

PO # 135533  
AMS Rec 450495



**PAS Property Acquisition Services, LLC**

**May 31, 2018**  
**Invoice # 6467**

**Bill to:**

Fort Bend County Engineering  
Jillian Peterson  
301 Jackson  
Richmond, TX 77469

**Remit to:**

PAS Property Acquisition Services, LLC.  
19855 Southwest Freeway, Suite 200  
Sugar Land, TX 77479  
(281) 343-7171

**Project Name:**

FM 1093/Westpark Toll Road Extension Project Phase II  
PO # 135533

**Locations:**

SH 99 to FM 1463

**Work Requested:**

Professional Consulting Services

Acquisition	Rate (\$)	Hours	Amount (\$)
Senior Manager	237.50	30.00	7,125.00
Lead Inspector	140.00	170.00	23,800.00
Lead Inspector Overtime	210.00	27.50	5,775.00
Sr. Construction Inspector	122.50	127.50	15,618.75
Sr. Construction Insp. Overtime	183.75	16.00	2,940.00
Sr. Construction Inspector	122.50	-	0.00
Sr. Construction Insp. Overtime	183.75	-	0.00
Contract Admin/LGPP Specialist	112.50	37.00	4,162.50
<b>Totals</b>		<b>408.00</b>	<b>\$ 59,421.25</b>

**Expense**

**Amount (\$)**

ATSER Software

1,100.00

**Total Expenses**

**\$ 1,100.00**

**Total \$ 60,521.25**

**CONTRACTOR BILLING SUMMARY**

Estimated Cost	\$	648,260.00	✓
Previous Amount Invoiced	\$	168,102.52	✓
Previous Funds Available	\$	480,157.48	✓
Current Amount Invoiced	\$	60,521.25	
Current Funds Available	\$	419,636.23	✓

Terms: Total due upon receipt

OKAY  
By-28  
06/04/18

To: Richard Stolleis, PE  
County Engineer

From: Mark W. Heidaker

Date: June 1, 2018

RE: FM 1093 Project Status Report

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## **MEMORANDUM**

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### **Status**

To keep the Fort Bend County and its County Engineer fully updated as to the progress of the FM 1093 Project, PAS Property Acquisition Services (PAS) offers the following status report.

### **PHASE I: FM 1093 FROM FM 1463/359 TO WEST OF SH 99**

#### **Contract Administration**

#### **Record Keeping & Documentation**

To ensure contract compliance, the PAS staff is managing the following on a monthly basis:

- Tracking of Contractor daily workforce;
- Maintenance of all records per County & TxDOT procedures;
- Completion of all Daily Diaries ensuring that all information is logged into ATSER;
- Completion of Barricade Reports for month and ensure reports are being maintained;
- Completion of SWPPP Reports for month;
- Received certified payrolls for all subcontractors through April 14, 2018;
- Received DBE Monthly Report and Prompt Payment Certification for March 2018.
- Prepared Pay Estimate No. 27; worked with contractor to agree upon quantities and forwarded to County for further processing; and
- Preparing files for project completion.

#### **Construction Management and Inspection**

##### **Prime: Webber, LLC**

\$62,624,839.82 paid to date (96.05%)

720 Days Contract Time

10 Time Extension  
730 Days Contract Time  
730 Days Charged (thru 5/19) (100.00%)  
0 Days Remaining

**CREWS & EQUIPMENT:**

**Webber, LLC**

- One (1) dirt crews
- One (1) traffic control crew

**Subcontractors**

- Stuckey's – Seeding
- JB Pinnacle - Sidewalks
- Batterson – Sidewalks

**Work Force**

- Approximately 18 workers including Subcontractors

**Equipment**

- Thirteen (13) pieces

**Worked Performed:**

During May, Lead Inspector, Robert Dick managed the Construction Inspection operation to verify the following work was completed to specification:

**Webber (Prime Contractor)**

- Continued excavation and embankment work at retention ponds;
- Continued general clean up of the project including mowing; and
- Worked to complete final Punch List and Change Order Items

**Subcontractors**

- Stuckey's - Placed permanent seeding & block sod EBFR & WBFR throughout project;
- JB Pinnacle - Formed and tied steel for headwall at Westpark Meadows Driveway (work added by Change Order) and poured sidewalks on the EBFR & WBFR; and
- Batterson – Placed final striping on the EBFR and WBFR.

**NOTES:**

- No audit was performed this period by TxDOT; and
- Working on project close out. Reviewing contract items, final paper work, final change orders, etc.

**PHASE II: FM 1093 FROM WEST OF CROSS CREEK RANCH BLVD TO 2400' EAST OF FM 1463/FM 359**

**Contract Administration**

**Record Keeping & Documentation**

- Tracking of Contractor daily workforce;
- Maintenance of all records per County & TxDOT procedures;
- Completion and auditing of all work reports (1257s);
- Completion of all Daily Diaries ensuring that all information is logged into ATSER;
- Completion of Barricade Reports for month and ensure reports are being maintained;
- Completion of SWPPP Reports for month;
- Conducted three (3) Labor Standard Review as required under LGPP;
- Ensure completed work is being plotted and filed in the project records;
- Review of quantities with contractor on a daily/weekly basis;
- Received and reviewed insurance for Prime and all subcontractors to ensure insurance is up to date;
- Received certified payroll for Prime and all subcontractors through May 19, 2018
- Received DBE Monthly Report and Prompt Payment Certification for April 2018;
- Prepared Pay Estimate No. 04; worked with contractor to agree upon quantities and forwarded to County for further processing;
- Review of Project Plans, TCP and existing utility drawings in advance of scheduled work in attempt to catch any errors before they occur;
- Performance of monthly LGPP audit on project records;
- Support of Project Manager, Mike Stone; and
- Attendance at weekly progress meetings; drafted meeting summary minutes and distributed for review..

**Construction Management and Inspection**

**Prime: Webber, LLC**

\$6,627,788.52 paid to date (30.94%)

420 Days Contract Time

125 Days Charged (thru 5/19) (29.765%)

295 Days Remaining

**CREWS & EQUIPMENT:**

**Webber, LLC**

- Four (4) dirt crews
- One (1) structure/paving crew
- Two (2) paving
- Two (2) pipe crew

**Subcontractors**

- James Construction - Asphalt
- JD Pinnacle – Rip Rap

**Work Force**

- Approximately 88 workers including Subcontractors

**Equipment**

- Forty-two (42) pieces

**Worked Performed:**

During May, Lead Inspector, Robert Dick managed the Construction Inspection operation to verify the following work was completed to specification:

**Webber (Prime Contractor)**

- Excavated and poured Fast Track Concrete paving at the intersection of FM 1463 & FM 359 (Phase 1A, 1B & 1C);
- Installed storm sewer laterals and box culvert trunk line (Phase I – EBFR);
- Installed inlets, manholes & junction boxes (EBFR);
- Placed cement treated subgrade from STA 1202+65 to STA 1283+17 (EBFR);
- Cut ditches from STA 1199+00 to STA 1205+00 (EBFR);
- Poured Flewellen Creek bridge deck from STA 1283+17 to STA 1284+37 (EBFR);

**Subcontractors**

- **J D Pinnacle** – Continued forming and pouring of Pilot Channels for Detention Ponds 4 & 5A; and
- **James Construction** – Placed asphalt bond breaker from STA 1204+50 to STA 1237+40 (EBFR).

**NOTES:**

- No audit was performed this period by TxDOT;
- Poured Flewellen Creek Bridge on 4/25/2018;
- Scheduled to start concrete paving on the EBFR June 6<sup>th</sup>; and
- Scheduled to switch all traffic to the Proposed EBFR in the second week of July.

**Utility Relocation in Progress:**

- AT&T
- Comcast
- Level 3
- Phonoscope

PAS Property Acquisition Services, LLC  
 19855 Southwest Freeway, Ste. 200  
 Sugar Land, TX 77479  
 281-343-7171

PROJECT TIME SHEET  
 Fort Bend County  
 FM1093/Westpark Toll Road Extension Project  
 Phase II

Mark Heidaker

5/31/2018

NAME: (please print)

Date

Project Name/Description	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total Hours			
	List below the number of hours worked each day on each individual project to which you are assigned.																																		
Senior Manager	2.50	1.75	2.00	1.50				2.50	2.00			2.00	1.25			1.00	1.50	1.00	1.00					2.25	2.50			1.25	1.50			2.50			30.00
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Date \_\_\_\_\_

**PROJECT TIME SHEET**  
Fort Bend County  
FM1093/Westpark Toll Road Extension Project

**5/31/2018**

17628

Employee Signature \_\_\_\_\_ Date 5/31/2018

Manager Signature \_\_\_\_\_ Date 5/31/2018



**PROJECT TIME SHEET**

**Fort Bend County**  
**FM1093/Westpark Toll Road Extension Project**

5/31/2018

NAME: (please print)

[illegible]

Vanessa Wallace

Employee Signature



Manager Signature