

PO #135939
ams REC 449501



April 20, 2018
Project No: 10.001159.0000
Invoice No: 0282701

Jillian Peterson
Fort Bend County
301 Jackson Street
Richmond, TX 77469

Project 10.001159.0000 Westpark FM 1093 Phase 1 and 2 PO#135939
TOTAL CONTRACT AMOUNT: \$711,535.00
AMOUNT INVOICED TO DATE: \$647,689.32
CURRENT INVOICE AMOUNT: \$9,076.18
REMAINING FUNDS AVAILABLE: \$63,845.68

Professional Services from April 07, 2018 to April 20, 2018

Professional Personnel	Quantity	Rate	Amount
Documents Specialist			
Cervantes, Aleyna	1.0	65.00	65.00
George, Kathy	9.0	65.00	585.00
Project Manager			
Kaplan, Arlene	19.0	85.00	1,615.00
Miller, Rhia	30.0	85.00	2,550.00
Right of Way Agent (1-5 Years)			
Suzyette Romoser	54.0	65.00	3,510.00
Sr. Right of Way Agent			
Paul Quinn	8.0	75.00	600.00
Total Labor			8,925.00

Reimbursable Expenses

Postage	151.18
Total Reimbursables	151.18

Total this Invoice \$9,076.18

OKAY 5/23/13
By [Signature]

PERCHERON INVOICE DETAIL

Billing Period from April 07, 2018 to April 20, 2018

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Miller, Rhia																
3/26/2018	4.000	85.00	340.00													340.00
Work Detail	Rhia Miller : Westpark Phase 1 - Worked on files to be submitted to FBC.															
3/27/2018	3.000	85.00	255.00													255.00
Work Detail	Rhia Miller: Westpark Phase 1 - Worked on files to submit to FBC; Delivered files to FBC Auditor															
3/29/2018	4.000	85.00	340.00													340.00
Work Detail	Rhia Miller: Westpark Phase 1: Pulled ED documents from FBC website for files to be submitted to FBC															
4/2/2018	2.000	85.00	170.00													170.00
Work Detail	Westpark Phase 1 - Worked on files to be submitted to FBC															
4/3/2018	1.000	85.00	85.00													85.00
Work Detail	Westpark Phase 1 - Worked on files to be submitted to FBC															
4/5/2018	3.000	85.00	255.00													255.00
Work Detail	Westpark Phase 1 - Spoke with title company re: title policies. Emailed surveys and appraised values to title company. Worked on files to submit to FBC.															
4/11/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Westpark Phase 2: Worked on files for closure.															
4/12/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: Westpark Phase 2: Worked on files for closure.															
4/13/2018	5.000	85.00	425.00													425.00
Work Detail	Rhia Miller: Westpark Phase 2 - Worked on files for closure															
4/16/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Westpark Phase 2: Worked with agent and title company re: title policies.															
4/18/2018	4.000	85.00	340.00													340.00
Work Detail	Rhia Miller: Westpark Phase 2 - FBC Meeting. Westpark Phase 1 - Worked with title company re: title policies.															
Total Miller, Rhia:	30.000		2,550.00													2,550.00
Cervantes, Aleya																
3/26/2018	1.000	65.00	65.00													65.00
Work Detail	3/26/18-Aleya Cervantes- Westpark phase 2- Updated informational letters.															
Total Cervantes, Aleya:	1.000		65.00													65.00
George, Kathy																
3/26/2018	1.000	65.00	65.00													65.00
Work Detail	3/26/2018 - FedEx sent out on March 16, 2018 was returned; notified agent who then provided another address to send to; prepared a FedEx package to Philippe Leonard. (Westpark Phase 2)															
4/3/2018	1.000	65.00	65.00													65.00
Work Detail	4/03/2018 - Received the confirmation of the fixed moved payment (Westpark Phase 2) from Phillip Leonard. Scanned then saved to T: drive file.															
4/10/2018	1.000	65.00	65.00													65.00
Work Detail	4/8/10/2018 - Received payment confirmation from landowner Cash (409/Westpark Phase 2); scanned and saved to the T:drive.															
4/13/2018	2.000	65.00	130.00													130.00
Work Detail	4/13/2018 - Final file assembly parcel 404 (Westpark Phase 2).															
4/19/2018	2.000	65.00	130.00													130.00
Work Detail	4/19/2018 - Suzy Romoser provided the Displacee Certification and checks for Relocation Process. Scanned and saved documents in T: drive; Irene Ransom, Robert Dinger and David Richmond and Mike Jordon. Emailed Suzy for the phone numbers needed for FedEx shipments.															
4/20/2018	2.000	65.00	130.00													130.00
Work Detail	4/20/2018 - Prepared FedEx packages for p409 displacee's.															
Total George, Kathy:	9.000		585.00													585.00
Kaplan, Arlene																
3/27/2018	2.000	85.00	170.00													170.00
Work Detail	Preparation and delivery of some Phase 1 files for TxDOT audit.															
3/28/2018	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Met with FBC for regular status meeting; other administrative tasks															
4/3/2018	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Resolving title issues with the Phase 1 files for submission to auditors for TxDOT															
4/4/2018	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Cumulative time on multiple issues; calls to P410 for demolition dates; administrative tasks															

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Billing Period from April 07, 2018 to April 20, 2018																
Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Kaplan, Arlene																
4/5/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Working with Rhia and title company on title policies for files.															
4/6/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Updating report and calls to P410 for demolition on P410 and P409															
4/9/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: working to complete files for FBC to have TxDOT audit															
4/10/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: working on Phase 2 files for closure															
4/11/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Working with team to complete closed files for audit. Ordering title policies, etc.															
4/12/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Working with team to prepare closed files for audit.															
4/16/2018	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Reviewed files for closure and audit. Ordering title policies.															
4/18/2018	3.000	85.00	255.00													255.00
Work Detail	Arlene Kaplan: Attended meeting in FBC with Rhia. Meeting to discuss FM 1093 status; 409 and 410 in particular															
Total Kaplan, Arlene:	19.000		1,615.00													1,615.00
Romoser, Suzyette																
3/25/2018	8.000	65.00	520.00													520.00
Work Detail	Suzy Romoser - Westpark Ph 2; prepared closed files for review prior to submittal to FBC; other administrative duties.															
3/27/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Westpark Ph 2; prepared closed files for review prior to submittal to FBC; other administrative duties.															
3/29/2018	8.000	65.00	520.00													520.00
Work Detail	Suzy Romoser - Westpark Ph 2; P409 - Contacted displacees with outstanding paperwork; following up w/displacees on returned checks; prepared closed files for review prior to submittal to FBC; other administrative duties.															
4/2/2018	8.000	65.00	520.00													520.00
Work Detail	Suzy Romoser - Westpark Ph 2; P409 - contacted outstanding displacees for paperwork; mailing address to deliver payments; closed files for review prior to submittal to FBC; other administrative duties.															
4/5/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Westpark Ph 2 - prepared closed files for review prior to submittal to FBC; other administrative duties.															
4/9/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Westpark Ph 2; Prepared files for closing and review prior to submittal to FBC; P409 - prepared claim packages for payment; other administrative duties.															
4/11/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Westpark Ph 2; Resent relocation checks by Fedex to displacees on P409; updated files; other administrative duties.															
4/12/2018	6.000	65.00	390.00													390.00
Work Detail	Suzy Romoser - Westpark Ph 2; Prepared files for closing and review prior to submittal to FBC; P409 - called outstanding displacees for relocation docs; resent relocation docs to displacees who recently moved locations; other administrative duties.															
4/16/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Westpark Ph 2; Made calls to outstanding displacees; other administrative duties.															
4/18/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Westpark Ph 2 - P409 Sent check payments to displacees and documents completing the relocation process; updated files and logs; other administrative duties.															
4/19/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Westpark Ph 2; Made calls to outstanding displacees regarding relocation benefits and documents; preparing claim package; other administrative duties.															
Total Romoser, Suzyette:	54.000		3,510.00													3,510.00
Quinn, Paul																
3/27/2018	8.000	75.00	600.00													600.00
Work Detail	3/27/2018 - FBC - West park 1093 Phase II - P414 and P415 - Review of agent notes and completion of final file for delivery.															
Total Quinn, Paul:	8.000		600.00													600.00
Expenses, General																
4/16/2018													6.48		6.48	6.48
Total Expenses, General:													6.48		6.48	6.48
FedEx																
4/20/2018													144.70		144.70	144.70

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FedEx																
AP Detail		Fedex @ Katy Ofc K. George														
Total FedEx:													144.70		144.70	144.70
Invoice Total	121.000		8,925.00										151.18		151.18	9,076.18

Stamps.com Westpark Phase 2/ Ft. Bend County

Date	Quantity	Amount	Total
4/19/2018	1	\$6.48	\$ 6.48

Total \$6.48

6 P5317

Prospect: Westpark FM1070 Ph 2
Client: Ft. Bend County
Description: postage
Amount: \$ 6.48

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FEDEX

POD							
Original Customer	Delivery	Recipient Name	Recipient Address	Shipper	Shipper City	Net Charge	
Reference	Date		Line 1	Recipient City	Name	Amount	
FBC - Westpark Phase	20180322	Philippe Leonard	5503 Fullbrook Shor	FULSHEAR	KATHY GE KATY	\$21.76	
FBC - Westpark Phase	20180316	Tina Covanetz	6230 Sprigg Street	FULSHEAR	KATHY GE KATY	\$27.51	
FBC - Westpark Phase	20180316	Dustin Kalister	27510 Windcrest Ke	FULSHEAR	KATHY GE KATY	\$27.51	
FBC - Westpark Phase	20180322	Brian Distafano	4619 Wickman Dr.	FULSHEAR	KATHY GE KATY	\$21.76	
FBC - Westpark Phase	20180327	Philippe Leonard	7501 Wallisville Roa	HOUSTON	KATHY GE KATY	\$18.65	
FBC - Westpark Phase	20180316	Mary Bahr	4763 Lake Village	FULSHEAR	KATHY GE KATY	\$27.51	
						\$144.70	

Westpark Phase	
Prospect:	2
Ft. Bend	
Client: County	
Description: FedEx	
Amount: \$	144.70