



# OFFICE OF COUNTY PURCHASING AGENT

Fort Bend County, Texas

## Term Contract Renewal Form

Solicitation #: Bid 16-001

Title: Term Contract for Copiers and Maintenance

Contracted Vendor: Skelton Business Services

Mr. Jim Beyer,

Our contract with your company for the above referenced expires September 30, 2018. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew this contract through September 30, 2019 under the same terms and conditions, please complete the information below and return this form along with a Form 1295 by e-mail to cheryl.krejci@fortbendcountytexas.gov. Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by Monday, June 4, 2018, 4:00 PM.

☒ Yes, I agree to renewing our agreement with Fort Bend County under the same terms and conditions.

☐ No, I do not wish to renew our agreement with Fort Bend County.

If Yes, please provide a Form 1295 along with this renewal form by replying to this email.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm).

### On-line instructions:

Name of governmental entity is to read: Fort Bend County.

Identification number used by the governmental entity is: B16-001.

Description is to read: Term Contract for Copiers and

Maintenance.

After receiving the Form 1295 with the Certification Number and Date Filed, please print the form, have notarized and sign, then email the Form 1295 and this Term Contract Renewal Form to cheryl.krejci@fortbendcountytexas.gov. However, if your company is publicly traded you are not required to complete this form.

James R. Beyer President  
Signature of Authorized Representative

5-31-2018

Date

James R. Beyer President  
Printed Name and Title of Authorized Representative

**Fort Bend County Tabulation  
Bid 16-001  
Term Contract for Purchase and Maintenance of Copy Machines**

**Term: 1 December 2015 through 30 September 2016**

**Awarded 11/24/15: Skelton Business Equipment  
Renewed Term 6/28/16: 1 October 2016 through 30 September 2017  
Renewed Term 9/05/17: 1 October 2017 through 30 September 2018**

**\*\*\*Amended 5.18.18, \*\* Amended 1.9.18, \*Amended 1.26.16**

<b>Cost per Copy</b>	<b>Lawson Number</b>	<b>ESP Office Solutions Rosenberg</b>	<b>Neville Document Solutions, LLC Irving</b>	<b>Skelton Business Equipment Tomball</b>
Price per copy, excluding HP copiers	8818	\$0.0070	Disqualified: Altered Specifications	\$0.0072
Price per copy, HP copiers	8819	\$0.0150		\$0.0150
<b>Drum and Maintenance Kits</b>	<b>Lawson Number</b>	<b>ESP Office Solutions</b>	<b>Neville Document Solutions</b>	<b>Skelton Business Equipment</b>
Sharp ARM160/M205//M207	8823	\$175.00	Disqualified: Altered Specifications	\$38.00
Sharp AR-237	8824	\$175.00		\$33.00
Sharp AR-M257	8825	\$175.00		\$33.00
Sharp AR-M355/M455/MXM350/M450	8826	\$175.00		\$55.00
Sharp ARM550/M620	12400	\$175.00		\$89.00
Sharp MX-M200D	8827	\$175.00		\$38.00
Sharp MXM260/M264/M314	11559	\$175.00		\$48.00
Sharp MXM363/M453/M503	11560	\$175.00		\$55.00
Sharp MXM364/M464/M564	11561	\$175.00		\$69.00
Samsung SCX-5635FN	8828	\$175.00		\$20.00
Samsung SCX 6555N	8821	\$175.00		\$123.00
HP 4345MFP	8829	\$249.00		\$139.00
HP 9050MFP	8830	\$249.00		\$259.00

<b>Copiers</b>	<b>Lawson Number</b>	<b>ESP Office Solutions</b>	<b>Neville Document Solutions</b>	<b>Skelton Business Equipment</b>
*Sharp MX-M264N (new) print/scan/copy		\$2,995.00	Disqualified: Altered Specifications	<b>No longer available</b>
*Sharp MX-M266N (new) print/scan/copy	12414			\$2,549.00
*Sharp MX-M264N/M266N fax option	11233	\$899.00		\$490.00
*Sharp MX-M314N (new) print/scan/copy		\$4,995.00		<b>No longer available</b>
*Sharp MX-M316N (new) print/scan/copy	12415			\$2,698.00
*Sharp MX-M314N /M316N fax option	11235	\$995.00		\$490.00
Sharp MX-M363 (refurbished) copier only	12401	\$4,995.00		\$1,850.00
**Sharp MX-M364N (new) print/scan/copy		\$6,995.00		<b>No longer available</b>
** 3 x 500 Paper Drawers for Sharp MX-M364N				<b>No longer available</b>
** Stapler/Finisher for Sharp MX-M364N				<b>No longer available</b>
**Sharp MX-M4050 (new) print/scan/copy	11562	\$6,995.00		\$3,896.00
** 3 x 500 Paper Drawers for Sharp MX-M4050	12416			\$510.00
** Stapler/Finisher for Sharp MX-M4050	12417			\$550.00
Sharp MX-M450 fax option	11236	\$899.00		\$100.00
**Sharp MX-M464N (new) print/scan/copy		\$7,995.00		<b>No longer available</b>
** 3 x 500 Paper Drawers for Sharp MX-M464N				<b>No longer available</b>
** Stapler/Finisher for Sharp MX-M464N				<b>No longer available</b>
***Sharp MX-M5050 (new) print/scan/copy		\$7,995.00		<b>No longer available</b>
*** 3 x 500 Paper Drawers for Sharp MX-M5050				<b>No longer available</b>
*** Stapler/Finisher for Sharp MX-M5050				<b>No longer available</b>
***Sharp MX-M5070V (new) print/scan/copy	13382			\$4,260.00
*** 3 x 500 Paper Drawers for Sharp MX-M5070	13383			\$510.00
*** Stapler/Finisher for Sharp MX-M5070	13384			\$550.00
Sharp MX-M503U fax option	11237	\$995.00		\$526.00
Sharp RM/MX-M550 (refurbished) copier only	9441	\$4,995.00		\$2,850.00
Sharp RM/MX-M550 fax option	11238	\$899.00		\$100.00

<b>Copiers (cont'd)</b>	<b>Lawson Number</b>	<b>ESP Office Solutions</b>	<b>Neville Document Solutions</b>	<b>Skelton Business Equipment</b>
**Sharp MX-M564N (new) print/scan/copy with 4 x 500 sheet paper drawers		\$8,995.00	Disqualified: Altered Specifications	<b>No longer available</b>
**4,000 sheet external Stapler/Offset Finisher for Sharp MX-M564N with 4 x 500 sheet drawers				<b>No longer available</b>
**Sharp MX-M564N (new) print/scan/copy with 2 x 500 sheet and 1 x 2000 paper drawer		\$9,995.00		<b>No longer available</b>
**4,000 sheet external Stapler/Offset Finisher for Sharp MX-M564N with 2 x 500 sheet and 1 x 2000 paper drawer				<b>No longer available</b>
**Sharp MX-M6050 (new) print/scan/copy with 4 x 500 sheet paper drawers	11564	\$8,995.00		\$5,373.00
**4,000 sheet external Stapler/Offset Finisher for Sharp MX-M6050 with 4 x 500 sheet drawers	12420			\$1,502.00
**Sharp MX-M6050 (new) print/scan/copy with 2 x 500 sheet and 1 x 2000 paper drawer	11565	\$9,995.00		\$5,683.00
**4,000 sheet external Stapler/Offset Finisher for Sharp MX-M6050 with 2 x 500 sheet and 1 x 2000 paper drawer	12421			\$1,502.00
**Sharp MX-M364N/M464N/M564N fax option		\$995.00		<b>No longer available</b>
**Sharp MX-M4050/M5050/M6050 fax option	11566	\$995.00		\$526.00

**CERTIFICATE OF INTERESTED PARTIES****FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

JBCR, Inc. dba Skelton Business Equipment  
Tomball, TX United States

Certificate Number:  
2018-361820

Date Filed:  
05/31/2018

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Fort Bend County

Date Acknowledged:  
07/10/2018

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

B16-001  
Term Contract for Purchase and Maintenance of Copy Machines

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Beyer, James R.	Tomball, TX United States	X	

5 Check only if there is NO Interested Party.

☐**6 UNSWORN DECLARATION**

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)