

**ADDENDUM TO BIBLIOTHECA MAINTENANCE
AND SUPPORT SERVICE AGREEMENT**

THIS ADDENDUM ("Addendum") is entered into by and between Fort Bend County, ("County"), a body corporate and politic under the laws of the State of Texas, and Bibliotheca, LLC ("Bibliotheca"), a company authorized to conduct business in the State of Texas.

THAT, WHEREAS, the parties have executed and accepted that certain service and maintenance Extended Warranty Agreement for hardware and software maintenance and support services related to library computer workstations, ("Agreement"), attached hereto as "Exhibit 1" and incorporated by reference; and

WHEREAS, the following changes are incorporated as if a part of the Agreement:

1. **Payment.** Payment shall be made by County within thirty (30) days of receipt of invoice. Late payments and disputes related to payments are subject to Chapter 2251 of the Texas Government Code.
2. **Non-appropriation.** It is specifically understood and agreed that in the event no funds or insufficient funds are appropriated by Fort Bend County under this Agreement, Fort Bend County shall notify all necessary parties that this Agreement shall thereafter terminate and be null and void on the last day of the fiscal period for which appropriations were made without penalty, liability or expense to Fort Bend County.
3. **Taxes.** County is a body corporate and politic under the laws of the State of Texas and claims exemption from sales and use taxes. A copy of a tax-exempt certificate will be furnished upon request.
4. **Confidential Information.** Bibliotheca expressly acknowledges that County is subject to the Texas Public Information Act, TEX. GOV'T CODE ANN. §§ 552.001 *et seq.*, as amended, and notwithstanding any provision in the Agreement to the contrary, County will make any information related to the Agreement, or otherwise, available to third parties in accordance with the Texas Public Information Act. Any proprietary or confidential information marked as such provided to County by Bibliotheca shall not be disclosed to any third party, except as directed by the Texas Attorney General in response to a request for such under the Texas Public Information Act, which provides for notice to the owner of such marked information and the opportunity for the owner of such information to notify the Attorney General of the reasons why such information should not be disclosed. The terms and conditions of the Agreement are not proprietary or confidential information.
5. **Indemnity.** The parties agree that under the Constitution and laws of the State of Texas, County cannot enter into an agreement whereby County agrees to indemnify or hold harmless another party; therefore, all references of any kind to County defending, indemnifying, holding or saving harmless Bibliotheca for any reason are hereby deleted.
6. **Attorney Fees.** County does not agree to pay any and/or all attorney fees incurred by Contractor in any way associated with the Agreement.
7. **Arbitration.** County does not agree to submit disputes arising out of the Agreement to binding arbitration. Therefore, any references to binding arbitration or the waiver of a right to litigate a dispute are hereby deleted.

8. **Applicable Law.** The laws of the State of Texas govern all disputes arising out of or relating to this Agreement. The parties hereto acknowledge that venue is proper in Fort Bend County, Texas, for all legal actions or proceedings arising out of or relating to this Agreement and waive the right to sue or be sued elsewhere. Nothing in the Agreement shall be construed to waive the County's sovereign immunity. As required by Chapter 2270, Government Code, Bibliotheca hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

9. **Insurance.**

a. Bibliotheca, consistent with its status as an independent contractor will carry and will cause its subcontractors to carry, at least the following insurance, with companies authorized to do insurance business in the State of Texas or eligible surplus lines insurers operating in accordance with the Texas Insurance Code, having an A.M. Best Rating of A-:VII or better, and in amounts not less than the following minimum limits of coverage:

i. Workers' Compensation Insurance with statutory limits, and Employer's Liability Insurance with limits of not less than \$1,000,000:

- Employers Liability - Each Accident \$1,000,000
- Employers Liability - Each Employee \$1,000,000
- Employers Liability - Policy Limit \$1,000,000

ii. Commercial General Liability Insurance with limits of not less than:

- Each Occurrence Limit \$1,000,000
- Damage to Rented Premises \$300,000
- Personal & Advertising Injury \$1,000,000
- General Aggregate \$2,000,000
- Products - Completed Operations Aggregate \$2,000,000

The required commercial general liability policy will be issued on a form that insures Bibliotheca's or its subcontractor's liability for bodily injury (including death), property damage, personal and advertising injury assumed under the terms of this Agreement.

iii. Business Auto Liability Insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 Single Limit of liability per accident for Bodily Injury and Property Damage;

iv. Professional Liability (Errors & Omissions) Insurance with limits of not less than \$1,000,000 each occurrence, \$3,000,000 aggregate. Such insurance will cover all professional services rendered by or on behalf of Bibliotheca and its subcontractors under this Agreement. Renewal policies written on a claims-made basis will maintain the same retroactive date as in effect at the inception of this Agreement. If coverage is written on a claims-made basis, Bibliotheca agrees to purchase an Extended Reporting Period Endorsement, effective for two (2) full years after the expiration or cancellation of the policy. No professional liability policy written on an occurrence form will include a sunset or similar clause that limits coverage unless such clause provides coverage for at least two (2) years after the expiration or cancellation of this Agreement.

b. Bibliotheca will deliver to County evidence of insurance on a Texas Department of Insurance approved certificate form verifying the existence and actual limits of all

required insurance policies after the execution and delivery of this Agreement and prior to the performance of any services by Contractor under this Agreement. Additional evidence of insurance will be provided verifying the continued existence of all required insurance no later than thirty (30) days after each annual insurance policy renewal.

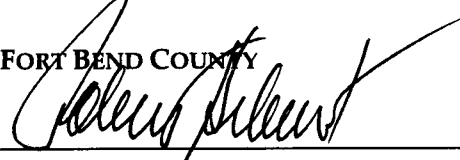
- c. All insurance policies, with the exception of worker's compensation, employer's liability, and professional liability will be endorsed and name the County as Additional Insured for liability caused in whole or in part by Bibliotheca's acts or omissions with respect to its on-going and completed operations up to the actual liability limits of the required insurance policies maintained by Bibliotheca. The Commercial General Liability Additional Insured endorsement including on-going and completed operations coverage will be submitted with the Certificates of Insurance. Commercial General Liability and Business Auto Liability will be endorsed to provide primary and non-contributory coverage.
 - d. Bibliotheca hereby waives all rights of subrogation against the County. All insurance policies will be endorsed to provide a waiver of subrogation in favor of the County. No policy will be canceled until after thirty (30) days' unconditional written notice to the County. All insurance policies will be endorsed to require the insurance carrier providing coverage to send notice to County thirty (30) days prior to any cancellation, material change, or non-renewal relating to any insurance policy.
 - e. Bibliotheca is responsible to pay any deductible or self-insured retention for any loss. Any self-insured retention must be declared to and approved by County prior to the performance of any services by Bibliotheca under the Agreement. All deductibles and self-insured retentions will be shown on the Certificates of Insurance.
 - f. Certificates of Insurance and Additional Insured Endorsements as required by this Agreement will be mailed, faxed, or emailed to the following County contact:
Name: Wyatt Scott, Director of Risk Management
Address: 301 Jackson St., Suite 224, Richmond, TX 77469
Facsimile Number: 281-341-3751
Email Address: RiskMgmt@fortbendcountytexas.gov
 - g. Bibliotheca's or subcontractor's insurance will be primary to any insurance carried or self-insurance program established by the County. Bibliotheca's or subcontractor's insurance will be kept in force until all services have been fully performed and accepted by County in writing.
10. **Conflict.** In the event of a conflict between the terms of this Addendum and the terms of the Agreement, the terms of this Addendum shall prevail.
 11. **Understanding, Fair Construction.** By execution of this Addendum, the parties acknowledge that they have read and understood each provision, term and obligation contained in this Addendum. This Addendum, although drawn by one party, shall be construed fairly and reasonably and not more strictly against the drafting party than the nondrafting party.

Remainder of Page Intentionally Left Blank

Signatures Follow On Next Page

IN WITNESS WHEREOF, this Addendum is signed, accepted, and agreed to by all parties by and through the parties or their agents or authorized representatives. All parties hereby acknowledge that they have read and understood this Addendum and the attachments and exhibits hereto. All parties further acknowledge that they have executed this legal document voluntarily and of their own free will.

FORT BEND COUNTY

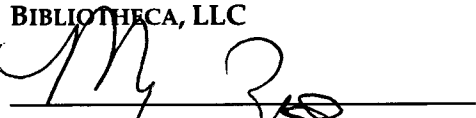


Robert E. Hebert, County Judge

2-6-2018

Date

BIBLIOTHECA, LLC



Authorized Agent - Signature

Mary Zilles

Sales Operations Manager

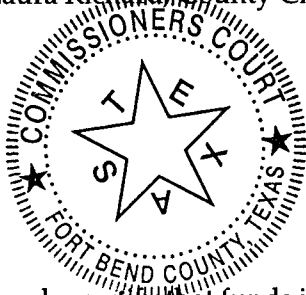
ATTEST:



Laura Richard, County Clerk

Title
1/16/18

Date



AUDITOR'S CERTIFICATE

I hereby certify that funds in the amount of \$ 77,628.33 are available to pay the obligation of Fort Bend County within the foregoing Agreement.



Robert E. Sturdivant, County Auditor

Exhibit 1

Service and Maintenance/Extended Warranty Quote

Quote Date: 11/15/2017
Quote Number: QUO-55916-Y5K6

Licensee Bill To:

Fort Bend County Libraries - Main
Jill Sumpter
301 Jackson
Richmond TX 77469
United States of America

jsumpter@fortbend.lib.tx.us
Tel: +1 281 633-4766

System Licensee:

Fort Bend County Libraries - Main - Fort Bend County Libraries
Jill Sumpter
1003 Golfview Drive
Richmond TX 77469
United States of America

Sales Contact: Contract Team

Sales Phone: 800-328-0067

Sales Email: service-renewals-us@bibliotheca.com

US-42293-MOT4 11.17.17-11.16.18 consolidated

Quote expires (180) days from Quote Date above.

Item ID	Item Type	Quantity	Sale Price	Sub Total
SUP000002-000-US	Annual Support and Maintenance Renewal Contract Term: Nov 17, 2017 - Nov 16, 2018	1	\$77,628.330	\$77,628.33
Total (Less Sales Tax):				\$77,628.33
Grand Total:				\$77,628.33

3M Library Systems has merged with Bibliotheca LLC. Together, our customers will enjoy the best of both worlds. If you are a former 3M Library System customer, please note that your Service & Maintenance contract will be managed and serviced by Bibliotheca LLC.

Service and Maintenance prices exclude any applicable sales tax. Please provide Tax Exempt Certificate, if applicable.

Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/21/18	11/16/18	\$91.85
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/21/18	11/16/18	\$91.85
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/21/18	11/16/18	\$91.85
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/21/18	11/16/18	\$91.85
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/21/18	11/16/18	\$91.85
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/21/18	11/16/18	\$91.85
Fort Bend County Libraries - Main	staffConnect™ gate Individual License (Year 1)			06/26/18	11/16/18	\$39.06
Fort Bend County Libraries - Main	libraryConnect™ Devices subscription - 1 license / device			06/26/18	11/16/18	\$88.77
Fort Bend County Library - Cinco Ranch Branch Library	815	21005055	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - Cinco Ranch Branch Library	815	21005056	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - Cinco Ranch Branch Library	815	21005057	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - Cinco Ranch Branch Library	815	21005058	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - Cinco Ranch Branch Library	815	21005059	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - Cinco Ranch Branch Library	815	21005060	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - George Memorial Library	3M RFID Pad Model 210 (USB)	21005922	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	3M RFID Pad Model 210 (USB)	21005923	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - First Colony Branch Library	815	21006490	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - First Colony Branch Library	815	21006491	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - First Colony Branch Library	815	21006492	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - First Colony Branch Library	815	21006493	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - First Colony Branch Library	815	21006494	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - First Colony Branch Library	815	21006495	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - First Colony Branch Library	815	21006496	1	11/17/17	11/16/18	\$395.55
Fort Bend County Library - Albert George Library	RFID workstation USB (inc. software licence)	21007129		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Albert George Library	RFID workstation USB (inc. software licence)	21007131		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Bob Lutts Fulshear - Simonton Branch Library	RFID workstation USB (inc. software licence)	21007133		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Bob Lutts Fulshear - Simonton Branch Library	RFID workstation USB (inc. software licence)	21007206		06/21/18	11/16/18	\$161.59

Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Fort Bend County Library - Bob Lutts Fulshear - Simonton Branch Library	RFID workstation USB (inc. software licence)	21007208		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Mamie George Branch Library	RFID workstation USB (inc. software licence)	21007390		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sugar Land Branch Library	RFID workstation USB (inc. software licence)	21007661		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sugar Land Branch Library	RFID workstation USB (inc. software licence)	21007662		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sugar Land Branch Library	RFID workstation USB (inc. software licence)	21007663		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sugar Land Branch Library	RFID workstation USB (inc. software licence)	21007664		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sugar Land Branch Library	RFID workstation USB (inc. software licence)	21007665		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sugar Land Branch Library	RFID workstation USB (inc. software licence)	21007666		06/21/18	11/16/18	\$161.59
Fort Bend County Library - George Memorial Library	RFID workstation USB (inc. software licence)	21007667		06/21/18	11/16/18	\$161.59
Fort Bend County Libraries - Main	RFID workstation USB (inc. software licence)	21007670		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sienna Branch Library	RFID workstation USB (inc. software licence)	21007671		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sienna Branch Library	RFID workstation USB (inc. software licence)	21007672		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Sienna Branch Library	3M RFID Pad Model 210 (USB)	21007695	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - Sienna Branch Library	3M RFID Pad Model 210 (USB)	21007701	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - Bob Lutts Fulshear - Simonton Branch Library	RFID workstation USB (inc. software licence)	21007903		06/21/18	11/16/18	\$161.59
Fort Bend County Library - Mamie George Branch Library	Smartgate 600, Dual aisle, BC	5429527		06/21/18	11/16/18	\$606.08
Fort Bend County Library - Bob Lutts Fulshear - Simonton Branch Library	Smartgate 600, Dual aisle, BC	5429528		06/21/18	11/16/18	\$606.08
Fort Bend County Library - Sugar Land Branch Library	Smartgate 600, Dual aisle, BC	5429529		06/21/18	11/16/18	\$606.08
Fort Bend County Library - Albert George Library	Smartgate 600, single aisle, BC	5429542		06/26/18	11/16/18	\$1,159.20
Fort Bend County Library - Sienna Branch Library	8410F	84101627	1	11/17/17	11/16/18	\$2,354.00
Fort Bend County Library - Sienna Branch Library	8410F	84101628	1	11/17/17	11/16/18	\$2,354.00
Fort Bend County Library - Sienna Branch Library	8410F	84101629	1	11/17/17	11/16/18	\$2,354.00
Fort Bend County Library - Sienna Branch Library	8410F	84101630	1	11/17/17	11/16/18	\$2,354.00
Fort Bend County Library - Sienna Branch Library	8410F	84101631	1	11/17/17	11/16/18	\$2,354.00
Fort Bend County Library - Sienna Branch Library	8410F	84101632	1	11/17/17	11/16/18	\$2,354.00
Fort Bend County Library - University Branch Library	8422	84220276	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - University Branch Library	8422	84220277	1	11/17/17	11/16/18	\$1,719.90

Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Fort Bend County Library - University Branch Library	8422	84220278	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - University Branch Library	8422	84220279	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - University Branch Library	8422	84220281	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - University Branch Library	8422	84220282	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - George Memorial Library	8422 Self Check	84220932	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - George Memorial Library	8422 Self Check	84220933	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - George Memorial Library	8422 Self Check	84220934	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - Cinco Ranch Branch Library	8422	84221302	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - Cinco Ranch Branch Library	8422	84221303	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - Cinco Ranch Branch Library	8422	84221304	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - Cinco Ranch Branch Library	8422	84221305	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - First Colony Branch Library	8422	84221555	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - First Colony Branch Library	8422	84221556	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - First Colony Branch Library	8422	84221557	1	11/17/17	11/16/18	\$1,719.90
Fort Bend County Library - Sienna Branch Library	8902BC	89200564	1	11/17/17	11/16/18	\$1,728.30
Fort Bend County Library - George Memorial Library	Enterprise - Command Center	90100171	1	11/17/17	11/16/18	\$1,678.00
Fort Bend County Library - University Branch Library	9102BC-WL	91200226	1	11/17/17	11/16/18	\$1,484.70
Fort Bend County Library - University Branch Library	9102BC-WL	91200227	1	11/17/17	11/16/18	\$1,484.70
Fort Bend County Library - George Memorial Library	9102 Detection System	91201736	1	11/17/17	11/16/18	\$1,484.70
Fort Bend County Library - George Memorial Library	9102 Detection System	91201737	1	11/17/17	11/16/18	\$1,484.70
Fort Bend County Library - George Memorial Library	9102 Detection System	91201738	1	11/17/17	11/16/18	\$1,484.70
Fort Bend County Library - Cinco Ranch Branch Library	9102DM-WL	91202445	1	11/17/17	11/16/18	\$1,484.70
Fort Bend County Library - First Colony Branch Library	9103DM	91302922	1	11/17/17	11/16/18	\$1,908.90
Fort Bend County Library - Sugar Land Branch Library	selfCheck 500D desktop kiosk	INT13667		06/21/18	11/16/18	\$668.66
Fort Bend County Library - Sugar Land Branch Library	selfCheck 500D desktop kiosk	INT13764		06/21/18	11/16/18	\$668.66
Fort Bend County Library - Sugar Land Branch Library	selfCheck 500D desktop kiosk	INT13770		06/21/18	11/16/18	\$668.66

Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Fort Bend County Library - Sienna Branch Library	895	P1201212	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - Sienna Branch Library	895	P1201222	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - University Branch Library	896	P1203801	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - University Branch Library	896	P1203802	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - University Branch Library	896	P1203803	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - University Branch Library	896	P1203804	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - University Branch Library	896	P1203805	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - University Branch Library	896	P1203806	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	896 Workstation	P1210448	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	896 Workstation	P1210449	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	896 Workstation	P1210450	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	896 Workstation	P1210451	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	896 Workstation	P1210452	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - Sienna Branch Library	895	P12B1122	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - George Memorial Library	895 Workstation	P12B1123	1	11/17/17	11/16/18	\$410.55
Fort Bend County Library - Cinco Ranch Branch Library	895	P12B1125	1	11/17/17	11/16/18	\$410.55

Service and Maintenance/Extended Warranty Quote

TERMS AND CONDITIONS

WHAT WE WILL DO:

Hardware: In consideration of payment of the agreement price, and according to service level purchased, Bibliotheca will furnish labor and replacement parts necessary to maintain the Equipment specified in this agreement in proper operating condition during the term of this agreement, provided that the Equipment is installed by an authorized Bibliotheca Service Provider and used as directed. This Service Agreement covers Equipment failure during normal usage. Bibliotheca agrees to provide:

- On-site remedial maintenance during On-Site Coverage Hours (except for depot repair agreements) When Bibliotheca is notified that the Equipment is not in good working order. Bibliotheca will provide a toll-free telephone number for Customer to place, and Bibliotheca will receive, Equipment maintenance service calls twenty-four (24) hours per day, seven (7) days per Week.
- All labor, service parts and Equipment modifications Bibliotheca deems necessary to maintain the Equipment in good working order. All service parts will be furnished on an exchange basis and will be new parts or parts of equal quality. For certain Equipment, Bibliotheca reserves the right to replace the entire unit with new equipment or equipment of equal quality when Bibliotheca determines that replacement is more economical than on-site repair. All Equipment and service parts removed for replacement become the property of Bibliotheca.

Software: In consideration of payment of the agreement price, Bibliotheca will furnish over-the-phone software support and remote troubleshooting of the Bibliotheca Software specified in this agreement as well as updates necessary to maintain the Bibliotheca Software specified in this agreement in proper operating condition during the term of this agreement, provided that the Bibliotheca Software is installed and used as directed. Bibliotheca agrees to provide:

- All software configuration modifications Bibliotheca deems necessary to maintain the Bibliotheca Software in good working order
- Bibliotheca Software updates
- Internet Filter list updates (as applicable)
- A toll-free telephone number for Customer to place and Bibliotheca to receive software support calls. Over-the-phone software support calls may be placed twenty-four (24) hours per day, seven (7) days per week. Calls will be addressed during Bibliotheca Software Support Coverage Hours in the order they were received.

WHAT IS NOT COVERED: The basic maintenance fee does not include and Bibliotheca is not obligated to provide or perform repair of damage or increase in service time caused by (i) failure of Customer to provide continually a proper operating environment and supply of power as prescribed by the Equipment manufacturer; (ii) accident; (iii) Acts of God, including but not limited to fire, flood, water, wind and lightning; (iv) neglect, abuse or misuse; (v) failure of Customer to follow Bibliotheca's published operating instructions; (vi) modification, service or repair of the Equipment by other than Bibliotheca authorized personnel; (vii) use of Equipment for purposes other than for which designed; (viii) painting or refinishing the equipment; (ix) relocation of the equipment; (x) replacement of broken or damaged cabinetry; to include items such as lattices, base covers, book check covers, etc.; (xi) electrical work external to the Equipment; (xii) cosmetic restoration (e.g., filling of holes in floor or walls, plugging or wire run openings, removal of tape residue, etc.) after removal or relocation of equipment for any reason; (xiii) restoration of Equipment performance when it has been degraded by placement of unauthorized interference sources within the affected range of said equipment; (xiv) service requests related to use of markers (strips) other than those manufactured by Bibliotheca or its authorized distributor(s), (xv) modification, or repair of the Bibliotheca Software by other than Bibliotheca authorized personnel; (xvi) use of the Bibliotheca Software for purposes other than for which designed; (xvii) virus / hacker activity; (xviii) Non- Bibliotheca Software related updates and upgrades including, but not limited to, Operation System, Anti-Virus, Intrusion Detection. (xix) labor or materials associated with consumables such as receipt printer paper, separator jaws, patron counter batteries, and similar items.

RENEWAL: This agreement is NOT automatically renewable. If a renewal agreement is offered by Bibliotheca, the agreement price quoted will reflect the age of the product and the service costs at the time of renewal.

ENTIRE AGREEMENT: This instrument sets forth the entire agreement between the parties, and no representation, promise or condition not contained herein shall modify these terms whether made prior to or subsequent to the execution of this agreement.

Submit Purchase Order by fax to 1-877-689-2269 or by email to service-renewals-us@bibliotheca.com.

Accepted By: _____

Accepted Date: _____

Customer Purchase Order Number: _____

December 5, 2017

Tabitha Bridges
Fort Bend County Libraries
1003 Golfview Drive
Fort Bend, TX 77469

Dear Ms. Bridges,

We look forward to the continued partnership with the Fort Bend County Public Library. As we have previously relayed to you the former 3M Library Systems has merged with Bibliotheca, LLC. However, the quality RFID, self-checkout, collection management, AMH products and service as well as the people at 3M Library Systems are still here to meet the immediate and future needs of your library system.

Bibliotheca requests consideration from the Fort Bend County Public Library as the sole source provider of service for the library's 3M Library System Equipment. 3M has been manufacturing and servicing 3M security, productivity and information management solutions in libraries for more than 40 years. Please let us review some of the rationale to justify our claim.

- 3M is the developer and sole manufacturer of the 3M Library System Equipment in the Fort Bend County Public Library. These assets have now been purchased by Bibliotheca.
- Bibliotheca maintains patents and patents pending on certain parts of the 3M Library System Equipment at the Fort Bend County Public Library.
- Bibliotheca currently provides comprehensive service to the Fort Bend County Public Library
- 3M Library System Equipment components are part of a matched component system that includes service, security gates, staff workstations, patron self-service devices, and applicators that apply the RFID tags to books and other items.
- Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your 3M equipment in peak operating condition.

Maintenance Purchase

Service Agreements can only be purchased through Bibliotheca. Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your 3M equipment in peak operating condition.

This service agreement for maintenance of your equipment during warranty period and after are based on the correct usage of 3M™ RFID Equipment. Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your 3M equipment in peak operating condition. DecisionOne Corporation is the only Bibliotheca authorized on-site service provider in the United States. Service calls are placed by calling Bibliotheca Customer Service at 1-800-328-0067. Software support is provided by Bibliotheca

and on-site support is provided by factory trained technicians from DecisionOne Corporation dispatched by Bibliotheca. Service Agreements can only be purchased through Bibliotheca.

Thank you for your interest in the service we provide for bibliotheca and 3M Library Systems equipment. If there are any further questions or problems, please feel free to contact us.

Sincerely,

Mary Zilles

Mary Zilles
Sales Operation Manager
m.zilles@bibliotheca.com

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 bibliotheca, LLC
 Norcross, GA United States

Certificate Number:
 2018-302516

Date Filed:
 01/16/2018

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Fort Bend County

Date Acknowledged:
 02/06/2018

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 25048
 ANNUAL SUPPORT AND MAINTENANCE

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
(Declarant)