$ 23.05 | 8.78 |
|--|----------|------|

Initials of Bidder: 

ELEC0716-005 08/28/2017

ELECTRICIAN (Excludes Low Voltage Wiring and
Installation of Alarms)

\$ 32.25 9.14

* ELEV0031-003 01/01/2018

ELEVATOR MECHANIC

\$ 41.28 32.645+a+b

FOOTNOTES:

A. 6% under 5 years based on regular hourly rate for all hours worked. 8% over 5 years based on regular hourly rate for all hours worked.

B. Holidays: New Year's Day; Memorial Day; Independence Day; Labor Day; Thanksgiving Day; Friday after Thanksgiving Day; Christmas Day; and Veterans Day.

ENGI0450-002 04/01/2014

POWER EQUIPMENT OPERATOR

Cranes

\$ 34.85 9.85

IRON0084-002 06/01/2017

IRONWORKER (ORNAMENTAL AND STRUCTURAL)

\$ 23.27 7.12

PLAS0079-004 01/01/2015

PLASTERER

\$ 19.92 1.00

PLUM0068-002 10/01/2017

PLUMBER

\$ 34.90 10.54

PLUM0211-010 10/01/2017

PIPEFITTER (Including HVAC Pipe Installation)

\$ 34.10 11.71

SHEE0054-003 07/01/2017

SHEET METAL WORKER (Excludes HVAC Duct and Unit
Installation)

\$ 27.72 13.70

SUTX2014-023 07/21/2014

ACOUSTICAL CEILING MECHANIC

\$ 16.41 3.98

BRICKLAYER

\$ 19.86 0.00

CAULKER

\$ 15.36 0.00

Initials of Bidder: dlw

| | | |
|---|----------|------|
| CEMENT MASON/CONCRETE FINISHER | \$ 13.82 | 0.00 |
| DRYWALL FINISHER/TAPER | \$ 16.30 | 3.71 |
| DRYWALL HANGER AND METAL STUD INSTALLER | \$ 17.45 | 3.96 |
| ELECTRICIAN (Alarm Installation Only) | \$ 17.97 | 3.37 |
| ELECTRICIAN (Low Voltage Wiring Only) | \$ 18.00 | 1.68 |
| FLOOR LAYER: Carpet | \$ 20.00 | 0.00 |
| FORM WORKER | \$ 11.87 | 0.00 |
| GLAZIER | \$ 19.12 | 4.41 |
| INSULATOR – BATT | \$ 14.87 | 0.73 |
| IRONWORKER, REINFORCING | \$ 12.10 | 0.00 |
| LABORER: Common or General | \$ 10.79 | 0.00 |
| LABORER: Mason Tender – Brick | \$ 13.37 | 0.00 |
| LABORER: Mason Tender - Cement/Concrete | \$ 10.50 | 0.00 |
| LABORER: Pipelayer | \$ 12.94 | 0.00 |
| LABORER: Roof Tearoff | \$ 11.28 | 0.00 |
| LABORER: Landscape and Irrigation | \$ 9.49 | 0.00 |
| LATHER | \$ 19.73 | 0.00 |
| OPERATOR: Backhoe/Excavator/Trackhoe | \$ 14.10 | 0.00 |
| OPERATOR: Bobcat/Skid Steer/Skid Loader | \$ 13.93 | 0.00 |
| OPERATOR: Bulldozer | \$ 20.77 | 0.00 |
| OPERATOR: Drill | \$ 16.22 | 0.34 |
| OPERATOR: Forklift | \$ 15.64 | 0.00 |
| OPERATOR: Grader/Blade | \$ 13.37 | 0.00 |

Initials of Bidder: RA

| | | |
|--|----------|------|
| OPERATOR: Loader | \$ 13.55 | 0.94 |
| OPERATOR: Mechanic | \$ 17.52 | 3.33 |
| OPERATOR: Paver (Asphalt, Aggregate, and Concrete) | \$ 16.03 | 0.00 |
| OPERATOR: Roller | \$ 16.00 | 0.00 |
| PAINTER (Brush, Roller and Spray), Excludes Drywall Finishing/Taping | \$ 16.77 | 4.51 |
| ROOFER | \$ 15.40 | 0.00 |
| SHEET METAL WORKER (HVAC Duct Installation Only) | \$ 17.81 | 2.64 |
| SHEET METAL WORKER (HVAC Unit Installation Only) | \$ 16.00 | 1.61 |
| SPRINKLER FITTER (Fire Sprinklers) | \$ 22.17 | 9.70 |
| TILE FINISHER | \$ 12.00 | 0.00 |
| TILE SETTER | \$ 16.17 | 0.00 |
| TRUCK DRIVER: 1/Single Axle Truck | \$ 14.95 | 5.23 |
| TRUCK DRIVER: Dump Truck | \$ 12.39 | 1.18 |
| TRUCK DRIVER: Flatbed Truck | \$ 19.65 | 8.57 |
| TRUCK DRIVER: Semi-Trailer Truck | \$ 12.50 | 0.00 |
| TRUCK DRIVER: Water Truck | \$ 12.00 | 4.11 |
| WATERPROOFER | \$ 14.39 | 0.00 |

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family

Initials of Bidder: Re

member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union

Initials of Bidder: RW

data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:


Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to

Initials of Bidder: 

the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

10.0 STATE LAW REQUIREMENTS FOR CONTRACTS:

The contents of this section are required by Texas Law and are included by County regardless of content.


- 10.1 Agreement to Not Boycott Israel Chapter 2270 Texas Government Code: By signature on vendor form, Contractor verifies Contractor does not boycott Israel and will not boycott Israel during the term of this Contract.
- 10.2 Texas Government Code Section 2251.152 Acknowledgment: By signature on vendor form, Contractor represents pursuant to Section 2252.152 of the Texas Government Code, that Contractor is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153.

11.0 FURNITURE AND SHELVING GENERAL INFORMATION AND REQUIREMENTS:

The vendor awarded this contract will be given a marked building plan to use in placing furniture. Furnish and install the furniture scope as described herein. Not all items included in the contract will be shown on the plan. Review the attached furniture plan. For any discrepancies, the bid document takes precedence.

11.1 Samples:

In the event that additional information is needed by the County for the evaluation of bids, all bidders of relevant sections of the bid document shall be prepared to supply a sample of the following items upon request by the County, following submittal of bids and prior to the award of contracts. Samples must be the same style/model as that bid; however, samples are not required to have the same color finish or upholstery as specified here. Samples shall be supplied at no expense to the County. Bidders shall supply requested samples within seven (7) calendar days following notification from the County and shall leave the samples on-site to allow for evaluation at least seven (7) working days after their receipt by the County. The provision of samples upon request is a bid requirement. Bidders who do not supply samples within the required time period will be considered nonresponsive for the relevant section of the bid. Requested samples may

Initials of Bidder: 

include:

- One armless task chair and one task chair with arms.
- One stacking chair.
- One standard steel shelf with book support.
- One multi-media shelf for steel shelving.
- One removable backstop for steel shelving
- One children's stool.

11.2 Field Measurement and Shop Drawings:

11.2.1 It is the successful Contractor's responsibility to obtain and verify all field measurements to assure proper installation of all work. No additional fees shall be charged to the Owner for modification of furniture or shelving required to provide proper installation.

11.2.2 The library shall notify the Contractor of any and all revisions made to the building during general construction that might affect the delivery and installation of furniture or shelving to this Contract. Notification and/or issuance of revised specifications by the County shall in no way relieve the Contractor of responsibility for field measurements to assure proper installation of the work.

11.2.3 Prior to fabrication of items in Part II, Sections 2, 3, and 4 the Contractor must submit and receive approval of shop drawings. Include sections, details, materials, dimensions, and joinery. Make all shop drawings to scale sufficiently large enough to be clearly read and understood. Provide for review and approval, the number of copies required to be returned, plus three (3). The County will return the designated copies of the drawings following approval. Approval must be received prior to fabrication of the items. **Initial shop drawings shall be submitted no more than two months following award of the bid; corrected shop drawings shall be submitted within three weeks following return of the shop drawing to the contractor by the County.**

11.3 Furniture and Shelving Delivery Schedule:

11.3.1 The construction dates will be revised as work progresses in the general construction contract. The Contractor shall, however, be prepared to furnish all items for the library any time between August 1, 2018 and October 31, 2018. The county reserves the right to adjust this "delivery window" in the event of unforeseen events.

11.3.2 The Contractor shall be responsible for all coordination of the delivery of furniture and shelving to be provided as required to coincide with the completion of the building. No furniture or shelving shall be delivered and

Initials of Bidder: DW

stored on site prior to its installation. The Contractor shall be responsible for any and all storage of furniture or shelving prior to delivery and installation.

11.3.3 All time limits stated here are of the essence of the Contract. The Contractor shall expedite the Work and achieve Substantial Completion within the Contract Time. The Date of Substantial Completion of the Work is the date certified by the County when the work is sufficiently complete, so that the Owner can occupy or utilize the Work for the use for which it is intended.

11.3.4 If the contractor is delayed at any time in the progress of the Work by changes ordered in the Work, by labor disputes, fire, unusual delay in transportation, adverse weather conditions not reasonably anticipatable, unavoidable casualties or any causes beyond the contractor's control, or by any other cause which the County determines may justify the delay, then the contract time shall be extended by Change Order for such reasonable time as the Owner may determine.

11.4 Delivery and Installation:

11.4.1 All items shall be delivered and installed at the following address:

Mission Bend Branch Library
8421 Addicks Clodine Rd.
Houston, TX 77083

11.4.2 The Contractor shall provide and pay for all labor, materials, furniture, furnishings, shelving and equipment, tools, installation equipment and machinery, transportation and other facilities and services necessary for the proper execution and completion of the work.

11.4.3 The Contractor shall, prior to shipment, delivery, and installation, visit and inspect the Project premises in order to confirm the conditions under which the Work is to be performed, verify the stage of completion of the Project premises, determine the availability of facilities for access, delivery, transportation and storage, and correlate these observations with the requirements of the contract documents.

11.4.4 The Contractor shall supervise and direct the Work using the Contractor's best skill and attention, and shall be solely responsible for all fabrication, shipment, delivery and installation means, methods, techniques, sequences, and procedures, and for coordinating all portions of the work under this Contract.

11.4.5 The Contractor will ensure that the installers are familiar with all elements

Initials of Bidder: *RB*

of the particular product to be installed and other relevant specifications, and that installation is completed in accordance with the specifications. It is the sole responsibility of the Contractor to dismantle and re-install incorrectly placed items and to correct installation deficiencies that the County determines are not completed in accordance with the specifications.

11.4.6 The Contractor shall, at all times, enforce strict discipline and good order among the Contractor's employees and shall not employ on the Work any unfit person or anyone not skilled in the task assigned them.

11.4.7 The Contractor shall be responsible to the Owner for the acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons performing any of the Work under a contract with the Contractor.

11.4.8 All delivery and installation shall be made during regular business hours. The Contractor or his/her representative shall be at the job site to accept all deliveries. No drop shipping is allowed. Under no circumstances will the Owner be obligated to receive deliveries. As noted above, deliveries that arrive prior to the installation date must be stored off the premises at no expense to the Owner.

11.4.9 Work in Place that is subject to injury, because of the Contractor's operations being carried on adjacent thereto, shall be covered or substantially enclosed for adequate protection. All forms of protection shall be constructed in such a manner such that, upon completion, the protected work will be received by the Library in proper, whole, and unblemished condition. The Contractor shall be required to provide protective runways (plastic or other suitable material) on all finished floors throughout the building in areas where furniture or shelving is being transported or installed. The Contractor shall take all necessary precautions to protect new/existing work in place. All damaged areas shall be repaired by the Owner to original conditions, and all associated costs shall be deducted from payment due to the Contractor.

11.4.10 The Contractor shall at all times keep the premises free from accumulation of waste materials or rubbish caused by his operations. At the completion of the work the Contractor shall remove all waste materials and rubbish from and about the Project as well as all tools, installation equipment, machinery and surplus materials. All waste and packing materials shall be legally disposed of off-site by the Contractor.

11.5 Damages to Furniture and Shelving:

11.5.1 Acceptance of the furniture and/or shelving shall be made by the County

Initials of Bidder: flu

only when each item has been installed in its final destination, cleaned, and demonstrated to be in new, undamaged operating condition. The Contractor shall be responsible for all furniture and/or shelving and its disposition prior to final acceptance by the Owner.

11.5.2 The Contractor shall be responsible with the carrier for any concealed damage which might be found when the furnishings are uncrated and/or removed from packing materials and are placed. All minor adjustments, relocation of individual pieces or equipment and similar final corrections shall be executed by the Contractor as directed by the County as part of the work under this contract.

11.6 Correction of Work:

The Contractor shall promptly correct all Work rejected by the Owner as defective or as failing to conform to the Contract Documents whether observed before or after Substantial Completion, and whether or not fabricated, installed or completed, and shall correct any Work found to be defective or nonconforming within a period of one year from the Date of Substantial Completion of the Contract or within such longer period of time as may be prescribed by law or by the terms of any applicable special warranty required by the Contract Documents. These provisions apply to work done by Subcontractors as well as to Work done by direct employees of the Contractor.

11.7 Brand names are listed for information only; vendors may bid an equal, see Section 1.18 above.

12.0 PRE-MANUFACTURED FURNITURE GENERAL INFORMATION AND REQUIREMENTS:

12.1 The Pre-Manufactured Furniture/Part I includes five (5) sections:

- Section 1: Stacking chairs, public task chairs, folding tables, and study/reading tables
- Section 2: Conference tables and computer tables
- Section 3: Lounge chairs, sofas, and occasional tables
- Section 4: Staff task chairs, workroom furniture and office furniture
- Section 5: Charging tables and seating

12.2 Bidders are invited to bid on any of the following subsections: one, two, etc., or all five subsections. Bids must include a minimum of one complete subsection. Partial bids of any one subsection shall not be considered an acceptable bid for that subsection. Bids for each subsection shall include all costs to furnish, deliver, and install all items according to the specifications.

12.3 Keys and Cores:

Initials of Bidder: *fla*

12.3.1 All components of a single office will have one common core and matching keys.

12.3.2 Each component will be furnished with two (2) identical keys.

12.3.3 In shared workspaces (e.g. circ, reference, and children's workrooms) each desk will have a unique core but the components of each desk will have one common core (e.g. box, box, file).

12.3.4 At no time may cores be duplicated within the building except as outlined above.

12.3.5 Shared components (e.g. lateral files used by multiple staff) will have a common core and keys per department.

12.3.6 Contractor will provide 4 master keys for all office workstation furniture.

12.3.7 Review keying plan with Owner prior to installation.

12.4 Furniture Elements:

12.4.1 All furniture type, elements, or upholstery substitutions shall be submitted to Owner for approval or rejection prior to award.

12.4.2 The plastic laminate, Vanadium Fiber 2L50 low pressure laminate, is the basis of design for the office furniture. Edge banding will be Sand 6654 to coordinate with work surfaces. Provide sample to Owner. Matching laminates from Wilsonart or Nevamar may be substituted, subject to Owners' approval prior to award of contract.

12.4.3 Paint color for all steel surfaces is Textured Sand 7225.

12.4.4 Vertical tackable acoustic surface fabric shall be Bariolage New Melody G204.

12.5 Electrical Systems:

Power is supplied off the wall or in floor-boxes. While no electrical system is required, furniture should allow for appropriate wire access/management as noted.

13.0 STEEL AND WOOD FURNITURE GENERAL INFORMATION AND REQUIREMENTS:

The vendor awarded this contract will be given a marked building plan to use in placing furniture and shelving. Furnish and install the furniture scope as described herein. Not all items included in the contract will be shown on the plan.

Initials of Bidder: RL

13.1 The Steel and Wood Furniture/Part II includes four (4) sections:

Section 1: Steel shelving

Section 2: Children's wood reading tables

Section 3: Children's reading chairs and stools

Section 4: Custom wood tops and end-panels for steel shelving

13.2 Bidders are invited collectively bid on all four (4) subsections, or bidders may bid on subsections one (1) and four (4) as a package, and/or two (2) and three (3) as a package. Bids must include complete subsection packages. Partial bids of any one subsection package shall not be considered an acceptable bid for that subsection package. Bids for each subsection shall include all costs to furnish, deliver, and install all items according to the specifications.

13.3 General specifications for the construction of wood furniture in Part II:


13.3.1 Lumber: All woods used shall be selected from thoroughly air-seasoned stock, free from imperfections and kiln-dried to have a moisture content, at time of assembly, of from 5% to 7%. This moisture content shall be controlled throughout manufacture so that the equipment arrives on the job site at its end-use moisture content.

13.3.2 Wood species: Unless otherwise specified, all exposed wood shall be natural solid oak or, for veneers, Rift-cut Oak, both stained to match Formica Pecan Woodline Matte 5883-58, free from all detrimental defects and selected for uniform grain and color. All unexposed woods shall be sound hardwoods.

13.3.3 Core: All cores specified shall meet the following requirements. Determination of the appropriate cores shall be described in the detailed item specifications.

13.3.3.1 Particleboard core shall be Type 1, Grade M, Class 3 panel, mat-panel conforming to ANSI/A208.1 - 1989 {/ul Wood Particleboard} standard. The panel shall be formed of wood chips, bonded with a water-resistant adhesive. It shall be of medium density between 40 and 50 lbs./cu. ft., having a minimum modulus of rupture of 2400 PSI, a minimum average modulus of elasticity of 400,000 PSI, a face screw-holding capacity of 250 lbs., and edge screw-holding capacity of 225 lbs., and maximum formaldehyde emissions of no more than 0.30 ppm. All tests shall be conducted in accordance with ASTM D1037-87.

13.3.3.2 Lumber core material shall be of good grade core stock in random width strips with tight glue joints. The maximum width of the strips shall be 2 1/2" to minimize the tendency to warp.

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Discoloration, sound knots, open defects, if securely patched or filled butt joints, other than at the edges, are permitted. Brashness and doze are not permitted. The bonding agent used to glue up the core stock shall be a Type II, water-resistant resin adhesive, which will retain its strength when subjected to a thorough wetting and drying.

13.3.3.3 Face veneers: Exposed face veneers shall be a minimum of 1/36" plain-sliced premium or select grade "A" Rift-cut Oak (stained to match Formica Pecan Woodline Matte 5883-58), tight and smooth cut, selected for uniformity, even grain, beauty and color. The face shall be book-matched or slip-matched, sequenced and balanced across a panel. The face shall have the presence of cathedral grain pattern with a good presence of quartered grain on each side of the cathedral. The faces shall be free of wild grain, wild heart, split cathedrals, gross figure, and shall be free of splits, patches, and other detrimental effects. A few scattered pin knots no larger than 1/16" shall be permitted on each leaf of the face. All leaves shall be joined in such a manner as to prevent lap or open joints. No tape or tape residue shall remain from veneer splicing. The bonding agent shall have the same water resistance as the bonding agent used in the lumber core manufacture. Unexposed veneers shall be hardwood veneers except they may be unselected for grain and color.

13.3.3.4 High pressure laminate: Worksurfaces shall be .050" thick and used with an appropriate backing sheet not to be less than .028" thickness. Plastic laminate shall be of maximum hardness being resistant to scratches, marring, fading, staining, etc., and shall comply with performance standards set by the National Electrical Manufacturers Association (NEMA LD3 - 1985 - GP20).

13.3.3.5 Wood finishing operations: After normal machine sanding operations have been performed, each piece shall be further polished and hand sanded to insure removal of all machine or mill marks. Each piece shall then be thoroughly inspected prior to the application of any finishing materials. A selected stain matching the approved sample shall be applied to all surfaces requiring stain, paying particular attention to the shading and blending of colors on individual units to achieve a uniform appearance. After a thorough drying of the stain, a sealer coat shall be applied to secure a bond between the wood and the topcoat. The surface shall then be well sanded before applying a catalytic-type lacquer topcoat.

13.4 Children's Reading Chairs:

Initials of Bidder: *AW*

- 13.4.1 Slat back, all wood, sized appropriately for ages 2-6.
- 13.4.2 A wood sample shall be given to confirm that the wood finish and grain will match the selected wood reading table. (Worden Rhodes series or equivalent)
 - 13.4.2.1 The front legs shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), 1 1/4" x 1 5/8", set 90o in both directions to the floor and double doweled and glued flush to side rail and front apron rail, and reinforced with corner blocks screwed into rails and legs.
 - 13.4.2.2 The back legs shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), 1 1/4" x 1 7/8", steam bent and xprofiled to the desired curved shape. Back legs shall be double doweled and glued to side rail and back apron and reinforced with corner blocks screwed into rails and legs. The legs shall be further reinforced by a screw counter-bored into the outside face of the leg and covered with flush natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58) grain plug.
 - 13.4.2.3 The front apron shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), 1" x 1 11/16", doweled and glued flush to the front legs and reinforced with corner blocks. The apron shall have recessed from the outside face of the legs. The apron rail shall be drilled and counter bored for #10 screws for seat attachment. Bottom edges shall be eased to eliminate sharp corners.
 - 13.4.2.4 The back apron shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), 1" X 3 7/16", steam bent and profiled and doweled and glued to the back legs and reinforced with corner with corner blocks.
 - 13.4.2.5 The side rail shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), 1" x 1 11/16", double doweled and glued flush to the front and back legs. The rail shall be canted 4 degrees to the rear. The side shall be counter bored for two (2) #10 1 3/4 screws for seat attachment. Hole clearance shall be elongated to allow seat expansion and contraction. Bottom edges shall be eased to eliminate sharp corners.
 - 13.4.2.6 The stretcher assembly shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), consisting of two side headers, 1" x 1" tenoned into front and back legs with an integral chuck and two cross stretchers, 3/4" x 1", tenoned to the side stretchers with integral chucks. The chucks shall be pinned from the underside. The side headers shall be located 9" above the floor and shall be canted 4o toward the rear. The

Initials of Bidder: fla

cross stretchers shall be centered so that the stretcher does not interfere with legroom. The header and stretchers shall be recessed from adjoining members.

13.4.2.7 The back assembly shall consist of top rail and seven slats of solid cherry. The top rail shall be 1" x 3 1/4", profiled to the desired shape and doweled and glued flush to the inside of the back legs. The slats shall each be 1 1/16" x 11/16" steam bent and tenoned to the top rail and back apron. The slats shall be recessed from the inside face of the top rail and back apron. The cord line of the back pitch shall be 106o and the included angle with the seat 102o.

13.4.2.8 The seat shall be natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58) produced from 5/4 stock and saddled to a desired contour. The saddle shall be 1/2" deep extending to no greater than 1" from the back edge, the seat shall overhang the front and side aprons and shall be gained into the back apron. The front edge of the seat shall have a 1/4" radiused waterfall comfort edge. The seat shall be attached by means of #10 wood screws screwed from the underside of the front and side aprons.

13.4.2.9 All chairs shall have resilient cushioned nickel plated steel nail glides.

13.5 Children's Stools:

13.5.1 Natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58) wood, 17" wide X 16" deep X 16" high, sled base. (Community Class Act, Model No. X17A or equivalent)

13.5.1.1 All joints shall be connected with two hardwood spiral grooved dowels and glue. Front post, back post, and sled runners shall be made from 1 1/4" lumber. All rails and stretchers shall be made from 1" lumber. The rails shall be secured by a corner block, glue, and screws at each joint. A #12 x 3" steel machine screw shall be used for further strength and durability. The solid wood seats (natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58) with sealer) shall be connected together with high-grade glue and shall double-saddled and rounded.


13.6 Steel shelving specifications for Part II:

13.6.1 Shelving shall be bracket style, welded-frame construction. Wall shelving shall be anchored to the wall. All shelving shall be carefully adjusted to the floor and leveled. Steel book stacks shall be those manufactured by Estey Company. Acceptable products shall have been

Initials of Bidder: flw

tested by an independent laboratory to meet the minimum performance standards of ANSI/NISO Z39.73-1994, Single-Tier Steel Bracket Library Shelving. Bidders shall be prepared to provide testing results of their products upon request by the Library.

- 13.6.2 The vendor awarded the bid shall field-measure the building prior to ordering the shelving to ensure that the shelving as specified below will fit correctly.
- 13.6.3 Book stacks shall be supplied in a color that matches Estey Autumn White. Upon request, the selected vendor shall supply three (3) steel samples of the color for approval, prior to fabrication of the shelving.
- 13.6.4 The awarded shelving vendor shall supply and install all hardware necessary for the installation of any custom wood end-panels and tops specified in Section 4 of these specifications. The shelving vendor shall be the same vendor that is awarded Section 4 to ensure that custom end-panels and tops are the correct sizes for the shelving supplied.
- 13.6.5 Book stacks are to be of unit construction such that all components of a book stack section may be removed as a modular unit from any range without in any way disturbing the adjacent units. Relocation and reuse of removed section(s) shall be accomplished without acquisition of additional parts. Upright webs shall be punched for bolting intermembering welded frames into stack ranges. Double-faced sections shall be freestanding. The shelving shall be constructed in such a manner that it is stable without the use of cross ties or sway braces. Starter/adder shelving systems or systems with hook-in type assembly shall not be considered acceptable substitutes.
- 13.6.6 Only the finest materials and quality of workmanship shall be acceptable. Sheet metal shall be furniture stock cold rolled, reannealed and full pickled or equivalent. Gauge thicknesses are U. S. standard with the following minimum requirements: upright columns of weld frame - #16 gauge; top spreader tubular steel - #16 gauge; bottom channel spreader - #16 gauge; shelves, including base shelf - #18 gauge; shelf end and base shelf brackets - #16 gauge.
- 13.6.7 Each shelf shall have a minimum clearance between end brackets of 35 1/2". Component parts shall be prepared for painting by a multi-stage cleaning and phosphating process. Material is then to be finished with a powder paint baking enamel of a medium gloss, applied by electrostatic method, capable of withstanding severe hammer and bending tests without flaking. Minimum thickness of the final finish shall be 2.0 mils. Wet process paints shall not be considered an acceptable equal.

Initials of Bidder: 

- 13.6.8 Upright columns of welded frame shall be formed of not less than #16-gauge steel into channel shape with no less than 1/2" stiffening flanges measuring 2" in the web and 1 1/4" at front and rear surfaces. Uprights are to be perforated full height with a series of 3/16" x 5/8" slots spaced 1" on vertical centers and located within 5/16" from the web. Every fifth and sixth slot shall have square corners and be pattern punched differently than the other corner slots to ease in visual leveling of adjustable shelves.
- 13.6.9 Top spreader of welded frame shall consist of not less than #16-gauge tubular steel channel shape measuring at least 1" x 2 1/2" in cross section. This spreader shall be electrically welded to uprights in appropriate locations. Bottom spreader of welded frame shall consist of not less than #16-gauge steel channel shape measuring at least 1" x 1 3/4" in cross section. The outer ends of this channel are to be punched to receive leveling nuts and floor levelers. Bottom spreader shall be electrically welded to uprights with open portion of channel positioned upward. Welded frames shall be of heights as specified, of 36" and 30" widths and equipped with two (2) adjustable floor levelers. Each leveler shall be provided with elastomeric plastic shoes to protect floor covering and to prevent "walking" of stack units.
- 13.6.10 Closed base support brackets shall be designed to fit snugly in and around welded frame upright. Material shall be no less than #16-gauge steel. Brackets shall have a 90-degree flange at bottom which will rest on floor covering.
- 13.6.11 Hardware to level book stack unit shall be incorporated into the base bracket. Top and front edge of base bracket shall be flanged outward approximately 1/4" and the profile of this bracket shall match that of the adjustable shelf end bracket and in addition shall have a hole in the embossment for attaching adjoining base brackets with fastener contained within the embossment.
- 13.6.12 Closed base shelves shall be formed of not less than #18-gauge steel into one-piece construction designed to fit snugly around upright columns and base brackets without need of hardware fasteners. Front height shall be at least 3" and sides shall have stiffening flanges.
- 13.6.13 Adjustable shelves shall be formed of not less than #18-gauge steel with front and rear edges box-formed 3/4" high. Nominal depth of shelf shall be 1" greater than actual dimension. Side of shelf shall be flanged for locking into end bracket lances. Shelves shall support book loads of 50 pounds per square foot without deflection in excess of 3/16".

Initials of Bidder: DL

- 13.6.14 Shelf end brackets shall be formed of not less than #16-gauge steel and all but the rear edge shall be flanged outward approximately 1/4". Rear edge shall have two crimped hooks at top and a positioning tab to prevent accidental dislodgement at bottom for engaging frame upright slots. Shelf end brackets shall incorporate two lances for securing shelf side flanges. Bracket design shall allow for shelf adjustment upward and downward without disturbing any of the other shelves. Also shelf bracket shall include embossment to prevent bracket overlapment when units are shelved. Bracket shall extend at least 6" above shelf surface.
- 13.6.15 Ninety-inch high shelving shall be equipped with six (6) adjustable shelves. Steel end-panels, where specified, shall extend full width and height of unit. They shall consist of one piece of #18 gauge steel formed into flush profile with 1 1/2" square edge and exposed return flange of not less than 3". Tops shall be tightly closed with closure flanges. Centers of double-faced panels shall be equipped with full height channels for attaching to frame uprights and to deaden sound and eliminate "oil canning."
- 13.6.16 Hinged periodical shelves shall consist of sloping display shelves hinged to adjustable shelf and base shelf brackets. Display shelves shall be 14" actual height, shall be hinged to allow a clear storage height of 8", and shall stand without holding when in open position. Lower edge of display shelf shall have flange and turned up lip to provide a 1 3/8" clearance behind lip.
- 13.6.17 Divider type shelf (e.g. picture book shelving): Shall be of #18-gauge steel with front edge box formed 3/4" high with integral 5" – 6" high backstop. Dividers shall be 6" high unless specified otherwise.
- 13.6.18 Steel canopy tops shall be formed of #18-gauge steel with a 1 1/2" front edge and supported by #12 gauge brackets which engage in the slots of the frame uprights. Sizes shall extend the full width and depth of the base shelf.
- 13.6.19 Contractor is responsible for verifying all counts on bid document and confirming with Owner. Any discrepancies must be amicably settled, with Owner having the final decision.
- 13.6.20 Shelving, as listed on the bid pricing form, shall be furnished, delivered, and installed.
- 13.7 Custom Wood Tops and End-Panels for Steel Shelving:
 - 13.7.1 All wood furnishings and wood trim shall be natural Rift-cut Oak (stained to match Formica Pecan Woodline Matte 5883-58) with clear

Initials of Bidder: flw

sealer. Fabrication and installation of custom wood tops and end-panels shall be coordinated with the shelving vendor. End-panels to be Worden or equivalent.

- 13.7.2 End-panels shall be 1 3/16" thick three-ply particleboard construction with select grade "A" Rift-cut Oak (stained to match Formica Pecan Woodline Matte 5883-58) veneer face and select grade "B" Rift-cut Oak (stained to match Formica Pecan Woodline Matte 5883-58) veneer on the back. Front face veneer shall be book matched or slip matched and balanced. The vertical edges shall be banded with 1/8" solid Rift-cut Oak (stained to match Formica Pecan Woodline Matte 5883-58). The top and bottom edges shall be banded with 1 3/16" thick X 2 1/2" wide solid Rift-cut Oak (stained to match Formica Pecan Woodline Matte 5883-58), blind tenoned, splined or doweled to the panel. Top and bottom bands shall lap vertical bands. All edges and corners shall be radiused 1/16". It shall be the responsibility of the successful vendor to coordinate with the shelving vendor to insure proper fit of the end-panels.

- 13.7.2.1 Two (2) 66" X 22" and three (3) 78" X 26" end-panels will be pre-drilled for iPad mounting brackets using a template supplied by the Owner. The vendor awarded the end-panels will coordinate placement and height of the holes with the Owner.

- 13.7.3 Custom wood/laminate tops for 42" high steel shelving, 48" high steel shelving, and three (3) lateral file cabinets for story-kits in the Youth department.

- 13.7.3.2 Tops shall be constructed of 1 1/4", three-ply particleboard with .050" high pressure laminate face and .028" backer on the underside. The exposed edges shall be banded with 5/8" thick natural solid Oak (stained to match Formica Pecan Woodline Matte 5883-58), tenoned and splined flush to the laminate. No reveals or vein lines permitted. All edges shall be slightly radiused on the top and bottom.

- 13.7.3.3 The underside of the tops shall have a 1" thick black hardwood blocking at all canopy bracket locations. Blocking will be glued and pinned in place. Tops shall be secured to steel shelving by means of screws and appropriate brackets and lateral file cabinets by means of screws.

14.0 REFERENCES AND ADDITIONAL DOCUMENTS:

In order to be considered for award of a contract by the County the following documents must be submitted with the Bid Form(s) at the time of submission:

Initials of Bidder: PL

- 14.1 List of proposed sub-contractors to be employed in the work.
- 14.2 Complete pertinent data for evaluation of proposed "equivalent items." Information submitted must include manufacturer's specifications and all other pertinent data provided herein for the referenced items. Information must be supplied either on company's letterhead or in the company's printed literature. Information submitted must include photographs of the alternates offered and samples of finishes.
- 14.3 List of names, addresses, phone numbers and email addresses of references to five (5) library projects of similar type and magnitude installed by the bidding company in the last five years.

15.0 SUBCONTRACTORS:

A subcontractor is a person or entity who has a contract, purchase order, or work authorization with the Contractor to perform any work at the project premises, or to fabricate, ship, deliver or install any work for the project.

Installation of furniture and shelving shall be completed under the supervision of an individual who has previous, satisfactory experience installing the same or similar items produced by the supplying manufacturer.

The Contractor shall furnish to the Owner, the names of subcontractors and/or installers, for each of the principal portions of the work. The Contractor shall not employ any Subcontractor or installer to whom the Owner may have a reasonable objection.

Contracts between the Contractor and the Subcontractors shall (1) require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by the terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities which the Contractor, by these Documents, assumes toward the Owner, and (2) allow the Subcontractor the benefit of all rights, remedies and redress afforded to the Contractor by these Contract Documents.


16.0 ADDITIONAL SPECIFICATIONS AND BID PRICING:

Additional specifications are located on the Bid Pricing Form in Excel format downloadable from the County's website. Vendors are required to complete the Bid Pricing Form in Excel format and turn in an electronic file with their bid response.

17.0 REQUIRED FORMS:

All bidders are required to complete the attached and return with their submission:

- 17.1 Pricing Form in electronic Excel File

Initials of Bidder: 

- 17.2 Proof of all Required Insurance
- 17.3 Vendor Form
- 17.4 W9 Form
- 17.5 Tax Form/Debt/Residence Certification
- 17.6 Contractor Acknowledgement of Stormwater Management Program

Initials of Bidder: RLG

Fort Bend County
Bid 18-087
Q & A #1

Question 1: What criteria are you using to make the choice for the awarded vendor?

Answer: Review Section 13.2

Question 2: What was the primary reason all bids were rejected for the previous bid?

Answer: Large price discrepancies and Proof of Insurance.

Question 3: What additional criteria will be applied in deciding which vendor is awarded the bid?

Answer: See bid specifications and requirements.

Question 4: Can you provide a record of which vendors submitted bids in the last round?

Answer: Yes

Question 5: Are there any changes to the floorplan in this revised bid?

Answer: Please review Bid 18-087.

Question 6: When will the addenda with the answers to questions be posted?

Answer: There is no addendum.

Library Design Systems, Inc.

Furniture and Shelving for Fort Bend County Mission Bend Branch Library
Bid 18-087

References:

Harris County Library System

Barbara Bush Library
6817 Cypresswood Dr.
Spring, TX 77379

Katherine Tyra Library
16719 Clay Rd.
Houston, TX 77084

Kingwood Library
4400 Bens View Lane
Kingwood, TX 77339

Fort Bend County Library System

George memorial Library
1001 Golfview
Richmond, TX 77469

Mamie George Library
320 Dulles Avenue
Stafford, TX 77477

Missouri City Library
1530 Texas Parkway
Missouri City, TX 77489

Fort Bend County Bid Pricing Form
B18-087
Furniture and Shelving for Mission Bend Library

Vendor Name: Library Design Systems, Inc.

| PART I: PRE-MANUFACTURED FURNITURE (See Section 12.2 of Bid Document) | | | | | |
|--|---|-----------------|-------------|-----------------------|-----------------------|
| SUBSECTION 1: STACKING CHAIRS, PUBLIC TASK CHAIRS, TALL STOOLS & TABLES | | | | | |
| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
| MR-1 | Stacking Chairs, polypropylene seat and back with no arms. All chairs to be supplied with chrome frames and with 4 plastic glides on each chair. KI Strive, SSNAP/CH Color, quantities and part codes: 52 chairs – Seat & Back to be supplied in KI Warm Grey. PWG KI- 32315\CHIP-MP-PWG\0216 52 chairs – Seat & Back to be supplied in KI Grass Green. PGN KI- 32315\CHIP-MP-PGN\0216 Chairs to be located in the following rooms in the quantities indicated. Main Meeting room – 100 Donated materials room – 2 Undesignated – 2 | 104 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-2 | KI dolly for armless stacking Strive chairs, SCDA.BL | 7 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-3 | Stacking chairs, polypropylene seat and back with no arms. All chairs to be supplied with chrome frames and with 4 plastic glides on each chair. KI Grazie four-leg Armless Chair, Poly, GLNAP/CH/PGN. Color: Grass Green – PGN KI- 32315\CHIP-MP-PGN\0216 Chairs to be located in the following rooms in the quantities indicated. Staff lounge – 12 | 12 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-4 | Stacking chairs, polypropylene seat and back with no arms. All chairs to be supplied with chrome frames and with 4 plastic glides on each chair. KI Grazie four-leg Armless Chair, Poly, GLNAP/CH. Custom color: KI-Green Bay /Pantone 7550U / Badger#: PTC 99394G / QC RESIN: PINNACLE 3220 IMP / Use Rate: 25/1 (4%). Chairs to be located in the following rooms in the quantities indicated. Adult Reading tables - 44 | 44 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 1: STACKING CHAIRS, PUBLIC TASK CHAIRS, TALL STOOLS & TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| MR-5 | Stacking chairs, polypropylene seat and frosted back with no arms. All chairs to be supplied with chrome frames and with 4 plastic glides on each chair. KI Grazie four-leg Armless Chair, Poly, GLNAP/CH. Custom color for seat: KI-Green Bay /Pantone 7550U / Badger#: PTC 99394G / QC RESIN: PINNACLE 3220 IMP / Use Rate: 25/1 (4%) Color for back: Diamond Translucent- Item# CHIP-MP-PDT Chairs to be located in the following rooms in the quantities indicated. Study rooms – 16 | 16 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-6 | Stacking chairs, polypropylene seat and back with no arms. All chairs to be supplied with black color frames and with 4 plastic glides on each chair. KI Ruckus 18" Seating Stack chair with Glides and bookrack, RKU100H18BR/BL/PGN/BRBL. Seat & Back Color: Grass Green – PGN KI- 32315/CHIP-MP-PGN\0216 Bookrack & Frame Color: Black – KI BL & BRBL Chairs to be located in the following rooms in the quantities indicated. Middle Grades study tables – 8 | 8 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-7 | Poly Task chairs, polypropylene seat and back with no arms. All chairs to be supplied with 26" injection-molded glass-reinforced nylon 5-blade base. A single paddle under the seat operates the height-adjusting pneumatic cylinder. KI Grazie Armless Task Chair, Poly, GPDNAP/BL/C. Seat & Back Custom color: KI-Green Bay /Pantone 7550U / Badger#: PTC 99394G / QC RESIN: PINNACLE 3220 IMP / Use Rate: 25/1 (4%) Chairs to be located in the following rooms in the quantities indicated. Open stacks Adult computer stations - 12 Computer lab – 20 Conference room – 3 | 35 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-8 | Poly Task chairs, polypropylene seat and back with no arms. All chairs to be supplied with 26" injection-molded glass-reinforced nylon 5-blade base. A single paddle under the seat operates the height-adjusting pneumatic cylinder. KI Grazie Armless Task Chair, Poly, GPDNAP/BL/C. Color Seat & Back: Grass Green – KI PGN Chairs to be located in the following rooms in the quantities indicated. Open stacks Middle Grade computer stations – 6 Conference room – 3 | 9 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 1: STACKING CHAIRS, PUBLIC TASK CHAIRS, TALL STOOLS & TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--------|---|----------|------|----------------|----------------|
| MR-9 | <p>Poly Task chairs, polypropylene seat and back with no arms. All chairs to be supplied with 26" injection-molded glass-reinforced nylon 5-blade base. A single paddle under the seat operates the height-adjusting pneumatic cylinder. KI Grazie Armless Task Chair, Poly, GPDNAP/BL/C. Color Seat & Back: Nemo – KI / PNE Chairs to be located in the following rooms in the quantities indicated.</p> <p>Conference room – 3</p> <p>(State manufacturer name and number above if bidding an equivalent.)</p> | 3 | each | NO BID | #VALUE! |
| MR-10 | <p>Poly Task chairs, polypropylene seat and back with no arms. All chairs to be supplied with 26" injection-molded glass-reinforced nylon 5-blade base. A single paddle under the seat operates the height-adjusting pneumatic cylinder. KI Grazie Armless Task Chair, Poly, GPDNAP/BL/C. Color Seat & Back: Warm Grey – KI PWG Chairs to be located in the following rooms in the quantities indicated.</p> <p>Conference room – 3</p> <p>(State manufacturer name and number above if bidding an equivalent.)</p> | 3 | each | NO BID | #VALUE! |
| MR-11 | <p>Round Tables with legs, 42" diameter, laminate top, blended vinyl-edge band. Pillar Table, Post Leg, Round, 42", 29"H, 74P Edge with glides; KI Pillar work table, PLRD42-74P/GLD/CM/LDG Laminate top: Dove Grey D92-60, Blended vinyl-edge band: Blue Grey KI /GR Frame/Legs: Chrome KI /CHS Tables to be located in the following rooms in the quantities indicated.</p> <p>Staff Break room – 3</p> <p>(State manufacturer name and number above if bidding an equivalent.)</p> | 3 | each | NO BID | #VALUE! |
| MR-12 | <p>Round Tables with legs, 48" diameter, laminate top, blended vinyl-edge band. Pillar Table, Post Leg, Round, 48", 29"H, 74P Edge with glides; 1 green Byrne (2-outlet 1 USB) stationary electrical outlet, in center of table with 72" cable length. Wire management underneath table top and concealed management on legs. KI Pillar work table, PLRD48-74P/GLD/CM Byrne Hemisphere outlet, BE03770-2-1-Z132-MR1-72 Laminate top: Wilsonart 7981-Landmark Wood, Blended vinyl-edge band: Flannel KI /FN Frame/Legs: Champagne Metallic Tables to be located in the following rooms in the quantities indicated.</p> <p>Middle Grade seating area – 2</p> <p>(State manufacturer name and number above if bidding an equivalent.)</p> | 2 | each | NO BID | #VALUE! |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION I: STACKING CHAIRS, PUBLIC TASK CHAIRS, TALL STOOLS & TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| MR-13 | <p>Rectangle Tables with legs, 30"x 60", laminate top, blended vinyl edge band. 1 Byrne Eclipse (2-outlet 1 USB) stationary electrical outlet, in center of the table with 72" cable length. Wire management underneath table top and cable dressing on legs.</p> <p>Pillar Table, Post Leg, Rectangular, 30x60", 29"H, 74P Edge KI Pillar work table, PLRT3060-74P/GLD/CM Laminate: Wilsonart 7981-Landmark Wood, Blended vinyl-edge band: Flannel KI /FN Frame/Legs: Champagne Metallic Color of electrical outlet with part numbers (1 per table) Byrne Eclipse BLACK outlet BE03816-2-1-Z130-MR1-72 Tables to be located in the following rooms in the quantities indicated.</p> <p>Study rooms – 4</p> | 4 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-14 | <p>Rectangle Tables with legs, 48"x 72", add two (2) inset center legs, laminate top, blended vinyl edge band. 2 Byrne Eclipse (2-outlet 1 USB) stationary electrical outlets, in table (confer with owner on final location) with 72" cable length each. Wire management underneath table top and cable dressing on legs.</p> <p>Pillar Table, Post Leg, Rectangular, 48x72", 29"H, 74P Edge KI Pillar work table, PLLT4872-74P/GLD/CM Laminate: Wilsonart 7981-Landmark Wood, Blended vinyl-edge band: Flannel KI /FN Frame/Legs: Champagne Metallic Color of electrical outlet with part numbers (2 per table) Byrne Eclipse BLACK outlet BE03816-2-1-Z130-MR1-72 Tables to be located in the following rooms in the quantities indicated.</p> <p>Adult Reading tables by exterior glass wall – 6</p> | 6 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-15 | <p>Rectangle Tables with legs, 48"x 84", laminate top, blended vinyl edge band. 2 Byrne Eclipse (2-outlet 1 USB) stationary electrical outlets, in table (confer with owner on final location) with 72" cable length each. Wire management underneath table top and cable dressing on center legs.</p> <p>Pillar Table, Post Leg, Rectangular, 48x84", 29"H, 74P Edge KI Pillar work table, PLLT4884-74P/GLD/CM Laminate: Wilsonart 7981-Landmark Wood, Blended vinyl-edge band: Flannel KI /FN Frame/Legs: Champagne Metallic Color of electrical outlet with part numbers (2 per table) Byrne Eclipse BLACK outlet BE03816-2-1-Z130-MR1-72 Tables to be located in the following rooms in the quantities indicated.</p> <p>Adult Reading tables by computer lab – 5</p> | 5 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 1: STACKING CHAIRS, PUBLIC TASK CHAIRS, TALL STOOLS & TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| MR-16 | Folding tables, ABS, lightweight, stain-resistant top, edge bumper, support 2,000 lbs., non-marring glides, powdered-coated steel wishbone legs. MityLite, 24"x72"x29" Top: Smooth finish - Speckled Gray Frame/legs: Black Edge: Black ABS plastic Quantity: 6 | 6 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-17 | Folding tables, ABS, lightweight, stain-resistant top, edge bumper, support 2,000 lbs., non-marring glides, powdered-coated steel wishbone legs. MityLite, 30"x72"x29" Top: Smooth finish - Speckled Gray Frame/legs: Black Edge: Black ABS plastic Quantity: 16 | 16 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-18 | Table Truck for storing MR-16 and MR-17, 30" W x 39.4"H x 74.5" L with handle and upright frame supports, 10 table capacity, non-marring casters, standard powdered coated steel frame. MityLite RT CART EDGE Quantity: 3 | 3 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| MR-19 | Tall swivel stool, polypropylene seat and back with no arms. Support structure is a die-drawn 12-gauge steel plate, 26" injection-molded glass-reinforced nylon 5-blade base, 15 degrees of backrest movement, a single paddle under the seat operates the height-adjusting pneumatic cylinder for a seat height range of 22.5" – 32.75", adjustable-height 18" diameter chrome-plated steel foot ring with black, die-cast aluminum hub and spokes KI Grazie Armless Task Chair, Poly, GPSNAP/BL/C/PBL. Color: Black KI /PBL Chairs to be located in the following rooms in the quantities indicated. Computer lab instructor – 1 MDF - 1 | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand Total Subsection 1: | | | | | #VALUE! |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 2: CONFERENCE TABLES & COMPUTER TABLES**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| H-1 | <p>KI Connection Zone Conference table Connection Zone, dual-sided 60" deep frame x 60" wide sliding work surface, rectangle, 74P edge in appropriate quantities for a total surface area of 60" x 168", cable tray secured with a variable support bracket onto the understructure of the beam rails. Wire management underneath table top and concealed management on legs.</p> <p>Connecting hardware: Electrical Activ8 system. Laminate: Wilsonart 7981-Landmark Wood, Blended vinyl-edge band: Flannel KI /FN Frame / Legs: Champagne Metallic – KI /CM Tables to be located in the following rooms in the quantities indicated.</p> <p>Conference room – 1</p> | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| H-2 | <p>Instructor's station Height adjustable instructor's station, 22"-48" with Counterbalance feature, 30" D x 48" W, rolling base (1-foot w/rollers, 1-foot w/glides), 18," acrylic modesty panel, 29" black wire trough, one (1) KI Flannel grommet and one (1) Power-up module situated next to each other on right location inside the legs. Electrical Activ8 system. KI Work Up Table WU3048CB-74P/R/BL/IBL Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Foot, Frame and Inner Column Finish: black Tables to be located in the following rooms in the quantities indicated.</p> <p>Computer lab – 1</p> | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 2: CONFERENCE TABLES & COMPUTER TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| H-3 | <p>KI In-Tandem Computer support table system. Computer lab modules – single-side. Each module is 36" W x 30" D x 29" H, 74P edge, square corner worksurfaces with 'C' legs, adjustable nylon glides on feet, 2 surface KI Flannel grommets at left and right locations, Activ8 electrical system with electrical trough, power infeed legs, data cable entry legs, data trough with data cover, Table-to-table connectors, dual door beams appropriate for a 36" W x 30" D x 29" H module. End on run modules will include ABS plastic beams and end caps. Each single-side row will share legs except as necessary for end row completion or ADA wheelchair accessible position (see H4 in this document) which will be treated as a free-standing unit at the end of one row.</p> <p>Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Foot, Frame, Legs: Champagne Metallic – KI /CM *Grommets: KI Flannel Beam: Champagne Metallic – KI /CM Tables in configuration and quantities as follows: 3 rows of 5 modules (2 end modules, 3 middle modules) for a total of 15 modules 1 row of 4 modules (2 end modules, 2 middle modules) for a total of 4 modules AND 1 H4 (ADA wheelchair accessible module) Tables to be located in the following rooms in the quantities indicated.</p> <p>Computer lab – 19</p> | 19 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| H-4 | <p>KI In-Tandem Computer support table system. ADA wheelchair module. Unit is 42" W x 30" D x 32" H, 74P edge, square corner worksurfaces with 'C' legs, adjustable nylon glides on feet, 2 surface KI Flannel grommets at back corners, Activ8 electrical system with electrical trough, power infeed legs, data cable entry legs, data trough with data cover, Table-to-table connectors, dual door beams appropriate for a 42" W x 30" D x 32" H module.</p> <p>This module is an End On Run module and will include ABS plastic beams and end caps. ADA wheelchair accessible kit: Position is to be treated as a free-standing unit at the end of one row and will not share legs with its neighbor but will continue data and electrical troughs. Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Foot, Frame, Legs: Champagne Metallic – KI /CM Grommets: KI Flannel Beam: Champagne Metallic – KI /CM Tables in configuration and quantities as follows: 1 module at the end of a quantity 4, 29" H unit row Tables to be located in the following rooms in the quantities indicated.</p> <p>Computer lab – 1</p> | 1 | each | NO BID | #VALUE! |

| | | | | |
|--|--|--|--|--|
| (State manufacturer name and number above if bidding an equivalent.) | | | | |
|--|--|--|--|--|

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 2: CONFERENCE TABLES & COMPUTER TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| H-5 | <p>KI In-Tandem Computer support table system. Adult public computers – dual-side. Each module is 48" W x 30" D x 29" H, 74P edge, square corner worksurfaces with 'C' legs, adjustable nylon glides on feet, 2 surface grommets at back corners, Activ8 electrical system with electrical trough, power infeed legs, data cable entry legs, data trough with data cover, Table-to-table connectors, dual door beams appropriate for a 48" W x 30" D x 29" H module. End on run modules will include ABS plastic beams and end caps. Each side of the double-sided unit will share legs except as necessary for end row completion. A 17" H privacy divider will divide lengthwise between the 2 joined rows of each double-sided unit. Surface Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Privacy Laminate: Wilsonart Desert Zephyr 4841-60 Matte Foot, Frame, Legs: Champagne Metallic – KI /CM Grommets: KI Flannel Beam: Champagne Metallic – KI /CM Number of double-sided units: 2 for a grand total of 12 modules Tables in configuration and quantities as follows: Each row of the double-sided unit will include 3 modules (2 end modules, 1 middle module) for a total of 6 modules per double- sided unit Tables to be located in the following rooms in the quantities indicated.</p> <p>Adult Public Computer area – 12</p> | 12 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 2: CONFERENCE TABLES & COMPUTER TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| H-6 | <p>KI In-Tandem Computer support table system. Adult 3D printer station - dual-side. Each module is 48" W x 30" D x 29" H, 74P edge, square corner worksurfaces with 'C' legs, adjustable nylon glides on feet, 2 surface grommets at back corners, Activ8 electrical system with electrical trough, power infeed legs, data cable entry legs, data trough with data cover, Table-to-table connectors, dual door beams appropriate for a 48" W x 30" D x 29" H module. End on run modules will include ABS plastic beams and end caps. Each side of the double-sided unit will share legs except as necessary for end row completion. Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Foot, Frame, Legs: Champagne Metallic – KI /CM Grommets: KI Flannel Beam: Champagne Metallic – KI /CM Number of double-sided units: 1 for a grand total of 6 modules Tables in configuration and quantities as follows: Each row of the double-sided unit will include 3 modules (2 end modules, 1 middle module) for a total of 6 modules Tables to be located in the following rooms in the quantities indicated.</p> <p>Adult Public Computer area – 6</p> | 6 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 2: CONFERENCE TABLES & COMPUTER TABLES (cont'd)**

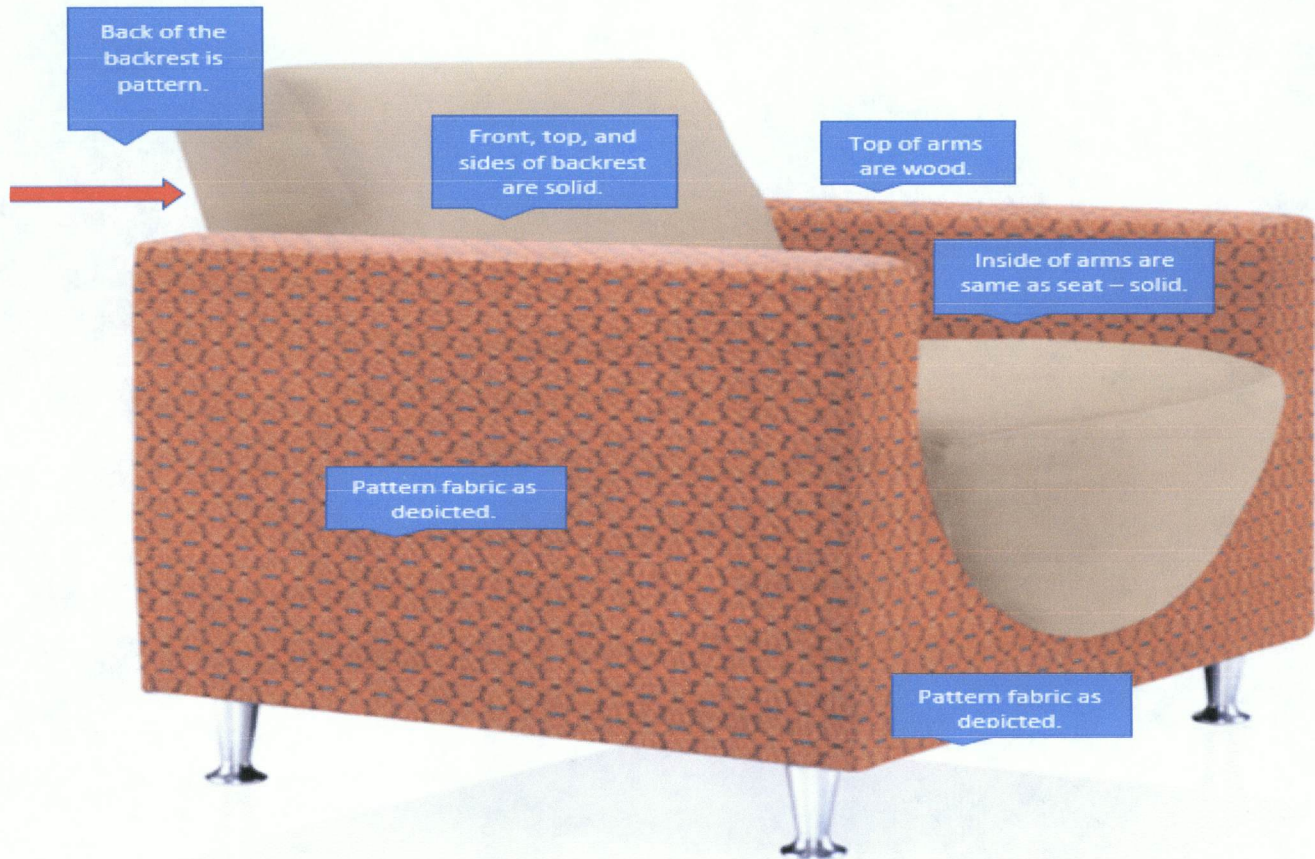
| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| H-7 | <p>KI In-Tandem Computer support table system. Middle Grade public computers – dual-side unit. Modules are 48" W x 30" D x 29" H, End-on-run type, 74P edge, square corner worksurfaces with 'C' legs, adjustable nylon glides on feet, 2 surface grommets at back corners, Activ8 electrical system with electrical trough, power infeed legs, data cable entry legs, data trough with data cover, Table-to-table connectors, dual door beams appropriate for a 48" W x 30" D x 29" H module. End-on-run modules will include ABS plastic beams and end caps. Each side of the double-sided unit will share legs except as necessary for end row completion. Number of double-sided units: 1 comprised of 8 modules (quantity 8, 48" W x 30" D x 29" H) Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Foot, Frame, Legs: Champagne Metallic – KI /CM *Grommets: KI Flannel Beam: Champagne Metallic – KI /CM Tables in configuration and quantities as follows: Each row of the double-sided unit will include 4 modules (2 as end-on-run modules, and 2 as middle modules) for a total of 8 modules for the double-sided unit. Tables to be located in the following rooms in the quantities indicated.</p> <p>Middle Grade computer section – 8</p> | 8 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| H-8 | <p>KI In-Tandem Computer support table system. – Early Childhood computer modules – single-side. Each module is 36" W x 30" D x 27" H, 74P edge, square corner worksurfaces with 'C' legs, adjustable nylon glides on feet, 2 surface grommets at back corners, Furniture feed electrical system from both ends of the row with electrical trough, power infeed legs, data cable entry legs, data trough with data cover, Table-to-table connectors, dual door beams appropriate for a 36" W x 30" D x 27" H module. End on run modules will include ABS plastic beams and end caps. Each single-side row will share legs except as necessary for end row completion. Laminate: Wilsonart Desert Zephyr 4841-60 Matte Blended vinyl-edge band: Flannel KI /FN Foot, Frame, Legs: Champagne Metallic – KI /CM *Grommets: KI Flannel Beam: Champagne Metallic – KI /CM Tables in configuration and quantities as follows: 1 row of 7 modules (2 end modules, 5 middle modules) for a total of 7 modules Tables to be located in the following rooms in the quantities indicated.</p> <p>Youth computer area – 7</p> | 7 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand Total Subsection 2: | | | | | #VALUE! |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 3: LOUNGE CHAIRS, SOFAS & OCCASIONAL TABLES**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--------|-------------|----------|------|----------------|----------------|
|--------|-------------|----------|------|----------------|----------------|

Owner requires custom upholstery layout for all KI Tea Cup Lounge Chairs. Instead of the standard contrast, all interior parts of the chair, including the entire seat, the inside portion of the arms, back portion, and exposed sides are of the solid fabric. The patterned fabric will be utilized on the exterior of the chair, including the exterior of the arms (not including the wood portion), front, sides, back of the chair, and back portion of the back cushion. Vendor awarded is responsible for determining yardage of each fabric indicated.

Example below (fabric shown is not fabric selected).



| | | | | | |
|--|---|---|------|--------|---------|
| L-1 | Single lounge chairs, with contrasting upholstery, Wood armrests, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, Contrast, 5723WA/FC/BRAL/ Wood finish to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Shibori AC-60045 Terracotta #6 Interior: ArcCom Task Force Omega AC-61168 Tangerine #9 Chairs to be located as follows: Youth play area - 2 | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 3: LOUNGE CHAIRS, SOFAS & OCCASIONAL TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| L-2 | Single lounge chairs, with contrasting upholstery, Wood armrests, right-facing Tablet Arm Teardrop laminate, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, right-facing Tablet arm, Contrast, Teardrop laminate 5723T/FC/RFT/TDL/BRAL/ Wood finish of arms and tablet to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Shibori AC-60045 Terracotta #6 Interior: ArcCom Task Force Omega AC-61168 Tangerine #9 Chairs to be located as follows: Youth play area - 2 | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| L-3 | Single lounge chairs, with contrasting upholstery, Wood armrests, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, Contrast, 5723WA/FC/BRAL/ Wood finish to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Nova AC-60008 Key Lime #9 Interior: ArcCom Task Force Omega AC-61172 Citrine #13 Chairs to be located as follows: Middle Grades area – 3 | 3 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| L-4 | Single lounge chairs, with contrasting upholstery, Wood armrests, right-facing Tablet Arm Teardrop laminate, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, right-facing Tablet arm, Contrast, Teardrop laminate 5723T/FC/RFT/TDL/BRAL/ Wood finish of arms and tablet to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Nova AC-60008 Key Lime #9 Interior: ArcCom Task Force Omega AC-61172 Citrine #13 Chairs to be located as follows: Middle Grades area – 2 | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 3: LOUNGE CHAIRS, SOFAS & OCCASIONAL TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| L-5 | Single lounge chairs, with contrasting upholstery, Wood armrests, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, Contrast, 5723WA/FC/BRAL/ Wood finish to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Urban AC-60706 Goldenrod #7 Interior: ArcCom Omega AC-61167 Sunflower #8 Chairs to be located as follows: Adult seating area - 4 | 4 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| L-6 | Single lounge chairs, with contrasting upholstery, Wood armrests, right-facing Tablet Arm Teardrop laminate, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, right-facing Tablet arm, Contrast, Teardrop laminate 5723T/FC/RFT/TDL/BRAL/ Wood finish of arms and tablet to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Urban AC-60706 Goldenrod #7 Interior: ArcCom Omega AC-61167 Sunflower #8 Chairs to be located as follows: Adult seating area - 2 | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| L-7 | Single lounge chairs, with contrasting upholstery, Wood armrests, left-facing Tablet Arm Teardrop laminate, Champagne Metallic legs KI Tea Cup Lounge Chair w/Wood Arms, left-facing Tablet arm, Contrast, Teardrop laminate 5723T/FC/LFT/TDL/BRAL/ Wood finish of arms and tablet to match: Wilsonart 7981-Landmark Wood Legs: Champagne Metallic /CM Fabric: Exterior: ArcCom Woven Connections Urban AC-60706 Goldenrod #7 Interior: ArcCom Omega AC-61167 Sunflower #8 Chairs to be located as follows: Adult seating area - 2 | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 3: LOUNGE CHAIRS, SOFAS & OCCASIONAL TABLES (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| L-8 | Single lounge chair, with contrasting upholstery, Wood armrests and legs, KI Cody Lounge Chair w/Solid Wood Arms & Legs, Contrast, 6723/FC *Wood, Solid, Beech species, finish of arms to match: Wilsonart 7981-Landmark Wood Wood finish of legs: KI Cocoa on Beech /BCA Fabric: Back & Arm Upholstery: ArcCom Woven Connections Urban AC-60704 Mist #5, 3.75 yards required Seat upholstery: ArcCom Task Force Illusion2 AC-62107 Smoke #22, 1.75 yards required Welt Upholstery: ArcCom Woven Connections Urban AC-60704 Mist #5, 0.5 yard required Chairs to be located as follows: Lounge - 1 | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| L-9 | Club table, 24" diameter, 22" high, AGI Flex, 5516 Wood finish: Wilsonart 7981-Landmark Wood Laminate: Wilsonart Desert Zephyr 4841-60 Matte Tables to be located as follows: Lounge - 2 Adult soft seating - 2 | 4 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| L-10 | Cody loveseat, with contrasting upholstery, Wood armrests and legs, KI Cody Loveseat w/Wood Arms & Legs, Contrast, 6733/FC Wood finish of arms to match: Wilsonart 7981-Landmark Wood Wood finish of legs: KI Cocoa on Beech /BCA Fabric: *Reversible Cushion is same fabric/color on both sides. Back & Arm Upholstery: ArcCom Woven Connections Urban AC-60704 Mist #5, 5.25 yards required Seat upholstery: ArcCom Task Force Illusion2 AC-62107 Smoke #22, 2.25 yards required Welt Upholstery: ArcCom Woven Connections Urban AC-60704 Mist #5, 0.5 yard required Chairs to be located as follows: Lounge - 1 | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand Total Subsection 3: | | | | | #VALUE! |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| WR-1 | <p>Task chairs, Steelcase Turnstone Crew TS30832U-Full back, crew Synchro-tilt mechanism, tilt tension, lumbar height adjustment, upright back lock, pneumatic seat height adjustment, height/width/pivot-adjustable T-arms, dual wheel hard casters.</p> <p>All upholstered in Buzz 2 Black, with black frame 6205.</p> <p>Chairs located as follows:</p> <p>Youth workroom – 6</p> <p>Youth workroom table - 2</p> <p>Youth librarian office – 1</p> <p>Circulation desk (ADA) - 1</p> <p>Circulation workroom – 16</p> <p>Circulation manager – 1</p> <p>Branch manager – 1</p> <p>Youth Reference desk – 2</p> <p>Reference Desk – 3</p> <p>Adult manager – 1</p> | 34 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-3 | <p>Tall swivel stool, Steelcase Turnstone TS30823-Full Stool, Crew. Synchro-tilt mechanism, tilt tension, lumbar height adjustment, upright back lock, pneumatic seat height adjustment, Height/width-adjustable T-arms, dual wheel hard casters.</p> <p>All upholstered in Buzz 2 Black, with black frame 6205.</p> <p>Chairs located as follows:</p> <p>Circulation desk – 2</p> | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART 1: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| WR-4 | Guest chairs, Steelcase Turnstone TS30806-Guest, Crew. mid-back, leg base, arms, dual-wheel hard casters. All upholstered in Buzz 2 Black, with black frame 6205. Chairs located as follows: Branch manager – 2 Circulation manager – 1 Youth librarian office – 2 Adult manager – 1 | 6 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-5 | Fully assembled Lateral files, integral pull, three-drawer, locking, 18" x 36" x 39-1/8", each with self-edge laminate top (Steelcase part# RLF1836F) and counterweight package standard. Brushed silver locks. Edge banding: Sand 6654 Laminate: Vanadium Fiber 2L50 low pressure laminate Paint: Textured Sand 7225 Files to be located in the following rooms in the quantities indicated. Youth workroom – 1 Branch manager – 1 Youth librarian – 1 Donated Materials – 1 Circulation/Adult workroom – 2 | 6 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-6 | Fully assembled Lateral files, integral pull, three-drawer, locking, 18" x 36" x 39-1/8", with steel top. Attached to the top will be installed a Custom laminate top (not included in this section to be provided by contractor). (Steelcase part# RLF1836F) and counterweight package standard. Brushed silver locks. Paint: Textured Sand 7225 Files to be located in the following rooms in the quantities indicated. Youth public area – 3 | 3 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-7 | Fully assembled Lateral file integral pull, three-drawer, locking, 18" x 36" x 39-1/8", with steel top. Attached to the top will be installed a Custom granite top (not included in this section to be provided by contractor). (Steelcase part# RLF18363F) and counterweight package standard. Brushed silver locks. Paint: Textured Sand 7225 Files to be located in the following rooms in the quantities indicated. Circulation Desk area – 1 | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART 1: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| WR-8 | Fully assembled cabinet to match dimensions of WR7 Lateral files, 18" x 36" x 39-1/8", locking double-doors with fully adjustable shelving with steel top. Attached to the top will be installed a Custom granite top (not included in this section to be provided by contractor). (Steelcase part# RSC18363CF) and counterweight package standard. Brushed silver locks. Paint: Textured Sand 7225 Files to be located in the following rooms in the quantities indicated. Circulation Desk area – 1 | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-9 | (Steelcase part# BFS3060) Printer station consisting of: 30" x 60" work surface with end-panels. Station includes laminate surface with flat PVC edge, (2) 3" oval grommets, threaded metal inserts and reverse metal hat-channel for additional rigidity, metal end-panels and metal half height modesty along the back. Edge banding: Sand 6654 Laminate: Vanadium Fiber 2L50 low pressure laminate Paint: Textured Sand 7225 Printer Station located as follows: Circulation/Adult workroom – 1 | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-10 | (Steelcase part#BFS3048 BPL4) General station consisting of: 30" x 48" work surface with 4 stainless steel legs with glides. Station includes laminate surface with flat PVC edge, threaded metal inserts and reverse metal hat-channel for additional rigidity. Edge banding: Sand 6654 Laminate: Vanadium Fiber 2L50 low pressure laminate Paint: Textured Sand 7225 General Station located as follows: Youth workroom – 2 Donated materials room - 1 | 3 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

Vendor Name:

PART I: PRE-MANUFACTURED FURNITURE (cont'd)

SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| WR-11 | <p>Work Stations, consisting of:</p> <p>30" x 60" Work Station (Unit includes laminate surface with flat PVC edge, (2) 3" oval grommets, threaded metal inserts and reverse metal hat-channel for additional rigidity.</p> <p>Acoustical tackable divider panel system with back and sides 42" high with metal top caps and metal raceway covers.</p> <p>All acoustical tackable divider panels shall have bottom panel removable plates for cable pass-through access from either shared floorboxes or wall mounted outlets/data ports. All of the units to be provided with wire management.</p> <p>Unit is to also provide:</p> <p>(1) 24" Deep 3 drawer Support Pedestal lockable BBF with pencil drawer.</p> <p>(1) 19" wide center drawer</p> <p>(1) Add-on wire manager</p> <p>Tackable Acoustical Panel Fabric pattern: Bariolage, New Melody G204</p> <p>Edge banding: Sand 6654</p> <p>Laminate: Vanadium Fiber 2L50 low pressure laminate</p> <p>Paint: Textured Sand 7225</p> <p>Work Stations located as follows:</p> <p>Circulation/Adult Workroom</p> <p>Cluster of 4</p> <p>Cluster of 4</p> <p>Row of 5</p> <p>Row of 2</p> | 15 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART 1: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| WR-12 | <p>Work Stations, consisting of:</p> <p>30" x 48" Work Station (Unit includes laminate surface with flat PVC edge, (2) 3" oval grommets, threaded metal inserts and reverse metal hat-channel for additional rigidity</p> <p>Acoustical tackable divider panel system with back and sides 42" high with metal top caps and metal raceway covers.</p> <p>All acoustical tackable divider panels shall have bottom panel removable plates for cable pass-through access from either shared floorboxes or wall mounted outlets/data ports. All of the units to be provided with wire management.</p> <p>Unit is to also provide:</p> <p>(1) 24" Deep 3 drawer Support Pedestal lockable BBF with pencil drawer</p> <p>(1) 19" wide center drawer</p> <p>(1) Add-on wire manager</p> <p>Tackable Acoustical Panel Fabric pattern: Bariolage, New Melody G204</p> <p>Edge banding: Sand 6654</p> <p>Laminate: Vanadium Fiber 2L50 low pressure laminate</p> <p>Paint: Textured Sand 7225</p> <p>Work Stations located as follows:</p> <p>Youth Workroom</p> <p>Cluster of 4</p> <p>Row of 2</p> | 6 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

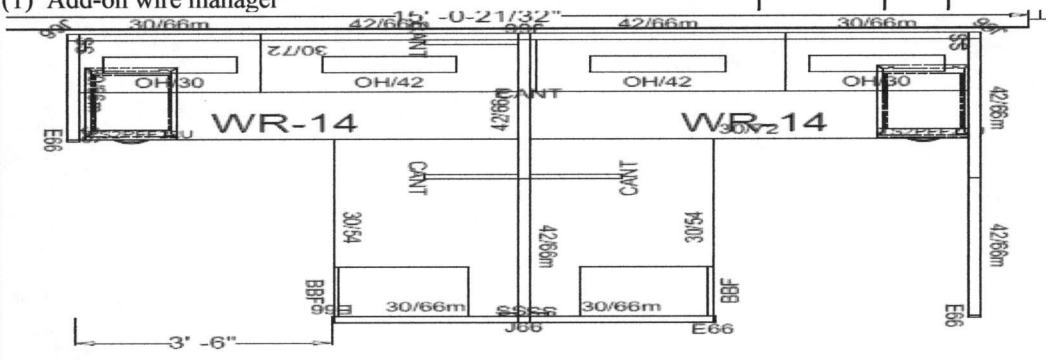
Vendor Name:

PART I: PRE-MANUFACTURED FURNITURE (cont'd)

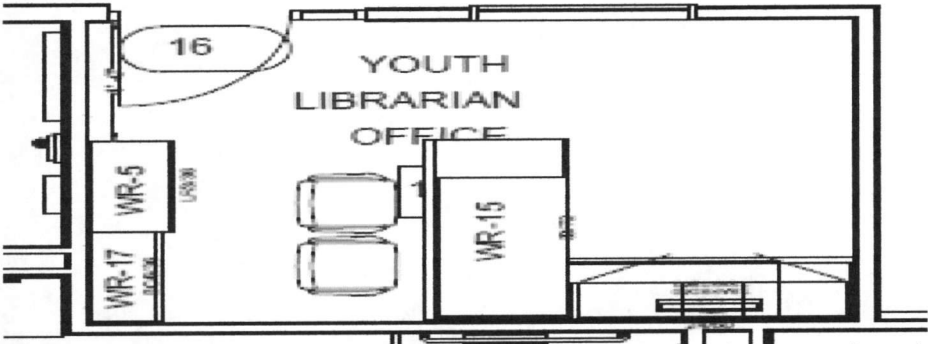
SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| WR-13 | <p>Work Stations, consisting of: 24" x 72" Individual Work Station (Unit includes laminate surface with flat PVC edge, (3) 3" oval grommets, threaded metal inserts and reverse metal hat-channel for additional rigidity, metal end-panels and metal half height modesty along the back. Unit is to also provide: (1) 24" Deep 3 drawer Support Pedestal lockable BBF with pencil drawer (1) 19" wide center drawer (1) Add-on wire manager Edge banding: Sand 6654 Laminate: Vanadium Fiber 2L50 low pressure laminate Paint: Textured Sand 7225 Work Stations located as follows: Circulation Workroom Bookdrop Check-in stations Individual units - 2</p> | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

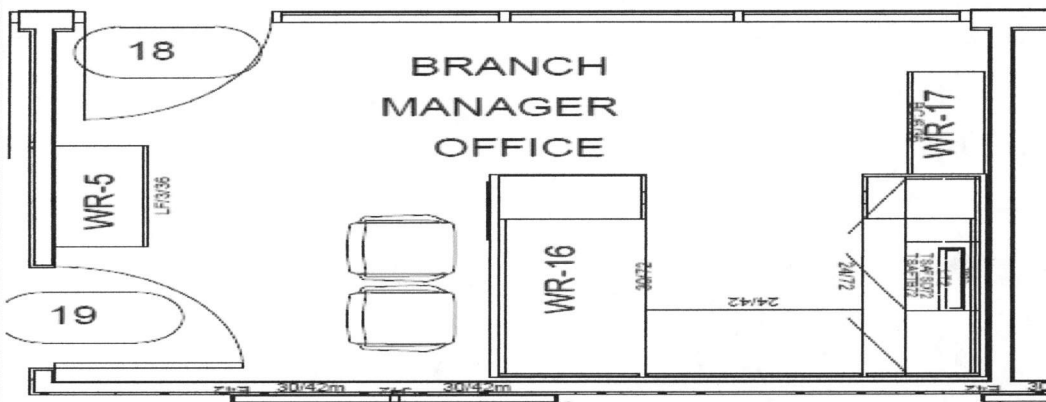
PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| WR-14 | <p>CUBICLE Steelcase Office workstation system, consisting of: L-Shaped work station 72"x84"x30". Unit includes laminate surface with flat PVC edge, (2) 3" oval grommets, 66"h panels and overheads. Acoustical tackable divider panel system with back and sides 66" high with metal top caps. All acoustical tackable divider panels shall have bottom panel removable plates for cable pass-through access from wall mounted outlets/data ports. All of the units to be provided with wire management Each Unit is also to provide: (1) 24" Deep 3 drawer Support Pedestal lockable BBF with pencil drawer (1) 24" Deep 2 drawer Support Pedestal lockable FF, (1) 19" wide pencil drawer (1) 30" Metal flipper door unit with lock and 30" task light (1) 42" Metal flipper door unit with lock and 30" task light (1) Add-on wire manager</p>  <p>Tackable Acoustical Panel Fabric pattern: Bariolage, New Melody G204 Edge banding: Sand 6654 Laminate: Vanadium Fiber 2L50 low pressure laminate Paint: Textured Sand 7225 Work Stations located as follows: Circulation/Adult workroom (Circ mgr./ Adult mgr.) – 2</p> | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| WR-15 | <p>Office Steelcase workstation system, consisting of:</p> <p>30" x 72" laminate desk with (2) 3" grommets and full modesty panel along front. Workstation should have laminate with steel bottoms. Tack board under the hutch. Unit to be provided with wire management.</p> <p>24" deep Box/Box/File with pencil drawer locking pedestal</p> <p>(1) 19" wide pencil drawer</p> <p>(1) 24" x 60" laminate return with (1) 3" grommet and ½ height modesty panel</p> <p>(1) 24" deep File/File locking pedestal</p> <p>(1) 60" hutch with laminate top and metal chassis, 30" task light</p> <p>(1) 60" tack board under the hutch to the worksurface</p> <p>(2) Add-on wire managers</p> | 1 | each | NO BID | #VALUE! |
|  <p>Tackable Panel Fabric pattern: Bariolage, New Melody G204</p> <p>Edge banding: Sand 6654</p> <p>Laminate: Vanadium Fiber 2L50 low pressure laminate</p> <p>Paint: Textured Sand 7225</p> <p>Work Stations located as follows:</p> <p>Youth Manager's Office – 1</p> | | | | | |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 4: STAFF TASK CHAIRS, CIRC TALL STOOLS, AND WORKROOM/OFFICE FURNITURE (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| WR-16 | <p>Office Steelcase workstation system, consisting of: Workstation should have laminate with steel bottoms. Tack board under the hutch. Unit to be provided with wire management. (1) 30" x 72" laminate desk with (2) 3" grommets and full modesty panel along front. (1) 24" deep Box/Box/File with pencil drawer locking pedestal (1) 19" wide pencil drawer (1) 24" x 72" credenza with (2) 3" grommets and ½ height modesty panel (1) 72" hutch with laminate top and metal chassis, 30" task light (1) 60" tack board under the hutch to the worksurface (1) 24" x 42" bridge with (1) 3" grommet and ½ modesty panel (1) 24" deep File/File locking pedestal (2) Add-on wire managers</p>  <p>Tackable Panel Fabric pattern: Bariolage, New Melody G204 Edge banding: Sand 6654 Laminate: Vanadium Fiber 2L50 low pressure laminate Paint: Textured Sand 7225 Work Stations located as follows: Branch Manager's Office – 1</p> | 1 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| WR-17 | <p>Metal bookcase, 5 adjustable shelves, 34.5" wide x 12-5/8" deep x 81" high, (Steelcase part # RBC15366A) Paint: Textured Sand 7225 Branch manager office - 1 Youth manager office - 1</p> | 2 | each | NO BID | #VALUE! |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand Total Subsection 4: | | | | | #VALUE! |

PART I: PRE-MANUFACTURED FURNITURE (cont'd)**SUBSECTION 5: CHARGING STATION & SEATING**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|--------------------|
| Z-1 | Charging table. 20" D x 72" L x 42" H, wood base Oak Ebony, end bases have adjustable glides, panel base and underside of table equipped with removable panel for wire management. Quantity 2, Power Band 3, model PB3 electrical units inset in each table (confer with owner for final location and orientation) Arcadia Avelina A-207242 Laminate: Pionite Black Ashwood SW101-AW Tables to be located in the following rooms in the quantities indicated: Under glass windows of computer lab – 2 | 2 | each | \$ 3,104.32 | \$ 6,208.64 |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Z-2 | Charging table stools, 30" H wood seat, 21.25" W x 20" D x 31.25 H", 1/2" diameter steel frame, 350 lbs. capacity, stackable to 5 high, with glides, sculpted plywood seat. Encore Wake Stool Wood Seat: Oak Ebony Frame: #79 Metallic Champagne Chairs located in the following rooms in the quantities indicated. Under glass windows of computer lab – 4 | 4 | each | \$ 335.17 | \$ 1,340.68 |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand Total Subsection 5: | | | | | \$ 7,549.32 |

PART II: STEEL & WOOD FURNITURE (See Section 13.2 of Bid Document)**SUBSECTION 1: STEEL SHELVING**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| S-1 | Sections of single-faced shelving, 42" high X 12" deep X 36" wide Each section shall have one (1) 12"-deep flat closed base shelf and two (2), 12"-deep adjustable shelves. All frames will have a fully-enclosed steel back. Custom wood/laminate tops will be on all sections in both the Juvenile area and the three (3) sections behind the children's reference desk as described in Section 4 of the bid document. Custom wood end-panels in Section 4 of the bid document will be located on the ends of the shelving behind the children's reference desk as well as ends of each shelving area of the Juvenile perimeter shelving. (Children's perimeter book shelving & Children's reference desk area) | 27 | each | \$ 231.95 | \$ 6,262.65 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-2 | Sections of single-faced hinged periodical shelving, 48" high X 12" deep X 36" wide. Each section shall have one (1) 12"-deep closed base shelf and two (2) hinged periodical shelves each with a divider shelf supplied with two dividers and a Custom wood/laminate top as described in Section 4. All frames will have a fully-enclosed steel back. Custom wood end-panels in Section 4 of this document will be supplied at the ends of this area with one (1) 6" end panel between the 48" and the 42" sections and one (1) 48" end panel on the opposite end of the 48" section area. (Children's and parenting periodicals) | 3 | each | \$ 304.93 | \$ 914.79 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-3 | Sections of double-faced divider-type steel picture-book shelving with integral back, 42" high X 24" deep X 36" wide. Each double-faced section shall have two (2) 12"-deep, flat closed base shelves and four (4) 12"-deep adjustable shelves. Each shelf, including the base shelves, be supplied with five (5) dividers. Area will be supplied with Custom wood/laminate tops and custom wood end-panels in Section 4 of the bid document. (Picture/easy books) | 24 | each | \$ 317.71 | \$ 7,625.04 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-4 | Sections of double-faced steel shelving, 66" high X 20" deep X 36" wide. Each double-faced section shall have two (2) 10"-deep, flat closed base shelves, eight (8) 10"- deep adjustable shelves, and a steel canopy top to match the depth of the base. Five (5) 2" offset center backstops per section. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Juvenile books & Middle Grade books) | 52 | each | \$ 351.39 | \$ 18,272.28 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART II: STEEL & WOOD FURNITURE (cont'd)**SUBSECTION 1: STEEL SHELVING (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------|
| S-5 | <p>Sections of double-faced steel shelving. Overall unit: 66" high X 22" deep X 36" wide Side one (1) is 66" high X 12" deep X 36" wide with four (4) sections, each with one (1) 10"-deep, flat closed base shelf, four (4) 10"- deep adjustable shelves and five (5) 2" offset center section. AND two (2) sections of two (2) 12"-deep hinged periodical base shelves and six (6) hinged periodical shelves each with a divider shelf underneath supplied with two dividers (to be used to create individual compartments for storage of back issues). Side two (2) is 66" high X 10" deep X 36" wide with 6 sections, each with one (1) 10"-deep, flat closed base shelf, four (4) 10"- deep adjustable shelves and five (5) 2" offset center backstops per section.</p> <p>Steel canopy tops to match the depth of the base on each side. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Middle Grade periodicals and books)</p> | 6 | each | \$ 454.66 | \$ 2,727.96 |
| <p>MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.)</p> | | | | | |
| S-6 | <p>Sections of double-faced steel shelving, Overall unit: 66" high X 20" deep X 36" wide. Side one (1) shall have sections each with one (1) 10"-deep, sloping, closed base shelves; four (4) 8"-deep sloping video shelves all with backs, slots, and six (6) dividers; Shelves shall slope at a seven-degree angle. Side two (2) shall have sections each with one (1) 10"-deep, flat closed base shelf, four (4) media hanging racks. Steel canopy tops to match the depth of the base on each side. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Middle Grade & Juvenile AV)</p> | 6 | each | \$ 497.71 | \$ 2,986.26 |
| <p>MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.)</p> | | | | | |
| S-7 | <p>Sections of double-faced steel shelving, 66" high X 20" deep X 36" wide. Side one (1) shall have sections each with one (1) 10"-deep, sloping, closed base shelves; four (4) 8"-deep sloping video shelves all with backs, slots, and six (6) dividers; Shelves shall slope at a seven-degree angle. Side two (2) shall have sections each with one (1) 10"-deep, flat closed base shelf, four (4) 10"- deep adjustable shelves and five (5) 2" offset center backstops per section. Steel canopy tops to match the depth of the base on each side. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Middle Grade/Juvenile AV & Middle Grade/Juvenile book display)</p> | 6 | each | \$ 461.84 | \$ 2,771.04 |
| <p>MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.)</p> | | | | | |

PART II: STEEL & WOOD FURNITURE (cont'd)**SUBSECTION 1: STEEL SHELVING (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| S-8 Alternate | Sections of single-faced steel shelving, 90" high X 12" deep X 36" wide. Each single-faced section shall have one (1) 12"-deep, flat, closed base shelf, six (6) 12"-deep adjustable shelves, and seven (7) 2" offset center backstops per section. Two (2) steel end-panels per area for a total of six (6) end-panels. No canopy tops. (Youth workroom-4, Circulation workroom-7, Donated materials room-11) | 22 | each | \$ 323.59 | \$ 7,118.98 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-9 | Sections of double-faced steel shelving, 78" high X 24" deep X 36" wide. Each double-faced section shall have two (2) 12"-deep, flat closed base shelves, ten (10) 12"- deep adjustable shelves. Five (5) 2" offset center backstops per section. Steel canopy tops to match the depth of the base on each side. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Customer holds-5, Adult Fiction-55, Adult Non-Fiction-67, New Books-6, Young Adults-10, World Language-5) | 148 | each | \$ 395.85 | \$ 58,585.80 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-10 | Sections of single-faced shelving, 42" high X 12" deep X 36" wide. Each section shall have one (1) 12"-deep flat closed base shelf and two (2), 12"-deep adjustable shelves. All sections have a steel canopy top to match the base. All frames have a fully-enclosed steel back. Custom wood end-panels in Section 4 of the bid document will be located on the ends of each shelving area of the Adult perimeter shelving. (Adult perimeter book shelving) | 17 | each | \$ 246.76 | \$ 4,194.92 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-11 | Sections of single-faced steel shelving, 78" high X 12" deep X 36" wide. Each single-faced section shall have one (1) 12"-deep, flat closed base shelf, five (5) 12"-deep adjustable shelves and six (6) 2" offset center backstops per section. All sections have a steel canopy top to match the base. Custom wood end-panels in Section 4 of the bid document will be located on the ends of each shelving area of the Adult-Spec. collections perimeter shelving. (Friends, Large Print, Test, & Book display) | 20 | each | \$ 297.68 | \$ 5,953.60 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART II: STEEL & WOOD FURNITURE (cont'd)**SUBSECTION 1: STEEL SHELVING (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------|
| S-12 | Sections of double-faced hinged periodical shelving, Side one (1) each section shall have one (1) 12"-deep closed base shelves and four (4) hinged periodical shelves each with a divider shelf underneath supplied with two dividers (to be used to create individual compartments for storage of back issues), and a canopy top. Side two (2) each section shall have one (1) 12"-deep closed baseshelf and four (4) hinged periodical shelves with two-part hinged Plexiglas covers for newspapers. Steel canopy tops to match the depth of the base on each side. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Adult periodicals) | 8 | each | \$ 794.69 | \$ 6,357.52 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-13 | Sections of double-faced steel shelving, 78" high X 20" deep X 36" wide. Each double-faced section shall have two (2) 10"-deep, sloping, closed base shelves; ten (10) 8"-deep sloping video shelves all with backs, slots, and six (6) dividers. Shelves shall slope at a seven-degree angle. Steel canopy tops to match the depth of the base on each side. Area will be supplied with Custom wood end-panels Section 4 of the bid document. (Adult audiobooks and DVDs) | 10 | each | \$ 528.08 | \$ 5,280.80 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-14 Alternate | Sections of double-faced steel shelving, 90" high X 24" deep X 36" wide. Each double-faced section shall have two (2) 12"-deep, sloping, closed base shelves, twelve (12) 12"- deep adjustable shelves, seven (7) 2" offset center backstops per section, and two (2) steel end-panels. No canopy tops. (Donated Materials Room-2) | 2 | each | \$ 540.84 | \$ 1,081.68 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-15 Alternate | Sections of single-faced steel shelving, 90" high X 12" deep X 30" wide. Each single-faced section shall have one (1) 12"-deep, sloping, closed base shelves, six (6) 12"- deep adjustable shelves, and seven (7) 2" offset center backstops per section. No canopy tops. (Donated Materials Room-1) | 1 | each | \$ 302.62 | \$ 302.62 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |

PART II: STEEL & WOOD FURNITURE (cont'd)**SECTION 1: STEEL SHELVING (cont'd)**

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|--|----------|------|----------------|----------------------|
| S-16 Alternate | Sections of single-faced steel shelving, 90" high X 12" deep X 24" wide. Each single-faced section shall have one (1) 12"-deep, sloping, closed base shelves, six (6) 12"- deep adjustable shelves, and seven (7) 2" offset center backstops per section. No canopy tops. (Donated Materials Room-1) | 1 | each | \$ 300.85 | \$ 300.85 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-17 Alternate | Sections of steel corner unit, 90" high X 12" deep X 12" wide. Each unit to connect to 90" high X 12" deep X 36" wide single-faced steel shelving with closed base. No canopy tops. (Donated Materials Room-2) | 2 | each | \$ 107.62 | \$ 215.24 |
| S-18 | Extra regular flat shelves, 10" deep. | 10 | each | \$ 13.34 | \$ 133.40 |
| S-19 | Extra regular flat shelves, 12" deep. | 10 | each | \$ 16.19 | \$ 161.90 |
| S-20 | Extra hinged periodical shelves. | 2 | each | \$ 40.43 | \$ 80.86 |
| S-21 | Extra hanging bag racks | 8 | each | \$ 31.67 | \$ 253.36 |
| S-22 | Book supports. QUANTITY OF 2,789. See description for quantity. Standard findable or flat book supports, 9" high, with cork base. (BSN9 or equivalent) Quantity: 1 per flat shelf, 1 per all bases. | 1 | each | \$ 11,480.65 | \$ 11,480.65 |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| S-23 | Backstops, 2" equal to Estey DBB36 | 10 | each | \$ 8.46 | \$ 84.60 |
| MONTEL AETNASTAK (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand TotalSubsection 1: | | | | | \$ 143,146.80 |

AS PER ORIGINAL

Vendor Name: Library Design Systems, Inc.

PART II: STEEL & WOOD FURNITURE (cont'd)

SUBSECTION 2: CHILDREN'S WOOD READING TABLES

All wood furnishings and wood trim shall be natural solid Oak (stained to match Formica Pecan Woodline 5883-58) clear sealer.

Section 2 and 3 shall be bid collectively.

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|----------------------------------|---|----------|------|----------------|--------------------|
| T-1 | Children's reading table, 36" round X 25" high, laminate top, leg-base. Same general description except the legs shall be square glued-up solid natural solid Oak (stained to match Formica Pecan Woodline 5883-58) proportioned appropriately for the 25" height. (Worden 7200 or equivalent) Laminate: Nevamar Kool Kiwi S5057T Textured PALADIN CASEWORKS "OXFORD SERIES" (State manufacturer name and number above if bidding an equivalent.) | 2 | each | \$ 660.00 | \$ 1,320.00 |
| T-2 | Children's puzzle table, 36" round X 15" high, laminate top, leg-base. Same general description as T-1, except with no apron. (Worden 7200 or equivalent) Laminate: Wilsonart Orange Grove Matte D501-60 PALADIN CASEWORKS "ARCADIA SERIES" (State manufacturer name and number above if bidding an equivalent.) | 1 | each | \$ 639.41 | \$ 639.41 |
| Grand Total Subsection 2: | | | | | \$ 1,959.41 |

Vendor Name: Library Design Systems, Inc.

PART II: STEEL & WOOD FURNITURE (cont'd)

SUBSECTION 3: CHILDREN'S READING CHAIRS AND STOOLS

All wood furnishings and wood trim shall be natural solid Oak (stained to match Formica Pecan Woodline 5883-58) with clear sealer.

This section shall be bid collectively with section two.

SUBSECTION 2 and 3 shall be bid collectively.

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|----------------------------------|--|----------|------|----------------|--------------------|
| K-1 | Children's reading chairs, slat back, all wood, sized appropriately for ages 2-6. | 8 | each | \$ 165.19 | \$ 1,321.52 |
| | COMMUNITY 1092A COLLEGIAN (State manufacturer name and number above if bidding an equivalent.) | | | | |
| K-2 | Children's stools, natural solid Oak (stained to match Formica Pecan Woodline 5883-58) wood, 17" wide X 16" deep X 16" high, sled base | 10 | each | \$ 185.69 | \$ 1,856.90 |
| | (State manufacturer name and number above if bidding an equivalent.) | | | | |
| Grand Total Subsection 3: | | | | | \$ 3,178.42 |

PART II: STEEL & WOOD FURNITURE (cont'd)**SUBSECTION 4: CUSTOM WOOD TOPS & END-PANELS FOR STEEL SHELVING**

| Item # | Description | | | Quantity | Unit | Unit Bid Price | Extended Price |
|-----------------------|---|----------------|---------------------|----------|------|----------------|----------------|
| EP-1 | End-Panels | | | 1 | lot | \$ 20,467.15 | \$ 20,467.15 |
| Quantity | Nominal Size | Price per Each | Extended Price | | | | |
| 1 | 06" X 14" single-faced (for shelving S-2) | \$ 147.83 | \$ 147.83 | | | | |
| 11 | 42" X 14" single-faced (for shelving S-1, S-10) | \$ 135.63 | \$ 1,491.93 | | | | |
| 1 | 48" X 14" single-faced (for shelving S-2) | \$ 141.73 | \$ 141.73 | | | | |
| 6 | 42" X 26" double-faced (for shelving S-3) | \$ 172.23 | \$ 1,033.38 | | | | |
| 18 | 66" X 22" double-faced (for shelving S-4, S-6, & S-7) | \$ 214.93 | \$ 3,868.74 | | | | |
| 2 | 66" X 26" double-faced (for shelving S-5) | \$ 227.13 | \$ 454.26 | | | | |
| 8 | 78" X 14" single-faced (for shelving S-11) | \$ 160.03 | \$ 1,280.24 | | | | |
| 4 | 78" X 22" double-faced (for shelving S-13) | \$ 245.43 | \$ 981.72 | | | | |
| 44 | 78" X 26" double-faced (for shelving S-9 & S-12) | \$ 251.53 | \$ 11,067.32 | | | | |
| Total of EP-1: | | | \$ 20,467.15 | | | | |

Vendor Name: Library Design Systems, Inc.

PART II: STEEL & WOOD FURNITURE (cont'd)

SUBSECTION 4: CUSTOM WOOD TOPS & END-PANELS FOR STEEL SHELVING (cont'd)

| Item # | Description | Quantity | Unit | Unit Bid Price | Extended Price |
|--|---|----------|------|----------------|----------------------|
| Tops | Custom wood/laminate tops for 42" high steel shelving, 48" high steel shelving, and three (3) lateral file cabinets for story-kits in the Youth department. | 1 | lot | \$ 6,018.13 | \$ 6,018.13 |
| Quantity | Nominal Size | | | | |
| 3 | 24" wide X 24' long (For double-faced picture book shelving (Shelving S-3). Top closest to children gathering area: Wilsonart Orange Grove D501-60; Middle top: Nevamar Kool Kiwi Textured S5057T; Top closest to Youth Desk: Wilsonart Orange Grove D501-60 | | | | |
| 1 | 12" wide X 9' long (Shelves behind children's reference desk) – (Shelving S-1). Top: Nevamar Sunray Textured S4022T | | | | |
| 1 | 12" wide X 27' long (Juvenile perimeter paperback shelving) – (Shelving S-1). Top: Nevamar Sunray Textured S4022T | | | | |
| 1 | 12" wide X 15' long (Juvenile perimeter concept book shelving) – (Shelving S-1). Top: Nevamar Sunray Textured S4022T | | | | |
| 1 | 12" wide X 30' long (Juvenile perimeter easy readers shelving) – (Shelving S-1). Top: Nevamar Sunray Textured S4022T | | | | |
| 1 | 12" wide X 9' long (Juvenile perimeter magazine shelving) – (Shelving S-1). Top: Nevamar Sunray Textured S4022T | | | | |
| 3 | 18" wide X 3' long (Juvenile lateral file storykits) – (Shelving - NA). Top: Nevamar Sunray Textured S4022T | | | | |
| COOPER CABINETS | | | | | |
| (State manufacturer name and number above if bidding an equivalent.) | | | | | |
| Grand Total Subsection 4: | | | | | \$ 26,485.28 |
| Grand Total Subsections 1 and 4: | | | | | \$ 149,164.93 |
| Grand Total Subsections 2 and 3: | | | | | \$ 8,316.25 |



COUNTY PURCHASING AGENT
Fort Bend County, Texas

Vendor Information

Debbie Kaminski, CPPB
County Purchasing Agent

Office (281) 341-8640

| | | |
|--|--|---|
| Legal Company Name (top line of W9) | LIBRARY DESIGN SYSTEMS, Inc. | |
| Business Name (if different from legal name) | | |
| Federal ID # or S.S. # | 76-6642433 | |
| Type of Business | <input checked="" type="checkbox"/> Corporation/LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor/Individual <input type="checkbox"/> Tax Exempt Organization | |
| Publicly Traded Business | <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Ticker Symbol _____ | |
| Remittance Address | PO Box 750797 | |
| City/State/Zip | Houston, TX 77275 | |
| Physical Address | 8565 Mosley Rd. #14 | |
| City/State/Zip | Houston, TX 77075 | |
| Phone/Fax Number | Phone: 713-869-4075 Fax: 713-869-4168 | |
| Contact Person | ROBERT WILLIAMS | |
| E-mail | rwilliams@LDSgraphicsUSA.com | |
| Check all that apply to the company listed above and provide certification number. | DBE-Disadvantaged Business Enterprise _____ Certification # _____ SBE-Small Business Enterprise _____ Certification # _____ HUB-Texas Historically Underutilized Business _____ Certification # _____ WBE-Women's Business Enterprise _____ Certification # _____ | |
| Company's gross annual receipts | <\$500,000 _____ | \$500,000-\$4,999,999 <input checked="" type="checkbox"/> |
| | \$5,000,000-\$16,999,999 _____ | \$17,000,000-\$22,399,999 _____ |
| | >\$22,400,000 _____ | |
| NAICs codes (Please enter all that apply) | 337127 | |
| Signature of Authorized Representative | | |
| Printed Name | ROBERT G. WILLIAMS | |
| Title | PRESIDENT | |
| Date | 7/8/2018 | |

THIS FORM MUST BE SUBMITTED WITH THE SOLICITATION RESPONSE.

Form

W-9(Rev. December 2014)
Department of the Treasury
Internal Revenue Service**Request for Taxpayer
Identification Number and Certification****Give Form to the
requester. Do not
send to the IRS.**Print or type
See Specific Instructions on page 2.**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

LIBRARY DESIGN SYSTEMS, INC.

2 Business name/disregarded entity name, if different from above**3** Check appropriate box for federal tax classification; check only **one** of the following seven boxes:☐ Individual/sole proprietor or

single-member LLC

☒ C Corporation☐ S Corporation☐ Partnership☐ Trust/estate☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶**Note.** For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.☐ Other (see instructions) ▶**5** Address (number, street, and apt. or suite no.)

PO Box 750757

6 City, state, and ZIP code

HOUSTON, TX 77275

7 List account number(s) here (optional)**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.**Social security number** - -

or

Employer identification number

76 - 0642433

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.**Sign
Here**Signature of
U.S. person ▶

Date ▶

7/8/2018

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

| IF the payment is for . . . | THEN the payment is exempt for . . . |
|--|---|
| Interest and dividend payments | All exempt payees except for 7 |
| Broker transactions | Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012. |
| Barter exchange transactions and patronage dividends | Exempt payees 1 through 4 |
| Payments over \$600 required to be reported and direct sales over \$5,000 ¹ | Generally, exempt payees 1 through 5 ² |
| Payments made in settlement of payment card or third party network transactions | Exempt payees 1 through 4 |

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

| For this type of account: | Give name and SSN of: |
|---|---|
| 1. Individual | The individual |
| 2. Two or more individuals (joint account) | The actual owner of the account or, if combined funds, the first individual on the account ¹ |
| 3. Custodian account of a minor (Uniform Gift to Minors Act) | The minor ² |
| 4. a. The usual revocable savings trust (grantor is also trustee) | The grantor-trustee ¹ |
| b. So-called trust account that is not a legal or valid trust under state law | The actual owner ¹ |
| 5. Sole proprietorship or disregarded entity owned by an individual | The owner ³ |
| 6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A)) | The grantor ⁴ |
| For this type of account: | Give name and EIN of: |
| 7. Disregarded entity not owned by an individual | The owner |
| 8. A valid trust, estate, or pension trust | Legal entity ⁴ |
| 9. Corporation or LLC electing corporate status on Form 8832 or Form 2553 | The corporation |
| 10. Association, club, religious, charitable, educational, or other tax-exempt organization | The organization |
| 11. Partnership or multi-member LLC | The partnership |
| 12. A broker or registered nominee | The broker or nominee |
| 13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity |
| 14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B)) | The trust |

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Mandatory Form



Contractor Acknowledgement of Stormwater Management Program


I hereby acknowledge that I am aware of the stormwater management program and standard operating procedures developed by Fort Bend County in compliance with the TPDES General Permit No. TXR040000. I agree to comply with all applicable best management practices and standard operating procedures while conducting my services for Fort Bend County. I agree to conduct all services in a manner that does not introduce illicit discharges of pollutants to streets, stormwater inlets, drainage ditches or any portion of the drainage system. The following materials and/or pollutant sources must not be discharged to the drainage system as a result of any services provided:

1. Grass clippings, leaves, mulch, rocks, sand, dirt or other waste materials resulting from landscaping activities, (except those materials resulting from ditch mowing or maintenance activities)
2. Herbicides, pesticides and/or fertilizers, (except those intended for aquatic use)
3. Detergents, fuels, solvents, oils and/or lubricants, other equipment and/or vehicle fluids,
4. Other hazardous materials including paints, thinners, chemicals or related waste materials,
5. Uncontrolled dewatering discharges, equipment and/or vehicle wash waters,
6. Sanitary waste, trash, debris, or other waste products
7. Wastewater from wet saw machinery,
8. Other pollutants that degrade water quality or pose a threat to human health or the environment.

Furthermore, I agree to notify Fort Bend County immediately of any issue caused by or identified by:

LIBRARY DESIGN SYSTEMS, Inc.
(Company/Contractor)

that is believed to be an immediate threat to human health or the environment.


Contractor Signature

7/8/18
Date

ROBERT G. WILLIAMS
Printed Name

PRESIDENT
Title

Contract Sheet
Bid 18-087

THE STATE OF TEXAS
COUNTY OF FORT BEND

This memorandum of agreement made and entered into on the 24 day of July, 2018, by and between Fort Bend County in the State of Texas (hereinafter designated County), acting herein by County Judge Robert Hebert, by virtue of an order of Fort Bend County Commissioners Court, and LIBRARY DESIGN SYSTEMS, INC. (hereinafter designated Contractor).

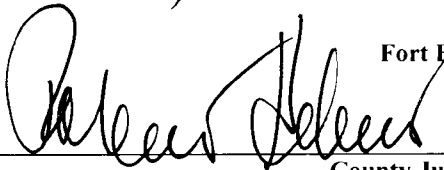
(company name)


WITNESSETH:

The Contractor and the County agree that the bid and specifications for the **Furniture and Shelving for Mission Bend Library** which are hereto attached and made a part hereof, together with this instrument and the bond (when required) shall constitute the full agreement and contract between parties and for furnishing the items set out and described; the County agrees to pay the prices stipulated in the accepted bid.

It is further agreed that this contract shall not become binding or effective until signed by the parties hereto and a purchase order authorizing the items desired has been issued.

Executed at Richmond, Texas this 24 day of July, 2018.

By:  Fort Bend County, Texas
County Judge, Robert Hebert

By: 
Signature of Contractor

By: ROBERT G. WILLIAMS - PRESIDENT
Printed Name and Title

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Library Design Systems, Inc.
Houston, TX United States

Certificate Number:
2018-382503

Date Filed:
07/20/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

B18-087
Furniture and shelving for Mission Bend Library

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest (check applicable) | |
|---|--------------------------|--|--|--------------|
| | | | Controlling | Intermediary |
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5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

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Library Design Systems, Inc.
Houston, TX United States

Certificate Number:
2018-382503

Date Filed:
07/20/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

Date Acknowledged:
07/24/2018

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

B18-087
Furniture and shelving for Mission Bend Library

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest (check applicable) | |
|---|--------------------------|--|--|--------------|
| | | | Controlling | Intermediary |
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5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)