

**MINUTES**

BE IT REMEMBERED, That on this 19TH DAY of DECEMBER, 2017, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
VINCENT MORALES	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
LAURA RICHARD	COUNTY CLERK

When the following were heard and the following orders were passed:

1. **Call to Order.**

Call to Order by Judge Hebert at 1:00 p.m.

2. **Invocation and Pledges of Allegiance by Commissioner Vincent Morales.**

Invocation and Pledges of Allegiance by Commissioner Vincent Morales.

3. **Approve minutes of regular meeting held on December 12, 2017.**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve minutes of regular meeting held on December 12, 2017.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

4. **Public Comments regarding the Agenda and Announcements.**

No public comments.

Service Awards were presented to County Employees.

Judge Hebert announced the County Offices will be closed Friday, December 22 and Monday, December 25 for Christmas and Monday, January 1, 2018 for New Years. Commissioners Court will resume on Tuesday, January 2, 2018. He wished everyone a Merry Christmas and a Happy New Year.

**CONSENT AGENDA ITEMS 5 - 18:**

5. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

- A. **District Attorney: Approve change in dates of travel for one employee Investigator to West Yellowstone, Montana, January 3, 2018 through January 8, 2018 to transport victim back to Fort Bend County for trial. (Fund: District Attorney)**
- B. **Sheriff's Office: J. Brownfield and J. Kovar to Sacramento, California, April 20-25, 2018 to attend the American Jail Association 37th Annual Conference and Jail Exposition. (Fund: Sheriff's Office, Detention)**

6. **COUNTY JUDGE:**

- A. **Approve the reappointment of primary and designated alternate members of the following Houston-Galveston Area Council committees for the year 2018: Transportation Policy Council - James Patterson, Primary Voting Member; Paulette Shelton, Designated Alternate Member; and Technical Advisory Committee - Richard W. Stolleis, P. E., Primary Voting Member; Charles O. Dean, P.E., Designated Alternate Member.**
- B. **Set public hearing for the creation of Fort Bend County Reinvestment Zone No. 19 for tax abatement purposes pursuant to Section 312.201 and 312.401 of the Texas Property Tax Code, to be conducted on Tuesday, January 2, 2018, at 1:00 p.m. in the Commissioners Courtroom, 401 Jackson St., 2nd Floor, Richmond, Texas.**
- C. **Approve annual payment to Eleventh Administrative Judicial Region of Texas in the amount of \$33,963.01 for Fort Bend County's proportionate share based on population of the total expenses for the region pursuant to Texas Government Code §74.043. (Fund: Non-Departmental)**
- D. **Approve annual payment to Harris County Treasurer in the amount of \$79,941.00 representing Fort Bend County's proportionate share of the total expenses for the 1st and 14th Appellate Courts for fiscal year ending February 28, 2017, pursuant to Government Code §22.202. (Fund: Non-Departmental)**

**Item 6 continued - County Judge:**

- E. **Approve the appointment of Judge Jerry Bussell as Designee of County Court-at-Law Judges to serve on the Fort Bend County Bail Bond Board for the term of January 1 through December 31, 2018.**
- F. **Reappoint Donna Ospina as the County Judge designee to the Fort Bend County Bail Bond Board for the term of January 1 through December 31, 2018.**
- 7. **COMMISSIONER, PCT. 1:**  
  
**Appoint Brenda Jaynes and reappoint Wayne Kelley and Lucy Smith as Commissioners to the Fort Bend County Emergency Service District No. 6 effective through December 31, 2018.**  
  
Correction:  
Appoint Brenda Jaynes and reappoint Wayne Kelley and Lucy Smith as Commissioners to the Fort Bend County Emergency Service District No. 6 effective through December 31, 2018, (Corrected to read December 31, 2019).
- 8. **COMMISSIONER, PCT. 3:**  
  
**Reappoint John (Jack) Hazel II and Marti Thorne as Commissioners to Fort Bend County Emergency Services District No. 2, for terms effective January 1, 2018 through December 31, 2019.**
- 9. **COMMISSIONER, PCT. 4:**  
  
**Approve the reappointment of Robert Treacy to the Board of Directors of City of Sugar Land Tax Increment Reinvestment Zone No. 1 for a term effective December 31, 2017 through December 31, 2019.**
- 10. **AUDITOR:**
  - A. **Accept Monthly Financial Report prepared by County Auditor for the five months ended February 28, 2017, pursuant to Local Government Code Section 114.023.**
  - B. **Accept Monthly Financial Report prepared by County Auditor for the six months ended March 30, 2017, pursuant to Local Government Code Section 114.023.**
- 11. **BUDGET TRANSFERS:**
  - A. **Commissioner Precinct 1: Approve FY 2017 transfer in the amount of \$310 from Information Technology into Travel and Training to allocate funds for staff mileage.**
  - B. **Road and Bridge: Approve FY 2018 transfer in the amount of \$22,000 from Operating to Capital Acquisitions to allocate additional funds needed for the purchase of two Lift Arm Trucks.**

12. **ENGINEERING-PAYMENTS:**

- A. **Approve payment of Invoice No. AT614-1117-3 in the amount of \$12,169.25 to All-Terra Engineering Inc., regarding professional construction material testing services for Braxton Street, Mobility Bond Project No. 13116x, Precinct 1. (Fund: 2013 Mobility Bonds)**
- B. **Approve payment of Invoice No. 38053 in the amount of \$5,608.25 to HTS, Inc., for construction material testing for Ladonia Street, Mobility Bond Project No. 13107, Pct 1. (Fund: 2013 Mobility Bonds)**
- C. **Approve payment of Invoice No. 6 in the amount of \$1,695.00 to HJ Consulting for engineering services regarding Willie Melton Boulevard, Mobility Bond Project No. 13115, Precinct 1. (Fund: 2013 Mobility Bonds)**
- D. **Approve payment of Invoice No. 29854 in the amount of \$4,357.49 and Invoice No. 30128 in the amount of \$15,000.00 to Binkley & Barfield Inc., for professional engineering services regarding A. Myers Road, Mobility Bond Project No. 13102, Precinct 1. (Fund: 2013 Mobility Bonds)**
- E. **Approve payment of Invoice No. 005 in the amount of \$4,910.00 to The Guess Group, Inc. for property acquisition services regarding projects in Precinct 2. (Fund: Right of Way)**
- F. **Approve payment of Invoice No. 1597 in the amount of \$12,056.75 to Austin-Reed Engineers, LLC for construction materials testing services regarding Bellaire Boulevard Mobility Bond Project No. 13202, Precinct 2. (Fund: 2013 Mobility Bonds)**
- G. **Approve payment of Invoice No. 9455 in the amount of \$34,815.30 to Othon, Inc. for professional construction management services regarding 2013 Mobility Projects in Precincts 2 and 4. (Fund: 2013 Mobility Bonds)**
- H. **Approve payment of Invoice No. 2017-1093-001 in the amount of \$29,534.12 to En-Touch Systems, Inc. for utility relocations regarding FM 1093/Westpark Extension Phase II, Pct 3. (Fund: 2017A Series Road Bonds)**
- I. **Approve payment of Invoice No. 091729C Revision 1 to Aviles Engineering Corp. for construction materials testing on FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- J. **Approve payment of Invoice No. 262435 in the amount of \$7,650.00 to Cobb Fendley for professional engineering services regarding Gaston Road, Segment 1, Mobility Bond Project No. 13311, Precinct 3. (Fund: 2013 Mobility Bonds)**
- K. **Approve payment of Invoice No. 213298 in the amount of \$12,262.75 to Ninyo & Moore Geotechnical and Environmental Sciences Consultants, regarding construction material testing for Cane Island, Mobility Bond Project No. 13306, Precinct 3. (Fund: 2013 Mobility Bonds)**

13. **ENGINEERING-PERMITTS:**

- A. **Approve acceptance of Liberty Mutual Insurance Company Perpetual Bond and Bond Rider for Southwestern Bell Telephone Company dba AT&T Texas.**
- B. **Approve application from Built, Inc./Cisneros Design Group to install two driveway tie-ins at 106 Main Street, Permit No. 2017-16242, Precinct 1.**
- C. **Approve application from LEM Construction Company, Inc., to install a driveway tie-in at 5600 Riverwood Drive, Permit No. 2017-17255, Precinct 1.**
- D. **Approve application from AT&T Texas/Black & Veatch to bury cable under and along Gaines Meadow Drive and along Autopark Way, Permit No. 2017-17221, Precinct 2.**
- E. **Approve application from AT&T Texas/Byers Engineering to bury cable along W. Belfort Street, between Oxford Chase Trail and Clouston Avenue for service at 10241 W Grand Parkway S., Permit No. 2017-16096, Precinct 4.**
- F. **Approve application from Mobilitie, LLC to install a cell antenna and equipment at Voss Road and Highway 6, Permit No. 2017-16027, Precinct 4.**

14. **ENGINEERING-DEVELOPMENT:**

- A. **Approve the plat for Meadows Marketplace Amending Plat No 1 Partial Replat No 1, Pct 3.**
- B. **Approve plat for the roads within Avalon at Riverstone, Section Seventeen, Pct. 4.**
- C. **Approve plat for the lots within Avalon at Riverstone, Section Seventeen, Pct. 4.**
- D. **Accept the streets in Aliana, Section 14: Sandalisle Lane 685.00 LF, Sauki Lane 958.00 LF, Aldenwilds Lane 503.00 LF and Balmano Place 290.00 LF for a total of 2,436.00 LF and release the bond in the amount of \$172,552.00, Precinct 4.**
- E. **Set public hearing for acceptance of the traffic control plan for Jordan Road between FM 359 and Waller County line for placement of 45 mph speed limit signs, Precinct 3. *(Tuesday, January 23, 2018 at 1:00 p.m.)***
- F. **Set public hearing for acceptance of the traffic control plan for Marble Creek Lane, Lockwood Bend Lane and Sloan Falls Court in Marble Bend at Riverstone, Section 1, 2 and 3 for the addition of “No Parking” signs, Precinct 4. *(Tuesday, January 23, 2018 at 1:00 p.m.)***
- G. **Set public hearing for acceptance of the traffic control plan for Aliana, Section 14, Precinct 4. *(Tuesday, January 23, 2018 at 1:00 p.m.)***

15. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**
  - A. **Pay Application No. 9 in the amount of \$1,470,540.53 to Brookstone LP for construction services regarding expansion of the Justice Center;**
  - B. **Invoice No. 1720.01 in the amount of \$9,473.15 to Lesley & Associates for relocation management services regarding expansion of the Justice Center;**
  - C. **Pay Application No. 12 (Final) in the amount of \$131,577.50 (retainage) to Morganti Texas, Inc., for construction services regarding the build-out/expansion of the Justice Center;**
  - D. **Pay Application to release retainage in the amount of \$197,890.51 to Crain Group LLC, for construction services regarding the Fairgrounds Livestock Building;**
  - E. **Invoice No. 001 in the amount of \$11,200.00 to VCS Architects for architectural services regarding the Sienna Emergency Medical Service Facility Improvement;**
  - F. **Pay Application No. 5 in the amount of \$233,804.86 to Angel Brothers Enterprises, LTD for reconstruction and drainage improvements regarding the Fairgrounds Parking Lot;**
  - G. **Pay Application No. 4 in the amount of \$47,082.35 to Frost Construction Company for construction services regarding the Pinnacle Aquatic Fitness Center.**
  
16. **PURCHASING:**
  - A. **Authorize permission to solicit term contracts for Mowing of Pathways and Tree Trimming at Various Parks, Thermoplastic Traffic Coating, Printing of Stationary, Bridge Materials, Culverts, purchase and hauling of Earthen Road Materials and HVAC Services for Cooling Towers.**
  - B. **Approve the continued purchase of Cisco branded hardware, networking equipment, servers, data storage solutions, and related services from NWN Corporation, utilizing State of Texas Department of Information Resources Contract DIR-TSO-2542 for various departments upon request from their Fiscal Year 2018 budgets.**
  - C. **Authorize renewal of Bid 14-036, term contract for Bulk Diesel Exhaust Fluid with Reladyne/The Hurt Company.**
  - D. **Authorize renewal of Bid 15-048, term contract for Pavement Marking on Various Roads which Stripes and Stops Company, Inc.**
  - E. **Authorize renewal of Bid 15-049, term contract for Concrete Curbs and Gutters with Durwood Greene Construction Co.**

**Item 16 continued - Purchasing:**

- F. **Authorize renewal of Bid 14-031, term contract for Fuel Treatment Program with Certified Labs, a division of NCH Corporation.**
  - G. **Authorize renewal of Bid 15-067, term contract for Purchase and Installation of Carpet with Gomez Floor Covering.**
  - H. **Authorize renewal of Bid 16-048, term contract for HVAC Repairs with American Mechanical Services of Houston, LLC.**
  - I. **Authorize renewal of Bid 16-069, term contract for Purchase of Periodical Subscriptions with WT Cox Information Services.**
  - J. **Authorize renewal of Bid 17-033, term contract for Electrical Contractor Services with Tron Electric, Inc.**
  - K. **Authorize renewal of Bid 17-027, term contract for Purchase of Ammunition with Bailey's House of Guns, Inc., G T Distributors Inc. and Precision Delta Corp.**
  - L. **Authorize renewal of Bid 17-049, term contract for Purchase and Hauling of Chemical Road Materials with Martin Asphalt Company and P Squared Emulsion Plants LLC.**
17. **SHERIFF'S OFFICE:**
- A. **Record into Minutes the Agreement between Jail Chaplaincy Ministries, Inc. and the Fort Bend County Sheriff for Jail Chaplaincy Services effective through December 31, 2018. (Fund: Sheriff's Office, Commissary)**
  - B. **Approve Modification Number 8 to Award No. G16HN0010A by the Executive Office of the President, to reduce the amount of the High Intensity Drug Trafficking Area program award by \$64,133.84 resulting in a revised total award of \$1,091,124.40 for the period ending December 31, 2017 with no cash match required by Fort Bend County.**
  - C. **Approve Modification Number 4 to Award No. G17HN0010A by the Executive Office of the President, to increase the amount of the High Intensity Drug Trafficking Area program award by \$16,460 resulting in a revised total award of \$1,250,919 with no cash match required by Fort Bend County for the period ending December 31, 2018.**
18. **TAX ASSESSOR/COLLECTOR:**
- A. **Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on December 13, 2017, for an amount totaling \$5,846.33 for the Office of Patsy Schultz.**

**Item 18 continued - Tax Assessor/Collector:**

**B. Record into Minutes the Summary Monthly Report of Property Taxes Collected in November 2017 as submitted by the Office of Patsy Schultz, Tax Assessor/Collector.**

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Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Consent Agenda Items 5 - 18 with a noted correction to Consent Agenda Item 7.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Correction to Consent Agenda Item No. 7:

Appoint Brenda Jaynes and reappoint Wayne Kelley and Lucy Smith as Commissioners to the Fort Bend County Emergency Service District No. 6 effective through December 31, 2018, (Corrected to read December 31, 2019).

19. **COUNTY JUDGE:**

**Take all appropriate to authorize funding in the amount of \$800,000 for repairs to lower Oyster Creek Outfall due to Hurricane Harvey, subject to County Attorney negotiation of Interlocal Agreement with Sienna Levy Improvement District. (Fund: General Fund/Drainage District)**

**Take all appropriate (action) to authorize funding in the amount of \$800,000 for repairs to lower Oyster Creek Outfall due to Hurricane Harvey, subject to County Attorney negotiation of Interlocal Agreement with Sienna Levy Improvement District. (Fund: General Fund/Drainage District)**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to authorize funding in the amount of \$800,000 for repairs to lower Oyster Creek Outfall due to Hurricane Harvey, subject to County Attorney negotiation of Interlocal Agreement with Sienna Levy Improvement District. (Fund: General Fund/Drainage District)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

20. **COMMISSIONER, PCT. 3:**

**Take all appropriate action on request made on behalf of Fortune 52 Ventures LLC to waive penalty and interest totaling \$3,772.14 on property taxes for tax year 2016, Precinct 3.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to deny request made on behalf of Fortune 52 Ventures LLC to waive penalty and interest totaling \$3,772.14 on property taxes for tax year 2016, Precinct 3 due to no errors found by the CAD or the Tax Office.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

21. **AUDITOR:**

**Take all appropriate action on acceptance of increase in formula grant award from the Texas Indigent Defense Commission in the amount \$177,328 for a total FY 2017 Formula Grant Award amount of \$782,014.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to accept the increase in formula grant award from the Texas Indigent Defense Commission in the amount \$177,328 for a total FY 2017 Formula Grant Award amount of \$782,014.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

22. **ELECTIONS ADMINISTRATION:**

**Take all action on the Early Voting Schedule for the March 6, 2018 Joint Primary Election as submitted by the Elections Administrator.**

Moved by Commissioner Patterson, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve the Early Voting Schedule for the March 6, 2018 Joint Primary Election as submitted by the Elections Administrator.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

23. **ENGINEERING:**

- A. **Take all appropriate action on request for variance on elevation and permit requirements for placement of FEMA Temporary Housing Units in Special Flood Hazard Areas as prescribed in the Fort Bend County Regulations for Floodplain Management, for residences damaged during Hurricane Harvey.**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve variance on elevation and permit requirements for placement of FEMA Temporary Housing Units in Special Flood Hazard Areas as prescribed in the Fort Bend County Regulations for Floodplain Management, for residences damaged during Hurricane Harvey.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. **Take all appropriate action to accept two tracts of land, being 0.0879 of an acre and 0.2713 of an acre, identified as Parcels 01 and 03 respectively, conveyed by Special Warranty Deed by Fort Bend County Municipal Utility District No. 23, in exchange for land to be abandoned by Resolution and Order of Commissioners Court related to the Sycamore Road Mobility Bond Project No. 13113, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to accept two tracts of land, being 0.0879 of an acre and 0.2713 of an acre, identified as Parcels 01 and 03 respectively, conveyed by Special Warranty Deed by Fort Bend County Municipal Utility District No. 23, in exchange for land to be abandoned by Resolution and Order of Commissioners Court related to the Sycamore Road Mobility Bond Project No. 13113, Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 23 continued - Engineering:**

- C. **Take all appropriate action on Resolution and Order to Abandon a portion of Sycamore Road, a 0.5429 of an acre tract of land, dedicated by subdivision plat of Teal Run, Section Nine, Slide Number 1821A, in exchange for land conveyed to the County related to the Sycamore Road Mobility Bond Project No. 13113, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Resolution and Order to Abandon a portion of Sycamore Road, a 0.5429 of an acre tract of land, dedicated by subdivision plat of Teal Run, Section Nine, Slide Number 1821A, in exchange for land conveyed to the County related to the Sycamore Road Mobility Bond Project No. 13113, Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- D. **Take all appropriate action on Application for Department of the Army Permit and authorize Judge to sign as representative of Fort Bend County regarding Chimney Rock Road, Mobility Bond Project No. 13203, Precinct 2.**

Moved by Commissioner Prestage, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Application for Department of the Army Permit and authorize Judge (corrected to County Judge) to sign as representative of Fort Bend County regarding Chimney Rock Road, Mobility Bond Project No. 13203, Precinct 2.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 23 continued - Engineering:**

- E. Take all appropriate action on Application for Department of the Army Permit and authorize Judge to sign as representative of Fort Bend County regarding Lake Olympia Segment 2, Mobility Bond Project No. 13217x, Precinct 2.**

Moved by Commissioner Prestage, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Application for Department of the Army Permit and authorize Judge (corrected to County Judge) to sign as representative of Fort Bend County regarding Lake Olympia Segment 2, Mobility Bond Project No. 13217x, Precinct 2.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- F. Take all appropriate action on request for variance to the block length requirement as stated in Section 5.6.D of the Fort Bend County Regulations of Subdivisions, for Walnut Creek Reserves, on behalf of Lennar Homes of Texas Land and Construction, Ltd., Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve variance to the block length requirement as stated in Section 5.6.D of the Fort Bend County Regulations of Subdivisions, for Walnut Creek Reserves, on behalf of Lennar Homes of Texas Land and Construction, Ltd., Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- G. Take all appropriate action on the plat for Walnut Creek Reserves, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve the plat for Walnut Creek Reserves, Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 23 continued - Engineering:**

- H. **Take all appropriate action on request to transfer the amount of \$260,011 from Commissioners Court Projects and \$2,239 from Non-Departmental Contingency to allocate funds into project account regarding utility construction for First Baptist Church of Fresno and Mustang Community Center.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$260,011 from Commissioners Court Projects and \$2,239 from Non-Departmental Contingency to allocate funds into project account regarding utility construction for First Baptist Church of Fresno and Mustang Community Center.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- I. **Take all appropriate action on Development Agreement between Fort Bend County and Beazer Homes Texas, L.P. for construction of Benton Road along Bonbrook Plantation South Sections 6, 7, and 8, and accept owners contribution for Bonbrook Section 7 in the amount of \$182,500, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Development Agreement between Fort Bend County and Beazer Homes Texas, L.P. for construction of Benton Road along Bonbrook Plantation South Sections 6, 7, and 8, and accept owners contribution for Bonbrook Section 7 in the amount of \$182,500, Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 23 continued - Engineering:**

- J. **Take all appropriate action on Development Agreement between Fort Bend County and Reading Alliance, LLC for Benton Road and accept contribution for Reserve C in the amount of \$69,700, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Development Agreement between Fort Bend County and Reading Alliance, LLC for Benton Road and accept contribution for Reserve C in the amount of \$69,700, Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- K. **Take all appropriate action on Electric Easement agreement between Fort Bend County and CenterPoint Energy Houston Electric, LLC to install an electric easement as depicted in Sketch No. 17-0578, for services at 644 W Palm Street, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Electric Easement agreement between Fort Bend County and CenterPoint Energy Houston Electric, LLC to install an electric easement as depicted in Sketch No. 17-0578, for services at 644 W Palm Street, Precinct 1.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 23 continued - Engineering:**

- L. **Take all appropriate action on Participation Agreement between Fort Bend County and Thor Ranch LLC, regarding funding by Thor Ranch LLC, in the amount of \$124,547.76 and a donation of 0.2143 of an acre for construction of a right turn lane for FM 1093/Westpark Extension, Precinct 3.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Participation Agreement between Fort Bend County and Thor Ranch LLC, regarding funding by Thor Ranch LLC, in the amount of \$124,547.76 and a donation of 0.2143 of an acre for construction of a right turn lane for FM 1093/Westpark Extension, Precinct 3.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- M. **Take all appropriate action on Donation Deed between Fort Bend County and Waterside Estates Community Association, Inc. to accept an area of 0.0073 of an acre for West Bellfort at Mason and record same into Official Public Records, Precinct 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve Donation Deed between Fort Bend County and Waterside Estates Community Association, Inc. to accept an area of 0.0073 of an acre for West Bellfort at Mason and record same into Official Public Records, Pct 4.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

24. **HUMAN RESOURCES:**

**Take all appropriate action on revisions to the Employee Information Manual, specifically Policy 301 Drug and Alcohol Detection and Deterrence, as submitted by Human Resources.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve revisions to the Employee Information Manual, specifically Policy 301 Drug and Alcohol Detection and Deterrence, as submitted by Human Resources.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

25. **JUVENILE PROBATION & DETENTION:**

**Take all appropriate action on Intergovernmental Agreement between Houston-Galveston Area Council and Fort Bend County for the County to receive grant funds in the amount of \$14,000 in support of mental health assessment and/or therapy for referred juveniles for the period of October 1, 2017 through September 30, 2018.**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Intergovernmental Agreement between Houston-Galveston Area Council and Fort Bend County for the County to receive grant funds in the amount of \$14,000 in support of mental health assessment and/or therapy for referred juveniles for the period of October 1, 2017 through September 30, 2018.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

26. **PURCHASING:**

A. **Take all appropriate action on Bid 18-029 for the construction of Spring Green Boulevard Extension, Fort Bend County Mobility Bond Project 13318, Precinct 3.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to award Bid 18-029 for the construction of Spring Green Boulevard Extension, Fort Bend County Mobility Bond Project 13318, Precinct 3 to Allgood Construction Co., Inc. in the amount of \$2,677,560.37 with completion of 150 days.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

B. **Take all appropriate action on Bid 18-030 for the construction of Powerline Road from Spice Springs Lane to Sunrise Meadow Lane for Fort Bend County Mobility Bond Project 13110, Precinct 1.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to award Bid 18-030 for the construction of Powerline Road from Spice Springs Lane to Sunrise Meadow Lane for Fort Bend County Mobility Bond Project 13110, Precinct 1 to Durwood Greene Construction Company.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

C. **Take all appropriate action on request to purchase five (5) ambulance modules and five (5) electrical plug connectors from Frazer Ltd., utilizing Buy Board Contract Number 492-15, in an amount not to exceed \$643,300. (Fund: Emergency Medical Service)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to purchase five (5) ambulance modules and five (5) electrical plug connectors from Frazer Ltd., utilizing Buy Board Contract Number 492-15, in an amount not to exceed \$643,300. (Fund: Emergency Medical Service)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 26 continued - Purchasing:**

- D. **Take all appropriate action on Lease Agreement between Fort Bend County and Clear Wireless LLC, a Nevada limited company, pursuant to RFP 17-043 for Lease of Roof Space for Cellular Telephone Antenna and Equipment on the Travis Building.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve Lease Agreement between Fort Bend County and Clear Wireless LLC, a Nevada limited company, pursuant to RFP 17-043 for Lease of Roof Space for Cellular Telephone Antenna and Equipment on the Travis Building.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- E. **Take all appropriate action on Second Amendment to Agreement for Janitorial Services between Fort Bend County and High Quality Cleaning Services pursuant to RFP 16-034 for an annual amount not to exceed \$62,520. (Fund: Parks)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Second Amendment to Agreement for Janitorial Services between Fort Bend County and High Quality Cleaning Services pursuant to RFP 16-034 for an annual amount not to exceed \$62,520. (Fund: Parks)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 26 continued - Purchasing:**

- F. **Take all appropriate action on Addendum to Agreement for Powerplan Implementation Services and Software License between Fort Bend County and Questica, Ltd. pursuant to RFP 16-038 Budget Software Solution, to renew annual maintenance services for years 2 and 3 for a total amount not to exceed \$30,000. (Fund: Information Technology)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Addendum to Agreement for Powerplan Implementation Services and Software License between Fort Bend County and Questica, Ltd. pursuant to RFP 16-038 Budget Software Solution, to renew annual maintenance services for years 2 and 3 for a total amount not to exceed \$30,000. (Fund: Information Technology)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Debbie Kaminski, Purchasing Agent clarified the fee is \$15,000 a year.

- G. **Take all appropriate action on Fifth Amendment to Master Service Agreement between Fort Bend County and Securus Technologies, pursuant to RFP 13-058, to extend the Agreement for inmate phone system no later than March 31, 2018.**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Fifth Amendment to Master Service Agreement between Fort Bend County and Securus Technologies, pursuant to RFP 13-058, to extend the Agreement for inmate phone system no later than March 31, 2018.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 26 continued - Purchasing:**

- H. **Take all appropriate action on Eighth Amendment to Agreement between Fort Bend County and Innovative Interfaces, Inc. dba Polaris Library Systems for additional software, licenses, upgrade, and maintenance in an amount not to exceed \$110,729.26. (Fund: Library)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Eighth Amendment to Agreement between Fort Bend County and Innovative Interfaces, Inc. dba Polaris Library Systems for additional software, licenses, upgrade, and maintenance in an amount not to exceed \$110,729.26. (Fund: Library)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- I. **Take all appropriate action on Second Amendment to Agreement between Fort Bend County and Next Level Urgent Care, LLC in an amount not to exceed \$975,000 for employee health and wellness clinical services effective January 1 through December 31, 2018, pursuant to RFP 16-109, for a total contract amount not to exceed \$2,861,920. (Fund: Risk Management)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Second Amendment to Agreement between Fort Bend County and Next Level Urgent Care, LLC in an amount not to exceed \$975,000 for employee health and wellness clinical services effective January 1 through December 31, 2018, pursuant to RFP 16-109, for a total contract amount not to exceed \$2,861,920. (Fund: Risk Management)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Meyers asked to see an analysis from Risk Management on how well the County is doing with the program.

**Item 26 continued - Purchasing:**

- J. **Take all appropriate action on Second Renewal to Hosted Internet Public Access Plus Hosting Agreement between Fort Bend County and Manatron, Inc., a Thomson Reuters Business, and sole source provider pursuant to Local Government Code Section 262.024, for an amount not to exceed \$120,358.16. (Fund: County Clerk, Records Management)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Second Renewal to Hosted Internet Public Access Plus Hosting Agreement between Fort Bend County and Manatron, Inc., a Thomson Reuters Business, and sole source provider pursuant to Local Government Code Section 262.024, for an amount not to exceed \$120,358.16. (Fund: County Clerk, Records Management)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- K. **Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code §262.024(a)(7) for the purchase of an item available from only one source for software maintenance and license agreement from VOTEC Corporation and take action on Second Renewal to VOTEC Software License Agreement in an amount not to exceed \$120,421.80 effective through September 30, 2018. (Fund: Elections)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to consider granting an exemption to the competitive bid process as authorized by Local Government Code §262.024(a)(7) for the purchase of an item available from only one source for software maintenance and license agreement from VOTEC Corporation and take action on Second Renewal to VOTEC Software License Agreement in an amount not to exceed \$120,421.80 effective through September 30, 2018. (Fund: Elections)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Debbie Kaminski, Purchasing Agent clarified the total amount on pages 3, 4, and 5 add up to \$120,421.80.

**Item 26 continued - Purchasing:**

- L. **Take all appropriate action on Third Amendment to Agreement between Fort Bend County and Boon Chapman Benefit Administrators, Inc. in an amount not to exceed \$2,000,000 for renewal of Third Party Claims Administration Services effective January 1 through December 31, 2018, pursuant to RFP 16-086. (Fund: Employee Benefits)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Third Amendment to Agreement between Fort Bend County and Boon Chapman Benefit Administrators, Inc. in an amount not to exceed \$2,000,000 for renewal of Third Party Claims Administration Services effective January 1 through December 31, 2018, pursuant to RFP 16-086. (Fund: Employee Benefits)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- M. **Take all appropriate action on First Amendment to Agreement between Fort Bend County and York Risk Services Group, Inc. in an amount not to exceed \$581,486 for renewal of Property and Casualty Insurance Program Third Party Administration Services effective January 1 through December 31, 2018, pursuant to RFP 16-101. (Fund: Property Casualty)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve First Amendment to Agreement between Fort Bend County and York Risk Services Group, Inc. in an amount not to exceed \$581,486 for renewal of Property and Casualty Insurance Program Third Party Administration Services effective January 1 through December 31, 2018, pursuant to RFP 16-101. (Fund: Property Casualty)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 26 continued - Purchasing:**

- N. **Take all appropriate action on Addendum to Technical Service Agreement between Fort Bend County and Physio-Control, Inc. a sole source provider as authorized by Section 262.024 (a)(7) Texas Local Government Code, for additional equipment in the amount of \$24,017.90 for a total contract amount not to exceed \$209,197.46. (Fund: Emergency Medical Service)**

Moved by Commissioner Meyers, Seconded by Commissioner Morales  
Duly put and unanimously carried (5-0), it is ordered to approve Addendum to Technical Service Agreement between Fort Bend County and Physio-Control, Inc. a sole source provider as authorized by Section 262.024 (a)(7) Texas Local Government Code, for additional equipment in the amount of \$24,017.90 for a total contract amount not to exceed \$209,197.46. (Fund: Emergency Medical Service)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- O. **Take all appropriate action on request to purchase flooring from Gomez Floor Covering in an amount not to exceed \$84,500 utilizing Buy Board Contract #476-15 for Juvenile Detention Center. (Fund: Capital Improvement Project)**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to purchase flooring from Gomez Floor Covering in an amount not to exceed \$84,500 utilizing Buy Board Contract #476-15 for Juvenile Detention Center. (Fund: Capital Improvement Project)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 26 continued - Purchasing:**

- P. **Take all appropriate action on Agreement for Professional Construction Management Services between Fort Bend County and AGCM, Inc. in an amount not to exceed \$164,856 for the Sheriff's Office Administration Building. (Fund:2015 Facilities Bond, Proposition 4)**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Professional Construction Management Services between Fort Bend County and AGCM, Inc. in an amount not to exceed \$164,856 for the Sheriff's Office Administration Building. (Fund:2015 Facilities Bond, Proposition 4)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- Q. **Take all appropriate action on Agreement for Professional Architectural Services between Fort Bend County and PGAL, Inc. in an amount not to exceed \$230,000 for design and documentation for construction of a new courtroom, relocation and expansion of the law library and relocation of the grand jury room at the Justice Center. (Fund: 2015 Facilities Bond, Proposition 4)**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Professional Architectural Services between Fort Bend County and PGAL, Inc. in an amount not to exceed \$230,000 for design and documentation for construction of a new courtroom, relocation and expansion of the law library and relocation of the grand jury room at the Justice Center. (Fund: 2015 Facilities Bond, Proposition 4)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 26 continued - Purchasing:**

- R. **Take all appropriate action on Agreement between Fort Bend County and Earth Engineering, Inc. for professional construction material testing services in an amount not to exceed \$18,333 pursuant to SOQ 14-025 regarding Powerline Road, Mobility Bond Project No. 13110, Pct 1. (Fund: 2013 Mobility Bonds)**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Agreement between Fort Bend County and Earth Engineering, Inc. for professional construction material testing services in an amount not to exceed \$18,333 pursuant to SOQ 14-025 regarding Powerline Road, Mobility Bond Project No. 13110, Precinct 1. (Fund: 2013 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

27. **Approve Bills.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of \$4,068,841.16.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

28. **Authorize County Auditor to pay and release time-sensitive disbursements on December 28, 2017, to be ratified by Commissioners Court on January 2, 2018.**

Moved by Commissioner Morales, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to authorize County Auditor to pay and release time-sensitive disbursements on December 28, 2017, to be ratified by Commissioners Court on January 2, 2018.

Judge Hebert	Yes
Commissioner Morales	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

29. **Adjournment.**

Commissioners Court adjourned at 1:23 p.m. on Tuesday, December 19, 2017.

**I attest to the accuracy of the foregoing minutes.**



*Laura Richard*

**Laura Richard, County Clerk, Fort Bend County, Texas**